Vision Statement - The Town of Ashland will be a prosperous and fiscally sound community with a full range of housing, business, cultural, educational, and recreational opportunities in a safe and attractive environment for residents and visitors.

Mission Statement - The Ashland Board of Selectmen is dedicated to promoting responsible fiscal management, advocating for sustainable development & growth and providing excellent municipal services which will enhance the quality of life in our diverse community. The Ashland Board of Selectmen is committed to providing clear goals and objectives for Town management and creating effective engagement and public participation with residents, state legislators and other elected officials in order to achieve our mission.

Call Meeting to Order
Rob Scherer called the meeting to order at 7:00 pm. Present at the meeting were Chair Rob Scherer, Vice Chair Steve Mitchell, Yolanda Greaves, Joe Magnani, Town Manager Michael Herbert and Assistant Town Manager Jenn Ball.

Rob announced the meeting was being broadcast by WACA TV.

Mark Dassoni led the pledge of allegiance.

Citizen’s Participation
Mark Dassoni thanked Michael Herbert and the Chiefs for going into the Boston and representing the town at the Eversource hearing.

Scheduled Hearings/Appearances
Parade Permit
Amaris Pena, Secretary of the Jake’s Team Foundation, explained that on behalf of Melissa Duca and Halle Silver she is requesting a Parade Permit for the June 22nd walk to raise funds for pediatric cancer research. The walk will be a 2-hour event that starts and ends at the High School.

The funds raised by this event will benefit the foundation which will provide funding for pediatric cancer. They will be opening registration soon and additional details will be coming.

Yolanda Greaves made a motion to approve the request for the Parade Permit for Saturday June 22nd. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Hanto – Change of Officers, Stock and Ownership
Rob Scherer explained that the attorney representing the Hanto was unavailable and has requested that this be discussed at the May 15, 2018 meeting.

Steve Mitchell made a motion to open the suspended Hanto hearing. This motion was seconded by Yolanda Greaves with a unanimous vote of 4-0-0.

Steve Mitchell made a motion to suspend the Hanto hearing until May 15, 2019 at 7:30 pm at Town Hall. This motion was seconded by Yolanda Greaves with a unanimous vote 4-0-0.
Presentation on Potential Age-Restricted Development on RTD property

Rob Scherer explained that the RTD property is privately owned and currently zoned to allow development for up to 252 multifamily dwellings, and the applicant is seeking an RTD zoning bylaw modification.

Tom Powers, Principal of Powers Realty Development and Consulting LLC and Project Manager and development consultant of the United Group of Companies (UGC) provided a presentation of the proposed age-restricted development to be located on the RTD property. Tom explained that the project is comprised of a total of 178 units.

Tom explained that Lot 2 is a 38-acre parcel with restrictions on 20-24 acres for open space, therefore allows for approximately 18 acres of the property to be developed. Tom said that he has increased the buffer zone from 100 ft to 154 ft to 175 ft. He mentioned that he would like to hold public meetings as well as meet with each of the abutters to ensure he understands their concerns and will try to come up with reasonable solutions. The development will include housing for seniors with a 25% affordable component and consist of 144 apartments, 34 townhomes and two 4 story buildings.

Tom explained that the project will require a zoning bylaw change to allow for the two 4 story buildings that will include the 144 units, and he understands that the earliest it can happen is in November because it would require Town Meeting action.

Steve Mitchell asked Tom if he is going to provide the same presentation to the Planning Board. He responded that he is and will be contacting Planning to get on their agenda. Steve also explained that this would be discussed with the Development Liaison Group.

Michael Uccellini, President of UGC, asked for outline of the expected next steps, which Steve Mitchell summarized would be to first go to the Planning Board with a presentation, next to the Development Liaison Group and then begin the outreach with the abutters, technical review would follow.

Rob Scherer explained that he hears that the that Tom and UGC are looking for support of the project and he asked the board what the process is.

Steve said because the Development Liaison Group is a makeup of both the Selectmen and the Planning Board, it would be the right mechanism to vet this type of project.

Michael Herbert suggested that the most efficient way to move this forward is to have the Liaison Group work with the abutters to review the overall project, then the applicant should work on the development agreement before moving forward with the Planning Board process. Michael also confirmed that the application cannot be filed until after Town Meeting approval is obtained.

Rob Scherer asked for comments from the public.

Mark Dassoni said that he supports the project if the zoning allows it.

Peter Dana, 41 Wilber Dr., said that he appreciates the changes that have been made but feels more needs to be done. He also mentioned that Michael Herbert had asked to scale down the project and that has not happened. Additionally, he also wants to know why the buildings were not moved closer to the Access Rd. to allow for open space between the development and the existing neighbors.

Tom Power explained that due to the slope of the property the project could not be modified to put the buildings on the lower half because of the cost associated with doing that. Tom reiterated that the buffer between the development and the neighborhood will be increased to 154 ft. and 175 ft. to improve the screening. He also explained that number of units at 178 is based on the costs associated with project.
Joe Magnani asked if the buildings were pushed to the lower part of property would reducing the road to offset the cost of the fill needed to relocate the units. Tom responded that the cost of the fill required at the lower end of the parcel would be prohibitive.

Yolanda Greaves asked how the 25% affordable units would be distributed, which Tom explained the will be distributed across the entire project.

Paul Wilkinson, 16 Russett Hill Rd., wanted to understand what the open space requirement. Michael explained that he development agreement says 20 to 24 acres of open space. Paul said that the developer should assume cost to fill the lower parcel for the good of the town, and that the foot print of the project is very large and should be reduced. Paul also said the stone wall on the site may be protected and the Conservation Commission should weigh-in concerning wetlands. He also said that he has attempted to meet with the developer to provide feedback and got no response.

Peter Fogaren, 24 Russett Hill Rd., mentioned that the when the vote came up at Town Meeting the last time and a 4-story building in neighborhood was deemed inappropriate. He feels the idea of changing the plan now makes no sense because it is out of character with the neighborhood.

Dave Krumholz, 20 Russett Hill Rd., said before the zoning change most of Lot 2 was Residential A and the agreement would allow the 2-story townhouses with a buffer. Since then there have been additional changes and the apartment elevations are higher than originally proposed. Dave also wanted to understand if there is a story height restriction or a roof height restriction, and whether the development is adhering to town standards. He asked for the design to accommodate mobility issues older residents may have. Dave also said that he preferred the plan submitted by the developer last year and asked if it was not achievable.

Michael Herbert explained that it was a preliminary subdivision plan filed by the land owner to maintain the zoning in place. Michael also explained the difference between the term story and the height of a building and suggested only referring to actual height going forward.

Jim Hanna, 65 Eliot St., wanted to remind everyone that children will also likely move into these units and that should be considered. The board responded that the current business model is over for residents 62 years of age and older.

Tom Ciolino, 33 Wilbur Dr., is concerns with the top of the land grade, the height of the buildings and the sightlines. UCG responded that the engineering has not been completed. Tom also asked that the impact on the area wildlife is considered. He also recommended anyone walking the siting wear protective clothing to avoid poison ivy and ticks.

