

Finance Committee Minutes  
DRAFT

Date: 26 March 2019

Start Time: 6:30 PM

Location:

School Committee Room (226) Keefe Tech High School, 750 Winter St, Framingham,

Members Present

X	Adam Elbirt, Chair	X	Jonathan Moore
X	Scott Warnetski, Vice Chair	X	Jenn Cooney
X	Ryan Turncliff, Secretary (departed 8PM)	X	Ed Hart
X	Jack Walsh		

Guests Present

X	Michael Herbert, Town Manager	X	Brittany Iaccaponi, Town Finance Director
X	Jen Ball, Asst. Town Manager	X	John Evans, Superintendent
X	Matt Marshquist – Sustainability Committee		

Minutes:

1. Call to Order:
  - a. the Chair called the meeting to order at 6:37 PM
2. Public comment
  - a. None
3. Sustainability Committee warrant article discussion - Matt Marshquist
  - a. Materials presented to the committee (attached)
  - b. Warrant Article related to reducing emissions in the Town planned for Special Town Meeting in the Fall as a non-binding resolution
    - i. Early presentation to FinCom in preparation for activities
  - c. MA plan to reduce emissions by 80% by 2050
  - d. Build on momentum of Ashland Green Communities
  - e. 25% reduction by 2020
    - i. Baseline year: 2010
  - f. Net zero target for Municipal buildings- solar panels, heat pumps (etc) by 2040
    - i. Eg: Public Safety building- LEED certified and possibly more
    - ii. Eg: a new school building might not reach net zero target based on existing models for school buildings
  - g. Forum on this subject April 24<sup>th</sup>, request a representative of FinCom to participate
  - h. Sustainability coordinator
4. School tour – Keefe Tech
  - a. 16 Career and Technical programs offered
    - i. Added recently: Programming and Web (5<sup>th</sup> year), Legal and Protective Services (3<sup>rd</sup> year), Dental assistant (2<sup>nd</sup> year)
    - ii. Takes at least 1 year to initiate a program

- iii. Discontinuing: Business Technology will be ending this year
  - b. Students try out 8 different programs and then make a selection, then specialize in 1 area. In grade 10 they spend alternating weeks in academics and technical area. At graduation they have 1500 hours of technical experience
  - c. Most students go on college from Keefe Tech
  - d. Implemented AP classes program
  - e. Cooperative education program established to facilitate work during the school year as part of the technical program (alternating week) then may stay on in those careers.
  - f. School was built in 1967 with first classes in 1968
  - g. Roofing project completed 4-5 years ago and came out at 51% of cost.
- 5. Presentation of Keefe Technical High School budget: John Evans, Superintendent
  - a. South Middlesex Regional Technical School District; Keefe Regional Technical School; FY20 Budget Presentation (attached)
  - b. Budget is developed in December
  - c. In January, preliminary budget increase of 3.8%
  - d. March Public hearing: \$19,778,463; an increase of 3.47% over FY19
  - e. FY20 Assessment for 5 member municipalities: \$13,704,052- an increase of only 0.57% over FY19; lower than 3.47% due to increase in state aid
  - f. Review of Budget Area increases > \$30,000 (see budget book)
    - i. Offsets to some costs due to attrition and move to contracted services
  - g. District enrollment: 746; increase of 17 students
    - i. Ashland – 55 students – a decrease of 11 students of 16.7%
    - ii. Approx 21 seniors in this class
    - iii. Large number of applications, but likely offset by graduating seniors (12-14 likely to accept and attend Keefe Tech)
  - h. FY19 Ashland Assessment Requests:
    - i. \$1,126,858 – a decrease of 19.15%
  - i. No large capital improvement projects in sight, however smaller projects may be conducted through utilization of any additional funding from extra programs offered at KT (eg: night programs, summer camps etc); prefer to do this rather than ask districts for additional funds
  - j. Benefits – self insured; retiree health care- OPEB account has \$250K at this time.
    - i. Additional funds at end of school year may be voted by school committee into OPEB, but no funds committed upfront to OPEB to ensure that funding is available for programs (students) first.
  - k. Regional Agreement
    - i. In process of changing due to change in government to the “City of Framingham” (from Town of Framingham)
    - ii. In 1987, went from a 4 Town District to 5 Town District (addition of Natick)
    - iii. Town representation, costs, percentages votes will not change, but Regional Agreement will bring updates consistent with local and regional government structure for consistency with 2019. Vote will be required at Town of Ashland and other district members. Warrant article to be

presented at Ashland Annual Town Meeting in May. Regional Agreement forthcoming for review at an upcoming Finance Committee meeting.

6. Review of Warrant Articles

(Note: R.Turncliff departed the meeting at 8PM prior to Warrant Article discussion)

- a. Anticipate 15 articles with recommendations done by April 12<sup>th</sup>
- b. Article 1: Hear Town Reports
  - i. Finance Committee recommendation: that the Town vote to hear the reports of the several town committees.
  - ii. Motion: Adam Elbirt
  - iii. Seconded: Scott Warnetski
  - iv. Vote: 6-0
- c. Article 2: Fiscal Year 2019 Budget Adjustments
  - i. Town Manager noted change to draft presented –Keefe tech appreciation (\$61,751.00) should be recorded as an increase. Finance Committee recommendation contingent on correction.
  - ii. Finance Committee recommendation: that Town Meeting vote the budget adjustments as presented in the motion.
  - iii. Motion: Adam Elbirt
  - iv. Seconded Jack Walsh
  - v. Vote: 6-0
- d. Article 7: Transfer to OPEB Trust
  - i. Discussed and clarified amounts contributed to OPEB in connection with new hires, and set percentage in the event of free cash at the end of the year.
  - ii. Finance Committee recommendation: that the Town transfer the sum of \$157,176 from OPEB Contribution Account #01915-51709 to the OPEB Trust, Account #88100-49710.
  - iii. Motion: Adam Elbirt
  - iv. Seconded: Jonathan Moore
  - v. Vote: 6-0
- e. Article 9: Annual Consent Article – General
  - i. Confirmed no change to consent language, funds, use of funds or maximum funds from prior year.
  - ii. Finance Committee recommendation: that the Town approve Article 9 as written and set the maximum amount that may be spent on revolving funds in subsection 5 of Article 9 as presented.
  - iii. Motion: Adam Elbirt
  - iv. Seconded: Scott Warnetski
  - v. Vote: 6-0
- f. Article 10: Annual Consent Article: Community Preservation Act
  - i. Finance Committee recommendation: that the Town vote in favor of the Community Preservation Act consent articles set forth in Article 10.
  - ii. Motion: Adam Elbirt
  - iii. Seconded: Jonathan Moore
  - iv. Vote: 6-0

- g. Article 13: Accept Statute and Amend the Chapter 178 of the Town of Ashland Bylaws/Finger Printing
  - i. Noted that bylaw as proposed only applicable to ice cream truck vendors; compared to bylaw presented at November Town Meeting applied additionally to secondhand dealers and collectors, and peddling and soliciting; door-to-door sales.
  - ii. Clarified that fee is paid annually.
  - iii. Noted correction to fee amount in §178-2-6; \$60.00 to be reflected in the article. Finance Committee recommendation contingent on correction.
  - iv. Finance Committee recommendation: approval of the bylaw as presented in the article.
  - v. Motion: Jonathan Moore
  - vi. Seconded: Scott Warnetski
  - vii. Vote: 6-0
7. Schedule Future Meetings
  - a. Wednesday April 10, 6:30 PM
  - b. Thursday April 11, 6:30 PM (as needed)
8. Approve Minutes
  - a. None approved at this meeting
9. Adjourn
  - a. Motion to close the meeting: Scott Warnetski
  - b. Seconded: Adam Elbirt
  - c. Meeting adjourned at 8:30PM

List of Documents Presented at Meeting:

- Resolution to Adopt a Net Zero Emissions Goal
- Keefe Tech Budget
- Draft Warrant Articles

## Resolution to Adopt a Net Zero Emissions Goal

### Background:

1. Massachusetts has adopted a carbon emissions reduction goal (as defined in the 2008 Global Warming Solutions Act) and the Patrick and Baker Administrations have taken leadership to mitigate and adapt to climate change by reducing greenhouse gas emissions and building a more resilient Commonwealth that safeguards residents, municipalities, and businesses (as outlined in the Global Warming Solutions Act and Executive Order 569).
2. The Town of Ashland is one of 210 cities and towns across the Commonwealth that have committed to reducing municipal energy use as part of the Green Communities Program. The Town of Ashland has been taking actions to reduce its carbon emissions, promote clean energy, and increase resilience including: installing municipal solar arrays, supporting private and public renewable energy installations, installing electric vehicle charging stations, opting for renewable electricity aggregation, promoting residential and commercial energy efficiency programs, and converting to LED streetlights, among other efforts.
3. More than 30 communities, including Acton, Arlington, Bedford, Boston, Brookline, Cambridge, Concord, Framingham, Lexington, Melrose, Medford, Natick, Newton, Wayland, and Wellesley, are in the process of adopting greenhouse gas emissions reduction goals and comprehensive, cost-effective plans to achieve these goals.
4. Many Massachusetts communities are already feeling the impacts of a changing climate, with rising temperatures, increased flooding and more intense and frequent storms, increased health risks such as tick-borne diseases and heat-related health conditions. In addition, the state's centralized energy system and transit infrastructure is becoming more vulnerable to climate-related risks like storms and extreme temperatures.
5. A Net Zero community is one for which, on an annual basis, all greenhouse gas emissions resulting from operations are reduced or offset. Net Zero communities adopt multi-pronged strategies including energy efficiency, renewable energy, zero waste, and nature-based solutions to CO<sub>2</sub> removal, such as the protection and restoration of forests, wetlands and other ecosystems.
6. The transition to a Net Zero community brings many potential benefits, including improved health, reduced pollution, the creation of clean energy and energy efficiency jobs, and the ability to retain more of our energy dollars in the local economy.

### RESOLUTION

1. The Town of Ashland supports a Net Zero goal of eliminating or offsetting by 2040 all greenhouse gas emissions in Ashland:
  - Originating from heating and cooling, electricity consumption, transportation, industry, agriculture, gas leaks, and waste streams
  - Including households, businesses, the municipality, institutions and utilities
2. The Town of Ashland will develop a Net Zero Action Plan by May 2020 that outlines specific strategies and sets measurable, attainable and realistic interim targets for achieving the 2040 Net Zero goal, and will provide an annual progress report to Ashland Town Meeting.
3. In developing and implementing the Net Zero Action Plan, the voices and interests of all members of the Ashland community are considered including the most vulnerable (such as seniors, low-income residents, immigrants, people with disabilities, and youth) to ensure the benefits and related costs of a transition to a clean energy economy are shared equitably by the entire community.

**1110 SCHOOL COMMITTEE**

- 1 SALARY – TREASURER
- 2 SALARY – SECRETARY
- 4 AUDIT  
Compliance with Single Audit Act. Includes all school funds, grants, student activities, etc.,
- 5 SUPPLIES AND MATERIALS  
Binders, envelopes, mailings, name plates, tape cartridges, meeting refreshments, etc.
- 6 PROFESSIONAL DUES AND SUBSCRIPTIONS  
Massachusetts Association of School Committee,  
American School Board Journal
- 6 TRAVEL IN STATE  
MASC/MASS Joint conference MASC Division VIII meetings, mileage and registration for meetings and conferences
- 6 TRAVEL OUT OF STATE  
National School Boards Association annual conference, registration and travel
- 6 ADVERTISING – LEGAL  
Bid advertisements for purchase of supplies and materials, legal notices, budget hearings, etc.

**1210 SUPERINTENDENT'S OFFICE**

- 1 SALARIES – ADMINISTRATIVE
- 2 SALARIES – SECRETARY
- 4 CONTRACTED SERVICES – COMMUNITY RELATIONS  
Printing and mailing expenses, brochures, catalogs, etc.
- 4 NEASC EVALUATION
- 4 REPAIRS AND MAINTENANCE  
Copier service, computer maintenance etc.
- 5 CENTRAL STORES SUPPLIES  
School wide consumable supplies such as paper, pencils, chalk, erasers, safety glasses, tape, test booklets, folders, ring binders, etc.
- 6 PROFESSIONAL DUES AND SUBSCRIPTIONS  
Local superintendents' groups: MASS, MAVA, AASA memberships and school assessments

- 6 TRAVEL IN STATE  
Vehicle allowance and local travel, In-state meetings
- 6 TRAVEL OUT OF STATE  
American Association of School Administrators Conference
- 6 POSTAGE  
All postage needs of the school, lease of postage machine, UPS, etc.

**1410 FINANCE AND ADMINISTRATIVE SERVICES**

- 1 SALARIES - ADMINISTRATIVE
- 2 SALARIES – BUSINESS OFFICE STAFF  
Purchasing coordinator, accounts payable
- 6 PROFESSIONAL DUES AND SUBSCRIPTIONS  
ASBO, MASBO & local business memberships
- 6 TRAVEL IN STATE  
Mileage allowance for local travel in state meeting expenses
- 6 TRAVEL OUT OF STATE  
American Association of School Business Officials conference

**1420 HUMAN RESOURCES AND PERSONNEL**

- 2 SALARIES – SUPPORT STAFF  
Human Resource Officer, Payroll Specialist, Accounting Specialist
- 4 CONTRACTED SERVICES – LEGAL  
Retainer for legal services and costs

**1450 INFORMATION MANAGEMENT SERVICES**

- 1 SALARIES – SUPPORT
- 4 CONTRACTED SERVICES – DATA PROCESSING  
Software licensing, district-wide technology database systems
- 4 REPAIRS AND MAINTENANCE  
Maintenance of hardware units supporting database systems
- 5 EQUIPMENT
- 5 TECHNOLOGY SUPPLIES  
Supports financial operating system, student database system and testing district-wide
- 5 SOFTWARE  
Renewals and/or new modules for district-wide systems

- 5 SUPPLIES AND MATERIALS  
Supplies to support output of district-wide database systems
- 6 PROFESSIONAL DUES AND SUBSCRIPTIONS  
Computer user groups, various publications
- 6 TRAVEL IN STATE  
Reimbursement for attendance at meetings/conferences

**2110 COORDINATOR**

- 1 SALARIES – ADMINISTRATIVE
- 2 SALARIES – SUPPORT STAFF
- 5 SUPPLIES  
Miscellaneous office supplies
- 5 TECHNOLOGY SUPPLIES  
Computer components: disks, printer cartridges, etc.
- 5 PROFESSIONAL DUES
- 6 TRAVEL IN STATE  
Local meetings, Project Accept, MAVVA etc.
- 6 TRAVEL OUT OF STATE  
Attendance at American Conference for Technical Education
- 6 ADVISORY COMMITTEE  
Meals and other expenses for required Advisory Committee meetings for  
15 Vocational Programs, Special Needs and Bilingual Programs

**2210 SCHOOL LEADERSHIP**

- 1 SALARIES – ADMINISTRATIVE  
Principal, Assistant to the Principal, Curriculum Coordinator, SPED Coordinator
- 2 SALARIES – SECRETARY  
Main office secretaries, in-house suspension paraprofessional
- 3 SALARIES - SUPPORT
- 4 REPAIRS AND MAINTENANCE  
For miscellaneous office equipment
- 5 SUPPLIES AND MATERIALS  
Envelopes, letterhead paper, binders etc.

- 6 PROFESSIONAL DUES AND SUBSCRIPTIONS  
Membership in New England Association of Schools and Colleges,  
Massachusetts Secondary School, Administrators Association and National  
Secondary School Principal's Association
- 6 TRAVEL IN STATE  
Travel for three administrators including state meetings for principals and  
assistant principal meetings and local administrators groups
- 6 TRAVEL OUT OF STATE  
National School Principal's conference
- 6 TRANSLATION  
Costs involved with student handbook, program of studies, various  
letters/documents
- 6 ADVERTISING  
Primarily newspaper advertising for vacant positions due to retirements  
and resignation
- 6 CONTRACTED TESTING  
MCAS/reading materials/pretests
- 6 CONFERENCE REGISTRATION  
Professional development required activities for three administrators
- 6 GRADUATION  
Music, diplomas, rental equipment, chairs, etc.

