

Ashland Cultural Council Minutes

Monday, February 1, 2021

7:00 PM

1. Called the Meeting to Order
 - a. Isabel Perez called the meeting to order at 7:05 pm.
 - b. Present: Isabel M. Perez (Chair), Donna Bresnick (Secretary), Moala Kitayimbwa (Treasurer), Debbie Bresnick, Tonya Yaskovich, Amy Caruso
 - c. Absent: Visi Tilak

2. Secretary Update
 - a. Donna made a motion to approve the Minutes from the Monday, January 11, 2021 meeting. The motion was seconded by Moala and approved with a unanimous vote of 6-0-0.
 - b. Next Meeting Dates: 03/01/21, 04/05/21, 05/03/21, 06/07/21 (first Mondays)

3. Treasurer Update
 - a. MCC Annual Report final numbers have been reconciled
 - b. FY21 CC Budget
 - i. Total YTD Expenses 1-11-21: \$ 2,845.88
 - ii. FY21 Budget: \$ 12,571.68
 - iii. Available as of 02-11-21: \$ 9,725.80

4. Chair Update
 - a. MCC Annual Report is ready to submit once Moala finishes Accounting Sections (MCC due date: 03/01/21)
 - b. All LCC Approval/Denial letters are drafted and ready to be mailed by 02/04/21.

5. Grants Manager Update
 - a. LCC allocation from the Mass Cultural Council and is \$7,700
 - b. Amount to distribute in FY21: \$7,315.00 (original allocation - 5%)
 - c. Total Amount of Applicants Fully Funded (11) + Total Amount of Applicant Partially Funded(0) + Total Amount of Applicants Denied(5) = \$6,930.00 which leaves \$385.00 remaining (*as of 01/31/21*).
 - d. Members reviewed list of Applicants and upon further discussion decided on the following adjustments in order to allocate remaining funds:
 - i. Isabel made a Motion to approve Stephano: The True Story of Shakespeare's Shipwreck: \$300.00. The motion was seconded by Debbie and approved with a unanimous vote of 6-0-0.
 - ii. Isabel made a Motion to approve additional funding for the Dragonfly Festival bringing the total amount to \$885.00. The motion was seconded by Debbie and approved with a unanimous vote of 6-0-0.
 - e. Final: Total Amount of Applicants Fully Funded (12) + Total Amount of Applicant Partially Funded(0) + Total Amount of Applicants Denied(4) = \$7,315.00 (*as of 02/01/21*).

6. Communications
 - a. Plan for announcing FY21MCC Grant recipients (moved to next mtg.)
 - b. Community Survey Distribution (moved to next mtg.)
 - c. Debbie, Amy, and Visi will touch base about how to streamline Communications process

7. Items for Next Meeting's Agenda

- a. Community Survey Distribution
 - i. ACC we will wait for Communications Plan to be ironed out then come up with a timeline and plan for distribution.
- b. Communications Overview and Plan for FY21MCC Grant recipients (Visi)
- c. Facebook Posting Plan Calendar (Debbie, Amy, and Visi)
- d. FB Cultural Event Video Content (Tonya)

8. Adjournment

- a. Isabel Perez adjourned the meeting at 8:33 pm.