

Library Board of Trustees Meeting
February 20, 2024
In-person and via Zoom

Meeting called to order at 7:04pm.

Present: Chair Linda Weene; Trustees: Claire Goss, Bonnie Mitchell, Carolyn Bell, Kab Rabinowitz; Library Director Meena Jain; Asst Director/Director of Youth Services Katrina Ireland- Bilodeau

January minutes were approved with one fixed typo.

There was no community participation.

Katrina plans to continue the momentum of the Children's room. She is looking forward to launching new programming and increasing community partnerships. Meena noted how helpful Katrina has already been as a partner and help with Director duties. Meena's goal is to set Katrina up to successfully bring together the adult and youth services arms of the library.

FY24 budget update: Meena met with Britney Iacaponi and the FY24 budget should work through 7/31/24. There is a small budget deficit in payroll due to paying out Lois's vacation time and the increase in Katrina's salary. Britney assured Meena that the town can cover the shortage. Meena will use leftover money from the Materials budget to cover any additional need.

FY25: Michael met with Fin Comm on 2/6/24 to outline all the new positions requested by all town offices. Meena requested more hours for Parttime staff and increased pay. If the Parttime staff are approved for 20 hours they will be eligible for benefits, which is Meena's goal.

Policy Review: Town Counsel reviewed all our policies and updated the language. The policies should have a new footer: "Approved by Library Board of Trustees after Town Counsel review, February 2024". The Board of Trustees unanimously approved the new policies as amended.

Meena applied for a grant from the CPC to have the front room painted.

Due to conflicts, the March Board of Trustees meeting will be moved to Thursday, 3/28/24.

There are several upcoming large-scale programs. The Renaissance Faire will be 5/4/24. The third annual RomCom Festival 5/18/24. The Boston Kids Comics Fest on 6/8/24 will be supported by the Friends.

Teen programming is going well! Upcoming programming is leaning into pop culture and current trends.

Children's room: Katrina has removed the plastic dividers from the desk. She is planning to move the fiction books so they all sit together. Katrina established three new Storytimes by age starting in March.

The next meeting will be March 28, 2024 at 7pm.

Meeting adjourned at 8:00pm.

Respectfully submitted,
Claire Goss
Secretary