**2250 INSTRUCTIONAL TECHNOLOGY**

- 1 SALARIES – SUPPORT  
Systems Analyst, IT Assistant, Admin Support
- 4 CONTRACTED SERVICES  
Network management, monthly cost of MEC/firewall service,  
upgrading network
- 4 REPAIRS AND MAINTENANCE - Parts for repair of  
450 PCs and 50 MACs at present
- 5 EQUIPMENT
- 5 INSTRUCTIONAL SOFTWARE  
Software licensing and purchase, virus protection and Microsoft licensing,  
Apple licenses
- 5 TECHNOLOGY SUPPLIES  
Software, cabling, printer supplies etc., to support needs of all programs

- 5 TEXTBOOKS  
Manuals for new technology
- 5 PROFESSIONAL DUES AND SUBSCRIPTIONS  
Memberships in local technology groups and professional publications for staff
- 5 TRAVEL IN STATE  
For attendance at technology workshops by staff to include Accept Collaborative professional development conferences/Data Warehouse

**2305 TEACHING**

- 1 SALARIES – ACADEMIC
- 1 SALARIES – VOCATIONAL
- 1 SALARIES – SPECIAL EDUCATION
- 4 SALARIES – SUMMER SPED  
Educational plan updates, scheduling, job placement, etc.
- 1 SALARIES – ESL  
Bi-lingual teaching, language testing, scheduling, translation services, interpreting etc.
- 1 SALARIES – ASSOCIATE (included in ESL category)
- 1 MENTORS  
Stipends for mentoring new teachers
- 1 AFTER SCHOOL PROGRAM
- 1 SALARIES – ACADEMIC CREDIT  
Compensation for additional degrees earned per teachers contract

**2310 TEACHER SPECIALISTS/SPED**

- 4 CONTRACTED SERVICES – TUTORING  
Services for students who are unable to attend school because of of sickness or injury
- 4 CONTRACTED SERVICES – SPEECH THERAPY  
Use of outside specialists for students whose individual education plan require these services
- 4 CONTRACTED SERVICES – TREATMENT  
For physical therapy or other medical services called for in individual education plans
- 4 CONTRACTED SERVICES – TESTING  
For psychological and other evaluative testing

**2325 SUBSTITUTES**

1 SALARIES – SUBSTITUTES

Substitutes for teachers who are ill etc. The current scale is \$80-\$90 per day based on experience.

1 SPED – SUBSTITUTES

Substitutes for teachers meeting with parents and updating educational plans

**2330 INSTRUCTIONAL ASSISTANTS**

1 SALARIES

One ELL aide

**2340 LIBRARY AND MEDIA PERSONNEL**

1 SALARIES

Librarian

**2357 PROFESSIONAL DEVELOPMENT**

4 CONTRACTED SERVICES

Instructional cost of providing specialists for in-house professional development program, conference for all faculty

4 REPAIRS AND MAINTENANCE

Repairs for equipment in professional resource room

5 SUPPLIES AND MATERIALS

Handouts/booklets for use in professional development programs

5 TEXTBOOKS

Texts used for staff training programs

6 PROFESSIONAL DUES AND SUBSCRIPTIONS

Membership in local organizations that provide professional development, reference materials, etc., ASCD

6 TRAVEL IN STATE

Mileage reimbursement and costs associated with staff attending training out of the building

6 TUITION AID/CONFERENCE REGISTRATION

Professional Development district-wide and reimbursement for courses taken

**2410 TEXTBOOKS**

5 TEXTBOOKS – VOCATIONAL

5 TEXTBOOKS – ACADEMIC

5 TEXTBOOKS – SPED

**2410 PROFESSIONAL DUES**

- 5 DUES – VOCATIONAL  
For staff and students in professional organizations and affiliations with accrediting agencies for various programs such as Culinary Arts and Automotive Technology
- 5 DUES – ACADEMIC  
Primarily lead teacher memberships in academic organizations such as National Science Teachers, Math Teachers, etc.
- 5 DUES – SPED  
Membership in national and local SPED organizations

**2415 LIBRARY AND MEDIA**

- 4 CONTRACTED SERVICES  
Automated Library System Contract, Web Path Online Subscription, Pro Quest Career/technical database
- 4 REPAIRS AND MAINTENANCE  
Repairs and maintenance of school wide audio visual equipment such as overhead projectors, televisions, VCR's, etc.
- 3 EQUIPMENT – LIBRARY
- 3 EQUIPMENT – MEDIA  
Speakers and Leprecon lighting wall control
- 5 SUPPLIES AND MATERIALS  
Library books, all materials used in preparation of media such as blank tapes, film etc.
- 5 PREPARED NON-PRINT MATERIALS  
Audio books/DVDs stored in the library/media area
- 5 PROFESSIONAL DUES AND SUBSCRIPTIONS  
Memberships in national and local association such as the American Library Association

**2420 INSTRUCTIONAL EQUIPMENT/REPAIR**

- 5 LEASING REPRODUCTION  
Leasing of all copying equipment plus paper supplies for copy center and office areas
- 5 EQUIPMENT – VOCATIONAL  
Equipment purchases less than \$5,000 for vocational programs

- 3 EQUIPMENT – ACADEMIC  
Equipment purchases less than \$5,000 for academic programs
- 7 EQUIPMENT – SPED  
Equipment purchases less than \$5,000 for SPED programs

**2430 SUPPLIES**

- 5 SUPPLIES – VOCATIONAL  
Supplies for 16 vocational programs plus Career Exploratory. Includes wood, steel, copper pipe, food, paper etc.
- 3 SUPPLIES – ACADEMIC  
Supplies for English, math, science, social studies, physical education, Spanish, reading, and bilingual departments
- 7 SUPPLIES – SPED  
Supplies to support 14 special education instructors in various academic and vocational areas

**2440 INSTRUCTIONAL SERVICES**

- 5 CONTRACTED SERVICES – VOCATIONAL  
Includes such items as student uniforms and knife sharpening in Culinary Arts, inspection stations maintenance in Automotive, equipment service in Graphic Arts, shop rags etc.
- 5 REPAIR/MAINTENANCE – VOCATIONAL  
Repair and maintenance of all shop equipment in 16 vocational programs plus Career Exploratory.
- 3 CONTRACTED SERVICES – ACADEMIC  
Physical Education Project Adventure safety check, bilingual translation expenses
- 3 REPAIR/MAINTENANCE – ACADEMIC  
Repair and maintenance of equipment and furniture in all academic areas
- 7 REPAIR/MAINTENANCE SPED  
Repairs and maintenance of all furniture and equipment in all special education classrooms, especially Café 101 and Housekeeping.

**2440 INSTRUCTIONAL TRAVEL**

- 5 TRAVEL – VOCATIONAL  
Travel for 16 vocational departments and Career Exploratory including field trips, transportation to job sites etc.
- 5 C.T.S.O. DUES  
Dues for SKILLS USA (VICA), Business Professionals of America and Future Farmers of America, ACF

- 5 TRAVEL – C.T.S.O. IN-STATE  
In-state conferences and competitions for student organizations
- 5 TRAVEL – C.T.S.O. OUT OF STATE  
National competitions for SKILLS USA/VICA, BPA
- 3 TRAVEL – ACADEMIC  
Travel for all academic departments including field trips and mileage reimbursement for staff. South Middlesex Scholars program
- 7 TRAVEL – SPECIAL NEEDS  
Travel for special needs staff including field trips and mileage, reimbursements for staff/travel to evaluations/consultations for students

**2451 INSTRUCTIONAL TECH EQUIPMENT**

- 5 INSTRUCTIONAL TECH – VOCATIONAL  
Technology units for vocational shops
- INSTRUCTIONAL TECH - ACADEMIC  
Technology units for academic classrooms
- INSTRUCTIONAL TECH – SPED  
Technology units for SPED classrooms

**2451 INSTRUCTIONAL SOFTWARE**

- 5 INSTRUCTIONAL SOFTWARE – VOCATIONAL  
Software used by 16 vocational programs and Career Exploratory
- 3 INSTRUCTIONAL SOFTWARE – ACADEMIC  
Software used by all academic departments
- 7 INSTRUCTIONAL SOFTWARE – SPED  
ESPED IEP Process, WIAT Updated Version

**2710 GUIDANCE**

- 1 SALARIES – ADMINISTRATIVE
- 1 SALARIES – COUNSELORS
- 4 SALARIES – SUMMER ACTIVITY  
Interviewing, placing, orientation, and scheduling new students.  
Summer school support.
- 2 SALARIES – SECRETARY
- 3 SALARIES - ADMISSIONS COUNSELOR
- 4 COUNSELING SERVICES

- 4 REPAIRS AND MAINTENANCE  
Repairs to office equipment, computers, copier, etc.
- 5 EQUIPMENT
- 5 SUPPLIES AND MATERIALS  
Career guidance materials, testing supplies, office supplies, promotional materials
- 5 TECHNOLOGY SUPPLIES AND MATERIALS  
Career guidance toner, diskettes, etc.
- 6 PROFESSIONAL DUES AND SUBSCRIPTIONS  
Massachusetts School Counselors Association, vocational guidance subscriptions, publications for student use
- TECHNOLOGY SUPPLIES
- 6 TRAVEL IN STATE  
Transportation of eighth grade students to visit school, field trips for college placement, work internships, reimbursement for staff travel

**2715 COOPERATIVE EDUCATION**

- 1 SALARIES – COOPERATIVE ED
- 7 SUPPLIES AND MATERIALS  
For Co-op program
- 7 CONTRACTED SERVICES  
One year follow-up efforts
- 7 REPAIRS AND MAINTENANCE  
Computer and office equipment
- 7 PROFESSIONAL DUES AND SUBSCRIPTIONS  
Vocational Training News, school to career publications, membership in national training association
- 7 TRAVEL IN STATE  
Job placement, job coaching and follow up visits with employers  
up visits with employers

**2800 SCHOOL PSYCHOLOGIST**

- 1 SALARIES

**2900 SALARY VARIANCES**

- 1 SALARIES – Academic/Vocational/SPED/Teaching Assistants

**3200 HEALTH SERVICES**

- 1 SALARIES – SCHOOL NURSE
- 1 SALARIES - NURSE SUBS/COUNSELING
- 4 REPAIRS AND MAINTENANCE  
Repair and maintenance of office equipment. Calibration of health equipment.
- 4 CONTRACTED SERVICES – HEALTH  
Physician expenses for sports physicals, substitute nurse coverage
- 5 SUPPLIES AND MATERIALS  
First aid supplies for entire school, health related brochures, offices supplies
- 7 NURSE EQUIPMENT
- 7 PROFESSIONAL DUES

**3300 TRANSPORTATION**

- 4 CONTRACTED SERVICES – TRANSPORTATION  
Contract for daily bus and van transportation plus late buses
- 4 CONTRACTED SERVICES – TRANSPORTATION  
Fuel Adjustment clause overage estimate

**3450 SCHOOL LUNCH**

- 3 SALARY – CAFETERIA MANAGER & ASSISTANT MANAGER

**3510 ATHLETICS**

- 1 SALARIES – COACHING  
Salaries per teachers contract
- 4 CONTRACTED SERVICES – OFFICIALS  
Officials for all home events - approximately 250 events determined by MIAA
- 4 REPAIRS AND MAINTENANCE  
Reconditioning athletic uniforms and equipment
- 4 LEASING AND RENTALS  
Rental of ice time for hockey team
- 6 TRANSPORTATION  
Transportation to all away athletic events
- 7 EQUIPMENT  
See attached list
- 5 SUPPLIES AND MATERIALS  
Uniforms, balls etc. for all sports

- 6 PROFESSIONAL DUES AND SUBSCRIPTIONS  
Massachusetts Interscholastic Athletic Association, Colonial Athletic League, District E, etc., MSSASA, State Vocational League, various coaches associations
- 6 OTHER – FEES AND AWARDS  
Varsity letter, awards, plaques, banners, etc.

**3520 STUDENT SERVICES**

- 1 SALARIES – ADVISORS  
Class advisors, student council, clubs, etc., per teachers' contract
- 4 CONTRACTED SERVICES – YEAR BOOK & PROGRAMS  
To reduce publication costs
- 4 ARTS ALIVE  
Cultural events in school/out of school
- 5 SUPPLIES AND MATERIALS  
To support all club activities, materials for competitions, etc.
- 6 PROFESSIONAL DUES AND SUBSCRIPTIONS  
State Student Council organizations, National Honor Society
- 6 TRAVEL IN STATE  
Organization conferences and related activities.
- 6 STUDENT COUNCIL  
Statewide activities attended by students and advisors

**3600 SCHOOL SUPERVISION/SECURITY**

- 3 MORNING AND AFTERNOON SUPERVISION
- 3 SECURITY  
Security, School Resource Officer (contracted services)
- 5 Security Supplies
- 3 SATURDAY DETENTION

**4110 BUILDINGS AND GROUNDS – CUSTODIAL**

- 3 SALARIES – CUSTODIANS
- 3 SALARIES – OT/PT  
Graduation, swimming pool use, emergency call backs, work that cannot be done in normal hours
- 4 CONTRACTED SERVICES  
Rubbish removal, recycling, pest control services, etc.

- 4 REPAIR AND MAINTENANCE  
Repair and maintenance of all custodial equipment (vacuums, shampoos, buffers, etc.)
- 5 SUPPLIES AND MATERIALS  
All consumables, cleaning supplies, paper products, student furniture replacement - entire building, custodial uniforms, custodial personal protection items, power cleaning equipment
- 5 SNOW REMOVAL PAYROLL  
Sanding, salting, snow removal labor, equipment repairs, some snow vehicle repairs
- 5 SNOW SUPPLIES  
Sand-salt mix, plow parts, sander parts, equipment parts, batteries, etc.

**4120 UTILITIES**

- 4 HEATING – GAS
- 4 GAS  
Kitchen and culinary arts
- 5 ELECTRIC
- 4 CONTRACTED SERVICES – HAZARDOUS WASTE DISPOSAL
- 4 TELEPHONE
- 4 TELEPHONE MAINTENANCE
- 4 WATER AND SEWER

**4210 MAINTENANCE OF GROUNDS**

- 4 CONTRACTED SERVICES  
Fertilizer/weed control program, tick and poison ivy spraying, reseeding, liming, parking lot sweeping, summer mowing, trimming, pruning, reimbursing Framingham Park and Rec for lining the football field
- 5 SUPPLIES AND MATERIALS  
Lime, loam, seed, mulch, sand, bricks, seasonal flowers, rakes, shovels, small equipment, etc.

**4220 MAINTENANCE OF BUILDING**

- 1 SALARY – B&G MANAGER
- 3 SALARIES – MAINTENANCE

4 **CONTRACTED SERVICES**

Many year to year contracts-ex. Elevator maintenance and inspection, alarm contract, master clock, fireproofing, fire extinguishers, floor refinisher, environmental consultants, generator maintenance, boiler maintenance, Siemens, M&V (measurement and verification), repair/replacement contracts

4 **REPAIRS AND MAINTENANCE**

All facilities repairs, large and small, all facility maintenance, including repairs and maintenance in shop areas, roof repairs, compressor repairs, boiler repairs, glass replacement, door and wall repairs, hardware, etc.

5 **SUPPLIES AND MATERIALS**

All facilities supplies and materials. Used for repairs, maintenance and renovations. Also covers operational supplies (ex. filters, grease trap chemical boiler chemicals) as well as shop/athletic departments items (ex. lockers, safety cabinets, storage containers, etc.)

