



Town of Ashland

MASSACHUSETTS

Ashland Public Safety Building Committee Meeting Minutes April 12, 2022

Members Present: Jenn Ball, Mike Herbert, Joe, Magnani, Steve Mitchell, Keith Robie

Member Absent: Chief Rich Briggs, Peer Chisholm, Brett Walker

Other Participants: Paul Carpenter (Ashland), Jon Lemieux (Vertex), Bill Nangle (Vertex), Eric Rubin (Vertex), Paula Claridge (HKT), Amy Dunlap (HKT), Janet Slemenda (HKT)

1. Joe Magnani called meeting to order at 3:09 PM
2. March 15, 2022 meeting minutes were discussed. A motion to approve the minutes as presented was made by Herbert, 2nd by Robie. Motion passed 5-0-3 absent
3. Vertex/HKT Monthly Report: Bill Nangle reviewed the monthly construction report.

Site:

Site work is on-going; retaining wall is being installed, export of materials is on-going, drainage at rear of site is on-going, geothermal loops are being tied in and tested.

Electrical:

Rough electrical is complete on the third and second floors, first floor and apparatus bay are on-going, electrical rooms are on-going.

Exterior Work:

Mock-up is on-going, Exterior secondary wall framing is on-going. Metal window trim is approximately 90% complete. Brick installation is approximately 85% complete Apparatus bay rubber roof is approximately 99% complete, metal roof is approximately 50% complete. Window installation is approximately 90% complete, AVB is on-going and approximately 98% complete at the time of this report.

Plumbing, HVAC, and Interior Work:

Rough plumbing, electrical, fire suppression and HVAC throughout the building on the third and second floors is complete. Mechanical rooms are on-going, Hvac finishes are being installed on the 3rd floor. Interior paint has started on the 3rd and 2nd floor, as well as the apparatus bay support areas and detention area. First floor drywall has commenced.

B. Paul Carpenter discussed the timeline for receiving IT equipment.

C. Paula Claridge discussed the Building furniture order. A preliminary quote has been received and is being reviewed for final approval. The order is scheduled to be placed on 4-15-22. There are no anticipated lead time issues or concerns at this time.

D. he Committee discussed the completion time line. There is approximately (3) months to the scheduled completion date (7-13-22). Bill expressed a reasonably high level of confidence that the completion date will be met.

E. The Committee discussed the photovoltaic installation. The PCO for electrical equipment was approved. A quote for the PV panels is still in process. It is anticipated that completion of the solar will happen after the Building is completed.

4. Review of Budget and Project Change Orders: The Committee discussed PCO 042R1 for repair to the East Union Street stone wall. The wall collapsed during early site work. The PCO totals \$41,863.12. A motion to approve was made by Herbert, 2nd by Mitchell. The Committee approved 5-0-3 absent.

The Committee discussed the potential of adding trees to allow for additional privacy for the abutting neighbor on East Union Street. Joe will discuss with the neighbor and report back to the Committee.

5. The next PSB meeting is scheduled for May 17, 2022, 3 PM. The meeting will be hybrid and will be held at Town Hall and via Zoom.

6. A motion to adjourn was made by Robie at 3:52 PM. A 2nd by Herbert. Motion was approved 5-0-3 absent.

Submitted by: Steven Mitchell (4-13-22)

Meeting Materials/Documents:

1. March 15, 2022 Meeting Minutes
2. Vertex March 2022 Monthly Report



Town of Ashland

MASSACHUSETTS

Ashland Public Safety Building Committee Meeting Minutes March 15, 2022

Members Present: Jenn Ball, APD Chief Rich Briggs, Mike Herbert, Joe Magnani, Steve Mitchell

Member Absent: Peter Chisholm, AFD Chief Keith Robie
Brett Walker

Other Participants: Paul Carpenter (Ashland), Lyn Moraghan (AFD), Jon Lemieux (Vertex), Bill Nangle (Vertex), Paula Claridge (HKT), Amy Dunlap (HKT), Janet Slemenda (HKT)

Joe Magnani called the meeting to order at 3:08 PM.

February 15, 2022 meeting minutes were discussed. A motion to approve the minutes as presented was made by Herbert, 2nd by Briggs. Motion passed 5-0-3 absent.