Tom Powers apologized for not inviting anyone and everyone out to site to walk the property so they can understand the project. He also said he is willing to provide his contact information so the abutters can contact him directly if they choose.

Joe Magnani asked if UGC would be willing to do a balloon test to illustrate the height of the buildings, but Michael Uccellini explained that engineering needs to be done first. The board explained that they would like to see a balloon test done on the building that is located closest to the neighborhood.

Joe Magnani asked if UGC will sell the project once it is completed and what are their goals. Michael Uccellini said their object is to develop and retain the project and manage the development under their active adult SUN program as they previously described.
Michael Herbert explained that he is in favor of the project and feels it is a great product for the town and for our seniors. Michael mentioned that although he loves the project and it will help immunize the town from 40B developments, he feels the project is too large and needs to be reduced to achieve all of the goals, and the building relocated to the lower end to address communities concerns.

Mark Dassoni wants to know if the follow-up meeting will be held in open session.

Jeff Thurber, 32 Wilbur Dr., wants to understand some of the limitations that have been identified and asked when additional information may be available.

Michael Uccellini said the site plan is not final, and the request to move the building to the lower end of the site has been noted.

Steve Mitchell outlined the process that he feels should be followed, including presenting to the Planning Board, assemble the Liaison Committee, and involve the new Planner in the conversation.

Rob Scherer asked to see what the alternative developments are, so the town can compare and will know what may be considered if this project does not move forward.

Michael Uccellini requested the calculation used to determine the height of a building as specified in the building code, so that he can provide the proposed height of the buildings. Michael Herbert said he would provide that information.

**Board of Selectmen/Town Manager Priority Project Update**

**Rail Transit District**
Michael Herbert explained that the Friends of the Upper Charles Trail organized a site walk that was well attended. The Upper Charles Trail Committee identified an area where they would like to construct a bike trail.

The YMCA will host a planning meeting on May 2nd to discuss an approach to complete a needs analysis for communities that will be served by the facility, including Ashland, Holliston and Hopkinton.

**Public Safety Building**
Michael Herbert reported that we have received a contract from Vertex, and we are working to get it signed. We are also working on a price proposal from HKT for architectural and engineering services.

**Downtown Improvements**
Michael reported that the vote will take place next few weeks concerning the capital plan and securing the funding necessary to move the project forward, including up to $4.0 million in states funds. In addition, Michael met with representative from Eversource Gas concerning the gas lines that are located downtown. Also, he said next week work will begin to remove excess signs.

**Town-wide Strategic Plan**
Nothing new to report.

**Warren District**
Michael said that we have put demolition of the barn out to bid, responses are due April 25th. We are also working on the RFP for the Hall House restoration, the Valentine Property, Warren House and 22 Eliot Street.

**Consent Agenda**
A. Approve the March 20, 2019 Regular Session Minutes and the BAA Sub-Committee Minutes from April 8, 2019.
B. Accept the donation from the Mass Board of Library Commissions of $350.00 to Purchase Summer Reading Software.
C. Accept the in the amount of $500.00 donation by Deborah Lada in memory of Mary Lada to purchase large print books.
D. Approve the Request to use the name Robert Hill Way for the name of the street for the EA Fish Development.
E. Approve the renewal of the Class II License for Power Tune located at 15 Alden Street.
F. Accept the Town Managers appointment of Claudia Rodas as a Dispatcher for the Fire Department and Mary Pecze as a Van Driver for the Council on Aging.

Steve Mitchell made a motion to approve the consent agenda as presented. This motion was seconded by Yolanda Greaves with a unanimous vote of 4-0-0.

Old/New Business

2019 Annual Town Meeting
Rob Scherer explained that the board makes introductions of certain warrant articles and they typically divvy up the responsibilities. The board decided on the speaking roles for each member for the 2019 Annual Town Meeting.

Article 5: New Special Revenue Account - Michael Herbert
Article 6: Robert Hill Way Transfer – Yolanda Greaves
Article 7: Transfer to OPEB Trust – Rob Scherer
Article 8: Amended Agreement for the South Middlesex School District – Joe Magnani
Article 9: Joe Magnani
Article 11: Yolanda Greaves
Article 12: Michael Herbert
Article 14: Elicit Discharge – Rob Scherer

Review BAA Grants
Steve Mitchell reported that he and Rob Scherer met to review the BAA Grant Applications. They provided their recommendations to the board. Additionally, Steve explained that they had 6 applications that required additional information and those will be reviewed, and a determination will be made on them at a future meeting.

Yolanda Greaves made a motion to approve the grant recommendations as submitted by the BAA Sub-Committee. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

Update of the Eversource Transfer Line Project
Michael Herbert updated the board on the Eversource Hopkinton/Ashland Transfer Line Project and explained that many members of staff testified at the Citing Board yesterday. Michael said the hearings will continue Monday and then initial briefs will be filed; however, he does not know how long it will take get a decision from the Citing Board. Michael explained that he submitted the McKenna Report with the assistance of our attorney.

Steve Mitchell explained that the board held a Public Forum that was attended by about 50 residents who expressed several concerns. Steve said that they asked residents to address their concerns with the Citing Board. He suggested asking the Chair to draft a letter on behalf of the board to submit to the Citing Board. Michael Herbert suggested that the letter include concerns regarding the lack of information concerning the need of the project and the alternative routes specified.
Steve Mitchell made a motion to assign the Chair to work with the Town Manager to draft a letter on behalf of the board to submit to the Citing Board. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Town Manager Reports**

**Town Planner Position**
Michael Herbert explained that he has offered the Town Planners position to Peter Matchak who is currently the Cohasset Town Planner. Michael said Peter has accepted the offer, and the Planning Board will need to consent to the appointment.

**DPW - Asset Management and Pavement Condition Index Grants**
Michael Herbert reported that the Department of Public Works received a $60,000.00 asset management grant. Also, Green International will develop a pavement condition index with the grant received from iRobot.

**Business Incentive Program Partnership with Needham Bank**
Michael Herbert told the board that the Business Incentive Program Partnership with Needham Bank comprises of up to $40,000.00 a year to subsidize our no interest program.

**Budget and Capital Plan**
Michael Herbert explained that the Budget and Capital Plans are completed.

Yolanda Greaves asked to have hard copies available at the Library for review.

**House Fire Update**
Michael Herbert explained that deal with the recent house fire was a great collaboration of our departments. He thanked the Police, Fire and DPW departments for all their efforts.

Jenn Ball reported that Human Services Division has been in touch with the fire victims to connect them with resources and organizations offering assistance.

**Board Reports**

**Joe Magnani**
Joe reported that he was happy to attend the breakfast in honor of the Marathon runners and thanked everyone that made Marathon Day a success.

Joe attended the Public Forum last night and said it was run well and well attended.

