



Town of Ashland

MASSACHUSETTS

Ashland Historical Commission

Tuesday, November 10, 2020

6:00 PM

Google Meet - <https://meet.google.com/erc-ahvn-aaa?hs=122&authuser=0>

Phone Number 1-818-721-8689

1. Call Meeting to Order
2. Introduction of Members:
 - a. Discuss Election and Responsibilities of Officers
 - b. Elect a Chair, Vice Chair and Clerk
3. Discuss Committee Handbook
 - a. Swearing In
 - b. Open Meeting Law
 - c. Posting a Meeting
 - d. Quorum Requirements
 - e. Conflict of Interest
 - f. Email, Texting, Telephone and Other Communication
 - g. Creation and Posting of Minutes
4. Discuss Action Plan
 - a. Training
 - b. Future Agenda Items
 - c. Grant Opportunities
 - d. Website
5. Set Date for Next Meeting

Adjournment

**Agenda subject to change*