**4230 MAINTENANCE OF VEHICLES AND EQUIPMENT**

4 **CONTRACTED SERVICES**

All mechanical systems, heating, ventilation, AC, chiller, fire alarm system, sprinkler system, kitchen ansul systems, hood cleaning, larger equipment repairs

4 **EQUIPMENT REPAIR**

Small equipment repair including small shop equipment repairs (of pumps, valves, motors, electrical components)

5 **SUPPLIES AND MATERIALS**

Supplies and materials for small facility equipment repairs primarily used for parts purchases

5 **GASOLINE POOL**

Fuel purchases for all vehicles and equipment, fuel for transportation to off-site work locations, internships, field trips, athletic events, including fuel for landscape vehicles and equipment involved in on-site work

5 **VEHICLE REPAIR**

All vehicle repairs including all parts, body and mechanical, all materials, all supplies, tires, batteries, fluids, oils, inspection fees

6 **PROFESSIONAL DUES AND SUBSCRIPTIONS**

Plant maintenance and safety publications, OSHA regulations, publications, professional organization dues

6 **TRAVEL IN-STATE**

Maintenance and custodial training budget. Employee training, seminars, workshops, courses, especially to keep the maintenance staff skills current

**5100 HUMAN RESOURCE BENEFITS**

- 6 EMPLOYEE RETIREMENT  
For employees in Middlesex Retirement System
- 6 HEALTH INSURANCE  
Blue Cross/Blue Shield, Dental, HMO's and MEDEX
- 6 GROUP LIFE INSURANCE
- 6 UNEMPLOYMENT INSURANCE  
Determined by total payroll and the state's economy state's economy
- 6 MEDICARE TAX
- 6 LONG TERM DISABILITY
- 6 WORKERS' COMPENSATION
- 6 BOARD OF EDUCATION LIABILITY
- 6 TREASURER AND EMPLOYEE BONDS

**5200 INSURANCE**

- 6 COMPREHENSIVE GENERAL LIABILITY
- 6 FLEET AUTO INSURANCE
- 6 STUDENT INSURANCE

**7300 REPLACEMENT/ACQUISITION: EQUIPMENT**

Siemens Lease Payment

**8000 DEBT, PRINCIPAL AND INTEREST**

**South Middlesex Regional Technical School District**

**Budget by Account**

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY20 Budget Sub-Committee Presentation

From Date: 2/1/2019      To Date: 2/28/2019

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.1110.200.80.1.1	SECRETARY SALARY	\$6,120	\$8,000	\$8,447	\$8,000	\$0	0.00
1000.1110.300.80.1.1	TREASURER SALARY	\$13,376	\$13,643	\$13,644	\$13,644	\$0	0.00
1000.1110.400.80.1.1	AUDIT	\$39,125	\$42,000	\$37,537	\$44,000	\$2,000	4.76
1000.1110.500.80.1.1	SUPPLIES-SCH COMM	\$4,994	\$2,852	\$4,794	\$3,500	\$648	22.72
1000.1110.600.80.1.1	ADVERTISING LEGAL	\$872	\$1,800	\$683	\$1,500	(\$300)	(16.67)
1000.1110.690.80.1.1	DUES/SUBS-SCH COMM	\$6,100	\$6,248	\$6,248	\$6,400	\$152	2.43
1000.1110.770.80.1.1	TRAVEL IN-STATE-SCH COI	\$3,960	\$4,000	\$4,164	\$4,000	\$0	0.00
1000.1110.775.80.1.1	TRAVEL OUT-OF-STATE-SC	\$0	\$0	\$0	\$0	\$0	0.00
Function: SCHOOL COMMITTEE - 1110		\$74,546	\$78,543	\$75,517	\$81,044	\$2,500	3.18
1000.1210.110.81.1.1	ADMINISTRATIVE SALARY	\$186,866	\$187,924	\$191,537	\$187,924	\$0	0.00
1000.1210.210.81.1.1	SUPPORT STAFF SALARY	\$73,581	\$81,251	\$81,251	\$81,251	\$0	0.00
1000.1210.400.81.1.1	COMMUNITY RELATIONS	\$1,605	\$3,500	\$940	\$3,500	\$0	0.00
1000.1210.410.81.1.1	NEASC EVALUATION	\$41,953	\$5,000	\$4,120	\$5,000	\$0	0.00
1000.1210.550.81.1.1	CENTRAL STORES SUPPLIE	\$0	\$0	\$0	\$0	\$0	0.00
1000.1210.650.81.1.1	POSTAGE	\$25,425	\$30,000	\$24,641	\$32,000	\$2,000	6.67
1000.1210.690.81.1.1	DUES/SUBS-SUPT	\$9,116	\$15,000	\$8,898	\$10,000	(\$5,000)	(33.33)
1000.1210.770.81.1.1	TRAVEL IN-STATE-SUPT	\$3,500	\$3,500	\$1,691	\$3,500	\$0	0.00
1000.1210.775.81.1.1	TRAVEL OUT-OF-STATE-SU	\$2,000	\$3,000	\$0	\$3,000	\$0	0.00
Function: SUPERINTENDENT'S OFFICE - 1210		\$344,044	\$329,175	\$313,078	\$326,175	(\$3,000)	(0.91)
1000.1410.110.85.1.1	ADMINISTRATIVE SALARY	\$136,377	\$139,359	\$139,359	\$139,359	\$0	0.00
1000.1410.210.85.1.1	SUPPORT STAFF SALARY	\$166,983	\$170,323	\$168,021	\$164,816	(\$5,507)	(3.23)
1000.1410.250.85.1.1	TEMPORARY TYPING SUPP	\$0	\$0	\$0	\$0	\$0	0.00

## South Middlesex Regional Technical School District

### Budget by Account

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 2/1/2019

To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.1410.350.85.1.1	OTHER STAFF SALARY	\$0	\$0	\$0	\$0	\$0	0.00
1000.1410.510.85.1.1	SUPPLIES-BUSINESS OFFIC	\$3,720	\$3,191	\$3,170	\$3,800	\$609	19.07
1000.1410.690.85.1.1	DUES/SUBS-BUSINESS OFF	\$3,000	\$3,184	\$3,184	\$3,000	(\$184)	(5.78)
1000.1410.770.85.1.1	TRAVEL IN-STATE-BUSINES	\$2,980	\$1,425	\$1,425	\$2,000	\$575	40.39
1000.1410.775.85.1.1	TRAVEL OUT-OF-STATE-BU	\$750	\$2,700	\$0	\$2,700	\$0	0.00
Function: BUSINESS/FINANCE OFFICE - 1410		\$313,810	\$320,182	\$315,158	\$315,675	(\$4,507)	(1.41)
1000.1420.210.85.1.1	P/R & H/R OFFICERS	\$156,464	\$167,235	\$167,235	\$167,235	\$0	0.00
1000.1420.510.85.1.1	SUPPLIES-HR/BENEFITS	\$400	\$400	\$0	\$400	\$0	0.00
Function: HUMAN RESOURCES/PERSONNEL - 1420		\$156,864	\$167,635	\$167,235	\$167,635	\$0	0.00
1000.1430.410.80.1.1	LEGAL CONTRACTED SERV	\$36,000	\$55,000	\$22,486	\$45,000	(\$10,000)	(18.18)
Function: LEGAL SERVICES - 1430		\$36,000	\$55,000	\$22,486	\$45,000	(\$10,000)	(18.18)
1000.1435.410.80.1.1	LEGAL SETTLEMENTS	\$0	\$0	\$0	\$0	\$0	0.00
Function: Legal Settlements - 1435		\$0	\$0	\$0	\$0	\$0	0.00
1000.1450.350.79.1.1	OTHER STAFF SALARY	\$56,437	\$59,242	\$59,242	\$59,241	(\$1)	0.00
1000.1450.450.79.1.1	C/S - DATA INFO MGMT	\$26,243	\$36,150	\$2,699	\$28,150	(\$8,000)	(22.13)
1000.1450.480.79.1.1	REPAIR/MAINT-DATA INFO I	\$0	\$1,000	\$0	\$1,000	\$0	0.00
1000.1450.550.79.1.1	SUPPLIES-DATA INFO MGM	\$0	\$2,500	\$0	\$2,500	\$0	0.00
1000.1450.690.79.1.1	DUES/SUBS-DATA INFO MG	\$0	\$0	\$0	\$0	\$0	0.00
1000.1450.770.79.1.1	TRAVEL IN-STATE-DATA INI	\$0	\$0	\$0	\$0	\$0	0.00
1000.1450.850.79.1.1	TEST SUPPLIES-DATA INFC	\$0	\$0	\$0	\$0	\$0	0.00

## South Middlesex Regional Technical School District

### Budget by Account

Fiscal Year: 2018-2019

Print accounts with zero balance   
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  Account on new page  
 Exclude inactive accounts with zero balance

From Date: 2/1/2019

To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.1450.852.79.1.1	SOFTWARE RENEWAL-DAT	\$20,025	\$20,000	\$18,144	\$22,000	\$2,000	10.00
Function: DISTRICT-WIDE INFO TECHNOLOGY - 1450		\$102,705	\$118,892	\$80,085	\$112,891	(\$6,001)	(5.05)
1000.2110.110.82.2.3	ADMINISTRATIVE SALARY	\$125,309	\$128,442	\$128,442	\$128,442	\$0	0.00
1000.2110.350.82.2.3	OTHER STAFF SALARY	\$30,091	\$30,693	\$19,307	\$30,693	\$0	0.00
1000.2110.550.82.2.3	SUPPLIES-CTE DIRECTOR	\$4,779	\$2,100	\$1,154	\$2,100	\$0	0.00
1000.2110.630.82.2.3	ADVISORY COMMITTEE	\$11,652	\$12,500	\$7,397	\$12,500	\$0	0.00
1000.2110.690.82.2.3	DUES/SUBS-CTECOORDIN	\$120	\$275	\$115	\$275	\$0	0.00
1000.2110.770.82.2.3	TRAVEL IN-STATE-CTE COC	\$180	\$800	\$101	\$800	\$0	0.00
1000.2110.775.82.2.3	TRAVEL OUT-OF-STATE-CT	\$2,133	\$2,444	\$1,182	\$3,000	\$557	22.77
1000.2110.850.82.2.3	TECH SUPPLIES-CTE COOF	\$117	\$100	\$0	\$100	\$0	0.00
Function: CTE DIRECTOR - 2110		\$174,381	\$177,353	\$157,699	\$177,910	\$557	0.31
1000.2210.110.82.2.3	ADMINISTRATIVE SALARY	\$543,075	\$510,828	\$512,428	\$511,428	\$600	0.12
1000.2210.210.82.2.3	SUPPORT STAFF SALARY	\$163,622	\$163,755	\$154,162	\$141,938	(\$21,817)	(13.32)
1000.2210.350.82.2.3	OTHER STAFF SALARY	\$106,869	\$100,179	\$96,345	\$116,760	\$16,580	16.55
1000.2210.454.82.2.3	CONTRACTED TRANSLATIC	\$10,300	\$10,000	\$5,470	\$10,200	\$200	2.00
1000.2210.480.82.2.3	REPAIR/MAINT-PRINCIPAL	\$195	\$208	\$208	\$200	(\$8)	(3.73)
1000.2210.550.82.2.3	SUPPLIES-PRINCIPAL	\$17,685	\$20,984	\$15,761	\$21,000	\$16	0.08
1000.2210.600.82.2.3	ADVERTISING	\$11,122	\$7,500	\$2,425	\$12,500	\$5,000	66.67
1000.2210.650.82.2.3	CONTRACTED TESTING	\$8,402	\$8,000	\$540	\$8,500	\$500	6.25
1000.2210.657.82.2.3	GRADUATION	\$13,912	\$14,500	\$4,197	\$14,500	\$0	0.00
1000.2210.670.82.2.3	CONFERENCE REGISTRATI	\$1,111	\$2,000	\$350	\$2,000	\$0	0.00
1000.2210.690.82.2.3	DUES/SUBS-PRINCIPAL	\$497	\$608	\$667	\$600	(\$8)	(1.37)

**South Middlesex Regional Technical School District**

**Budget by Account**

Fiscal Year: 2018-2019

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From Date: 2/1/2019

To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2210.770.82.2.3	TRAVEL IN-STATE-PRINCIP,	\$381	\$2,000	\$737	\$1,000	(\$1,000)	(50.00)
1000.2210.775.82.2.3	TRAVEL OUT-OF-STATE-PR	\$0	\$0	\$0	\$0	\$0	0.00
1000.2210.850.82.2.3	TECH SUPPLIES-PRINCIPAL	\$285	\$1,000	\$0	\$1,000	\$0	0.00
1000.2210.851.82.2.3	TECH HARDWARE-PRINCIP	\$0	\$500	\$0	\$500	\$0	0.00
Function: PRINCIPAL'S OFFICE - 2210		\$877,456	\$842,062	\$793,291	\$842,126	\$64	0.01
1000.2250.350.79.2.3	OTHER STAFF SALARY	\$131,400	\$134,028	\$121,825	\$121,482	(\$12,546)	(9.36)
1000.2250.400.78.2.3	C/S-BLDG TECHNOLOGY	\$13,725	\$23,699	\$23,699	\$25,000	\$1,301	5.49
1000.2250.480.78.2.3	REPAIR/MAINT-BUILDING TI	\$0	\$0	\$0	\$0	\$0	0.00
1000.2250.556.78.2.3	TEXTBOOKS-BLDG TECHN	\$0	\$0	\$0	\$0	\$0	0.00
1000.2250.561.78.2.3	EQUIPMENT-BLDG TECHN	\$0	\$0	\$0	\$0	\$0	0.00
1000.2250.690.78.2.3	DUES/SUBS-BLDG TECHN	\$250	\$250	\$0	\$250	\$0	0.00
1000.2250.770.78.2.3	TRAVEL IN-STATE-BLDG TE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2250.850.78.2.3	TECH SUPPLIES-SCHOOL V	\$48,810	\$46,301	\$46,279	\$47,000	\$699	1.51
1000.2250.852.78.2.3	INSTRUCTIONAL SOFTWAR	\$8,750	\$8,750	\$8,359	\$9,000	\$250	2.86
Function: SCHOOL BUILDING TECHNOLOGY - 2250		\$202,935	\$213,028	\$200,162	\$202,732	(\$10,296)	(4.83)
1000.2305.120.09.2.3	ACAD SALARY-ELECTIVES	\$66,440	\$70,678	\$70,678	\$73,592	\$2,914	4.12
1000.2305.120.27.2.3	ACAD SALARY-PHYS ED	\$245,453	\$256,291	\$189,950	\$178,535	(\$77,756)	(30.34)
1000.2305.120.29.2.3	ACAD SALARY-ENGLISH	\$453,421	\$482,981	\$485,836	\$501,680	\$18,699	3.87
1000.2305.120.30.2.3	ACAD SALARY-SCIENCE	\$547,477	\$588,091	\$587,877	\$597,238	\$9,147	1.56
1000.2305.120.31.2.3	ACAD SALARY-SOCIAL STU	\$430,995	\$448,992	\$434,420	\$443,852	(\$5,140)	(1.14)
1000.2305.120.32.2.3	ACAD SALARY-MATH	\$534,187	\$552,106	\$562,714	\$571,817	\$19,711	3.57
1000.2305.120.43.2.3	ACAD SALARY-ELL	\$201,654	\$196,334	\$198,713	\$272,404	\$76,070	38.75

