Present: William Moulton (Vice Chair)
K. G. Narayana
Cathy Van Lancker
Greg Wands
Maeghan Dos Anjos (Agent)

Absent: Gene Crouch (Chair)
Jeff Lingham
Carl Hakansson

Call to order: 7:07 P.M.

7:07 Review of the December 3, 2018, Meeting Minutes
The Commission reviewed the Meeting Minutes from December 3, 2018.
Ms. Van Lancker made a motion, seconded by Mr. Narayana to accept the December 3, 2018, Meeting Minutes as amended. Motion passed 4-0-0.

7:12 Review of the December 17, 2018, Meeting Minutes
The Commission reviewed the Meeting Minutes from December 17, 2018.
Ms. Van Lancker made a motion, seconded by Mr. Narayana to accept the December 17, 2018, Meeting Minutes as amended. Motion passed 4-0-0.

7:03 Review of the December 17, 2018, Executive Session Meeting Minutes
The Commission reviewed the Executive Session Meeting Minutes from December 17, 2018.
Ms. Van Lancker made a motion, seconded by Mr. Narayana to accept the December 17, 2018, Executive Session Meeting Minutes. Motion passed 4-0-0.

7:14 Request for COC 95-817, Mike Kane, Wilson Circle, road work and stormwater infrastructure
Mike Kane (Applicant) was present for the discussion. Mr. Kane explained that he received a Request for a COC for the permit that was issued for the creation of Wilson Circle and stormwater infrastructure. Mr. Kane explained that a Partial COC was issued previously, because the permit had also addressed a culvert for the last lot (12 Wilson Circle) on Wilson Circle. He also stated that an Order of Conditions was issued last year to address the stream crossing, and the approved single family home and septic system.
The Agent stated that a COC can be issued.
Ms. Van Lancker, made a motion, seconded by Mr. Narayana to issue a Complete COC. Motion passed 4-0-0.

7:16 Plan Change Request, 95-915, Mike Kane, 12 Wilson Circle, clarification on timing and sequencing
Mike Kane (Applicant) was present for the discussion. Mr. Kane explained that the plans require work to take place during low flow periods in July. In order to start work upgradient of the stream, Mr. Kane is proposing to place steel plates over the stream on 12 Wilson Circle. When the timing to install a culvert, Mr. Kane will do that in dry periods.

The Commission stated that Mr. Kane should contact the Agent when the work will start, and when the steel plates will be placed over the commission. Mr. Kane understood that he will need to schedule a pre-construction meeting.

Ms. Van Lancker, made a motion, seconded by Mr. Narayana to accept the minor plan change, with the condition that a pre-construction meeting be held prior to the start of work. Motion passed 4-0-0.

7:19 RDA, Mass DOT, I-90, resurfacing the Massachusetts Turnpike (I-90)
Ms. Susan McArthur (Applicant, MassDOT) was present for the meeting. Ms. McArthur stated that the work (resurfacing) is exempt from the local Wetlands Protection Act. She stated that in addition to resurfacing, drainage lines will be replaced, and clearing and grubbing would take place to access the lines that need to be replaced. The Agent stated that a letter was submitted stating that they are exempt from filing under the local bylaw and submitting fees. The Agent stated that she is waiting on hearing from Town Counsel regarding this.

Ms. McArthur stated that she also filed with the Town of Southborough, and the City of Framingham. The Commission asked about the limit of work and its proximity to the wetlands. The Commission asked about a perennial stream. The Commission also asked about timing and when work will start. Ms. McArthur was unsure as to when the work would start, but suggested the spring.

The Commission stated that work should take place no closer than 25 feet from the edge of wetlands and the bank of the stream. The Commission requested that the Agent be present prior to the start of work.

Ms. Van Lancker made a motion, seconded by Mr. Narayana to close the meeting. Motion passed 4-0-0.

Ms. Van Lancker made a motion, seconded by Mr. Narayana to issue a Negative 3 and 5 Determination of Applicability. Motion passed 4-0-0.