**Yolanda Greaves**
Yolanda attended the Marathon Breakfast and thanked the runners for raising the funds.

Yolanda attended the Mindess Building Feasibility Group meeting and said the consultants are in place and a design will be completed in May and forums scheduled in the fall.

On Monday April 29th the Candidate’s Forum will be held from 6:00 pm to 9:30 pm at the Ashland Public Library, and Town Meeting is scheduled on Wednesday May 1st.

Yolanda wished everyone a Happy Easter and a Happy Passover.

**Steve Mitchell**
Steve attended a neighborhood meeting to hear the concerns regarding the redevelopment of the Fusion property by Charles Zammuto.
Steve also attended a Great Ben Association Trustee meeting and said they raised questions regarding the Eversource project.

He reminded all that the Town Manager Forum for the Town Warrant will be held on Monday May 22<sup>nd</sup> at 7:00 pm, on Tuesday May 23<sup>rd</sup> at 7:00 pm the Creating a Culture of Volunteerism is scheduled at the Community Center, on Saturday April 27<sup>th</sup> a Net Zero Forum will be held, and on Saturday April 27<sup>th</sup> at 9:00 am there will be an event Called Out of Darkness Walk at Ashland High School.

Rob Scherer
Rob explained that while on vacation he came across a person that had passed out in front of him due to an opioid overdose. He wanted to remind everyone that the crisis is ongoing.

Adjournment
Yolanda Greaves made a motion to adjourn. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Meeting Materials:
This agenda is subject to change and includes those items reasonably anticipated by the Chair to be discussed at the meeting. Not all agenda items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.
Hi Susan,

We discussed a 5K walk that is planned to take place on Saturday June 22, 2019. The walk would start and end at the Ashland High School. The participants would leave the High School by 8:30 AM and walk in a group westerly down East Union Street to Union Street to Esty Street and then loop around Stone Park via Summer St, Park Rd. and Cherry Streets and then back on the Esty Street and then Union Street to East Union and finish at the High School. There will be a park bench dedication ceremony after the walk and everything should be wrapped up by 10:30 AM.

Ashland Auxiliary Officer have already committed to assist with traffic and crossing the walkers.

Let me know if you have any questions or need any additional information.

David
RE: Sing Sing, Inc. dba Hanto suspended application

1 message

Caitlin Cai <Caitlin@hulaw.net>  Thu, Apr 4, 2019 at 9:46 AM
To: srobie@ashlandmass.com

Susan,

The applicant is not able to attend the hearing on 4/17. Can you assign us to the next one? Thanks
ASHLAND BOARD OF SELECTMAN

April 17, 2019

ASHLAND RAIL TRANSIT DISTRICT

PROPOSED SENIOR, ACTIVE ADULT, INDEPENDENT LIVING

MULTI-FAMILY HOUSING DEVELOPMENT
April 17, 2019
Ashland Board of Selectman
Rail Transit District – Lot 2

Meeting Agenda

Introduction – United Overview - Meeting Agenda Overview and Objectives

1. Lot 2 Site Plan Discussion – challenges, site location / development preference; 178 units (144 multi-family flats in two four story buildings Zoning By-Law modification and 34 townhomes – As of Right); 18 acre development site and 20 acres of Open Green Space

2. The Town’s thinking on the Town Meeting Zoning By-Law modification process going forward, Fall Town Meeting / Special Town Meeting – (Public Hearings, Town Forums, Neighborhood Assoc. Meetings Apple Ridge High Street, etc....) Approximately 12 Week Process

3. Current status of the Development Agreement – (who is going to run point for the Town of Ashland going forward)

4. Ashland Initial Site Plan Technical Review – (Police, Fire & DPW)

5. Planning Board Application Submission - Parallel Path with Town Meeting Zoning By-Law Modification Approval Can there be a formal or informal parallel path w/ the Planning Board prior to Town Meeting Zoning-By-Law Modification Approval?

6. Who is to be the point of contact going forward with the Town of Ashland on each and all of these related topics?

7. United’s commitment to the 25% Affordable component to the project

8. Public / Private Partnership - Commitment by United Group of Companies and Town of Ashland to go forward together to obtain all necessary Zoning Modification, Permits and Approvals for the project
Constructability

A&M is actively reviewing the most efficient layout for the property. This includes both financially but also constructability. The largest factor is the positioning of the buildings relative to the slope. As represented, the development takes advantage of a “flatter” terrace of land outside of the steeper terrain elements of the property. The existing terrace would be lowered to create a flat plane that will support the two residential buildings and the 34 townhomes. The fill created by this excavation would provide the infill necessary for the roadway construction to get to this elevated plan. While it is true that the buildings are then located on the highest point of the site, the lowering of grade would be used to lessen that effect. Further, the townhome buildings have been located closest to the property (well beyond the minimum required buffer zone) to create a visual corridor break and shield abutters from the massing of the larger residential structures. The townhomes would be more akin to residential homes if seen by abutters.

If the development were contemplated for the lower tier of the site, it would require a mass excavation to create the same developmental tier. Given the steepness of slopes, this would either require a vast cut back into the earth to properly slope and stabilize it, construction of massive retaining walls (tiered or otherwise), or a determination to construct the grade delta used structurally sound ledge if found below the grounds surface. All of these elements will add to the cost of an already site expensive project as shown.

The site location as shown also allows for the construction of stormwater basins at the toe of the hill. These basins will be used to retain the stormwater on the property.

It is important to note that the site plan is still in development and that refinements will continue to be made as more and more due diligence is completed.
BOARD OF SELECTMAN
Minutes
March 20, 2019 – 7:00 PM
Town Hall

Vision Statement - The Town of Ashland will be a prosperous and fiscally sound community with a full range of housing, business, cultural, educational, and recreational opportunities in a safe and attractive environment for residents and visitors.

Mission Statement - The Ashland Board of Selectmen is dedicated to promoting responsible fiscal management, advocating for sustainable development & growth and providing excellent municipal services which will enhance the quality of life in our diverse community. The Ashland Board of Selectmen is committed to providing clear goals and objectives for Town management and creating effective engagement and public participation with residents, state legislators and other elected officials in order to achieve our mission.

Call Meeting to Order
Rob Scherer called the meeting to order at 7:00 pm. Present at the meeting were Chair Rob Scherer, Vice Chair Steve Mitchell, Yolanda Greaves, Joe Magnani, Town Manager Michael Herbert and Assistant Town Manager Jenn Ball.

Rob announced the meeting was being broadcast by WACA TV.

Mark Dassoni led the pledge of allegiance.

Steve Mitchell said he felt it was important for the Board to acknowledge the heinous events that occurred in Christ Church, New Zealand and that we stand with the residents of New Zealand.

Citizen’s Participation
Mark Dassoni thanked the Ashland Fire Dept. and Ambulatory Services for the help they recently provided his father. He also said Chief Davis will be missed.

Scheduled Hearings/Appearances

Proclamation: Chief Davis
Michael Herbert said Chief Davis’ retirement is bitter sweet. He said Chief Davis was a stabilizing factor and moral compass for the Police Dept. which was important for public safety and confidence. Michael wished Chief Davis well and asked him to say a few words.