Vertex/HKT Monthly Report

Bill Nangle reviewed the February 2022 Vertex Monthly Report. (see February Report for narrative and construction progress photos)

Bill's update included discussion of the daily workforce numbers during February, now averaging 60 workers. Window installation is close to completion. Window pressure and water testing is scheduled after installation is complete. Third floor drywall installation, taping and mudding is 95% complete, with priming and painting to start. Second floor drywall installation has started. The 1st floor is still in rough mechanical installation stage. Apparatus bay mechanical systems installations continue to progress. Roof top mechanical units have been received and installed. Site work is primarily focused on the retaining wall installation. (See February report for 3-week look ahead schedule)

The Committee discussed the anticipated project completion date extension. The Committee has agreed in principle to a 57-day extension, with a completion date of July 13, 2022. The Town continues to work with CTA, Vertex & HKT to determine the cost implications related to an extension. Once the financial impacts are determined, the Committee will then vote to approve a change order for the extension and additional costs.

The Committee discussed supply chain concerns and potential project impacts. It was stated that concerns were minimal at this time.

The Committee had an initial discussion on coordination required for moving the Fire and Police Departments into the Public Safety Building. Typically, dispatch is the first group to transition into new building. Coordination will be added as an agenda item.

The Committee discussed an update on the Eversource Gas installation. It was stated that installation is scheduled to start on Friday, March 18.

Review of Budget and Project Change Orders

Jenn Ball discussed the PSB budget report. Because the report is typically 2-3 weeks behind due to the status of payment requisitions, the Committee will review every other meeting. Next full review at April meeting.

The Committee discussed the apparatus bay solar installation. Design documents have been submitted to CTA for review and pricing. CTA has provided an initial proposal for \$22,351.00 for photovoltaic electrical equipment.

The Committee discussed utilizing the current general contractor (CTA) as the preferred contractor to complete the solar installation.

There were no Project Change Orders to review and/or vote.

The Committee discussed the Public Safety Building Naming Policy draft. A motion to submit the naming policy to the Select Board for approval and adoption was made by Herbert, 2nd by Briggs. The motion was approved 5-0-3 absent.

The Committee discussed a building dedication plaque. An item will be added to next agenda. Vertex will provide samples for the Committee to review.

The next PSB meeting is scheduled for April 12, 2022, 3 PM via Zoom. A potential site visit and project tour was discussed and may be coordinated prior to the meeting.

A motion to adjourn was made at 4:15 PM by Herbert, 2nd by Mitchell. Motion passed 5-0-3 absent.

Submitted by: Steven Mitchell (3-16-22)

Meeting Materials/Documents:

February 15, 2022 Meeting Minutes

Vertex February 2022 Monthly Report

PSB Naming Policy Draft

MONTHLY PROGRESS REPORT

REPORT NO. 13 | March 2022

REPORT LISTING

Project Description	1
Project Information	1
Payment Status	2
Damages / Claims	2
Schedule Update	3
Construction Activity	3
Change Orders / PCOs	4
Issues / Concerns	4
Site Documentation	5 - 7
APPENDICES	
Payment Application	A-01
Three Week Look Ahead	A-02
Notable Correspondence	N/A

ASHLAND PUBLIC SAFETY

ASHLAND, MASSACHUSETTS



Pictures: Overall Site Progress

PROJECT DESCRIPTION:

This contract work is for a new public safety building for police and fire departments. The building will be 42,000 SF with a three-story structure, single story apparatus building with a mezzanine, a one story sally port with police vehicle storage, a freestanding carport, a free standing shooting range and associated site work. Ground level will contain the main entrance for the public, dispatch, booking area and cells roll call room, and police offices along with a k-9 kennel. The fire department will contain the watch room and apparatus bay. The second level will contain a training mezzanine for the fire department, dorm rooms, day room and kitchen, a shared fitness are for both departments and police locker rooms. The third level will contain offices and conference rooms for both police and fire departments. Some exterior features will include 2 roof gardens in police areas and sawtooth skylights in the fire department apparatus bay.