**South Middlesex Regional Technical School District**

**Budget by Account**

Fiscal Year: 2018-2019

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Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2305.120.82.2.3	ACAD-AFTER SCHOOL	\$21,930	\$22,369	\$14,039	\$25,000	\$2,631	11.76
1000.2305.130.01.2.3	VOC-INFO TECH	\$92,437	\$94,286	\$94,560	\$94,560	\$274	0.29
1000.2305.130.02.2.3	VOC-BUSINESS TECH	\$95,100	\$94,829	\$96,970	\$0	(\$94,829)	(100.00)
1000.2305.130.03.2.3	VOC-LEGAL/PROTECTIVE S	\$79,678	\$154,129	\$155,392	\$161,686	\$7,558	4.90
1000.2305.130.04.2.3	VOC-HORTICULTURE	\$163,310	\$170,091	\$172,232	\$175,136	\$5,045	2.97
1000.2305.130.05.2.3	VOC-COSMETOLOGY	\$218,159	\$225,457	\$229,026	\$234,859	\$9,402	4.17
1000.2305.130.06.2.3	VOC-SM ENGINES	\$0	\$0	\$0	\$0	\$0	0.00
1000.2305.130.07.2.3	VOC-Dental Assisting	\$69,694	\$74,396	\$74,463	\$147,372	\$72,976	98.09
1000.2305.130.10.2.3	VOC-VISUAL DESIGN	\$182,808	\$184,224	\$186,615	\$177,370	(\$6,854)	(3.72)
1000.2305.130.11.2.3	VOC-PLUMBING	\$242,627	\$250,898	\$254,466	\$255,318	\$4,420	1.76
1000.2305.130.14.2.3	VOC-WEB DESIGN/PROGRA	\$159,503	\$169,949	\$172,090	\$175,004	\$5,055	2.97
1000.2305.130.15.2.3	VOC-EARLY CHILDHOOD	\$187,601	\$191,353	\$192,326	\$192,326	\$973	0.51
1000.2305.130.16.2.3	VOC-HEALTH CAREERS	\$165,011	\$171,233	\$174,802	\$181,914	\$10,681	6.24
1000.2305.130.17.2.3	VOC-CULINARY ARTS	\$347,484	\$352,018	\$354,988	\$341,411	(\$10,607)	(3.01)
1000.2305.130.19.2.3	VOC-AUTOMOTIVE	\$271,546	\$273,342	\$276,911	\$277,211	\$3,869	1.42
1000.2305.130.21.2.3	VOC-ELECTRICAL	\$225,000	\$219,658	\$222,721	\$229,719	\$10,061	4.58
1000.2305.130.22.2.3	VOC-GRAPHIC ARTS	\$160,651	\$117,261	\$87,146	\$87,146	(\$30,115)	(25.68)
1000.2305.130.23.2.3	VOC-CARPENTRY	\$172,684	\$170,721	\$170,721	\$177,212	\$6,491	3.80
1000.2305.130.25.2.3	VOC-METAL TECH	\$160,488	\$163,086	\$163,666	\$163,666	\$579	0.36
1000.2305.130.26.2.3	VOC-CAREER EXPLORE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2305.140.41.2.4	TEACHING SPECIAL EDUCA	\$1,079,468	\$1,068,386	\$1,078,605	\$1,087,804	\$19,418	1.82
1000.2305.148.41.2.4	TEACHING SPED - SUMMEF	\$19,212	\$13,606	\$5,998	\$13,000	(\$606)	(4.45)
1000.2305.150.26.2.3	TEACHING SALARIES - MEN	\$8,169	\$8,333	\$5,949	\$8,333	\$0	0.01
1000.2305.150.82.2.3	TEACHING - CREDIT ADVAN	\$0	\$3,000	\$0	\$40,000	\$37,000	1,233.33
Function: CLASSROOM TEACHERS - 2305		\$6,602,189	\$6,788,097	\$6,713,873	\$6,885,164	\$97,067	1.43

## South Middlesex Regional Technical School District

### Budget by Account

Fiscal Year: 2018-2019

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From Date: 2/1/2019

To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2310.440.41.2.4	SPED C/S-TUTORING	\$11,269	\$20,000	\$13,693	\$20,000	\$0	0.00
Function: TEACHER SPECIALISTS - 2310		\$11,269	\$20,000	\$13,693	\$20,000	\$0	0.00
1000.2320.350.41.2.4	SPED PROGRAMMER-SUPP	\$0	\$0	\$0	\$0	\$0	0.00
1000.2320.440.41.2.4	C/S-COUNSELING/SPEECH/	\$63,213	\$65,000	\$55,108	\$65,000	\$0	0.00
Function: MEDICAL/THERAPEUTIC SERVICES - 2320		\$63,213	\$65,000	\$55,108	\$65,000	\$0	0.00
1000.2325.140.41.2.4	SPED SUBSTITUTES	\$5,743	\$11,444	\$0	\$10,000	(\$1,444)	(12.62)
1000.2325.150.82.2.3	SUBSTITUTE TEACHERS	\$109,140	\$81,323	\$54,460	\$80,000	(\$1,323)	(1.63)
Function: SUBSTITUTES - 2325		\$114,883	\$92,767	\$54,460	\$90,000	(\$2,767)	(2.98)
1000.2330.340.41.2.4	INSTRUCTIONAL ASSISTAN	\$0	\$8,694	\$0	\$45,368	\$36,674	421.65
1000.2330.350.82.2.3	INSTRUCTIONAL ASSISTAN	\$0	\$44,478	\$44,478	\$44,478	\$0	0.00
Function: NON-CLERICAL PARAPROFESSIONALS - 2330		\$0	\$53,171	\$44,478	\$89,846	\$36,674	68.97
1000.2340.150.70.2.3	LIBRARY/MEDIA CENTER S/	\$81,939	\$84,578	\$84,578	\$84,578	\$0	0.00
Function: LIBRARIAN/MEDIA CENTER DIRECTOR - 2340		\$81,939	\$84,578	\$84,578	\$84,578	\$0	0.00
1000.2357.453.08.2.3	C/S - PROF DEV	\$33,447	\$50,000	\$19,169	\$50,000	\$0	0.00
1000.2357.483.08.2.3	REPAIR/MAINT-PROF DEV	\$0	\$0	\$0	\$0	\$0	0.00
1000.2357.553.08.2.3	SUPPLIES-PROF DEV	\$2,644	\$2,000	\$1,601	\$2,500	\$500	25.00
1000.2357.556.08.2.3	TEXTBOOKS-PROF DEV	\$0	\$0	\$0	\$0	\$0	0.00
1000.2357.653.08.2.3	PROF DEV-TUITION/CONF F	\$81,222	\$65,000	\$51,052	\$84,000	\$19,000	29.23
1000.2357.690.08.2.3	DUES/SUBS-PROF DEV	\$0	\$0	\$0	\$0	\$0	0.00

**South Middlesex Regional Technical School District**

**Budget by Account**

Fiscal Year: 2018-2019

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Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2357.770.08.2.3	TRAVEL IN-STATE-PROF DE	\$3,718	\$5,000	\$1,641	\$4,000	(\$1,000)	(20.00)
1000.2357.775.08.2.3	TRAVEL OUT-OF-STATE-PR	\$4,706	\$4,000	\$3,751	\$5,000	\$1,000	25.00
Function: PROFESSIONAL DEVELOPMENT - 2357		\$125,737	\$126,000	\$77,213	\$145,500	\$19,500	15.48
1000.2410.526.28.2.3	TEXTBOOKS READING	\$2,031	\$2,000	\$1,998	\$2,000	\$0	0.00
1000.2410.526.29.2.3	TEXTBOOKS ENGLISH	\$10,000	\$8,425	\$5,058	\$9,000	\$575	6.82
1000.2410.526.30.2.3	TEXTBOOKS SCIENCE	\$0	\$2,503	\$2,480	\$3,500	\$997	39.83
1000.2410.526.31.2.3	TEXTBOOKS SOCIAL STUDI	\$5,000	\$4,015	\$4,015	\$5,000	\$985	24.55
1000.2410.526.32.2.3	TEXTBOOKS MATH	\$0	\$9,100	\$9,093	\$1,750	(\$7,350)	(80.77)
1000.2410.526.35.2.3	TEXTBOOKS SPANISH	\$4,000	\$4,000	\$2,928	\$4,000	\$0	0.00
1000.2410.526.36.2.3	TEXTBOOKS - PORTUGUES	\$0	\$0	\$0	\$2,400	\$2,400	0.00
1000.2410.526.43.2.3	TEXTBOOKS ELL	\$4,700	\$4,500	\$2,566	\$4,500	\$0	0.00
1000.2410.536.01.2.3	TEXTBOOKS INFO TECH	\$0	\$0	\$0	\$1,000	\$1,000	0.00
1000.2410.536.02.2.3	TEXTBOOKS BUSINESS TE	\$1,860	\$0	\$0	\$0	\$0	0.00
1000.2410.536.03.2.3	TEXTBOOKS LEGAL/PROTE	\$4,637	\$1,500	\$1,171	\$1,600	\$100	6.67
1000.2410.536.04.2.3	TEXTBOOKS HORTICULTUF	\$0	\$0	\$0	\$0	\$0	0.00
1000.2410.536.05.2.3	TEXTBOOKS COSMETOLOG	\$4,818	\$1,633	\$2,070	\$2,800	\$1,167	71.42
1000.2410.536.06.2.3	TEXTBOOKS SM ENGINES	\$0	\$0	\$0	\$0	\$0	0.00
1000.2410.536.07.2.3	TEXTBOOKS Dental Assistin	\$2,006	\$3,250	\$2,889	\$3,500	\$250	7.69
1000.2410.536.09.2.3	TEXTBOOKS ELECTIVES	\$0	\$0	\$0	\$0	\$0	0.00
1000.2410.536.10.2.3	TEXTBOOKS VISUAL DESIG	\$1,500	\$0	\$0	\$0	\$0	0.00
1000.2410.536.11.2.3	TEXTBOOKS PLUMBING	\$795	\$300	\$300	\$600	\$300	100.00
1000.2410.536.14.2.3	TEXTBOOKS WEB DESIGN/I	\$0	\$0	\$0	\$0	\$0	0.00
1000.2410.536.15.2.3	TEXTBOOKS EARLY CHILDI	\$1,260	\$0	\$0	\$0	\$0	0.00

**South Middlesex Regional Technical School District**

**Budget by Account**

Fiscal Year: 2018-2019

- Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance

From Date: 2/1/2019

To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2410.536.16.2.3	TEXTBOOKS HEALTH CARE	\$4,843	\$1,353	\$1,353	\$2,500	\$1,147	84.77
1000.2410.536.17.2.3	TEXTBOOKS CULINARY AR	\$1,676	\$2,420	\$2,283	\$2,420	\$0	0.00
1000.2410.536.19.2.3	TEXTBOOKS AUTOMOTIVE	\$0	\$2,616	\$2,616	\$0	(\$2,616)	(100.00)
1000.2410.536.21.2.3	TEXTBOOKS ELECTRICAL	\$2,426	\$45	\$45	\$2,500	\$2,455	5,455.56
1000.2410.536.22.2.3	TEXTBOOKS GRAPHIC ART	\$1,010	\$0	\$0	\$0	\$0	0.00
1000.2410.536.23.2.3	TEXTBOOKS CARPENTRY	\$0	\$0	\$0	\$0	\$0	0.00
1000.2410.536.25.2.3	TEXTBOOKS METAL TECH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2410.536.26.2.3	TEXTBOOKS CAREER EXPL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2410.546.41.2.4	TEXTBOOKS SPED	\$750	\$850	\$493	\$850	\$0	0.00
1000.2410.629.29.2.3	DUES/SUBS- ENGLISH	\$295	\$405	\$405	\$600	\$195	48.27
1000.2410.629.30.2.3	DUES/SUBS- SCIENCE	\$140	\$140	\$104	\$150	\$10	7.14
1000.2410.629.31.2.3	DUES/SUBS- SOCIAL STUDI	\$100	\$4,000	\$610	\$500	(\$3,500)	(87.50)
1000.2410.629.32.2.3	DUES/SUBS- MATH	\$100	\$100	\$0	\$100	\$0	0.00
1000.2410.629.35.2.3	DUES/SUBS- SPANISH	\$45	\$45	\$0	\$0	(\$45)	(100.00)
1000.2410.629.37.2.3	DUES/SUBS- Project Lead thr	\$0	\$0	\$0	\$3,000	\$3,000	0.00
1000.2410.629.43.2.3	DUES/SUBS- ELL	\$40	\$80	\$40	\$80	\$0	0.00
1000.2410.639.01.2.3	DUES/SUBS- INFO TECH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2410.639.02.2.3	DUES/SUBS- BUSINESS TEK	\$250	\$250	\$40	\$0	(\$250)	(100.00)
1000.2410.639.03.2.3	DUES/SUBS- LEGAL/PROTE	\$950	\$800	\$557	\$800	\$0	0.00
1000.2410.639.04.2.3	DUES/SUBS- HORTICULTUF	\$300	\$300	\$15	\$300	\$0	0.00
1000.2410.639.05.2.3	DUES/SUBS- COSMETOLOG	\$659	\$400	\$97	\$400	\$0	0.00
1000.2410.639.06.2.3	DUES/SUBS- SM ENGINES	\$0	\$0	\$0	\$0	\$0	0.00
1000.2410.639.07.2.3	DUES/SUBS- Dental Assistin	\$145	\$250	\$145	\$250	\$0	0.00
1000.2410.639.10.2.3	DUES/SUBS- VISUAL DESIG	\$382	\$637	\$637	\$700	\$63	9.95

**South Middlesex Regional Technical School District**

**Budget by Account**

Fiscal Year: 2018-2019

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Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2410.639.11.2.3	DUES/SUBS- PLUMBING	\$30	\$850	\$0	\$900	\$50	5.88
1000.2410.639.15.2.3	DUES/SUBS- EARLY CHILD	\$380	\$380	\$0	\$400	\$20	5.26
1000.2410.639.16.2.3	DUES/SUBS- HEALTH CARE	\$387	\$387	\$387	\$400	\$13	3.36
1000.2410.639.17.2.3	DUES/SUBS- CULINARY AR	\$422	\$250	\$234	\$250	\$0	0.00
1000.2410.639.19.2.3	DUES/SUBS- AUTOMOTIVE	\$1,806	\$1,635	\$1,635	\$1,806	\$171	10.46
1000.2410.639.21.2.3	DUES/SUBS- ELECTRICAL	\$260	\$200	\$125	\$200	\$0	0.00
1000.2410.639.22.2.3	DUES/SUBS- GRAPHIC ART	\$150	\$150	\$120	\$150	\$0	0.00
1000.2410.639.23.2.3	DUES/SUBS- CARPENTRY	\$260	\$260	\$77	\$0	(\$260)	(100.00)
1000.2410.639.25.2.3	DUES/SUBS- METAL TECH	\$30	\$24	\$24	\$0	(\$24)	(100.00)
1000.2410.639.26.2.3	DUES/SUBS- CAREER EXPL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2410.649.41.2.4	DUES/SUBS- SPED	\$1,800	\$1,000	\$460	\$1,000	\$0	0.00
Function: TEXTBOOKS & RELATED SERVICES - 2410		\$62,243	\$61,052	\$47,069	\$61,906	\$854	1.40
1000.2415.450.70.2.3	C/S - LIBRARY	\$3,840	\$4,506	\$4,506	\$4,649	\$144	3.18
1000.2415.450.71.2.3	C/S - AUDIO VISUAL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2415.480.70.2.3	REPAIR/MAINT-LIBRARY	\$0	\$0	\$0	\$0	\$0	0.00
1000.2415.480.71.2.3	REPAIR/MAINT-AUDIO VISU	\$0	\$0	\$0	\$0	\$0	0.00
1000.2415.550.70.2.3	NON-PRINTED MATLS-LIBR.	\$95	\$800	\$0	\$800	\$0	0.00
1000.2415.550.71.2.3	SUPPLIES-AUDIO VISUAL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2415.556.70.2.3	RESOURCE MATERIALS	\$3,100	\$2,181	\$922	\$3,500	\$1,319	60.48
1000.2415.560.70.2.3	LIBRARY EQUIPMENT	\$0	\$0	\$0	\$0	\$0	0.00
1000.2415.560.71.2.3	AUDIO VISUAL EQUIPMENT	\$0	\$0	\$0	\$0	\$0	0.00
1000.2415.690.70.2.3	DUES/SUBS-LIBRARY	\$0	\$150	\$0	\$150	\$0	0.00
1000.2415.690.71.2.3	DUES/SUBS-AUDIO VISUAL	\$0	\$0	\$0	\$0	\$0	0.00

## South Middlesex Regional Technical School District

### Budget by Account

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

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To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2415.821.70.2.3	HARDWARE-LIBRARY	\$0	\$0	\$0	\$0	\$0	0.00
1000.2415.850.70.2.3	TECH SUPPLIES-LIBRARY	\$1,172	\$1,000	\$132	\$1,000	\$0	0.00
Function: OTHER INTSTRUCTIONAL MATERIALS - 2415		\$8,207	\$8,637	\$5,560	\$10,099	\$1,463	16.93
1000.2420.450.82.2.3	LEASING REPRODUCTION	\$62,209	\$65,000	\$59,637	\$65,000	\$0	0.00
1000.2420.560.01.2.3	EQUIP-INFO TECH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.02.2.3	EQUIP-BUSINESS TECH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.03.2.3	EQUIP- LEGAL/PROTECTIVE	\$0	\$0	\$0	\$3,500	\$3,500	0.00
1000.2420.560.04.2.3	EQUIP-HORTICULTURE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.05.2.3	EQUIP-COSMO	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.07.2.3	EQUIP- Dental Assisting	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.10.2.3	EQUIP-VISUAL DESIGN	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.11.2.3	EQUIP-PLUMBING	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.15.2.3	EQUIP-EARLY CHILDHOOD	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.16.2.3	EQUIP-HEALTH CAREERS	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.17.2.3	EQUIP-CULINARY ARTS	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.19.2.3	EQUIP-AUTOMOTIVE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.21.2.3	EQUIP-ELECTRICAL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.22.2.3	EQUIP-GRAPHIC ARTS	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.23.2.3	EQUIP-CARPENTRY	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.25.2.3	EQUIP-METAL TECH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.27.2.3	EQUIP-PHYS ED	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.28.2.3	EQUIP-READING	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.29.2.3	EQUIP-ENGLISH	\$0	\$0	\$0	\$0	\$0	0.00

