



# Town of Ashland

## MASSACHUSETTS

### Design Review Committee Meeting

Meeting Agenda

Thursday, July 6, 2023 at 7:00 PM

Via ZOOM

*This meeting will be conducted via a Zoom video-conference. Please click the link below, and enter the meeting ID if prompted.*

<https://us02web.zoom.us/j/83202949419?pwd=cW9kVnAvQzFZRmNOa3p6U3haby8vOT09>

*Meeting ID: 832 0294 9419 Passcode: 069110*

*Alternately, you can call the number below and enter the meeting ID when prompted if you would prefer to connect via telephone:*

*+1 646 876 9923*

*Meeting ID: 832 0294 9419 Passcode: 069110*

1. 7:00 PM – Call the meeting to Order
2. Correspondence & Updates:
3. Minutes – any outstanding
4. Reports
  1. AFM – Tabling Survey final editing
  2. Comprehensive Plan: BN
  3. Reporting Documents for Reviews by DRC (Template): KM
  4. Plate Glass windows and building sides stanchions (sent to DRC) HS & CR - photos
  5. Signage: HS
  6. Scenic Roads: BC
  7. Other Reports
5. Discussion of parking lot bylaws and design – minimum parking spaces for trigger.
6. Discussion of proposed bylaw changes and comments from the Planning Board
  - i. Changes to the design review triggers (section 9.6)
  - ii. The site plan review application requirements (section 9.4)
7. Discussion of proposed guideline changes and presenting changes to Planning Board
  - i. Planting intro and guideline fact sheets
  - ii. Parking guidelines
8. Other Business –
9. Adjournment.

*This agenda is subject to change and includes those items reasonably anticipated by the Chair to be discussed at the meeting. Not all agenda items may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law. Items that have no assigned times may be taken out of order.*

*Matters with assigned times may start later than the posted time, but will not start before.*