PROJECT COMPLETION

LAST REPORT

62.0%*

As of Payment Application No.13

CURRENT REPORT

72.0%**

**as of Pay App No. 14

PROJECT INFORMATION:

Owner:
 Town of Ashland
 101 Main Street
 Ashland, MA 01721
 508.881.0100

Owner's Project Manager:
 The Vertex Companies, Inc. ("VERTEX")
 Bill Nangle
 400 Libbey Parkway
 Weymouth, MA 02189
 781.952.6000 / 6060F

Architect:
 HKT Architects, Inc. ("HKT")
 Paula Claridge
 24 Roland Street Suite 301
 Charlestown, MA 02129
 617.776.6678

Contractor:
 CTA Construction Mangers, LLC ("CTA")
 Bob Manning PM
 400 Totten Pond Road 2nd Floor
 Waltham, MA 02451
 781.786.6600

PAYMENT DETAILS

PAY APP NO. 14

Date Executed by Contractor
April 6, 2022

Date Certified by Architect
April 6, 2022

Original Contract Amount
\$22,145,000.00

Approved Change Orders
\$694,549.99

Amended Contract Amount
\$22,839,549.99

Approved To Date
\$16,217,445.44

Retainage Withholdings
\$810,872.29

Paid To Date
\$16,217,445.44

Pending Payment
\$1,952,463.92

Remaining To Bill
\$7,432,977.00

PAYMENT STATUS

Payment Application No.1 was recommended for payment in the amount of \$378,596.85.

Payment Application No. 2 was recommended for payment in the amount of \$233,970.94.

Payment Application No.3 was recommended for payment in the amount of \$226,913.00.

Payment Application No.4 was recommended for payment in the amount of \$401,084.64.

Payment Application No. 5 was recommended for payment in the amount of \$1,007,547.39.

Payment Application No. 6 was recommended for payment in the amount of \$849,580.69.

Payment Application No. 7 was recommended for payment in the amount of \$1,653,641.61.

Payment Application No. 8 was recommended for payment in the amount of \$1094,647.00.

Payment Application No. 9 was recommended for payment in the amount of \$1,449,650.63

Payment Application No. 10 was recommended for payment in the amount of \$1,226,655.23

Payment Application No. 11 was recommended for payment in the amount of \$1,885,332.82

Payment Application No. 12 was recommended for payment in the amount of \$1,268,382.85.

Payment Application No. 13 was recommended for payment in the amount of \$1,845,650.57

Payment Application No. 14 was recommended for payment in the amount of \$1,952,463.92

PROJECT COMPLETION

LAST REPORT

62.0%*
*as of Pay App No.13

CURRENT REPORT

72.0%**
**as of Pay App No. 14

POTENTIAL DAMAGES

There are no potential damages to report at this time.

AFFIRMATIVE CLAIMS

There are no affirmative claims at this time.

SCHEDULE UPDATE

CTA is currently providing weekly 3-week look-aheads. CTA provided an updated CPM schedule showing a new substantial completion date of July 13, 2022. The schedule extension has been agreed to.

CONSTRUCTION ACTIVITY

Site:

Site work is on-going; retaining wall is being installed, export of materials is on-going, drainage at rear of site is on-going, geothermal loops are being tied in and tested.

Electrical:

Rough electrical is complete on the third and second floors, first floor and apparatus bay are on-going, electrical rooms are on-going.

Exterior Work:

Mock-up is on-going, Exterior secondary wall framing is on-going. Metal window trim is approximately 90% complete. Brick installation is approximately 85% complete Apparatus bay rubber roof is approximately 99% complete, metal roof is approximately 50% complete. Window installation is approximately 90% complete, AVB is on-going and approximately 98% complete at the time of this report.

Steel:

Substantially complete.

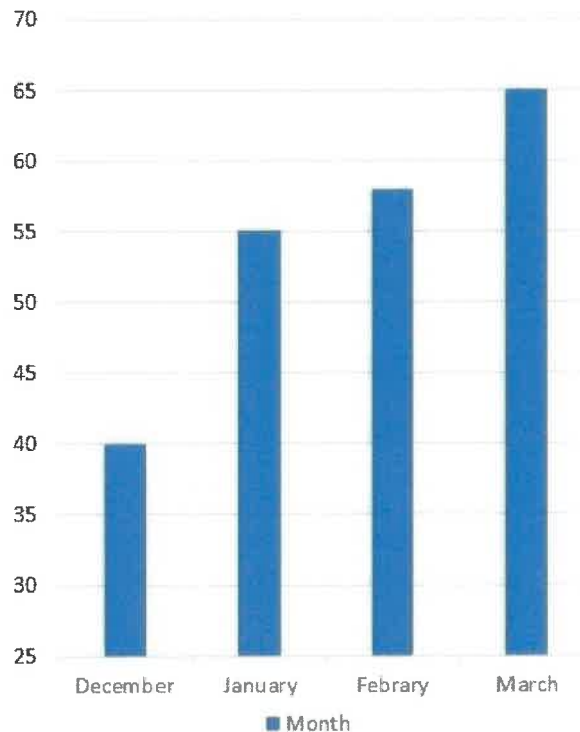
Plumbing , HVAC, and Interior Work:

Rough plumbing, electrical, fire suppression and HVAC throughout the building on the third and second floors is complete. Mechanical rooms are on-going, Hvac finishes are being installed on the 3rd floor. Interior paint has started on the 3rd and 2nd floor, as well as the apparatus bay support areas and detention area. First floor drywall has commenced.

Safety:

CTA along with VERTEX have been ensuring on-site job safety.

Average Daily Workforce



Workforce:

The average daily workforce has been approximately 65 workers per day. The low for the month was 51 workers the high was 73 workers.

Certified Payrolls:

Certified payrolls are coming in to Vertex from the sub-contractors. VERTEX will maintain copies, and review all certified payrolls and distribute to the Town.

CHANGE ORDERS / PROPOSAL REQUESTS

PCO No.	PR / RFI No.	Description	Amount			Status	CO
			Original	Current	Approved		
		Starting Contingency - \$2,805,143					
1	RFI #082	PCO #1 - Revised window layout due to structural brace	\$2,650.73	\$2,650.73	\$2,650.73	Approved	1
2	RFI #048	PCO #2 - PA priority cabability	\$1,053.19	\$1,053.19	\$1,053.19	Approved	1
3	RFI #085	PCO #3 - Cut/ Cap two existing water mains at street	\$16,357.07	\$14,295.39	\$14,295.39	Approved	2
4	Rev. 7	PCO #4 - Fire review changes	\$31,353.29	\$41,846.05	\$41,846.05	Approved	3
5	PR 02	PCO #5 - Communications antenna	\$152,662.48	\$152,662.48	\$152,662.48	Approved	1
6		PCO #6 - Eversource Temporary Power	\$17,370.00	\$17,370.00	\$17,370.00	Approved	2
7	RFI #087	PCO #7 - Sewer drain line and manhole credit	-\$3,535.00	-\$6,596.80	-\$6,596.80	Approved	2
8	RFI #084	PCO #8 - Additional drainage structures	\$9,990.05	\$9,990.05	\$9,990.05	Approved	2
9	RFI #043	PCO #9 - Added power and data for fitness room monitor	\$2,107.34	\$2,107.34	\$2,107.34	Approved	2
10	PR 01	PCO #10 - Credit for reduction in electrical connections for VRV'S	-\$796.64	-\$891.98	-\$891.98	Approved	3
11	RFI's 037 098	PCO #11 - Additional detailing	\$1,826.06	\$1,590.44	\$1,590.44	Approved	4
12	PR 03	PCO #12 - Extension of water services (water loop) w/ ledge (545k+/-)	\$88,820.64	\$55,427.66	\$55,427.66	Approved	3
13	RFI #135	PCO #13 - HALL 119 DOOR 116B&W22 coordination (added masonry)	\$1,555.12	\$1,555.12	\$1,555.12	Approved	3
14	RFI #088	PCO #14 - Apparatus bay underground coordination	\$1,805.40	\$1,805.40	\$1,805.40	Approved	3
15	PR 05	PCO #15 - Traffic signal equipment	\$21,559.23	\$21,559.23	\$21,559.23	Approved	3
16	ASI 004	PCO #16 - Elec. Change for apparatus bay doors	\$1,226.86	\$1,226.86	\$1,226.86	Approved	3
17	PR 06	PCO #17 - Door access control system changes	\$12,011.58	\$17,599.75	\$17,599.75	Approved	5
