

Minutes of the Trustees' Meeting of March 20, 2018

Ashland Public Library, Cheever Room

The meeting was called to order at 7:02 pm.

Present: Trustees Bonnie Mitchell, Carol Ambacher, Kab Rabinowitz, Carolyn Bell, Lornie Bullerwell, Director Paula Bonetti, Children's Librarian Lois McAuliffe

The Minutes of the February 20, 2018 meeting were **accepted** as emended.

The password for the library email address at the Town of Ashland has been changed.

A whiteboard has been installed in the Cheever Room, and is in use.

The trustees **voted** to allow John Trautwein to sell his book at the closed event luncheon on Monday, March 26.

Holly is working on an AV how-to manual, for people to review **before** using the AV equipment. It will have pictures of the various pieces of the equipment and clear instructions.

The Summer Reading Program will use the counting system used last year. Many people prefer to count on paper rather than using the computer method. Colorful book bags will be given to participants, and T shirts will be designed for staff and sold to the public to benefit the program.

Town Meeting has yet to vote on our FY19 budget which includes funding to open on Monday morning. We will probably need to hire someone to help with the extra hours.

Paula attended a workshop titled "Financial Literacy for Librarians" which was excellent. It was designed to help librarians help patrons locate the financial information they need. A form of this workshop has been given to patrons in Bellingham, but was not well attended.

Statistics

1. Circulation: Feb: 10,466 YTD: 89,026 (down 3,922 items from FY17)
Self-Checkout: Feb: 399
MLN Databases: Feb: 40 sessions
Mango Language Database: FY18 YTD: 109 sessions
Overdrive Online Subscription: FY18 YTD: 12,300 Advantage: 280
RBdigital Magazines: Feb: 35 YTD: 181
Computer Use: N/A
2. New Library Cards Issued: Feb: 52
3. Network Transfers: FY18 2nd quarter:
 - a. Borrowed: 5,202
 - b. Lent: 3,720

4. Program Room/Meeting Room Use: Feb: 45
5. Cash Turnovers to Town: (03/05/18 to 03/19/18)
 - Fees: \$177.00
 - Fines: \$480.40
 - Gifts: \$500.00 (Deb Lada in Memory of Mary C. Lada)
 - Replacement: \$0
 - In-kind donations: Feb: \$500.00
6. Volunteer Hours: Feb: 40
7. Reference Transactions: N/C
8. Library Hours: Feb:
 - Total: 195
 - After 5 p.m.: 49
 - Saturdays: 28
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The meeting was adjourned at 8:30 pm.

The next meeting of the trustees will be April 17, 2018.

Respectfully submitted,

Kab Wypler Rabinowitz,
Secretary