Yolanda Greaves asked Chief Davis what he feels are his greatest projects and achievements during his five years in Ashland.

Chief Davis concurred that his retirement is bitter sweet. He recognized the support the Board and staff have provided him and said he is very grateful. He explained that he feels his greatest accomplishment is the investment in the Police Dept. and the personnel.

Yolanda also asked Chief Davis if there are projects he wanted to accomplish and complete but did not have enough time to take on and would recommend the Board address.

Chief Davis said he is appreciative of the Board and the communities’ support of the Public Safety Building. He also said State credit and certification is in progress and he would have like to have seen
that program through during his tenure. He thanked the Board and the community for their support and well wishes.

Steve Mitchell and Joe Magnani thanked the Chief for his dedication to the dept. and support.

Steve Scherer read Chief Davis’ proclamation and announced that Friday March 22, 2019 is Craig Davis Day on behalf of the resident’s appreciation the Chief’s devotion to the town of Ashland.

**TJ’s Food and Spirits – Annual Marathon Day Request**

John Tomasz explained that he is applying for the one-day license for the annual Marathon Day event. Mr. Tomasz said that he will request a police detail for traffic and crowd control.

Yolanda Greaves asked how many patrons arrive early. Mr. Tomasz responded roughly 300-350 patrons attend and the event ends at 2:30 pm.

Yolanda Greaves made a motion to approve the Annual Marathon Day license for TJ’s Food and Spirits. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

**Beth Reynolds – 2019 Corner Spot Programming**

Beth Reynolds the Economic Development Director and Kate Jutstrom, 9 Grover Rd., appeared before the Board on behalf the of the Corner Spot. Ms. Jutstrom outlined recent changes completed in the third season including the creation of their website thecornerspotashland.com and events held in conjunction with town organizations. In addition, the Corner Spot now accepts applications for personal events.

Ms. Reynolds explained the premise of the Corner Spot is a pop-up incubator to allow businesses to trial a brick and mortar establishment. The focus going forward will include one-day pop-ups on Thursdays through Sunday.

Ms. Jutstrom said a survey was used to obtained feedback from the community. She shared the survey results with the Board that indicated that most of the respondents were in favor of food and entertainment events.

Ms. Reynold said there are a few physical changes planned to include additional lighting and extending the fencing along Main and Cherry Streets. She said she hopes that these projects will be funded with a BAA Grant. Ms. Reynolds asked the community to spread the word about the Corner Spot’s business opportunities and upcoming events.

Ms. Greaves said she was surprised the survey respondents were in favor of beer gardens, given some residents raised concern that those events did not fully align with the intended family friendly atmosphere. Ms. Reynolds said there are no week-long beer gardens planned, but two beer vendors that had events previously expressed interest in coming back for a one-day pop-up.

Michael Herbert thanked the Ms. Reynolds, Ms. Jutstrom and the Corner Spot Committee for their efforts.

Ms. Reynold said the Corner Spot is maintaining its mission and pop-up events are still attractive, even as the retail business market is changing.

**Sustainability Committee – Net Zero Resolution**

Rob Scherer explained that last year the Board asked him to review the Net Zero Resolution. In addition, he and Ms. Greaves attended the Municipal Summit where he learned how important it is for communities like Ashland to pay attention to the issues resulting from climate change.
Matt Marshquist, 12 Wesson Rd., co-chair of the Sustainability Committee appeared before the Board. Mr. Marshquist reviewed various reports on climate change and the affects increasing temperatures have on storms, extreme weather, rising sea-levels, etc. He explained a net zero community on an annual basis reduce or offset all greenhouse gas emissions resulting from operations, and adopt multiprong strategies including energy efficiency, renewable energy, zero waste, nature-based solutions, to Co2 removal to protect and restoration of forests, wetland and other ecosystems.

Mr. Marshquist outlined what Ashland has done in support of Net Zero and reviewed the town’s upcoming and long-term goals to support the Green Community Act.

Mr. Scherer asked if town is committed to meet its goals by the stated dates, such as the 100% off-set by 2040. Mr. Marshquist responded that the goals are non-binding and there are no penalties, but the town is asked to aspire to achieve them.

The Board expressed their support, however felt more time is needed to educate the town and understand the required changes, financial impacts and begin developing the Net Zero Plan. Therefore, the Board discussed bring the warrant forth at the fall Town Meeting and present the plan in the spring of 2020.

Ash Ratanachandani, 10 Arbor Rd., Sustainability Committee, said the resolution is non-binding and he feels in is important vote on it right away to bring the warrant to the spring Town Meeting.

Steve Mitchell made a motion to direct the Sustainability Committee to begin working on a Net Zero Plan alongside the education and marketing for a town-wide resolution for the fall Town Meeting 2019 and provide an opportunity for the Sustainability Committee to address spring Town Meeting and preview the plan moving forward. This motion was seconded by Yolanda Greaves with a unanimous vote of 4-0-0.

**Board of Selectmen/Town Manager Priority Project Update**

**Rail Transit District**

Michael Herbert reported on the new regional YMCA facility and the process to obtain regional feedback to develop a plan to build the facility.

Concerning the proposed 62+ development on Lot 2 with at least 25% affordable Mr. Herbert explained that UGC from Troy, NY has provided a new concept plan that requires a zoning change for review at the spring Town Meeting. Mr. Herbert said although the town is in favor of the development, he was not in favor of the timing to present the warrant in the spring. The Board agreed that there are outstanding questions concerning the site design, the height of the buildings and the density.

**Public Safety Building**

Mr. Herbert said an owner project manager from Vertex was selected. Also, the Public Safety Building Committee met last week and decided to move forward with HKT Architects. The contracts for both are in progress.

**Downtown Improvements**

Regarding downtown, Mr. Herbert said he is scheduled to meet with BSC Engineering, the MBTA and various utility companies concerning the layout and going underneath the track to accommodate the underground utilities. In addition, he has received verbal agreements form the properties where the two-foot easement is required.

Concerning the Riverwalk project, the Long Span Bridge design will be put out to bid soon.

In the spring Mr. Herbert said the DPW will begin removing excess signage from the downtown area.
Rob Scherer reported that a concept plan for bike lane has been developed for downtown to improve bike-ability. The Board suggested a check-in with the committee and review of the plan.

**Town-wide Strategic Plan**
Mr. Herbert said that he met with the Collins Center and asked them to assist the town in catching up. Next steps include taking the feedback received from the national citizen’s survey and developing a draft of the full plan, review it with the Advisory Committee and distribute a draft to the town at the Annual Town Meeting 2020.

**Warren District**
Mr. Herbert reported that David Foster is working with the Mass Historical Commission to place the Hall House and the Warren Barn on the National Registry, and he confirmed renovations of the barn would not jeopardize its standing.