18	PR 04	PCO #18 - Ambient noise sensor request	\$6,322.24	\$6,322.24	\$6,322.24	Approved	4
19		PCO #19 - Added cost for discontinued insulation	\$24,926.25	\$24,926.25	\$24,926.25	Approved	4
20		PCO #20 - Roofer material cost increase	\$134,289.48	\$134,289.48		Rejected Claim	
21		PCO #21 - #1 Roof water filtration system	\$84,537.01	\$16,150.18		Not submitted	
22		PCO #22 - additional footing for shooting range	\$11,597.73	\$10,979.43	\$10,979.43	Approved	5
23	RFI #147	PCO #23 - Added station for exhaust outlets on 2nd and 3rd floors	\$2,888.39	\$2,888.39	\$2,888.39	Approved	4
24		PCO #24 - Unsuitable soil removal	\$15,967.54	\$15,967.54	\$15,967.54	Approved	6
25	RFI #121	PCO #25 - Waterproofing at green roof	\$14,366.91	\$12,160.61	\$12,160.61	Approved	6
26		PCO #26 - ADA Compliance fridge	\$749.70	\$749.70	\$749.70	Approved	4
27	RFI #189	PCO #27 - Added blocking for roof gutter drains	\$17,587.61	\$17,587.61	\$17,587.61	Approved	8
28	PR 07	PCO #28 - Gas line credit and added comms. for shooting range	\$10,083.07	\$9,080.66	\$9,080.66	Approved	7
29		PCO #29 - Antenna pad modifications	\$9,420.72	\$9,420.72	\$9,420.72	Approved	5
30		PCO #30 - Dumpster enclosure structural slab requirements	\$1,589.89	\$1,722.40	\$1,722.40	Approved	3
31	RFI #194	PCO #31 - Sanitary sewer clarification	\$1,311.52	\$1,311.52	\$1,311.52	Approved	5
32	PR 10	PCO #32 - Added underdrain at stair 2	\$5,571.72	\$5,571.72	\$5,571.72	Approved	5
33	PR 09	PCO #33 - Replace portion of water main in front of site	\$100,388.26			Rejected	
34	RFI #189	PCO #34 - Gable end blocking	\$15,519.73	\$4,985.13	\$4,985.13	Approved	6
35	RFI #073	PCO #35 - Typical coping app. Sheathing	\$4,055.99	\$4,055.99		Rejected Claim	
36	RFI #023	PCO #36 - Windows and lower blocking costs	\$13,737.42	\$13,737.42		Rejected Claim	
37	RFI #201	PCO #37 - Added roof gutter drains	\$13,040.89	\$13,040.89	\$13,040.89	Approved	5
38	RFI #196	PCO #38 - Green Roof Slope Requirements	\$86,771.40	\$36,666.49	\$36,666.49	Approved	6
39	PR 08	PCO #39 - Fans for apparatus bay	\$67,042.19	\$75,607.00	\$75,607.00	Approved	7
40	RFI #034	PCO #40 - roof curb nailer fastening	\$17,061.04	\$17,061.04	\$17,061.04	Approved	5
41	PR 012	PCO #41 - Added pre-emption sensor at traffic signal	\$5,775.50	\$5,775.50	\$5,775.50	Approved	5
42	PRO11	PCO #42 - Repair to existing stone wall	\$45,306.57	\$41,863.12	\$41,863.12	Review	
43	RFI #202	PCO #43 - Security glazing scope clarification	\$6,086.04	\$6,086.04	\$6,086.04	Approved	7
44	PR 013	PCO #44 - Revisors to vehicle exhaust system	\$20,498.34	\$20,498.34	\$20,498.34	Approved	7
45		PCO #45 - Geothermal wells - added grout and loop material	\$19,259.79	\$19,259.79	\$19,259.79	Approved	7