**South Middlesex Regional Technical School District**

**Budget by Account**

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

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To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2420.560.30.2.3	EQUIP-SCIENCE	\$0	\$2,260	\$2,248	\$2,545	\$285	12.61
1000.2420.560.31.2.3	EQUIP-SOCIAL STUDIES	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.32.2.3	EQUIP-MATH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.41.2.4	EQUIP-SPED	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.43.2.3	EQUIP-ELL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2420.560.70.2.3	EQUIP-LIBRARY	\$0	\$0	\$0	\$0	\$0	0.00
Function: INSTRUCTIONAL EQUIPMENT - 2420		\$62,209	\$67,260	\$61,886	\$71,045	\$3,785	5.63
1000.2430.520.27.2.3	SUPPLIES-PHYS ED	\$2,850	\$2,485	\$1,863	\$2,623	\$138	5.55
1000.2430.520.28.2.3	SUPPLIES-READING	\$593	\$750	\$681	\$250	(\$500)	(66.67)
1000.2430.520.29.2.3	SUPPLIES-ENGLISH	\$1,006	\$1,370	\$981	\$1,375	\$5	0.34
1000.2430.520.30.2.3	SUPPLIES-SCIENCE	\$7,500	\$6,471	\$6,162	\$6,500	\$29	0.45
1000.2430.520.31.2.3	SUPPLIES-SOCIAL STUDIES	\$2,500	\$2,485	\$1,832	\$2,500	\$15	0.59
1000.2430.520.32.2.3	SUPPLIES-MATH	\$7,925	\$8,497	\$7,858	\$8,500	\$3	0.04
1000.2430.520.35.2.3	SUPPLIES-SPANISH	\$500	\$500	\$51	\$500	\$0	0.00
1000.2430.520.36.2.3	SUPPLIES-PORTUGUESE	\$0	\$0	\$0	\$500	\$500	0.00
1000.2430.520.37.2.3	SUPPLIES-Project Lead the V	\$0	\$0	\$0	\$3,500	\$3,500	0.00
1000.2430.520.43.2.3	SUPPLIES-ELL	\$1,000	\$1,000	\$615	\$1,000	\$0	0.00
1000.2430.530.01.2.3	SUPPLIES-INFO TECH	\$3,814	\$9,400	\$9,397	\$5,000	(\$4,400)	(46.81)
1000.2430.530.02.2.3	SUPPLIES-BUSINESS TECH	\$440	\$2,000	\$0	\$0	(\$2,000)	(100.00)
1000.2430.530.03.2.3	SUPPLIES- LEGAL/PROTEC	\$3,413	\$6,000	\$2,085	\$6,000	\$0	0.00
1000.2430.530.04.2.3	SUPPLIES-HORTICULTURE	\$20,150	\$20,000	\$12,343	\$20,000	\$0	0.00
1000.2430.530.05.2.3	SUPPLIES-COSMETOLOGY	\$17,935	\$18,391	\$12,529	\$18,524	\$133	0.73
1000.2430.530.06.2.3	SUPPLIES-SM ENGINES	\$0	\$0	\$0	\$0	\$0	0.00

## South Middlesex Regional Technical School District

### Budget by Account

Fiscal Year: 2018-2019

Print accounts with zero balance   
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  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY20 Budget Sub-Committee Presentation

From Date: 2/1/2019      To Date: 2/28/2019

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2430.530.07.2.3	SUPPLIES- Dental Assisting	\$7,759	\$6,410	\$5,384	\$7,000	\$590	9.20
1000.2430.530.09.2.3	SUPPLIES-ELECTIVES	\$6,800	\$8,000	\$6,807	\$5,000	(\$3,000)	(37.50)
1000.2430.530.10.2.3	SUPPLIES-VISUAL DESIGN	\$11,279	\$8,163	\$7,083	\$11,363	\$3,200	39.20
1000.2430.530.11.2.3	SUPPLIES-PLUMBING	\$21,075	\$20,450	\$16,885	\$20,400	(\$50)	(0.24)
1000.2430.530.14.2.3	SUPPLIES- WEB DESIGN/PF	\$6,594	\$2,600	\$802	\$2,999	\$399	15.35
1000.2430.530.15.2.3	SUPPLIES-EARLY CHILDHO	\$8,997	\$11,260	\$7,785	\$11,500	\$240	2.13
1000.2430.530.16.2.3	SUPPLIES-HEALTH CAREEF	\$11,453	\$12,443	\$10,835	\$12,283	(\$160)	(1.29)
1000.2430.530.17.2.3	SUPPLIES-CULINARY ARTS	\$24,235	\$24,190	\$23,704	\$24,190	\$0	0.00
1000.2430.530.19.2.3	SUPPLIES-AUTOMOTIVE	\$18,250	\$14,305	\$14,208	\$16,750	\$2,445	17.09
1000.2430.530.21.2.3	SUPPLIES-ELECTRICAL	\$25,314	\$25,355	\$21,283	\$23,900	(\$1,455)	(5.74)
1000.2430.530.22.2.3	SUPPLIES-GRAPHIC ARTS	\$7,139	\$7,000	\$4,969	\$7,000	\$0	0.00
1000.2430.530.23.2.3	SUPPLIES-CARPENTRY	\$19,283	\$16,565	\$15,078	\$18,500	\$1,935	11.68
1000.2430.530.25.2.3	SUPPLIES-METAL TECH	\$27,799	\$23,876	\$13,338	\$22,876	(\$1,000)	(4.19)
1000.2430.530.26.2.3	SUPPLIES-CAREER EXPLOI	\$0	\$0	\$0	\$0	\$0	0.00
1000.2430.540.55.2.4	SUPPLIES- ACADEMICS	\$4,500	\$4,500	\$4,609	\$5,500	\$1,000	22.22
Function: INSTRUCTIONAL SUPPLIES - 2430		\$270,103	\$264,467	\$209,167	\$266,033	\$1,566	0.59
1000.2431.540.55.2.4	SUPPLIES-JET FOOD PROG	\$5,000	\$5,000	\$5,022	\$5,000	\$0	0.00
Function: JET FOOD SUPPLIES - 2431		\$5,000	\$5,000	\$5,022	\$5,000	\$0	0.00
1000.2432.540.55.2.4	SUPPLIES- SPED EVALUATI	\$1,500	\$1,000	\$263	\$1,000	\$0	0.00
Function: JET EVALUATIONS - 2432		\$1,500	\$1,000	\$263	\$1,000	\$0	0.00
1000.2433.540.55.2.4	SUPPLIES-JET HOUSEKEEP	\$1,500	\$1,500	\$1,803	\$1,500	\$0	0.00
Function: JET HOUSEKEEPING SUPPLIES - 2433		\$1,500	\$1,500	\$1,803	\$1,500	\$0	0.00

**South Middlesex Regional Technical School District**

**Budget by Account**

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Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2434.550.86.1.1	SUPPLIES-DISTRICT WIDE	\$17,000	\$15,000	\$10,806	\$15,000	\$0	0.00
Function: DISTRICT WIDE SUPPLIES - 2434		\$17,000	\$15,000	\$10,806	\$15,000	\$0	0.00
1000.2440.420.27.2.3	C/S-PHYS ED	\$1,700	\$1,000	\$0	\$1,000	\$0	0.00
1000.2440.420.43.2.3	C/S-ELL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.430.01.2.3	C/S-INFO TECH	\$4,000	\$1,600	\$1,471	\$3,500	\$1,900	118.75
1000.2440.430.02.2.3	C/S-BUSINESS TECH	\$18	\$0	\$0	\$0	\$0	0.00
1000.2440.430.03.2.3	C/S- LEGAL/PROTECTIVE S'	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.430.04.2.3	C/S-HORTICULTURE	\$540	\$541	\$540	\$540	(\$1)	(0.18)
1000.2440.430.05.2.3	C/S-COSMETOLOGY	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.430.06.2.3	C/S-SM ENGINES	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.430.07.2.3	C/S- Dental Assisting	\$90	\$90	\$90	\$2,900	\$2,810	3,122.22
1000.2440.430.10.2.3	C/S-VISUAL DESIGN	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.430.11.2.3	C/S-PLUMBING	\$1,200	\$1,500	\$650	\$1,200	(\$300)	(20.00)
1000.2440.430.15.2.3	C/S-EARLY CHLDHD	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.430.16.2.3	C/S-HEALTH CAREERS	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.430.17.2.3	C/S-CULINARY ARTS	\$8,200	\$8,200	\$8,120	\$8,200	\$0	0.00
1000.2440.430.19.2.3	C/S-AUTOMOTIVE	\$4,735	\$4,735	\$2,491	\$4,735	\$0	0.00
1000.2440.430.21.2.3	C/S-ELECTRICAL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.430.22.2.3	C/S-GRAPHIC ARTS	\$551	\$1,200	\$785	\$1,200	\$0	0.00
1000.2440.430.25.2.3	C/S-METAL TECH	\$269	\$280	\$280	\$280	\$0	0.00
1000.2440.430.26.2.3	C/S-CAREER EXPLORE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.440.41.2.4	REPAIR/MAINT-SPED	\$4,188	\$1,500	\$130	\$1,500	\$0	0.00
1000.2440.480.01.2.3	REPAIR/MAINT-INFO TECH	\$394	\$1,500	\$1,016	\$2,000	\$500	33.33

**South Middlesex Regional Technical School District**

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To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2440.480.02.2.3	REPAIR/MAINT-BUSINESS T	\$0	\$500	\$0	\$0	(\$500)	(100.00)
1000.2440.480.03.2.3	REPAIR/MAINT- LEGAL/PRC	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.480.04.2.3	REPAIR/MAINT-HORTICULT	\$4,935	\$4,484	\$3,101	\$4,484	\$0	0.00
1000.2440.480.05.2.3	REPAIR/MAINT-COSMETOLI	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.480.06.2.3	REPAIR/MAINT-SM ENGINE!	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.480.07.2.3	REPAIR/MAINT- Dental Assis	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.480.10.2.3	REPAIR/MAINT-VISUAL DES	\$0	\$3,200	\$3,189	\$0	(\$3,200)	(100.00)
1000.2440.480.11.2.3	REPAIR/MAINT-PLUMBING	\$1,000	\$1,000	\$0	\$1,000	\$0	0.00
1000.2440.480.15.2.3	REPAIR/MAINT- EARLY CHL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.480.16.2.3	REPAIR/MAINT-HEALTH CAI	\$0	\$0	\$0	\$500	\$500	0.00
1000.2440.480.17.2.3	REPAIR/MAINT-CULINARY A	\$11,016	\$11,016	\$7,484	\$10,016	(\$1,000)	(9.08)
1000.2440.480.19.2.3	REPAIR/MAINT-AUTOMOTIV	\$2,600	\$2,600	\$954	\$1,000	(\$1,600)	(61.54)
1000.2440.480.21.2.3	REPAIR/MAINT-ELECTRICAL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.480.22.2.3	REPAIR/MAINT-GRAPHIC AF	\$0	\$1,500	\$0	\$500	(\$1,000)	(66.67)
1000.2440.480.23.2.3	REPAIR/MAINT-CARPENTRY	\$2,374	\$2,000	\$633	\$2,200	\$200	10.00
1000.2440.480.25.2.3	REPAIR/MAINT-METAL TECI	\$230	\$1,150	\$676	\$1,150	\$0	0.00
1000.2440.480.26.2.3	REPAIR/MAINT-CAREER EX	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.480.27.2.3	REPAIR/MAINT-PHYS ED	\$150	\$2,240	\$706	\$2,240	\$0	0.00
1000.2440.480.29.2.3	REPAIR/MAINT-ENGLISH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.480.30.2.3	REPAIR/MAINT-SCIENCE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.480.32.2.3	REPAIR/MAINT-MATH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.480.43.2.3	REPAIR/MAINT-ELL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2440.690.77.2.3	PROF DUES SKILLS/FFA/BP	\$8,500	\$8,500	\$7,702	\$10,500	\$2,000	23.53
1000.2440.720.82.2.3	TRAVEL ACADEMIC	\$456	\$1,000	\$0	\$1,000	\$0	0.00

## South Middlesex Regional Technical School District

### Budget by Account

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 2/1/2019

To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2440.730.41.2.4	TRAVEL SPED	\$500	\$500	\$0	\$500	\$0	0.00
1000.2440.730.53.2.3	TRAVEL IN STATE BPA	\$7,014	\$5,000	\$3,325	\$7,000	\$2,000	40.00
1000.2440.730.54.2.3	TRAVEL IN-STATE FFA	\$4,450	\$3,000	\$3,545	\$3,000	\$0	0.00
1000.2440.730.58.2.3	TRAVEL IN-STATE SKILLS U	\$21,411	\$25,000	\$6,518	\$25,000	\$0	0.00
1000.2440.730.77.2.3	TRAVEL VOCATIONAL EDU(I	\$4,500	\$5,057	\$5,057	\$4,500	(\$557)	(11.01)
1000.2440.735.53.2.3	TRAVEL OUT OF STATE BP/	\$7,290	\$7,758	\$0	\$8,000	\$242	3.11
1000.2440.735.54.2.3	TRAVEL OUT-OF-STATE FF/	\$0	\$3,742	\$3,784	\$3,501	(\$242)	(6.45)
1000.2440.735.58.2.3	TRAVEL OUT-OF-STATE SK	\$10,390	\$8,499	\$60	\$8,499	\$0	0.00
Function: OTHER INTSTRUCTIONAL SERVICES - 2440		\$112,703	\$119,893	\$62,307	\$121,645	\$1,753	1.46
1000.2451.821.29.2.3	HARDWARE-ENGLISH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.821.30.2.3	HARDWARE-SCIENCE	\$0	\$0	\$0	\$6,100	\$6,100	0.00
1000.2451.821.31.2.3	HARDWARE-SOCIAL STUDI	\$0	\$0	\$0	\$6,100	\$6,100	0.00
1000.2451.821.32.2.3	HARDWARE-MATH	\$13,374	\$500	\$0	\$6,100	\$5,600	1,120.00
1000.2451.821.43.2.3	HARDWARE-ELL	\$4,000	\$2,000	\$1,686	\$2,000	\$0	0.00
1000.2451.831.01.2.3	HARDWARE-INFO TECH	\$7,692	\$2,500	\$2,500	\$3,500	\$1,000	40.00
1000.2451.831.02.2.3	HARDWARE-BUSINESS TEC	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.03.2.3	HARDWARE- LEGAL/PROTE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.04.2.3	HARDWARE-HORTICULTUR	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.05.2.3	HARDWARE-COSMETOLOG	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.07.2.3	HARDWARE- Dental Assistin	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.09.2.3	HARDWARE-ELECTIVES	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.10.2.3	HARDWARE-VISUAL DESIGI	\$1,011	\$1,950	\$1,617	\$1,950	\$0	0.00
1000.2451.831.11.2.3	HARDWARE-PLUMBING	\$0	\$0	\$0	\$0	\$0	0.00

**South Middlesex Regional Technical School District**

**Budget by Account**

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Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2451.831.14.2.3	HARDWARE-WEB DESIGN/F	\$12,262	\$8,000	\$5,027	\$8,000	\$0	0.00
1000.2451.831.15.2.3	HARDWARE-EARLY CHLDH	\$203	\$200	\$0	\$460	\$260	130.00
1000.2451.831.16.2.3	HARDWARE-HEALTH CARE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.17.2.3	HARDWARE-CULINARY ART	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.19.2.3	HARDWARE-AUTOMOTIVE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.21.2.3	HARDWARE-ELECTRICAL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.22.2.3	HARDWARE-GRAPHIC ARTS	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.23.2.3	HARDWARE-CARPENTRY	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.25.2.3	HARDWARE-METALS	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.831.26.2.3	HARDWARE-CAREER EXPL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2451.841.41.2.4	HARDWARE-SPED	\$10,006	\$9,000	\$7,224	\$5,000	(\$4,000)	(44.44)
Function: INSTRUCTIONAL TECHNOLOGY - 2451		\$48,547	\$24,150	\$18,054	\$39,210	\$15,060	62.36
1000.2455.822.28.2.3	SOFTWARE- READING	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.822.29.2.3	SOFTWARE- ENGLISH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.822.30.2.3	SOFTWARE- SCIENCE	\$500	\$0	\$0	\$700	\$700	0.00
1000.2455.822.31.2.3	SOFTWARE- SOCIAL STUDI	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.822.32.2.3	SOFTWARE- MATH	\$575	\$503	\$465	\$4,500	\$3,997	794.63
1000.2455.822.35.2.3	SOFTWARE- SPANISH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.01.2.3	SOFTWARE- INFO TECH	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.02.2.3	SOFTWARE- BUSINESS TEC	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.03.2.3	SOFTWARE- LEGAL/PROTE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.04.2.3	SOFTWARE- HORTICULTUR	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.05.2.3	SOFTWARE- COSMETOLOG	\$0	\$600	\$0	\$600	\$0	0.00

