



# Town of Ashland

MASSACHUSETTS

MEETING MINUTES  
ASHLAND CONSERVATION COMMISSION  
March 23, 2020

1 Present: Gene Crouch (Chair) (Entered at 7:12p.m.)  
2 William Moulton (Vice Chair)  
3 Cathy Van Lancker (Acting Chair)  
4 K.G. Narayana  
5 Greg Wands  
6 Gabriel Toledo  
7  
8 Maeghan Dos Anjos (Agent)

9  
10 Absent: Carl Hakansson  
11

12 **Meeting held by Zoom**  
13 **Call to order: 7:05 P.M.**  
14

15 **7:12 95-628, Request for COC, Heinlein, Beller, Mingace, & Hineman P.C., 29 Davis**  
16 **Farm Road, Single Family Home**

17 The Agent explained that a Request for COC was submitted for 29 Davis Farm Road for an  
18 Order that was issued for a sewer installation. The Agent explained that the property was not  
19 in the site locus given that the sewer extension was for Bay Colony Road, just off of Davis  
20 Farm Road. The Agent recommended that a Partial Certificate of Compliance be issued.

21  
22 Ms. Van Lancker made a motion, seconded by Mr. Wands to issue a Partial Certificate of  
23 Compliance. Motion passed 6-0-0.  
24

25 The Agent asked about Signing Documents. The Commission discussed this and concluded to  
26 have the Agent speak to Town Management to determine if Town Hall would be open to the  
27 Commission Members. [Public buildings were closed on March 16 through May 4, 2020 given  
28 circumstances surrounding COVID-19 (coronavirus)].  
29

30 **7:17 RDA, Grant Kieffer, 23 High Street Extension, installation of a fence**

31 Grant Kieffer (Applicant and owner) was present for the meeting. The Agent explained that he  
32 would like to install a five foot tall fence in his backyard. The Agent explained that bounds for  
33 the 25 foot No Disturb Zone are already in place as the house was recently built under a  
34 separate OOC. The Commission reviewed the plans through a shared screen feature using  
35 Zoom.  
36

37 Mr. Crouch asked how it will be installed. Mr. Kieffer said that it will be contracted out and  
38 that it will be an aluminum fence.  
39

40 Mr. Narayana asked about the wildlife that is present on the site, particularly deer. Mr. Kieffer  
41 said that they have deer in the area, but that the deer tend to stay within the woods. Mr.  
42 Crouch asked if the fence was to keep out coyotes. Mr. Kieffer said that it is to keep his dog in

43 the yard. Mr. Crouch said that he asked this because a taller fence is needed to keep coyotes  
44 out.

45  
46 Mr. Narayana made a motion, seconded by Ms. Van Lancker to issue a Negative #3 DOA.  
47 Motion passed 6-0-0.

48  
49 **7:26 Extension 95-849, Town of Ashland, Riverwalk Trail Project**  
50 The Commission described the discussion that took place at the last meeting. The Commission  
51 discussed the timeframe for the extension. The Commission tabled the extension.

52  
53 Ms. Van Lancker made a motion, seconded by Mr. Wands to continue the Extension to April  
54 13, 2020. Motion passed 6-0-0.

55  
56 **7:40 Review 2/23/2020 Meeting Minutes.**  
57 The Commission reviewed the Meeting Minutes.

58  
59 Mr. Wands made a motion, seconded by Ms. Van Lancker, to accept the February 23, 2020,  
60 Meeting Minutes as amended. Motion passed 6-0-0.

61  
62 **7:40 Review 3/9/2020 Meeting Minutes.**  
63 The Commission reviewed the Meeting Minutes. While reading the meeting minutes, Mr.  
64 Crouch asked Mr. St. Germain how much money they are receiving to do the work at the Town  
65 Forest. Mr. St. Germain said that they received the grant to do the trail work. Mr. St.  
66 Germain stated that they tied 200 plants and the knotweed will be cut. Mr. Crouch said that it  
67 would have no impact on the growth next year.

68  
69 Mr. Narayana made a motion, seconded by Ms. Van Lancker, to accept the March 9, 2020,  
70 Meeting Minutes as amended. Motion passed 6-0-0.

71  
72 **8:04 Review draft OOC, Town Forest Committee, 0 Oak Street, trail maintenance and**  
73 **invasive species**

74 Rob St Germain (64 Winter Street) was present for the discussion. Mr. Crouch stated that if  
75 there is a dry weather pattern, he would not have concerns and work could begin. The  
76 Commission asked who maintains the trails and the parking lots. Mr. St. Germain stated that  
77 the Town Forest Committee maintains the Town Forest. The Commission asked about winter  
78 maintenance and if de-icing agents are used. Mr. St. Germain stated that DPW maintains the  
79 parking lots. Mr. Crouch said that the Town of Lexington was using beet (white) juice in  
80 combination with salt to melt snow and ice.

81  
82 Ms. Van Lancker made a motion, seconded by Mr. Narayana to issue the conditions as  
83 attached. Motion carried 4-0-2. (Mr. Crouch and Mr. Moulton abstained).

84  
85 **8:20 Agent Announcements**  
86 The Agent stated that the Box Culvert at 12 Wilson Circle (95-915), was installed improperly,  
87 causing ponding of the stream at the culvert. The Agent said that she worked with Evan White  
88 (Project Engineer for the Town of Ashland) and they determined that the reason for this was  
89 due to not establishing the banks within the culvert. The Agent stated that she spoke with the

90 Applicant and the Wetland Scientist. In addition, the Agent said that she will meet the  
91 Applicant's engineer on site when COVID 19 settles down. Mr. Crouch asked about the size  
92 of the culvert, and the Agent said that she will need to look at the plans, as she could not recall  
93 the size.

94

95 **8:30 Adjournment**

96 Mr. Narayana made a motion to adjourn the meeting, seconded by Ms. Van Lancker. Motion  
97 passed 6-0-0.

98

99 **Documents Reviewed by the Conservation Commission on 3/ 23 / 2020**

- 100
- 101 • Plan entitled *As Built Plan Lot 3 High Street Extension*, dated 10/ 2 / 2019
  - 102 • Document entitled, *WPA Form 1: Request for Determination of Applicability* submitted  
by Grant Keiffer
  - 103 • Document entitled, *Conservation Commission Meeting Minutes* and dated 2/ 23 / 2020
  - 104 • Document entitled, *Conservation Commission Meeting Minutes* and dated 3/ 9 / 2020
  - 105 • Document entitled, *Ashland Special Conditions: Findings of Fact: Town Forest*