



Town of Ashland

MASSACHUSETTS

Public Safety Building Committee
AGENDA
February 27, 2020 – 6:30 PM
Community Center

Call Meeting to Order – Steve Mitchell called the meeting to order at 6:30.

Attending: Steve Mitchell, Brett Walker, Peter Chisholm, Michael Herbert, Jenn Ball, Chief Vin Alfano, Chief Keith Robie

Guests: Jeff Thurber, Dennis Giombetti, Frank Nakashian, Jon Lemieux (OPM, Vertex), Janet Slemenda (HKT), PARE

Discussion Items

1. Discuss the Timeline and Design Option – For the Public Safety Building that is proposed to be built at 12 – 16 Union Street in Ashland.

The Committee reviewed some of the members concerns about the site and its limitations on the building. The Committee discussed how this site was identified, through various studies, over the last 10-15 years, as the best site for police and fire operations because the emergency vehicles can easily get over the train tracks to respond to calls when a train is passing by. Michael also reiterated that during the land feasibility study the PARE and HKT did additional geotechnical and site analysis to better estimate that amount of site work that might need to happen. Jon Lemieux, the Town's OPM, explained that towns often have to build on difficult sites.

The Committee also discussed the timeline and need to turnaround review within a week. The Committee understands this can be difficult to obtain feedback from the members of police and fire, due to their work schedules. The Committee agreed that it is important to maintain the current timeline, which was previously voted.

2. Discuss HKT Comments and Design Modifications – For the Public Safety Building which will be located at 12 – 16 Union Street.

Amy Archer, Traffic Engineer, PARE, presented PARE's traffic analysis which prompted the placement of the apparatus bay and apron. The traffic analysis looked at traffic patterns in the high peak times to determine the minimum and maximum queue. Additionally, the traffic engineers looked at possibility creating a geometric alignment of the intersection. However, it was determined that is not a feasible option. The Committee agreed to proceed with the apron layout as presented by PARE.

Lynsday Machamer, Civil Engineer, PARE, presented the site challenges to the committee. She discussed the challenge of the elevation changes and location of the wetlands. Additionally, the Committee discussed the possible parking layout. The current schematic only had 50-55 parking spaces. The Committee discussed the need increase that to 70-80 spots.

Janet Slemenda, HKT presented the revised schematics that were created based on feedback members of the committee provided to the designers and OPM. The Police and Fire Chief agreed to obtain department feedback and provide it to HKT by March 3rd. HKT also presented 3 elevations that show the beginning the of the design and obtained feedback from the group regarding the characteristics and architecture that the group prefers.

3. Review and Accept the Minutes

No meeting minutes were presented.

The next meeting was scheduled for 3/12/2020.

Steve Mitchell made a motion to adjourn. It was seconded by Vin Alfano. This motion passed unanimously.

Meeting Materials: Revised Floor Plans, Elevations