Public Safety Building Committee
Minutes
March 14, 2019
Town Hall

Attending: Steve Mitchell, Joe Magnani, Chief Craig Davis, Chief Keith Robie, Peter Chisholm, Paul Carpenter, Joe Richardson, Jenn Ball, Michael Herbert

Joe Magnani opened the meeting at 6:05 PM.

Michael Herbert explained that the Town had executed the contract with Vertex to serve as the Town’s Owner’s Project Manager for the building project.

The committee discussed next steps in the project, which included identifying and contracting with a designer for the building project. Jenn Ball explained that the Town through its initial procurement process had reserved the option to contract with HKT, the firm that conducted the feasibility study. Overall, the Town and Chiefs were impressed by HKT’s professionalism, design expertise, responsiveness, and current knowledge of the needs of the town and challenges with the site. The Committee agreed. Steve Mitchell made a motion to authorize Michael and Jenn to pursue a contract with HKT for design. This was seconded by Peter Chisholm. It passed 7-0.

The Committee wanted to schedule a kick off meeting once the contract had been successfully executed.

The committee also discussed the need to engage the Sustainability committee in future meetings to talk about how to incorporate sustainability principles and systems into the design.

Steve Mitchell made a motion to adjourn. Michael Herbert seconded this motion. It passed 7-0.

No materials were handed out.