46	RFI #213	PCO #46 - Conceal exposed insulation at south of roof monitors	\$2,712.80	\$2,712.80		Recommended	
47	PR 014	PCO #47 - Enclose dispatch supervisor area	\$10,000.34			Rejected	
48	RFI #212	PCO #48 - Retaining wall drainage	\$12,571.15	\$12,425.83	\$11,682.28	Approved	9
49	RFI #221	PCO #49 - Sub-drain detail clarification	\$90,178.57	\$90,178.57		UNDER PROTEST	Rejected Claim
50	RFI #175	PCO #50 - Wall section 10 line g-h conflict	\$4,876.61	\$4,876.61	\$4,876.61	Approved	8
51	PR 015	PCO #51 - Vestibule roofing changes	\$4,154.46	\$4,407.60		Recommended	
52		PCO #52 - Carport walls raised	\$1,206.32	\$1,206.32		Rejected	
53	RFI #207, 223 & 231	PCO #53 - Window and steel brace conflicts	\$1,984.35	\$1,984.35		Recommended	
54		Installation of detention door frames (T&M)	\$7,503.30	\$7,503.30	\$7,503.30	Approved	9
55	ASI 006	Exit Sign Revisions	\$2,481.25	\$2,481.25	\$2,481.25	Approved	8
56		Project Delay & Extended General Conditions	\$189,453.88	\$189,453.88		Review	
57	ASI 007	Level 1 revisions	\$103,561.13	\$103,561.13		Review	
58	RFI 260	Door 184 at inner storage	\$4,192.12	\$4,192.12		Recommended	
59		Mobile Storage Unit Changes	\$4,155.48	\$4,155.48	\$4,155.48	Approved	8
60	TRD						
61	PR 020	Misc. Elec. and IT revisions	\$46,891.11	\$46,891.11		Review	
62		Water Main repair (emergency repair 12/29-12/30)	\$12,655.59	\$12,655.59		Review	
63	PR 019	Changes to lockers	\$5,240.40	\$5,240.40	\$5,240.40	Approved	9
64	RFI #61	Slab 1 dimensions	\$1,759.64	\$1,759.64		Recommended	
65	RFI #289	Roof to Eave to Wall transition detail	\$5,945.66	\$5,945.66		Rejected	
66	RFI #290	Gable End Roof to wall AVB transition	\$3,205.37	\$3,205.37	\$3,205.37	Approved	9
67	RFI #080	Lobby 101 dorm 215 and rm 212 ceiling height conflicts	\$1,205.37	\$1,205.37	\$1,205.37	Approved	9
68	RFI #280	AVB to storefront transitions	\$3,105.28	\$3,105.28		Recommended	
69	RFI #291	CMU to roof transition detail	\$2,322.99	\$2,322.99		Review	
70	RFI #294	Skylight Roof Edge on ends detail	\$1,027.21	\$1,027.21	\$1,027.21	Approved	9
71	TRD						
72	PR 018	Electrical scope for solar	\$22,351.35	\$22,351.35		Review	
73	PR 016	Electrical credits	-\$7,216.50	-\$7,216.50	-\$7,216.50	Approved	9
74	Addendum #7	Added Bollards	\$4,123.35	\$4,123.35		Recommended	
75		Cementitious siding material upcharge	\$3,104.80	\$3,104.80		Recommended	
76	RFI 260	Plumbing coordination all 3 floors	\$8,476.28	\$8,476.28		Recommended	
77	RFI 311	Vestibule storefront framing	\$5,381.68	\$5,381.68		Recommended	
78	RFI 301	Gable roof to wall transitions	\$9,466.58	\$9,466.58		Review	
TRD		PCO XX - Potential ledge credit	-\$90,000.00			Not submitted	
TOTALS			\$1,786,164.99	\$1,410,045.64	\$733,674.10		