**Consent Agenda**
A. Approve the February 20, 2019 Regular Session Minutes
B. Accept the $5,600.00 Donations from Public Health Emergency Preparedness/Region 4AB Grant.
C. Approve the request for the Ashland Youth Baseball and Softball Annual Parade, which will take place on Saturday April 27, 2019.

Steve Mitchell made a motion to approve the Consent Agenda as presented. This motion was seconded by Yolanda Greaves with a unanimous vote of 4-0-0.

**Old / New Business**
**Discuss and Set Rates for Stormwater Enterprise Fund**
Rob Scherer explained that at the last Town Meeting a rate setting process was authorized to fund stormwater controls and treatment in response to new regulations and the town’s concerns about clean water.

Steve Mitchell said the Board will review the two potential scenarios recommend rates to the DPW and.

Mr. St. Germain appeared before the Board and reviewed the Stormwater Committee’s recommendation, which is single flat rate structure based on impervious area for exempt and commercial properties, and the revenue model of $300,000.00 of retained earnings.

Mr. Mitchell explained the exempt properties and the potential senior rebate. He said both models consider a rebate for seniors that qualify for 41c1/2, which is roughly 170 applicants. The difference between the Stormwater Committee’s structure and Mr. Mitchell’s is that he is recommending adjustments, such as reducing the residential rate from $40 to $35 and two tiers for large commercial 250,000 sq. feet at $0.80 per 100 sq. feet. and above and the non-profit sector. He said retained earnings for this structure is also $300,000.00.

Mr. Magnani asked how fees will be assessed for commercial properties that utilize the shared municipal parking lots. Mr. St. Germaine responded that the billing would be to the property owner and stormwater fees would be minimal.

Yolanda Greaves made a motion to recommend to the DPW to go with the stormwater funding scenario of $35.00 per year for personal property, $0.80 per 100 sq. ft. for commercial and exempt parcels and free for seniors who contest or are eligible for the 41c1/2 application. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.
Vote to endorse FY20 Budget

Michael Herbert reviewed the line items as follows, the General Fund appropriated budget is $62,634,649.00, the Water Enterprise Fund of $3,309,807.00, a Sewer Enterprise Fund of $5,954,274.00, Trash Collection Enterprise Fund of $1,270,101.00, Field Management of $116,706.00, Cable Access of $200,000.00 and Stormwater at $303,031.00. The total amount is $73,788,568.00.

Mr. Herbert said he will not propose a rate change for water, sewer or trash collection at this time, although funds from retained earnings may needed to pay for the Sustainability Coordinator and the increase in recycling costs.

Mr. Scherer suggested adding a discussion about recycling and field management to an upcoming meeting agenda.

Mr. Herbert said the operating budget document, including the capital plan will be completed by the 2nd week of April.

Yolanda Greaves made a motion to approve the budget summary as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Discussion regarding Cultural Council Membership and Expiration Dates

Steve Scherer explained that there are five active members and their formal membership is twelve, therefore there is no quorum ability. The Council is requesting a reduction in their membership to seven.

Yolanda Greaves made a motion to reduce the number of members of the Ashland Cultural Council from twelve to seven. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to reappoint Tonya Yaskovich with a term to expire on 6/20/22, Visi Tilak with a term to expire on 4/15/21, Constance Mannal with a term to expire on 11/06/20, Lakshmi Krishnan with a term to expire on 9/2/20, and Amy Caruso with a term to expire on 3/6/22. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Mr. Scherer reported that the Council minutes are up to date and posted.

American Girl Doll Store Donation

Michael Herbert reported that Beth Reynolds has secured the donation of the American Girl Doll Store’s commercial kitchen set-up to the town, and the Board can accept it as part of the Economic Development Program.

Yolanda Greaves made a motion to approve the acceptance of the commercial kitchen donation from the American Girl Doll Store, with thanks to Beth Reynolds for securing it. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Review 2019 Annual Town Meeting Warrant

Michael Herbert reviewed the thirteen warrants and three potential additions.

1. Peer town reports, sustainability Report
2. Fiscal year budget adjustments, municipal and the School Dept. budget
3. Approval of the fiscal year 2020 budget
4. Capital plan and authorization of the capital
5. Transfer to the OPEB Trust
6. Establish an Economic Development special revenue account through meals tax
7. EA Fish paid $500,000 for the Robert Hill Way development land, and an appropriation is needed to move the funds to the Affordable Housing Trust
8. Regionalization agreement with Keefe Tech
9. Annual Consent Article
10. Annual Consent Article for the CPA funds
11. Accept Statute and amend Chapter 178 bylaws for finger printing for ice cream truck peddlers
12. Transfer of the one-acre parcel from the Board of Selectmen to the Conservation Commission
13. Creation of the Health Reimbursement Account Trust

Additional items:
14. The Illicit Discharge Detection Elimination Program
15. Authorization for Enterprise Fund liens
16. Pension assessments and OPEB liabilities

**Update on potential development on Rt. 126**
Michael Herbert reported on the potential residential development of the Fusion site that includes twenty units and commercial space. He said the Planning Board and the Board of Selectmen should participate in the first meeting.

**Discuss IEEE Building Codes (2021)**
Rob Scherer said these building codes affect the town and a council will set the codes. The deadline is March 29th for the town to register as an entity to participate.

Yolanda Greaves made a motion to approve and join the IEEE regarding supporting the change to building codes. This motion was seconded by Steve Mitchell with a unanimous vote of 3-1-0 (Magnani).

**Volunteer Breakfast Recap**
Rob Scherer reported that the event was successful, and the Board agreed that expanding the participants was a good idea.

**Eversource Transmission Line Update**
Michael Herbert said there are no new updates.

Rob Scherer said this topic deserves broader public discussion. Steve Mitchell said the negotiation is in Executive Session and the message to the public at this point is that the Board is actively working on the best options for the community.

The Board discussed the potential of taking the discussion out of Executive Session as soon as possible and said that point will be deliberated in Executive Session.

Yolanda Greaves made a motion to go past 10:00 pm. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Dementia Friendly Kickoff Update**
Steve Mitchell reported that last Thursday the Dementia Friendly Kickoff was held. He said the program includes a memory café, a Purple Table restaurant reservation program, a registry of resident inflicted with dementia or memory issues. Mr. Mitchell said the program will provide awareness and educate on appropriate action when faced with this matter.
**Town Manager Reports**

**Update on Snow and Ice Budget**
Michael Herbert said the budget is now $550,000.00 which is a deficit of $275,000.00.

**Update on Meeting with MBTA (3rd track concept)**
Mr. Herbert reported that he met with Dennis Giombetti from Senator Spilka’s office, Rep. Lewis, Paul Matthews and several members of the MBTA to discuss the possibility of a third track to start at Framingham and end near the Rte. 128b line and the potential impacts to Ashland. He said that the MBTA has said the change will not expand service but will help with efficiency.

Mr. Herbert said the lack of maintenance at the Ashland station was also discussed and a meeting will be scheduled with Mr. Rowe from the MBTA.

**Update on Town Planner Position**
Michael Herbert reported that he has interview potential candidates and has made the decision to post the position again.

