

ASHPAC Monthly Meeting Minutes 3/6/18

Attendees: Kristine Kaveney, Jill Fulhan, Diana Davis, Caryn Kane, Kathy Silva, Kathy Bates

Vote to approve meeting minutes: January 2018 and February 2018 minutes reviewed, meeting attendees did not require/suggest any changes, JF initiated call to vote to approve minutes, call seconded. Unanimous vote made to approve Jan and Feb 2018 minutes.

Fundraising policy update: Per KB, school committee sub-committee is still working on fundraising draft. Will bring that completed draft to their full board to discuss and to determine what town/school groups will review it and when. ASHPAC board asked (1) if ASHPAC is chosen to review, can ASHPAC have time to read draft before making comment on it and (2) can fundraising application process could be streamlined on-line so groups can see what groups are doing what fundraisers when, and to see when approval is made or declined. KB will share ideas with sub-committee.

Subcommittee monthly meeting with OSS/KS: Topics discussed at Feb 28th OSS meeting included:

- Staffing needs at Mindess and AMS reviewed regarding changes due to student needs and teacher/staff maternity leaves
- Bridge workshop was to be March 7th: To be rescheduled due to pending storm.
- AMS parent/teacher conferences: process of parent sign-up showed which parents met with SPED teachers; ASHPAC asked that this be given privacy (KK stated 3/6/18 this was since fixed)
- Accept van monitor role reviewed with KS due to parent safety concern of student(s). Per KK their role is to document, regulate and mitigate concerning behaviors. If parents have concerns, she recommends they first talk to the van driver, then Jodi, then KS as needed.
- Student safety plans: Are included with some student IEPs, KS to send KK a template for ASHPAC to have as needed and she will discuss with team chairs at their next meeting a need for all parents of children with these plans that they have a copy. School Safety committee reconvened recently per KS and pos/neg of student lanyards with emergency plans in them discussed vs. just having them in the classroom 'go bags.'

Mindess/Warren SLP/OT/COTA roles: Job descriptions have been written and sent to principals for search for new staff per KS.

Learning Center at Mindess is a future possibility per KS given changing student needs.

Pittaway Preschool: Per KS, changes ahead, current principal to retire in Oct 2018, OSS would like to take preschool under its wing.

OWL News: Thank you to KS for new Q&A in OWL. Next topics include RTI, dyslexia and friendship based on current questions and upcoming workshops. Question due to KS with calendar info by last week of March.

Special Olympics – Coming up 3/23! Hats for a Cause raised over \$1000! Banner to be on school bus with athletes saying ~ "Go Clockers."

ASHPAC Website: Board expressed desire to talk with APS about ASHPAC website revamp/maintenance given challenges with current website. KS to talk with Paul Carpenter at APS.

ASHPAC Workshop: Basic Rights in Special Education is Wed, Mar 21st. FCSN will present. JF to host.

DAET Power Talk 3/26: KK to go to lunch and talk, JF hopes to go to talk. AB and DD getting checks via B. Durand for this and Special Olympics and will coordinate getting checks to their respective events.

WAITT: DD met with Nadine on 3/5. DD brought up idea to send thank you letters and ASHPAC brochure to businesses that are supporting ASHPAC via a percentage of their sales on certain calendar nights, so they can see where their money goes and to what it supports. Board agreed this is a good idea. Other current WAITT fundraising ideas may not work with our group but DD will get on WAITT listserv to be aware of upcoming events to see if we can work together in the future.

Scholarship: Per CK, application has been sent to the high school and per AB it is on the website. When DD talks to B. Durand, she will also ask about timeline of getting scholarship money to student's academic/learning program and what is needed to do so.

Twitter account update: KK cannot access. JF to email Mary-Ellen Kramer to get info/access from last year.

Website/Listserv: AB contacted server and listserv is working again but as webmaster, AB/ASHPAC info can't be updated and this is part of reason to try and work with APS.

Fundraising: New idea briefly reviewed. Remainder of fundraising topics to follow up in April.

Treasurer's Report: AB has requested monthly statements from the bank. Awaiting their arrival. DD working on check acquisition timelines with B. Durand as well.

Public comment: None today.

Respectfully submitted:

Jill Fulhan

ASHPAC Co-chair/Secretary