## South Middlesex Regional Technical School District

### Budget by Account

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From Date: 2/1/2019      To Date: 2/28/2019

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2455.832.06.2.3	SOFTWARE- SM ENGINES	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.07.2.3	SOFTWARE- Dental Assisting	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
1000.2455.832.09.2.3	SOFTWARE- ELECTIVES	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.10.2.3	SOFTWARE- VISUAL DESIG	\$278	\$0	\$0	\$0	\$0	0.00
1000.2455.832.14.2.3	SOFTWARE- WEB DESIGN/F	\$0	\$399	\$325	\$0	(\$399)	(100.00)
1000.2455.832.15.2.3	SOFTWARE- EARLY CHILD	\$300	\$300	\$0	\$300	\$0	0.00
1000.2455.832.16.2.3	SOFTWARE- HEALTH CARE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.17.2.3	SOFTWARE- CULINARY AR	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.19.2.3	SOFTWARE- AUTOMOTIVE	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.21.2.3	SOFTWARE- ELECTRICAL	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.22.2.3	SOFTWARE- GRAPHIC ART:	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.832.23.2.3	SOFTWARE- CARPENTRY	\$150	\$350	\$349	\$400	\$50	14.29
1000.2455.832.25.2.3	SOFTWARE- METALS	\$0	\$0	\$0	\$0	\$0	0.00
1000.2455.842.41.2.4	SOFTWARE- SPED	\$9,093	\$11,500	\$10,416	\$11,500	\$0	0.00
1000.2455.852.71.2.3	SOFTWARE- AUDIO VISUAL	\$0	\$0	\$0	\$0	\$0	0.00
Function: INSTRUCTIONAL SOFTWARE - 2455		\$10,896	\$15,652	\$13,555	\$20,000	\$4,348	27.78
1000.2710.110.83.2.3	ADMINISTRATIVE SALARY	\$134,233	\$122,376	\$122,376	\$123,376	\$1,000	0.82
1000.2710.150.83.2.3	COUNSELORS SALARY/LEA	\$311,101	\$402,048	\$382,208	\$407,295	\$5,247	1.31
1000.2710.170.83.2.3	GUIDANCE ACTIVITY (Summ	\$26,075	\$24,762	\$14,137	\$21,000	(\$3,762)	(15.19)
1000.2710.178.83.2.3	PUBLIC RELATIONS SALAR	\$73,121	\$74,583	\$74,583	\$74,583	\$0	0.00
1000.2710.250.83.2.3	SUPPORT STAFF SALARY	\$110,518	\$114,283	\$83,484	\$107,500	(\$6,783)	(5.94)
1000.2710.440.55.2.4	ACCEPT CONTRACTED SEF	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.00
1000.2710.450.83.2.3	SERVICES & COUNSELING	\$83,203	\$20,000	\$13,206	\$25,000	\$5,000	25.00

**South Middlesex Regional Technical School District**

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Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.2710.470.83.2.3	C/S - GUIDANCE	\$35,824	\$60,000	\$41,724	\$55,000	(\$5,000)	(8.33)
1000.2710.550.83.2.3	SUPPLIES-GUIDANCE/ADMI	\$30,291	\$29,000	\$19,987	\$31,000	\$2,000	6.90
1000.2710.690.83.2.3	DUES/SUBS-GUIDANCE	\$1,041	\$950	\$1,023	\$1,000	\$50	5.26
1000.2710.770.83.2.3	TRAVEL IN STATE-GUIDANC	\$12,049	\$13,000	\$11,953	\$13,000	\$0	0.00
1000.2710.850.83.2.3	TECH SUPPLIES-GUIDANCE	\$5,497	\$8,000	\$7,080	\$9,500	\$1,500	18.75
Function: GUIDANCE - 2710		\$826,952	\$873,002	\$775,762	\$872,254	(\$748)	(0.09)
1000.2715.130.44.2.3	OTHER STAFF SALARY-CO-	\$54,297	\$55,383	\$56,490	\$56,490	\$1,107	2.00
1000.2715.430.44.2.3	C/S-CO-OP	\$0	\$0	\$0	\$0	\$0	0.00
1000.2715.530.44.2.3	SUPPLIES-CO-OP	\$0	\$0	\$0	\$0	\$0	0.00
1000.2715.639.44.2.3	DUES/SUBS-CO-OP	\$0	\$0	\$0	\$0	\$0	0.00
1000.2715.770.44.2.3	TRAVEL IN-STATE-CO-OP	\$0	\$0	\$0	\$0	\$0	0.00
Function: CO-OP SUPPLIES - 2715		\$54,297	\$55,383	\$56,490	\$56,490	\$1,107	2.00
1000.2800.140.41.2.4	PSYCHOLOGIST SALARY	\$83,288	\$92,306	\$128,989	\$153,530	\$61,224	66.33
1000.2800.350.81.2.3	SALARY VARIANCES	\$0	\$0	\$0	\$0	\$0	0.00
1000.2800.440.41.2.4	SPED C/S-TESTING	\$71,531	\$65,000	\$33,572	\$53,000	(\$12,000)	(18.46)
Function: TESTING/ASSESS/PSYCH SVCS - 2800		\$154,819	\$157,306	\$162,561	\$206,530	\$49,224	31.29
1000.2900.350.81.2.3	SALARY VARIANCES	\$0	\$85,191	\$0	\$327,500	\$242,310	284.43
Function: SALARY RESERVE - 2900		\$0	\$85,191	\$0	\$327,500	\$242,310	284.43
1000.3200.150.72.3.1	NURSING SALARY	\$70,332	\$77,979	\$24,715	\$77,980	\$1	0.00
1000.3200.350.72.3.1	OTHER STAFF SALARY	\$0	\$0	\$0	\$0	\$0	0.00

**South Middlesex Regional Technical School District**

**Budget by Account**

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1000.3200.450.72.3.1	C/S - NURSES	\$4,500	\$8,000	\$3,270	\$13,000	\$5,000	62.50
1000.3200.480.72.3.1	REPAIR/MAINT-NURSES	\$0	\$0	\$0	\$0	\$0	0.00
1000.3200.550.72.3.1	SUPPLIES-NURSES	\$4,000	\$4,000	\$449	\$4,000	\$0	0.00
1000.3200.560.72.3.1	NURSE EQUIPMENT	\$0	\$0	\$0	\$0	\$0	0.00
1000.3200.690.72.3.1	DUES/SUBS-NURSES	\$175	\$175	\$0	\$175	\$0	0.00
1000.3200.770.72.3.1	TRAVEL IN-STATE-NURSES	\$0	\$0	\$0	\$0	\$0	0.00
1000.3200.850.72.3.1	TECH SUPPLIES-NURSES	\$0	\$1,500	\$1,131	\$1,700	\$200	13.33
Function: HEALTH SERVICES/NURSES - 3200		\$79,007	\$91,654	\$29,565	\$96,855	\$5,201	5.67
1000.3300.450.73.3.7	TRANSPORTATION CONTR/	\$477,753	\$812,230	\$497,474	\$932,896	\$120,666	14.86
1000.3300.458.73.3.7	TRANSPORTATION FUEL AI	\$0	\$2,000	\$0	\$2,000	\$0	0.00
Function: STUDENT TRANSPORTATION - 3300		\$477,753	\$814,230	\$497,474	\$934,896	\$120,666	14.82
1000.3400.350.74.3.1	OTHER STAFF SALARY	\$69,267	\$69,324	\$69,324	\$69,324	\$0	0.00
1000.3400.650.74.3.1	CAFETERIA OTHER	\$0	\$0	\$0	\$0	\$0	0.00
Function: CAFETERIA/FOOD SERVICES - 3400		\$69,267	\$69,324	\$69,324	\$69,324	\$0	0.00
1000.3510.150.75.3.1	ATHLETIC DIRECTOR SALA	\$10,084	\$10,285	\$24,630	\$30,000	\$19,715	191.67
1000.3510.170.75.3.1	ATHLETIC COACHING SALA	\$181,055	\$184,676	\$145,576	\$200,000	\$15,324	8.30
1000.3510.450.75.3.1	ATHLETIC TRANSPORTATIC	\$33,002	\$45,000	\$45,000	\$50,000	\$5,000	11.11
1000.3510.470.75.3.1	C/S OFFICIALS	\$47,544	\$59,617	\$43,030	\$56,162	(\$3,455)	(5.80)
1000.3510.480.75.3.1	REPAIR/MAINT-ATHLETICS	\$6,220	\$0	\$0	\$0	\$0	0.00
1000.3510.550.75.3.1	SUPPLIES-ATHLETICS	\$24,845	\$29,860	\$22,829	\$29,628	(\$232)	(0.78)
1000.3510.560.75.3.1	ATHLETIC EQUIPMENT	\$0	\$0	\$0	\$0	\$0	0.00

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1000.3510.670.75.3.1	MISC FEES & AWARDS	\$5,204	\$5,008	\$4,449	\$5,018	\$10	0.19
1000.3510.690.75.3.1	DUES/SUBS-ATHLETICS	\$4,209	\$4,865	\$4,510	\$4,735	(\$130)	(2.67)
Function: ATHLETICS - 3510		\$312,162	\$339,312	\$290,024	\$375,543	\$36,231	10.68
1000.3520.150.76.3.1	ADVISOR SALARIES	\$71,400	\$72,828	\$68,130	\$67,684	(\$5,144)	(7.06)
1000.3520.450.76.3.1	C/S - YEARBOOK	\$19,000	\$19,000	\$18,412	\$19,000	\$0	0.00
1000.3520.550.76.3.1	SUPPLIES-STUDENT ACTIV	\$4,600	\$4,000	\$875	\$4,500	\$500	12.50
1000.3520.650.76.3.1	STUDENT COUNCIL	\$4,935	\$5,000	\$4,728	\$5,000	\$0	0.00
1000.3520.670.76.3.1	OTHER SUPPLIES-ARTS AL	\$0	\$0	\$0	\$0	\$0	0.00
1000.3520.690.76.3.1	DUES/SUBS-STUDENT ACTI	\$800	\$400	\$320	\$800	\$400	100.00
1000.3520.770.76.3.1	TRAVEL -STUDENT ACTIVIT	\$8,065	\$8,000	\$5,505	\$8,000	\$0	0.00
Function: OTHER STUDENT ACTIVITY - 3520		\$108,800	\$109,228	\$97,970	\$104,984	(\$4,244)	(3.89)
1000.3600.150.82.3.1	MORNING/AFTERNOON SAL	\$15,300	\$15,606	\$8,011	\$15,918	\$312	2.00
1000.3600.170.82.3.1	SATURDAY DETENTION	\$5,227	\$5,332	\$2,282	\$4,000	(\$1,332)	(24.98)
1000.3600.350.82.3.1	SCHOOL SECURITY MONIT	\$43,606	\$44,478	\$44,478	\$45,368	\$890	2.00
1000.3600.450.82.3.1	C/S - SCHOOL SECURITY	\$35,686	\$40,000	\$0	\$0	(\$40,000)	(100.00)
1000.3600.550.82.3.1	SUPPLIES-SECURITY	\$10,484	\$10,000	\$5,465	\$10,000	\$0	0.00
Function: SCHOOL SECURITY - 3600		\$110,303	\$115,416	\$60,236	\$75,286	(\$40,130)	(34.77)
1000.4110.300.84.4.1	SNOWREMOVAL SALARIES	\$10,200	\$10,404	\$5,818	\$8,000	(\$2,404)	(23.11)
1000.4110.350.84.4.1	OTHER STAFF SALARY	\$0	\$0	\$0	\$0	\$0	0.00
1000.4110.370.84.4.1	CUSTODIAL SALARIES	\$364,913	\$380,971	\$271,394	\$170,446	(\$210,525)	(55.26)
1000.4110.378.84.4.1	CUSTODIAL SALARIES - OV	\$42,840	\$43,697	\$26,957	\$40,000	(\$3,697)	(8.46)

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From Date: 2/1/2019

To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.4110.380.84.4.1	OTHER SALARIES - POOL M	\$0	\$0	\$0	\$0	\$0	0.00
1000.4110.450.84.4.1	C/S - CUSTODIAL	\$110,353	\$117,000	\$164,384	\$265,000	\$148,000	126.50
1000.4110.480.84.4.1	REPAIR/MAINT-CUSTODIAL	\$2,000	\$1,000	\$44	\$2,000	\$1,000	100.00
1000.4110.550.84.4.1	SUPPLIES-CUSTODIAL	\$36,000	\$39,000	\$19,547	\$39,000	\$0	0.00
1000.4110.570.84.4.1	SUPPLIES - SNOW REMOV/	\$8,992	\$4,500	\$2,711	\$7,500	\$3,000	66.67
Function: CUSTODIAL SERVICES - 4110		\$575,298	\$596,572	\$490,855	\$531,946	(\$64,626)	(10.83)
1000.4120.450.84.4.1	BUILDING HEAT - NATURAL	\$189,000	\$180,000	\$180,802	\$190,000	\$10,000	5.56
1000.4120.470.84.4.1	ELECTRIC	\$394,445	\$379,000	\$379,000	\$385,000	\$6,000	1.58
Function: BUILDING HEATING - 4120		\$583,445	\$559,000	\$559,802	\$575,000	\$16,000	2.86
1000.4130.450.84.4.1	CONTRACTED HAZARDOUS	\$3,500	\$4,000	\$3,913	\$4,000	\$0	0.00
1000.4130.458.84.4.1	WATER	\$98,512	\$113,000	\$105,000	\$111,000	(\$2,000)	(1.77)
1000.4130.470.84.4.1	KITCHEN USE - NATURAL G	\$5,633	\$5,500	\$4,698	\$5,500	\$0	0.00
Function: UTILITIES - 4130		\$107,645	\$122,500	\$113,610	\$120,500	(\$2,000)	(1.63)
1000.4131.450.84.4.1	TELEPHONE USAGE	\$33,200	\$39,000	\$33,435	\$35,000	(\$4,000)	(10.26)
1000.4131.458.84.4.1	TELEPHONE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	0.00
Function: TELEPHONES - 4131		\$33,200	\$39,000	\$33,435	\$35,000	(\$4,000)	(10.26)
1000.4210.450.84.4.1	C/S - GROUNDS	\$8,144	\$4,000	\$1,500	\$6,000	\$2,000	50.00
1000.4210.550.84.4.1	SUPPLIES-GROUNDS MAIN	\$3,508	\$4,000	\$3,573	\$4,000	\$0	0.00
Function: GROUNDS MAINTENANCE - 4210		\$11,652	\$8,000	\$5,073	\$10,000	\$2,000	25.00