Total current value of all PCOs (excluding Rejected) \$1,410,045.64
Less PCOs Approved to Date (\$733,674.10)
Possible PCO exposure \$ 676,371.54

Rejected claim exposure (included in possible PCO exposure) \$193,946.01

ISSUES / CONCERNS

- At the time of this report Vertex does not have any issues or concerns.

01



Photo depicts the progress of the AVB, window installation, window trim, brick, and secondary wall framing.

02



Photo depicts the progress of the AVB, framing, window installation, window trim and brick.

03



Photo depicts the progress of brick installation at rear of site.

04



Photo depicts the progress of the AVB at the apparatus bay and metal roof soffit.

SITE DOCUMENTATION

05



Photo depicts the progress of the third floor finishes—Paint and ceiling grid.

06



Photo depicts the progress of the Second floor paint and insulated duct.

07



Photo depicts the progress of First floor drywall, insulated plumbing and HVAC piping and sprinkler heads.

08



Photo depicts the progress of the apparatus bay.

09



Photo depicts the block-filler in the detention area.

10



Photo depicts the progress of block-filler in the apparatus support room area.

11



Photo depicts progress of the metal roof on the admin side.

12



Photo depicts the progress of the metal at sawtooth roofs on the apparatus bay.

SITE DOCUMENTATION

13



Photo depicts the progress of tying in the geo-thermal wells.

14



Photo depicts the progress of drainage at the rear of the site.

15



Photo depicts the progress of the retaining wall and geo-thermal

16



Photo depicts the progress the rear of site.



Appendix A-01

**APPLICATION FOR PAYMENT NO. 14
(cover page only)**

TO THE OWNER: Name: Town of Ashland PROJECT: Ashland Public Safety Building APPLICATION NO.: 14 Distribution to:
 Address: Town Hall 101 Main Street Ashland, MA 01721 3/31/2022 * OWNER
 12 Union Street Ashland, MA 01721 3/31/2022 * ARCHITECT
 Architect's Project #: _____ CONTRACTOR

FROM CONTRACTOR: CTA Construction Managers, LLC VIA ARCHITECT: HKT Architects Inc. CONTRACT DATE: 03/15/21
 400 Toften Pond Road 2nd Floor Waltham, MA 02451 24 Roland Street, Suite 301
 Ashland Public Safety Building Ashland, MA 02129 Charlestown, MA 02129

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the Contract. Continuation sheet, AIA document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ \$22,145,000.00
2. Net change by Change Orders \$ \$694,549.99
3. CONTRACT SUM TO DATE (Line 1 + or - 2) \$ \$22,839,549.99
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ \$ 16,217,445.44

5. RETAINAGE:
 a. 5% % of Completed Work \$ \$810,872.29
 (Columns D + E + F on G703)
 b. _____ % of Stored Material \$ _____
 (Column on G703)

Total Retainage (Line 5a + 5b or Total in Column J of G703) \$ \$810,872.29

6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) \$ \$ 15,406,573.15

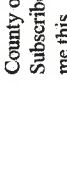
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (amount paid to date) \$ \$13,454,109.23

8. CURRENT PAYMENT DUE \$ \$ 1,952,463.92

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ \$7,432,977

CHANGE ORDER SUMMARY	CO's	CCD's
Total changes approved in previous months by Owner	\$671,162.27	
Total approved this Month	\$23,387.72	
TOTALS	\$694,549.99	\$0.00
NET CHANGES by Change Order & CCD's	\$694,549.99	

CONTRACTOR: CTA Construction Managers, LLC
 By: [Signature] Date: 4/6/22
 State of: MASSACHUSETTS
 County of: MIDDLESEX
 Subscribed and sworn to before me this 6th day of April, 2022
 Notary Public: [Signature]
 My Commission expires: 04/20/2023




ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 1,952,463.92
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT HKT Architects Inc.

By: _____ Date: 4.06.22
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Appendix A-02

THREE WEEK LOOK AHEAD



Appendix A-03

NOTABLE CORRESPONDENCE



Town of Ashland, *Office of Treasurer/Collector*

April 11, 2022

RICHARD BARBIERI
7 DAISLEY PLACE
FRAMINGHAM, MA 01701

Re: Delinquent Real Estate Taxes; Property Located at HAYDEN LN REAR
Parcel ID# 0090-0222-0000

Dear Taxpayer:

Please be aware a tax lien has been placed against your property and recorded at the Middlesex South Registry of Deeds. I have enclosed an outstanding tax statement as of April 30, 2022.

If you wish to pay off this tax lien, please contact our office to discuss payment of your outstanding real estate taxes. If you are interested in a payment plan I will require a 25% initial payment on the outstanding tax title balance and a monthly payment commitment until taxes are satisfied.

Please be advised that if Land Court foreclosure action is necessary, the Town will be entitled to recover all costs and expenses incurred, including legal fees, and will add them to your tax title account. At any time after six months from the date of a tax sale or taking, the holder may file a petition in the Land Court to foreclose all rights of redemption, *Massachusetts General Law Chapter 60, Section 65*.

To avoid foreclosure of your interest in the subject real property please contact me immediately.

Sincerely,

Cynthia M. Cincotta, CMMT
Treasurer/Collector
Town of Ashland, MA



Town of Ashland, *Office of Treasurer/Collector*

April 11, 2022

KAREN SUSINSKI
118 CORDAVILLE ROAD
ASHLAND, MA 01721

Re: Delinquent Real Estate Taxes; Property Located at 118 Cordaville Rd
Parcel ID# 0120-0120-00000

Dear Taxpayer:

Please be aware a tax lien has been placed against your property and recorded at the Middlesex South Registry of Deeds. I have enclosed an outstanding tax statement as of April 30, 2022.