**Police Chief Update**
Mr. Herbert said Vincent Alfano has been selected as the interim Chief of the Ashland Police Dept. He said Mr. Alfano is a retired Police Chief from Bolton, MA. Mr. Herbert will swear him in on Friday and Chief Alfano will start on Saturday.

**MWRA Connection Update**
Mr. Herbert said he is working with Rep. Lewis office to get the necessary legislation filed and he is working on the OP10 Application.

Mr. Herbert also said regarding concerns about the town’s water quality, the issues are esthetic regarding the water color, as all quality levels are well below the standards for chemicals, minerals and bacteria. He said a few changes were made with the treatment, which seem to be helping.

**Oak St. Incident**
Mr. Herbert thank the responders who handled the issue.

**Showcase India Event**
Mr. Herbert said Showcase India will highlight the states that make up India. The event will be held at the High School on May 19th from 2:00pm to 4:00 pm.

**Board Reports**

**Joe Magnani**
Concerning the cycling race, Mr. Magnani said he discussed his concerns regarding the cyclists’ safety with Tim Richmond who said he will reiterate the safety rules to the cyclists.

He also said that he had a good time at Breaking Bread and last night he attended the Tea and Soup event.

**Yolanda Greaves**
Yolanda Greaves thanked those who are representing the Board at evening meetings.

Ms. Greaves attended the YMCA Breakfast last Friday. Today she was in Boston at the MAPC meeting and is looking into getting the town’s quiet zone on to the TIP.
Ms. Greaves will attend the MetroWest Regional Collaborative meeting next Wednesday.

**Steve Mitchell**
Mr. Mitchell attended the Soup and Tea event and said it was a nice event for a man who put in a lot of his time into the community, and he thanked Bill.

He reminded all that the BAA Grant Applications are due on March 29th and awards will be made in April.

Mr. Mitchell wished Gabe Gregorian a Happy Birthday.

**Rob Scherer**
Mr. Scherer wished his mother-in-law Rita Reni a Happy Birthday.

Mr. Scherer attended the Sierra Club Summit for Municipal Officials on Saturday and said there was a great deal of discussion around the Net Zero resolution.

**Adjournment**
Yolanda Greaves made a motion adjourn. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.
BOARD OF SELECTMEN
BAA Sub-Committee Meeting
Minutes
April 9, 2019 – 6:00PM
Town Hall

In Attendance: Rob Scherer, Steve Mitchell

Meeting called to order at 6:07 PM

Sub-Committee reviewed and discussed Spring 2019 BAA Grant applications.

Sub-Committee requested additional information for the following applications:
  Ashland Cultural Council (outdoor art project)
  Ashland Cultural Council (Got Talent project)
  Sustainability Committee (Net Zero project)
  Friends of Library (cooking demos)
  Friends of Library (garden party)
  Julie Nardone (writing program)

Motion by Rob Scherer to submit recommendations to the Board of Selectmen for the total of $39,560.00 and will review and recommend an additional (6) applications pending further information.

2nd by Steve Mitchell. Vote 2-0

Motion by Rob Scherer to adjourn at 6:30 PM. 2nd by Steve Mitchell. Vote 2-0.
<table>
<thead>
<tr>
<th>DONATION/GIFTS</th>
<th>ORGANIZATION OR INDIVIDUAL</th>
<th>DATE GIVEN</th>
<th>VALUE</th>
<th>PURPOSE</th>
<th>RESTRICTED, Y/N?</th>
<th>DEPT.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Software</td>
<td>Mass Board of Library Commissioners</td>
<td>Jan-19</td>
<td>$350.00</td>
<td>Purchase of Summer Reading Software (Beanstock)</td>
<td>y</td>
<td>Library</td>
</tr>
<tr>
<td>$500.00</td>
<td>Deborah Lada</td>
<td>3/5/2019</td>
<td>$500.00</td>
<td>In memory of Mary C. Lada for purchase of large print b</td>
<td>y</td>
<td>Library</td>
</tr>
</tbody>
</table>
April 2, 2019

VIA EMAIL

Town of Ashland
Board of Selectmen
101 Main Street
Ashland, Massachusetts 01721

RE: Request for Official Street Name to be Robert Hill Way for Property Described in the Attached Legal Description

Dear Members of the Board:

As a follow up to a meeting that we recently attended with several members of the Town of Ashland and its agencies to discuss the senior affordable project known as Robert Hill Way, located off of Independence Lane, we would like to formally request approval from the Board to use the name Robert Hill Way as the street name for this development.

I have included with this request, a legal description of the property as well as a site plan that shows the location of the driveway in relationship to Independence Lane.

Thank you for your consideration, and needless to say, please contact me if you should have any questions. I can be reached at (781)-380-1660 or by email at dangelo@eafish.com.

Very truly yours,

By:  Dana P. Angelo

Name: Dana P. Angelo
Title: Director

cc: Amanda Molina Dumas
Matthew W. Mittelstadt


Exhibit A

Legal Description

That certain parcel of land situated in the Town of Ashland, Middlesex County, Massachusetts and described as follows:

Beginning at a stonewall being the southwesterly corner of the parcel;
thence bearing S 69°39'34"E a distance of 206.38';
thence bearing S 75°23'37"E a distance of 42.37';
thence bearing S 62°10'39"E a distance of 12.62';
thence bearing S 68°55'59"E a distance of 359.23';
thence bearing N 21°42'01"E a distance of 156.08';
thence bearing N 24°42'50"E a distance of 45.89';
thence bearing N 21°16'41"E a distance of 89.51';
thence bearing N 20°50'16"E a distance of 141.12';
thence bearing N 22°39'18"E a distance of 60.00';
thence bearing N 22°39'18"E a distance of 44.20';
thence bearing N 20°28'04"E a distance of 66.59';
thence bearing N 22°01'21"E a distance of 83.39';
thence bearing N 21°21'13"E a distance of 72.16';
thence bearing N 70°35'07"W a distance of 68.72';
thence bearing N 70°35'07"W a distance of 40.00';
thence bearing N 70°35'07"W a distance of 143.00';
thence bearing N 70°35'07"W a distance of 143.00';
thence bearing N 70°35'07"W a distance of 88.19';
thence bearing S 01°37'49"W a distance of 306.99';
thence bearing S 65°21'59"W a distance of 23.36';
thence along a curve to the left having a radius of 120.00' and a length of 163.25';
thence along a curve to the right having a radius of 22.00' and a length of 26.57';
thence bearing S 56°37'16"W a distance of 115.49;
thence bearing S 61°38'28"W a distance of 230.80';
to the point of beginning.