**South Middlesex Regional Technical School District**

**Budget by Account**

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 2/1/2019

To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.4220.110.84.4.1	ADMINISTRATIVE SALARY	\$152,378	\$170,426	\$131,984	\$168,000	(\$2,426)	(1.42)
1000.4220.350.84.4.1	MAINTENANCE SALARIES	\$199,191	\$213,375	\$200,394	\$200,330	(\$13,045)	(6.11)
1000.4220.370.84.4.1	MAINTENANCE WAGES	\$81,600	\$83,232	\$41,416	\$76,000	(\$7,232)	(8.69)
1000.4220.450.84.4.1	C/S - BUILDING	\$62,289	\$75,500	\$56,016	\$74,000	(\$1,500)	(1.99)
1000.4220.480.84.4.1	REPAIR/MAINT- BUILDING	\$54,200	\$68,000	\$42,507	\$66,000	(\$2,000)	(2.94)
1000.4220.550.84.4.1	SUPPLIES-BUILDING MAINT	\$45,004	\$52,000	\$30,467	\$50,000	(\$2,000)	(3.85)
1000.4220.560.84.4.1	EQUIP-BUILDING&GROUND	\$0	\$0	\$0	\$0	\$0	0.00
Function: BUILDING MAINTENANCE - 4220		\$594,663	\$662,532	\$502,784	\$634,330	(\$28,203)	(4.25)
1000.4230.460.84.4.1	C/S - EQUIPMENT	\$116,000	\$112,000	\$110,031	\$118,000	\$6,000	5.36
1000.4230.480.84.4.1	REPAIR/MAINT- EQUIPME	\$200	\$2,000	\$1,933	\$1,000	(\$1,000)	(50.00)
1000.4230.488.84.4.1	VEHICLE REPAIRS	\$11,376	\$21,000	\$13,706	\$18,000	(\$3,000)	(14.29)
1000.4230.560.84.4.1	SUPPLIES-EQUIP	\$3,500	\$2,000	\$0	\$2,000	\$0	0.00
1000.4230.570.84.4.1	GASOLINE POOL ACCOUNT	\$10,500	\$12,000	\$8,006	\$12,000	\$0	0.00
1000.4230.690.84.4.1	DUES/SUBS-BLDG MAINTEN	\$500	\$500	\$199	\$500	\$0	0.00
1000.4230.770.84.4.1	TRAVEL/TRAINING-BLDG M.	\$2,500	\$2,000	\$375	\$2,500	\$500	25.00
Function: EQUIPMENT MAINTENANCE - 4230		\$144,576	\$151,500	\$134,250	\$154,000	\$2,500	1.65
1000.4300.450.84.4.1	EXTRAORDINARY MAINTEN	\$0	\$50,000	\$0	\$50,000	\$0	0.00
1000.4300.550.84.4.1	EXTRAORDINARY SUPPLIE	\$0	\$0	\$0	\$0	\$0	0.00
Function: EXTRAORDINARY MAINTENANCE - 4300		\$0	\$50,000	\$0	\$50,000	\$0	0.00
1000.4400.450.79.4.1	C/S - DISTRICT NETWORK/I	\$32,575	\$103,575	\$61,716	\$40,000	(\$63,575)	(61.38)
1000.4400.480.79.4.1	REPAIR/MAINT-DIST NETWK	\$0	\$0	\$0	\$0	\$0	0.00

## South Middlesex Regional Technical School District

### Budget by Account

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 2/1/2019

To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.4400.550.79.4.1	SUPPLIES-DIST NETWORK/	\$0	\$0	\$0	\$0	\$0	0.00
Function: TECH NETWORKING/MAINTENANCE - 4400		\$32,575	\$103,575	\$61,716	\$40,000	(\$63,575)	(61.38)
1000.5100.600.85.5.1	MEDICARE CONTRIBUTION	\$149,026	\$175,000	\$157,477	\$175,000	\$0	0.00
1000.5100.670.85.5.1	EMPLOYEE RETIREMENT	\$576,722	\$588,264	\$583,563	\$569,819	(\$18,445)	(3.14)
Function: EMPLOYEE RETIREMENT - 5100		\$725,749	\$763,264	\$741,040	\$744,819	(\$18,445)	(2.42)
1000.5150.670.85.5.1	EMPLOYEE SEPARATION C	\$0	\$0	\$0	\$20,000	\$20,000	0.00
Function: Undesignated - 5150		\$0	\$0	\$0	\$20,000	\$20,000	0.00
1000.5200.600.85.5.1	HEALTH INSURANCE- ACTI	\$1,502,619	\$1,586,150	\$1,117,682	\$1,705,111	\$118,961	7.50
1000.5200.608.85.5.1	LONG TERM DISABILITY	\$25,235	\$25,000	\$16,127	\$26,000	\$1,000	4.00
1000.5200.618.85.5.1	DENTAL INSURANCE-ACTI	\$82,240	\$97,500	\$62,083	\$108,275	\$8,775	9.00
1000.5200.650.85.5.1	GROUP LIFE INSURANCE	\$3,800	\$4,000	\$2,856	\$4,000	\$0	0.00
1000.5200.658.85.5.1	UNEMPLOYMENT INSURAN	\$48,019	\$40,000	\$38,752	\$55,000	\$15,000	37.50
1000.5200.678.85.5.1	WORKERS COMPENSATION	\$108,952	\$85,000	\$94,031	\$110,000	\$25,000	29.41
Function: INSURANCE PROGRAMS - 5200		\$1,770,864	\$1,837,650	\$1,331,532	\$2,006,386	\$168,736	9.18
1000.5250.650.85.5.1	RETIREE INSURANCE EXPE	\$415,508	\$481,128	\$272,302	\$514,807	\$33,679	7.00
Function: RETIREE INSURANCE - 5250		\$415,508	\$481,128	\$272,302	\$514,807	\$33,679	7.00
1000.5260.600.85.5.1	GENERAL LIABILITY/P&C IN	\$116,505	\$115,000	\$115,864	\$125,500	\$10,500	9.13
1000.5260.610.85.5.1	SCHOOL COMMITTEE LIAB	\$0	\$0	\$0	\$0	\$0	0.00
1000.5260.618.85.5.1	TREASURER & EMPLOYEE	\$1,000	\$1,000	\$200	\$1,000	\$0	0.00

## South Middlesex Regional Technical School District

### Budget by Account

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance

From Date: 2/1/2019

To Date: 2/28/2019

Definition: FY20 Budget Sub-Committee Presentation

Account	Description	FY18 Adj Budget	FY19 Adj Budget	FY19 YTD	FY20 Admin Proposed	Dollar Diff	Percent Diff
1000.5260.630.85.5.1	CH 74 INSURANCE	\$0	\$0	\$0	\$0	\$0	0.00
1000.5260.650.85.5.1	STUDENT INSURANCE	\$6,529	\$6,500	\$6,278	\$6,500	\$0	0.00
1000.5260.660.85.5.1	FLEET AUTO INSURANCE	\$25,504	\$25,000	\$28,757	\$29,620	\$4,620	18.48
Function: OTHER NON-EMPLOYEE INSURANCE - 5260		\$149,538	\$147,500	\$151,099	\$162,620	\$15,120	10.25
1000.5500.600.85.5.1	BANK FEES/MEDICAID BILLI	\$14,715	\$15,000	\$12,672	\$15,000	\$0	0.00
Function: OTHER CHARGES-BANK FEES/MEDICAID - 5500		\$14,715	\$15,000	\$12,672	\$15,000	\$0	0.00
1000.7200.650.84.7.1	ASSET ACQUISITION-BUILD	\$190,745	\$0	\$0	\$0	\$0	0.00
Function: Asset Acquisition - Building Improvement - 7200		\$190,745	\$0	\$0	\$0	\$0	0.00
1000.7300.650.84.7.1	ASSET ACQUISITION-EQUIF	\$727,028	\$753,392	\$753,392	\$780,682	\$27,290	3.62
Function: Asset Acquisition/Capital Lease-Equipment - 7300		\$727,028	\$753,392	\$753,392	\$780,682	\$27,290	3.62
1000.8100.000.00.0.0	Transfers OUT-to Regional Tr	\$400,000	\$0	\$0	\$0	\$0	0.00
Function: Transfers Out - 8100		\$400,000	\$0	\$0	\$0	\$0	0.00
1000.8150.000.00.0.0	Transfers OUT - to OPEB Tru:	\$50,000	\$0	\$0	\$0	\$0	0.00
Function: Transfers Out - To OPEB Trust - 8150		\$50,000	\$0	\$0	\$0	\$0	0.00
1000.8200.000.00.8.1	Debt Service-School Construc	\$0	\$0	\$0	\$0	\$0	0.00
Function: Debt Services School Construction - 8200		\$0	\$0	\$0	\$0	\$0	0.00
<b>Grand Total:</b>		\$18,602,440	\$19,115,750	\$16,806,570	\$19,778,463	\$662,713	3.47

End of Report

**SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT**  
Keefe Technical School - Framingham, Massachusetts



**GENERAL FUND FY 2020**

**SUMMARY OF REVENUES, ASSESSMENTS AND**

	EXPENSES			Change From Prior Year	% Change
	2018 Budget	2019 Budget	2020 Proposed Budget		
<b>Revenues: State Aid/Other</b>					
CH 70, School Aid	\$ 4,400,481	\$ 4,739,134	\$ 5,298,081	\$ 558,947	11.79%
CH 71, Regional Transportation	\$ 400,000	\$ 425,000	\$ 450,000	\$ 25,000	5.88%
Investment Income	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%
*E&D	\$ 250,000	\$ 200,000	\$ 200,000	\$ -	0.00%
Local Revenue Offsets - Tuitions	\$ 42,000	\$ 119,996	\$ 121,330	\$ 1,334	1.11%
Sub-Total State Aid/Other Revenues	\$ 5,097,481	\$ 5,489,130	\$ 6,074,411	\$ 585,281	10.66%
<b>Revenues: Member Assessments</b>					
Minimum Contribution	\$ 7,852,360	\$ 8,038,953	\$ 8,604,641	\$ 565,688	7.04%
Transportation (cost over Ch71 reimb)	\$ 433,880	\$ 389,230	\$ 512,000	\$ 122,770	31.54%
Additional Contribution over NSS	\$ 5,218,719	\$ 5,198,437	\$ 4,587,411	\$ (611,026)	-11.75%
Capital/Debt - Separate Schedule	\$ -	\$ -	\$ -	\$ -	
<b>Total Member Assessment</b>	\$ 13,504,959	\$ 13,626,620	\$ 13,704,052	\$ 77,432	0.57%
<b>Total All Revenues</b>	\$ 18,602,440	\$ 19,115,750	\$ 19,778,463	\$ 662,713	3.47%
<b>Expenses:</b>					
1000 Administration	\$ 1,072,552	\$ 1,049,178	\$ 1,048,419	\$ (759)	-0.07%
2000 Instruction	\$ 9,893,103	\$ 10,235,468	\$ 10,678,068	\$ 442,600	4.32%
3000 Other School Services	\$ 1,530,474	\$ 1,540,492	\$ 1,581,601	\$ 41,109	2.67%
4000 Facility/Operation of Plant	\$ 2,310,497	\$ 2,292,679	\$ 2,226,061	\$ (66,618)	-2.91%
5000 Fixed Charges	\$ 3,068,786	\$ 3,244,541	\$ 3,463,632	\$ 219,091	6.75%
7000 Acquisition of Fixed Assets	\$ 727,028	\$ 753,392	\$ 780,682	\$ 27,290	3.62%
Sub-Total Expenses	\$ 18,602,440	\$ 19,115,750	\$ 19,778,463	\$ 662,713	3.47%
Special Items (if applicable)					
8000 Debt (Bond Principal & Interest)	\$ -	\$ -	\$ -	\$ -	
9000 School Choice Payments	\$ -	\$ -	\$ -	\$ -	
Sub-Total Expenses	\$ -	\$ -	\$ -	\$ -	
<b>Total Expenditures</b>	\$ 18,602,440	\$ 19,115,750	\$ 19,778,463	\$ 662,713	3.47%

The District has applied \$100,000 of its available Excess & Deficiency reserve funds to reduce the monetary impact to its member communities. Additionally, within its FY20 financial planning, the District expects to still fund several potential activities which fall into the category of unanticipated local deficiencies, emergencies, facility maintenance and/or extraordinary repair. Therefore, and with full disclosure, the District seeks local participation of potential FY20 allocations of up to and additional \$100,000 of Department of Revenue certified E & D funds. In all cases, use of E&D funds will be used for targeted items by the Regional School Committee to open studies.

**SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT**

**FY20 BUDGET**

**MAJOR INCREASES (Over \$30,000)**

**March 04, 2019**

<b>HEALTH INSURANCE – ACTIVE &amp; RETIREE</b>	<b>\$152,640</b>
<b>INSTRUCTIONAL ASSISTANCE (PREVIOUSLY IN A GRANT)</b>	<b>\$36,674</b>
<b>TRANSPORTATION (NEW CONTRACT)</b>	<b>\$120,666</b>
<b>C/S – CUSTODIAL SERVICES*</b>	<b>\$148,000</b>
<b>NEW POSITION – 1 FTE (DENTAL ASSISTING)**</b>	<b>\$70,000</b>
<b>NEW POSITION – 1 FTE (ELL)**</b>	<b>\$65,000</b>
<b>SALARY INCREASES TO CURRENT STAFF</b>	<b>\$255,500</b>
<b>TOTAL</b>	<b><u>\$848,480</u></b>

**TOTAL BUDGET INCREASE IN FY20** **\$662,713**

**\*Significant Savings Compared to FY19.**

**\*\*Elimination of Higher Paying Position in Other Department**

**Expenses NOT in a City/Town School System's Budget**

**District-wide Expenses**

	FY18		FY19		FY20 as voted 3/4/19
Snow Removal Wages	\$ 10,200	\$	10,404	\$	8,000
Snow Removal Supplies	\$ 4,000	\$	4,500	\$	7,500
Water	\$ 105,000	\$	113,000	\$	111,000
Employee Retirement	\$ 550,976	\$	588,264	\$	569,819
Health Insurance	\$ 1,510,619	\$	1,586,150	\$	1,708,111
Unemployment tax	\$ 40,000	\$	40,000	\$	55,000
Medicare Tax	\$ 170,022	\$	175,000	\$	175,000
Workers' Compensation	\$ 93,364	\$	85,000	\$	110,000
Liability Insurance	\$ 109,073	\$	115,000	\$	125,500
Vehicle Insurance	\$ 25,504	\$	25,000	\$	29,620
<b>Totals</b>	<b>\$ 2,618,758</b>	<b>\$</b>	<b>2,742,318</b>	<b>\$</b>	<b>2,899,550</b>
Percentage of overall budget	14.08%		14.35%		14.61%

**SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT**  
 Keefe Technical School - Framingham, Massachusetts



Municipality	Enrollment per 10/1/18	*Apportionment for Operating Costs	Min. Local Contribution House 1	Additional Over NSS	Less All Other Credits	Excluded Budget Items	Less Credits: Ch. 71 Transportation	TOTAL FY2019 ASSESSMENT
Ashland	55	7.37%	\$ 750,894	\$ 304,718	\$ (24,059)	\$ 128,483	\$ (33,1	
Framingham	532	71.31%	\$ 5,533,675	\$ 2,947,433	\$ (232,718)	\$ 1,242,771	\$ (320,9	
Holliston	62	8.31%	\$ 829,134	\$ 343,498	\$ (27,121)	\$ 144,834	\$ (37,4	
Hopkinton	27	3.62%	\$ 414,688	\$ 149,588	\$ (11,811)	\$ 63,073	\$ (16,2	
Natick	70	9.38%	\$ 1,076,250	\$ 387,821	\$ (30,621)	\$ 163,523	\$ (42,2	
<b>TOTALS</b>	<b>746</b>	<b>100.00%</b>	<b>\$ 8,604,641</b>	<b>\$ 4,133,053</b>	<b>\$ (326,330)</b>	<b>\$ 1,742,682</b>	<b>\$ (450,000)</b>	<b>13,704,052</b>

Net Operating Items: \$ 18,102,539

Net Excess School Spending: \$ 3,806,723

Net Excluded Budget Items: \$ 1,292,682

\*Apportionment ratio for Operating Costs ... "shall be determined by computing the ratio which that member town's pupil enrollment in the regional district school on October 1 of the year next preceding the year for which the apportionment is determined bears to the total pupil enrollment in the regional school from all the member towns on the same date" as found in Section 1 (E) of the regional agreement.

\*\*Apportionment of Capital/Debt Costs... "shall be determined by computing the ratio which the sum of its resident pupil enrollments on October 1 of the three (3) years next preceding the year in which the Committee votes to authorize the incurring of such capital costs bears to the sum of the resident pupil enrollments of all the member towns on October 1 of the same three years" per Section 1 (D)(1) of the regional agreement.

These amounts apportioned to the district member towns have been estimated according to the Education Reform Law and District Agreement as required by law. The anticipated credits are based on the information as of the certification date.

