Public Safety Subcommittee Minutes
February 21, 2019, 6:30 PM
Town Hall, Meeting Room B-C

Attending: Steve Mitchell, Joe Magnani, Chief Craig Davis, Chief Keith Robie, Jenn Ball, Brett Walker, Peter Chisholm

Joe Magnani opened the meeting at 6:30 PM.

a. Status Update of the Project
Jenn Ball provided an overview of the process thus far. It was explained that the Town received 10 proposals for the Owner’s Project Manager. The 10 projects were scored and the top 3 were ranked. These top three were interviewed. Based on the interviews and proposals the committee needed to rank 3 interviewed proposals at 1 – 3.

b. Select the Owner’s Project Manager
The committee discussed the proposals and interviews. The group agreed that Daedalus provided a less comprehensive approach both in the written proposal and in their interview. The committee was impressed by Colliers depth of experienced staff. Additionally the group thought the proposed project manager was exceptionally knowledgeable. The committee felt that their approach was a little more formulaic than Vertex. Vertex provided the most comprehensive approach. The proposed project team had a clear, strong understanding of the public safety needs. They also demonstrated a strong understanding of the construction market in Metrowest. The committee agreed upon the following ranking: 1. Vertex, 2. Colliers, and 3. Daedalus.

Mitchell made a motion to rank the proposals as followed: Vertex, Colliers, and Daedalus and authorize Michael Herbert and Jenn Ball to negotiate a fee and execute the OPM contract. Chief Davis seconded. The motioned passed 5-0-1 (Walker abstained because he was unable to participate in the interviews)

Mitchell made a motion to adjourn. It was seconded by Magnani. This passed unanimously.

Meeting Materials : No materials were presented at the meeting