Meaning and intending to describe the same parcel of land shown as Parcel 1 on a plan of land entitled: "ANR Plan, Ashland Affordable Housing, Robert Hill Way, Ashland Massachusetts", dated June 27, 2013, which plan was recorded with the Middlesex South Registry of Deeds on December 1, 2015 as Plan No. 966 of 2015.
BOARD OF SELECTMEN, LICENSING BOARD  
TOWN OF ASHLAND, MASSACHUSETTS  

APPLICATION FORM FOR CLASS II LICENSE  

Business Name: Power Tune  
Address of Business: 15 Alden Street  
Business Telephone: 508 881 4400  

Name of Owner: Warren Heaps  
Address of Owner: 15 Alden Street  
Owners Telephone: 508 881 4400  

I certify under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state and local tax returns and have paid all state and local taxes required under law.  

Warren M. Heaps  
Signature of Individual or Corporate Name  

Owner/President  
By: Corporate Officer (If applicable)  

March 26, 2019  
Date  

** Social Security # or Federal Tax ID #  

* This license will not be issued unless this certification clause is signed by the applicant.  

** Your social security number may be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. General Laws, Chapter 62C, §49A.
CERTIFICATE OF PAYMENT OF TAXES

This is to certify that, pursuant to Massachusetts General Laws; Chapter 62C, Section 49A, all tax returns have been filed and all taxes paid to the Commonwealth of Massachusetts and, where applicable, all taxes and other charges have been paid to the Town of Ashland.

The above certification is signed under the pains and penalties of perjury, this 26 day of April, 2019.

Warren Heaps, Owner

Name and Title of Person Signing Application

Power Tune

Name of Business

 Federal Tax ID Number of Business

 Social Security Number of Person Signing

Date of Birth
BOARD OF SELECTMAN
Minutes
December 5, 2018 – 6:15PM
Town Hall

Vision Statement - The Town of Ashland will be a prosperous and fiscally sound community with a full range of housing, business, cultural, educational, and recreational opportunities in a safe and attractive environment for residents and visitors.

Mission Statement - The Ashland Board of Selectmen is dedicated to promoting responsible fiscal management, advocating for sustainable development & growth and providing excellent municipal services which will enhance the quality of life in our diverse community. The Ashland Board of Selectmen is committed to providing clear goals and objectives for Town management and creating effective engagement and public participation with residents, state legislators and other elected officials in order to achieve our mission.

Call Meeting to Order – Rob Scherer 6:15 pm
Pursuant to G.L. c. 30A sec 21(a)(2) the Board move into executive session to conduct contract negotiations with nonunion personnel, specifically the Town Manager, and pursuant to G.L. c. 30A sec 21(a)(6), to consider the purchase and value of real property the public discussion of which may have a detrimental effect on the negotiating position of the Board.
Mark Dassoni led the Board in the Pledge of Allegiance.

Rob Scherer called the meeting to order at 7:00 pm. Present at the meeting were Chair Rob Scherer, Vice Chair Steve Mitchell, Yolanda Greaves, Joe Magnani, Town Manager Michael Herbert and Assistant Town Manager Jenn Ball.

Mark Dassoni lead the pledge of allegiance.

Citizen’s Participation
Mark Dassoni commented on President George H. W. Bush’s admirable character and comments made at his funeral.

Scheduled Hearings/Appearances
Tax Classification Hearing
Rob Scherer opened the hearing and read the public notice.

Rich Ball, Assistant Assessor explained the process for setting the tax rate. Rich said that this year is a revaluation year for the town which will adjust the valuation of each class of properties. He stated that the process is like past years and the Board of Assessors is recommending once again to move forward with a single rate. Rich said residents may look up the tax rate for their property on the Ashland website and the appeal period begins on January 1st to appropriately February 1st.

The recommended tax rate is $16.28 per thousand which would cost the average homeowner $156.00 and condo owner $250.00 per year.

Yolanda Greaves made a motion to close the hearing. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.
Yolanda Greaves made a motion to accept the Board of Assessor’s recommendation of a single tax rate for the FY2019 in the amount of $16.28 per thousand. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Ashland Public Library – Name Meeting Room**

During construction a fundraising committee convened to raise money for items not included in the budget. The committee created a donation structure which allowed donor naming based on the donation. In 2014, the library was notified that Robert E. Schiesske had named the Ashland Public Library in his will and left $45,000.00 to the Library. As a result of this donation he met the criteria to have a meeting room named after him. The Board of Trustee voted to support naming the large meeting room in honor of Robert E. Schiesske.

Yolanda Greaves made a motion to accept the recommendation by the Library Board of Trustee to name the large room the Robert E Schiesske Meeting Room. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**1 Acre Parcel located at Warren Woods**

Gene Crouch explained that 117 acres at Warren Woods have already been transferred to the care and custody to the Conservation Commission (ConCom), and he is proposing the transfer of the 1-acre parcel from the Board of Selectmen’s to the ConCom custody to keep the entire property under the same control. Gene explained that his only concern is by the ConCom not having control there is no restriction on how the 1-acre parcel is utilized.

Steve Mitchell asked for clarity from Town Counsel concerning this proposal.

Joe Magnani asked if parking will be restricted if the parcel was transferred. Gene said that parking will continue because the ConCom wants the public to use the property and parking is needed.

Yolanda Greaves explained that she has a concern that by transferring this 1-acre parcel the Board will give away flexibility and future development of the parcel.

Rob Scherer mentioned that he supports the transfer but considering the questions and concerns he would like clarification and answers and further discussions second meeting in January.

**Consent Agenda**

A. Accept Donation from William Gath for the Kids Spot Spinner in the amount of $50.00
B. Appointment of Frank Urbani to the Auxiliary Police Department
C. Accept MIIA Grant for $7,500.00 for headsets for the Fire Department.

Steve Mitchell made a motion to accept the consent agenda as presented. This motion was seconded by Yolanda Greaves with a unanimous vote of 4-0-0.

**Old / New Business**

**Special Town Meeting for Rail Transit District**

Michael Herbert explained that a Special Town Meeting for the Rail Transit District will be scheduled on February 13th to review and approve zoning changes for Lot 2 that will allow for a denser development on a smaller footprint. Michael indicated that the warrant will need to be closed in January.

**Development Agreement for Rail Transit District (RTD)**

Michael mentioned that the Board needs to work out a process to select a developer for the RTD, including specifying the number of affordable units. He said we should be looking at an incentive program to maximize the number of affordable units and age restrictions.
Create a Land Use and Development Liaison Committee
Steve Mitchell explained that he had suggested the creation a Land Use and Development Liaison Committee. He explained that the proposal is primarily to improve communication across boards and committees. Steve suggested that for specific projects certain members would review the projects and agreements.

Yolanda Greaves said she supports this proposal but would like language added that indicates members that serve on more than one board not be appointed to this committee.

Michael said he would like to recommend only having one member of the Board of Selectmen appointed to the committee.

Yolanda Greaves made a motion to appoint Steve Mitchell and Yolanda Greaves to the UGC working group to discuss the development agreement. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Mark Dassoni said he has a few concerns with development of this committee and wants to be sure developers are also heard.

Annual License Renewals
Steve Mitchell asked to remove JC Auto Sales and discuss them separately.