Certified by:

*Johanna Hastings*

Date:

*3/4/19*

FY2019

FY20 Apportionment

3/4/19

# Finance Committee

## Articles and Recommendations Reviewed March 26, 2019

### Article 1: Hear Town Reports Sponsor: Board of Selectmen

To see if the Town will hear the reports of the several town committees and to accept those as printed in the Annual Town Report, or pass any vote or take any action relative thereto.

**MOTION: That the Town hear the reports of the town committees and accept those printed in the Annual Town Report.**

**FINANCE COMMITTEE RECOMMENDATION: The Finance Committee recommends that the Town vote to hear the reports of the several town committees and to accept/not to accept those as printed in the Annual Town Report. Motion made by JM and seconded by JC – Voted 6-0**

### Article 2: Fiscal Year 2019 Budget Adjustments Sponsor: Director of Finance/Town Manager

To see if the Town will vote to transfer or otherwise fund sums of money which are necessary to make adjustments to the FY2019 budget, or pass any vote or take any action relative thereto.

#### MOTION:

General Fund

Decrease

Org	Object	Account Description	Amount
01915	51752	Adjust/decrease health insurance appropriation	\$ (240,000.00)

Total \$ (240,000.00)

Increase

Org	Object	Account Description	Amount
01151	53040	Town Counsel	\$ 58,350.00
01399	56910	Keefe Tech Appropriation	\$ 61,751.00
013*		School Budget	\$ 137,000.00

Total \$ 257,101.00

Solid Waste Enterprise Fund

Org	Object	Account Description	Amount
6200	51910	Adjust/decrease trash removal appropriation	\$ 30,000.00

**FINANCE COMMITTEE RECOMMENDATION: The Finance Committee recommends that Town Meeting vote the budget adjustments as presented in the motion. JW, JM – 6-0**

**Article 7: Transfer to OPEB Trust:  
Sponsor: Board of Selectmen**

To see if the Town will transfer **\$157,176** from OPEB Contribution Account #01915-51709 to the OPEB Trust, Account #88100-49710, or pass any vote or take any action relative thereto.

**MOTION: That the Town transfer the sum of \$157,176 from OPEB Contribution Account #01915-51709 to the OPEB Trust, Account #88100-49710.**

**FINANCE COMMITTEE RECOMMENDATION: That the Town transfer the sum of \$157,176 from OPEB Contribution Account #01915-51709 to the OPEB Trust, Account #88100-49710.  
EH, SW – 6-0**

**Article 9: Annual Consent Article - General  
Sponsor: Board of Selectmen**

To see if the Town will vote the following consent articles:

1. Grant Program Authorization - To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Ashland by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program;
2. Road Contracts - To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioner or the Federal Government for the construction and maintenance of public highways in the Town of Ashland for the ensuing year;
3. Contracts in Excess of Three Years - To see if the Town will vote in accordance with the provisions of G.L. c. 30B, § 12(b), to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or the School Committee, as appropriate;
4. Lease Purchase Agreements – To see if the Town will vote in accordance with the provisions of G.L.c. 44 §21C to authorize the Board of Selectmen to enter into lease purchase financing agreements to acquire equipment or improve a capital asset that may be financed by the issuance of dept under G. L. c. 44 or otherwise allowed by law, for a term up to the useful life of the property and to be procured in accordance with appropriate procurement laws. or take any other action relative thereto.
5. Revolving Funds: To see if the Town will vote to fix the maximum amount that may be spent during FY 2020 beginning July 1, 2019 for the revolving funds established in the town bylaws for certain departments,

boards, committees, agencies or officers in accordance with G.L. c. 44 §53E 1/2, or take any other action relative thereto.

6. Grant Easements: To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant easements for access, water, drainage, sewer and utility purposes on terms and conditions the Board and the Committee deem in the best interest of the Town; or pass any vote or take any action relative thereto.

by the same aggregate amount, as allocable to each project, or to take any other action relative thereto.

**FINANCE COMMITTEE RECOMMENDATION:** The Finance Committee recommends that the Town vote in favor of the consent articles set forth in Article 7. JM, JC – 6-0

**MOTION:** That the Town approve Article 9 as written and set the maximum amount that may be spent on revolving funds in subsection 5 of Article 9 as follows:

FUND DESCRIPTION	USE OF FUNDS	Maximum Amount of Expenditure From Fund
Senior Program Revolving	The purpose of which shall be to pay for programs conducted by the Council on Aging for the benefit of Ashland senior citizens	Expenditures shall not exceed receipts into the fund and in any case shall not exceed \$25,000
Community Center Rental	The purpose of which shall be to pay for expenses and maintenance incurred for the rental of said building	Expenditures shall not exceed receipts into the fund and in any case shall not exceed \$25,000
Town of Holliston Animal Control Revolving	The purpose of which shall be to pay for expenses incurred for the care and capture of animals on behalf of the Town of Holliston	Expenditures shall not exceed receipts into the fund and in any case shall not exceed \$76,000

<p><b>Library Materials Replacement</b></p>	<p>The purpose of which shall be to acquire equivalent Public Library materials to replace items lost or damaged by those who borrow such materials</p>	<p>Expenditures shall not exceed receipts into the fund and in any case shall not exceed \$1,500</p>
<p><b>Hazardous Waste Revolving</b></p>	<p>The purpose of which shall be to be able to continue to drop off programs for TV's &amp; Computers</p>	<p>Expenditures shall not exceed monies into the fund \$15,000</p>
<p><b>Sidewalk Construction Fund</b></p>	<p>The purpose of which shall be to pay for sidewalks</p>	<p>Expenditures shall not exceed receipts into the fund \$50,000</p>
<p><b>Guidance Revolving Fund</b></p>	<p>The purpose of which shall be to pay for the institutional, per student cost for our students who take the PSAT and/or Advanced Placement (AP) tests and to pay for proctors during the exams</p>	<p>Expenditures shall not exceed receipts into the fund and in any case shall not exceed \$40,000</p>
<p><b>Food Inspection Program</b></p>	<p>The purpose of which shall be a self-supporting program which will collect fees for the services provided to pay for food establishment programs provided by the Board of Health for the delivery of routine inspections, investigations and reviews for food establishments</p>	<p>Expenditures shall not exceed receipts into the fund and in any case shall not exceed \$30,000</p>
<p><b>Tobacco Program Revolving</b></p>	<p>The purpose of which shall be a self-supporting program which will collect fees for the services provided to pay for inspections and programs provided by the Board of Health for the delivery of tobacco control comprehensive inspections at tobacco sales locations and for evidence based education programs that will benefit the residents of Ashland</p>	<p>Expenditures shall not exceed receipts into the fund and in any case shall not exceed \$5,000</p>

Ambulance Revolving	The purpose of which shall be to pay for the costs of providing ambulance and emergency response services.	Expenditures shall not exceed receipts into the fund and in any case shall not exceed \$500,000
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**Article 10: Annual Consent Article: Community Preservation Act**  
**Sponsor: Community Preservation Committee**

To see if the Town will vote the following consent articles:

- a. **Community Preservation Funds – FY20 Annual Appropriations** - To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2019, with each item to be considered a separate appropriation:

Appropriations:

From FY 2019 estimated revenues to Committee Administrative Expense \$53,311.52

Reserves:

From FY 2020 estimated revenues to Historic Resources Reserve \$101,291.89

From FY 2020 estimated revenues to Community Housing Reserve \$101,291.89

From FY 2020 estimated revenues to Open Space Reserve \$101,291.89

From FY 2020 estimated revenues to Undesignated Reserve \$709,043.20

or pass any vote or take any other action relative thereto.

- b. **Community Preservation Funds – Oak Street Bond Payment** - To see if the Town will vote to appropriate \$ 168,150 in Community Preservation Act funds to fund the bond payment approved in Article 1 of the Special Town Meeting of November 26, 2007 that acquired by eminent domain a certain parcel of land off Oak Street, now or formerly owned by Stephanie A. and Kristen McCook consisting of 1,305,929 +/- sq. ft. and more particularly described as parcel #003D-005-000 on the Assessors Map and further defined in an Order of Taking by Eminent Domain filed with the Middlesex County Registry of Deeds Southern District on January 7, 2002, all in accordance with the Agreement for Judgment issued by the Superior Court Department of the Trial Court, Civil Action No. MICV2003-02643 which amount supplemented the funds raised in its vote of Article 6 of the Fall Special Town Meeting of October 20, 1999, for the acquisition of the aforesaid parcel, from the Community Preservation Fund Undesignated Reserve Account, to be added to 01710 Debt Service passed in Article 3 of this Town Meeting; or pass any vote or take any other action relative thereto.

- c. **Community Preservation Funds – H.S. Athletic Fields Bond Payment** - To see if the Town will vote to appropriate \$342,650 in Community Preservation Act funds to fund the bond payment approved in Article 11 of the Annual Town Meeting of May 4, 2011 to construct and equip athletic fields to be located at the Ashland High School and other ancillary uses and to pay for all related engineering and legal fees associated therewith from the Community Preservation Fund Undesignated Reserve Account, to be added to 01710 Debt Service passed in Article 3 of this Town Meeting; or pass any vote or take any other action relative thereto.

d . **Community Preservation Funds – Warren Woods Bond Payment** - To see if the Town will vote to appropriate **\$171,875** in Community Preservation Act funds to fund the bond payment for the purchase of that certain parcel of land which was owned by Northeastern University and described as Assessors' Map 28, Lots 070 and 072, consisting of approximately 118.36 +/- acres, more or less, known as Warren Woods and which the Town acquired by deeds dated June 5, 2012 and recorded in Book 59237, Page 246 and Book 59237 Page 252 and which said expenditure and purchase was approved in Article 8 of the Special Town Meeting of November 29, 2010 and further modified by Article 5 of the Special Town Meeting of October 18, 2011, from the following FY 2014 CPA reserve accounts;

Historic Resources Reserve	<u>\$ 55,000</u>
Open Space Reserve	<u>\$ 46,406</u>
Undesignated Reserve	<u>\$ 70,469</u>

or pass any vote or take any other action relative thereto.

**MOTION: That the Town approve Article 10 as written in the warrant and as approved by the Community Preservation Committee.**

**FINANCE COMMITTEE RECOMMENDATION: The Finance Committee recommends that the Town vote in favor of the Community Preservation Act consent articles set forth in Article 10. SW, EH – 6-0**

**Article 13: Accept Statute and Amend the Chapter 178 of the Town of Ashland Bylaws / Finger Printing**  
**Sponsor: Board of Selectmen**

To see if the Town will vote to accept G.L. c. 6 section 172B1/2 and amend the Town of Ashland General Bylaws by adding a new section 178-2, Fingerprint-Based Background Checks for applicants requesting licenses from the Town for certain specified occupations, as follows:

Chapter 178

Section 178-2 Fingerprint-Based Background Checks

**§ 178-2 -1 Purpose and authorization.**

**A.** In order to protect the health, safety, and welfare of the inhabitants of the Town of Ashland, as authorized by Chapter 6, Section 172B 1/2, of the Massachusetts General Laws as enacted by Chapter 256 of the Acts of 2010, this chapter shall require that:

**(1)** Applicants for certain Town licenses to engage in specified occupational activities within the Town as enumerated in § 178-2-2 below, must submit to fingerprinting by the Ashland Police Department;

**(2)** The Ashland Police Department must conduct criminal history record checks based on such fingerprints pursuant to Section 172B 1/2 of Chapter 6 of the Massachusetts General Laws and 28 U.S.C. § 534; and

**(3)** The Town shall consider the results of such background checks in determining whether or not to grant a license.

**B.** Under this Chapter, fingerprints shall be submitted to the Identification unit within the department of the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Services (DCJIS), or its successor, for a state criminal history records check and to the Federal Bureau of Investigation (FBI), or its successor, for a national criminal history records check, as may be applicable and consistent with this chapter. The Town authorizes the licensing authority and the Ashland Police Department to receive and utilize these state and FBI records in connection with such background checks, consistent with this chapter.

### **§ 178-2-2 Applicant's submission to fingerprinting by Ashland Police Department.**

**A.** Any applicant for a license to engage in any of the following occupational activities within the Town shall submit, within 10 days of application, a full set of fingerprints taken by the Ashland Police Department for the purpose of conducting a state and national criminal history record check to determine the suitability of the applicant for said license:

(1) Ice cream truck vendor, MGL c. 270, § 25.

**B.** At the time of fingerprinting, the Ashland Police Department shall notify the individual fingerprinted that the fingerprints will be used to check the individual's state and FBI criminal history records.

### **§ 178-2-3 Police Department processing.**

**A.** Upon receipt of the fingerprints and payment of the applicable fee, the Police Department shall transmit the fingerprints obtained pursuant to this chapter to the Identification Section of the Massachusetts State Police, DCJIS, and/or the FBI or their successors as may be necessary for the purpose of conducting the fingerprint-based state and national criminal history records checks of license applicants specified in § 178-2-2.

**B.** The Town authorizes the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS), and the Federal Bureau of Investigation (FBI), and their successors, as may be applicable, to conduct fingerprint-based state and national criminal record background checks, including FBI records, consistent with this chapter. The Town authorizes the Ashland Police Department to receive and utilize state and FBI records in connection with such background checks, consistent with this chapter. The state and FBI criminal history will not be disseminated to unauthorized entities.

**C.** The Police Department shall provide the applicant with a copy of the results of their fingerprint-based criminal history record check and provide the applicant an opportunity to complete or challenge the accuracy of the information contained therein, including in the FBI identification record. The Police Department shall also supply applicants with information regarding the procedures for obtaining a change, correction, or updating of a criminal record, including a copy of 28 CFR Part 16.34 pertaining to FBI identification records.

**D.** The Police Department shall not communicate the fingerprint-based criminal history record check to the applicable licensing authority pursuant to the following subsection until it has complied with the preceding subsection and otherwise complied with the Town's policy applicable to Town licensing-related criminal history record checks.

**E.** The Police Department shall communicate the results of fingerprint-based criminal history record checks to the applicable licensing authority within the Town. The Police Department shall indicate whether the applicant has been convicted of, or is awaiting final adjudication for, a crime

that bears upon their suitability for a license, or any felony or misdemeanor that involved force or threat of force, controlled substances, or a sex-related offense.

F. The Police Chief shall periodically check with the Executive Office of Public Safety and Security (EOPSS) which has issued an Informational Bulletin which explains the requirements for Town bylaws and the procedures for obtaining criminal history information, to see if there have been any updates to be sure the Town remains in compliance.

#### **§ 178-2 -4 Reliance on results.**

- A. Licensing authorities of the Town shall utilize the results of fingerprint-based criminal history record checks for the sole purpose of determining the suitability of the applicant for the proposed occupational activity which is the subject of the license applications specified in § 178-2-2.
- B. A Town licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. The licensing authority shall consider all applicable laws, regulations, and Town policies bearing on an applicant's suitability in making this determination.
- C. The licensing authority shall not deny a license based on information in a criminal record unless the applicant has been afforded a reasonable time to correct or complete the record or has declined to do so.

#### **§ 178-2 -5 Compliance with law, regulation, and Town policy.**

Implementation of this chapter and the conducting of fingerprint-based criminal record background checks by the Town shall be in accordance with all applicable laws, regulations, and Town policies, including, but not limited to, the Town's policy applicable to licensing-related criminal record background checks which shall include record retention and confidentiality requirements. The Town shall not disseminate the results of fingerprint-based criminal background checks except as may be provided by law, regulation, and Town policy. The Town shall not disseminate criminal record information received from the FBI to unauthorized persons or entities.

#### **§ 178-2 -6 Fees.**

At the time of filing the application, each applicant shall pay a fee of \$60.00. A portion of the fee, as specified in MGL c. 6, § 172B 1/2, shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, and the remainder of the fee may be retained by the Town for costs associated with the administration of the fingerprinting system.

#### **§ 178-2 -7 Severability.**

A. The provisions of this chapter are severable. If a court determines that a word, phrase, clause, sentence, paragraph, subsection, section, or other provision is invalid or that the application of any part of the provision to any person or circumstance is invalid, the remaining provisions and the application of those provisions to other persons or circumstances are not affected by that decision.

**B.** Any bylaws in conflict herewith are hereby repealed to the extent of such conflict.  
or pass any vote or take any action relative thereto.

**MOTION:**

**FINANCE COMMITTEE RECOMMENDATION:** The Finance Committee recommends approval of the bylaw as presented in the article. JM, SW 6-0