If you wish to pay off this tax lien, please contact our office to discuss payment of your outstanding real estate taxes. If you are interested in a payment plan I will require a 25% initial payment on the outstanding tax title balance and a monthly payment commitment until taxes are satisfied. The payment plan we have on file has expired.

Please be advised that if Land Court foreclosure action is necessary, the Town will be entitled to recover all costs and expenses incurred, including legal fees, and will add them to your tax title account. At any time after six months from the date of a tax sale or taking, the holder may file a petition in the Land Court to foreclose all rights of redemption, *Massachusetts General Law Chapter 60, Section 65*.

To avoid foreclosure of your interest in the subject real property please contact me immediately.

Sincerely,

Cynthia M. Cincotta, CMMT
Treasurer/Collector
Town of Ashland, MA



Real Estate Tax Statement

Parcel: 0120-0120-00000
 Location: 118 CORDAVILLE RD

Owner:
 SUSINSKI KAREN A
 118 CORDAVILLE RD
 ASHLAND MA 01721

Status: Square 0
 Land Valuation: 499,400
 Building Valuation: 0
 Exemptions: 0
 Taxable Valuation: 499,400
 Interest Per Diem: 3.99

Legal Description:

Deed Date: Book/Page: 08036/0374 Interest Date: 04/30/2022

Year	Type	Bill				
2022	RE-R	1742				
Inst	Charge	Billed	Principal Due	Interest Due	Total Due	
1	RES RE TAX	1,864.61	1,864.61	193.82	2,058.43	
		1,864.61	1,864.61	193.82	2,058.43	
2	RES RE TAX	1,864.61	1,864.61	128.73	1,993.34	
		1,864.61	1,864.61	128.73	1,993.34	
3	RES RE TAX	2,100.63	2,100.63	70.90	2,171.53	
	CPA	95.13	95.13	3.21	98.34	
		2,195.76	2,195.76	74.11	2,269.87	
4	RES RE TAX	2,100.62	2,100.62	0.00	2,100.62	
	CPA	95.14	95.14	0.00	95.14	
		2,195.76	2,195.76	0.00	2,195.76	
Year Totals		8,120.74	8,120.74	396.66	8,517.40	

Year	Type	Bill				
2021	LIEN	6				
Inst	Charge	Billed	Principal Due	Interest Due	Total Due	
1	RES TT	7,458.43	3,344.77	68.91	3,413.68	
	CPA SURCHA	175.96	0.00	0.00	0.00	
	TT DEMAND	30.00	30.00	0.62	30.62	
	TAX LN INT	531.84	531.84	10.96	542.80	
		8,196.23	3,906.61	80.49	3,987.10	
Year Totals		8,196.23	3,906.61	80.49	3,987.10	

Real Estate Tax Statement

Parcel: 0120-0120-00000
 Location: 118 CORDAVILLE RD

Owner:
 SUSINSKI KAREN A
 118 CORDAVILLE RD
 ASHLAND MA 01721

Status: Square 0
 Land Valuation: 499,400
 Building Valuation: 0
 Exemptions: 0
 Taxable Valuation: 499,400
 Interest Per Diem: 3.99

Legal Description:

Deed Date: Book/Page: 08036/0374 Interest Date: 04/30/2022

Year	Type	Bill				
2017	LIEN	98				
Inst	Charge	Billed	Principal Due	Interest Due	Total Due	
1	RES TT	4,179.48	0.00	0.00	0.00	
	AD FEE	15.00	0.00	0.00	0.00	
	POST FEE	5.00	0.00	0.00	0.00	
	RCD PREP	10.00	0.00	0.00	0.00	
	RECORD FEE	75.00	0.00	0.00	0.00	
	TAX LN INT	266.11	1.00	0.47	1.47	
	REDEEM FEE	8.00	0.00	0.00	0.00	
Year Totals		4,558.59	1.00	0.47	1.47	
Grand Totals		20,875.56	12,028.35	477.62	12,505.97	

** End of Report - Generated by Cindy Cincotta **