1. Called the Meeting to Order
   a. Isabel Perez called the meeting to order at 7:04pm.
   b. Present: Isabel M. Perez (Chair), Donna Bresnick (Secretary), Moala Kitayimbwa (Treasurer), Debbie Bresnick, Tonya Yaskovich, Amy Caruso
   c. Absent: Visi Tilak

2. Secretary Update
   a. Tonya made a motion to approve the Minutes from the Monday, December 7, 2020 meeting.
   b. The motion was seconded by Moala and approved with a unanimous vote of 6-0-0.
   c. Next Meeting Dates: 02/01/21, 03/01/21, 04/05/21 (first Mondays)

3. Treasurer Update
   a. FY21 CC Budget
      i. Total YTD Expenses 1-11-21: $2,845.88
      ii. FY21 Budget: $12,571.68
      iii. Available as of 1-11-21: $9,725.80

4. Grants Manager Update
   a. Still waiting for Dragonfly receipts/reimbursement request
   b. Three remaining grantees have opted to postpone until November/December 2021
   c. LCC allocation from the Mass Cultural Council and is $7,700.

5. Review 2020 Received MCC Grant Applications
   a. Total LCC Grant Applications Received – 16
   b. Total Funding Available for Distribution - $7,315.00
   c. Total Amount of Applicants Fully Funded – 11
   d. Total Amount of Applicant Partially Funded – 0
   e. Total Amount of Applicants Denied – 5
   f. Results will be posted on the MCC website in compliance with their rules and regs. By____
   g. Denial Letters will be mailed by February 13, 2021
   h. Acceptance Letters will be mailed by March 1, 2021
   i. Annual Report due to MCC by March 1, 2021

6. Items for Next Meeting’s Agenda
   a. Treasurer will report on final MCC distribution amount
   b. Re-review all grants for distribution of additional funds
   c. Review Acceptance and Denial Letters

7. Adjournment
   a. Isabel Perez adjourned the meeting at 8:33 pm.