7:19 Request for COC, 95-313, Nealon and Nealon, 3 Concord Court, basin
The Agent stated that a Request for COC came in for a partial release of 3 Concord Court. The Agent stated that the Order of Conditions was issued for the construction of a settling basin at Barry Drive which is approximately 475 feet from 3 Concord Court. The Commission asked if the basin was constructed. The Agent stated that it was.
Ms. Van Lancker made a motion, seconded by Mr. Narayana to issue a Partial COC releasing 3 Concord Court from the Order of Conditions 95-313.

7:34  Update on 95-876, Donald Zani, 6 Yale Street, restoration
The Agent stated that she tried to do an inspection on January 3, 2019, but the owner was not present. She is corresponding with the Building Inspector to reschedule and is piecing together the Order of Conditions that was issued, and the Enforcement Order that was issued.

7:35  Sign Document
COC  95-817, Mike Kane, Wilson Circle, road work and stormwater infrastructure
COC  95-313, Nealon & Nealon, 3 Concord Court, basin
DOA  Mass DOT, I-90, resurfacing the Massachusetts Turnpike (I-90)

7:40  NOI, Eversource, Hopkinton to Ashland Transfer Line, gas line replacement from Hardwick Road to Cedar Street.
Mr. Matthew Waldrip (Applicant- Eversource), Mr. Sean Berthiaume (Applicant- Eversource), Mr. Jack Lopes (Applicant- Eversource), and Mr. Rick Paquette (Representative- TRC), were present for the hearing.

Mr. Moulton stated that he needs to recuse. The Agent stated that there is no quorum.
Eversource requested a continuance to January 28, 2019.

Mr. Narayana stated that he would not be at the next meeting. The Agent stated that if he listens to the tape and signs an affidavit, he will be able to vote at future meetings. The Agent stated that members cannot miss more than two meetings, and the last time it happened in Town the Applicants needed to withdraw their application and refile.

Mr. Waldrip asked if they agree to continue in the future if they can avoid a concern with a proper quorum. The Agent said yes.

Eversource officially requested a continuance to January 28, 2019.

The Agent had abutters write their names and addresses on paper to notify them of future continuances.

7:44  Agent Announcements
The Agent stated that the OOC for Riverwalk was recently amended to allow temporary footings for the long span bridge. The Agent stated that in order to cut down the costs, the footings now must be permanent. Mr. Wands further clarified this stating that given the cost of steel now in relation to political and economic factors, the Town has run into a wall with the cost, and that it was actually cheaper to use York Bridges. A written narrative was provided to the Commission of three potential options.

The Commission stated that an Amended OOC can be issued, but a plan should come before the Commission with what they want to do. They also asked about a combination between two different options.
In addition to this amendment, the Police Department have requested to clear an area in front of the Animal Shelter. This will allow the police to patrol the area as volunteers work at the shelter, and the trail would be public in the near future. Trees would not be removed, just low growth vegetation. The Commission understood this, but asked for map to show this area so they can do a site inspection.

The Agent also stated that the NOI will be submitted for 270 Cordaville Road, which started an addition in Riverfront Area, with a building permit, but without a wetland permit. The Commission asked about 39 Donna Lee Lane, and 23 Indian Brook.

8:07 Member Prerogative
Mr. Wands stated that the Board of Selectmen voted to relinquish the one acre building envelope parcel within Warren Woods, to the care and custody of the Conservation Commission. (This will need to be voted in the Town Meeting).

8:27 Adjournment
Mr. Narayana, made a motion, seconded by Ms. Van Lancker to adjourn the meeting.
Motion passed 4-0-0

Documents Reviewed by the Conservation Commission on 1/14/2019

- Document entitled, Meeting Minutes 12/3/2018
- Document entitled, Meeting Minutes 12/17/2018
- Document entitled, Meeting Minutes Executive Session 12/17/2018
- RDA application for MassDOT
- Document entitled “WPA Form 8A Request for Certificate of Compliance” for file number 95-313, at 3 Concord Court
- Document entitled “WPA Form 8A Request for Certificate of Compliance” for file number 95-817, at Wilson Circle
- Document entitled “Request for Full COC 95-817” for Wilson Circle roadway and drainage work
- E-mail from Mike Kane with a subject line of 95-915 – 12 Wilson Circle, and dated December 18, 2018 regarding Request for Minor Plan Change