Yolanda Greaves made a motion to approve the All Alcohol and Restaurant List as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to approve the Wine and Malt Restaurant Licenses as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to approve the Wine and Malt Retail Licenses as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to approve the Club Licenses as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to approve the Amusement Licenses as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to approve the Billiards License as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to approve the Class II Licenses minus the JC Auto Sales. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Steve Mitchell recommended the Board renew the Class II License for JC Auto Sales for 30 days and have the business owner come before the Board in January to discuss the operation Yolanda Greaves made a motion

Yolanda Greaves made a motion to approve the Class II License for JC Auto Sales for 30 days. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to approve the Class III list as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.
Yolanda Greaves made a motion to approve the Common Victualler Licenses as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to approve the Entertainment Licenses as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to approve the Sunday Entertainment Licenses as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to approve the Hobby Shop License as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Yolanda Greaves made a motion to approve Lodging License as presented. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

**Employment Agreement with Town Manager**

Rob Scherer explained that the Board is in the process of discussing a three-year employment contract with the Town Manager and the discussion will continue.

**2019 Meeting Schedule**

Yolanda Greaves suggested adding an additional meeting on September 16, 2019 to make up for the 3rd Wednesday that the Board cannot meet due to the holiday.

**Discuss Vacancy on the Board of Selectmen**

Rob Scherer explained that Carl Hakansson resigned from the Board. The Board discussed the vacancy and feel that there is no reason to hold a special election to fill the vacancy.

**EA Fish Project at Robert Hill Way**

Michael Herbert explained that the EA Fish Project at Robert Hill Way is active again. Michael explained that the developer was receiving tax credits and they are coming back to the Zoning Board of Appeals for an extension on the tax credits.

**Designer Selection Review Policy**

Jenn Ball explained that the Designer Selection Review Policy was accepted in January 2016 and wanted to bring it back before the Board for review and to remind them of the policy considering projects that are pending, as adhering to the policy is required as part of the procurement process. Additionally, Jenn requested that the Board appoint either Michael Herbert or herself as to save time when timing is an issue with the process.

Yolanda Greaves made a motion to reaffirm the Designer Selection Procedures as presented and appoint Jenn Ball to manage the process. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

**Town Manager Reports**

**Town Meeting Recap**

Michael Herbert said he felt that the Special Town Meeting was a huge success based on the number of residents that attended, which was 430. Michael explained a follow-up meeting was held today with staff, and he will follow-up on the items that were identified. In addition, he said some borrowings will be required based on the projects identified at Town Meeting and the Treasurer will begin working on this around the May timeframe.

Michael thanked everyone that worked on making Town Meeting a success and Steve Mitchell explained that he felt Adam did a great job conducting the meeting.
Joe Magnani thanked Kelly Rund for arranging the babysitting service, as it allowed many to attend that otherwise would not have come.

Yolanda Greaves thanked WACA-TV for all their efforts.

Michael Herbert explained that Doug Small is going to work with the Stormwater Committee on a rate structure memo in January for Stormwater Enterprise Fund.

**School Budget Process**
Michael Herbert reported that Jim Adams, the Superintendent, has invited the Finance Committee and the Board to the School Department’s first budget workshop on Saturday, December 15th from 8:00 am to 2:00 pm.

**Downtown Zoning Grant**
Michael Herbert explained that Sheila Page the Town Planner had been awarded a $29,000 grant that will be used for downtown zoning.

**Warren Barn**
Michael Herbert explained that the Warren Barn had been condemned. Jenn Ball explained that we are working to obtain an assessment and a structural engineer is needed to evaluate the building.

Steve Mitchell said he would like to include Framingham State University in the discussion, because they have used the building in the past and may help with the funding.

Michael Herbert explained that he is looking to possibly appoint a Project Manager for the Warren District project.

Michael Herbert explained that what he is looking at our options on the rebuild or rehab, but we need to get an evaluation done prior to deciding.

**Public Safety Building – Next Steps**
Michael Herbert thanked the residents for their support and thanked the members of Public Safety for their assistance. He said the next step is to hire a project manager and meet again with the committee on how to proceed.

**Downtown Projects**
Michael Herbert explained that the asbestos concrete water pipes located in downtown area need to be replaced.

**Retreat**
Yolanda Greaves asked the Board members if they wanted to select a date for a retreat. Michael said he would like to hold off on the retreat until after Town Meeting because he would like to be able to focus on the Special Town Meeting.

Yolanda explained that holding off until March would not allow the Board enough time to focus on the items identified at the retreat. Board members agreed to schedule the retreat on January 12, 2019 from 8:00 am to noon at the Warren Conference Center.

**Board Reports**

**Joe Magnani**
Joe thanked all the residents that voted and attended the Special Town Meeting.
Joe thanked everyone involved in the Holiday Lighting and said it was a wonderful event. Additionally, Joe attend the Menorah Lighting and said it was a cold night but a nice event. Joe reminded everyone to attend the event at the Bagel Table and have a bagel with Santa.

Joe offered his condolences to Paul Thorp’s family.

Joe suggested buying a tree from Ashland Lions to support the Lions, and he wished everyone Happy Holidays and asked everyone to remember those that are less fortunate.

**Yolanda Greaves**

Yolanda said the Mindess Building Committee will meet on December 18th at the Mindess School Library. A meeting in April will take place to select and approve a design company.

Yolanda reported that WACA TV is holding a holiday light show and she wished everyone a Happy Hanukah, Happy Kwanza, a Merry Christmas and a Happy New Year.

**Steve Mitchell**

Steve reminded everyone that there are many events taking place this Saturday, including Illuminate Ashland that will start at Annmarie’s Dance Studio. It is the 2nd year for the event and it starts at 4:30 pm and ends at 7:00 pm.

Steve wished the Jewish community a Happy Hanukah.

Steve thanked the Bagel Table for providing the cookies and hot chocolate given out by Needham Bank at the Holiday Lighting on Saturday, and Lucky Farms and Cobblestone Landscaping that provided monetary assistance.

He reminded all that tomorrow is the monthly Lions Breakfast at the Senior Center and he wished everyone a safe and joyful holiday season.

**Rob Scherer**

Rob thanked his fellow Board member for a successful year and everyone else involved.

**Adjournment**

Yolanda Greaves made a motion to adjourn. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

**Meeting Materials:**

Legal Notice and backup documents for Tax Classification Hearing, E-mail Naming Request, Gifts and Donation Sheet, Auxiliary Police Officer information, Grant Tracker MIA Insurance, Renewal License List for All Alcohol Restaurant, All Alcohol Retail, Wine and Malt Restaurant, Wine and Malt Retail, Club, Amusement, Billiards, Class II and Conditions, Class III, Common Victualter, Entertainment, Sunday Entertainment, Hobby Shop, and Lodging, Land Use and Development Liaison Committee Description, 2019 Calendar, Designer Selection Procedures.
FY 19 Property Tax Classification

LEGAL NOTICE
TOWN OF ASHLAND
BOARD OF SELECTMEN

In accordance with the requirements of Massachusetts General Laws Chapter 40 Section 56, the Board of Selectmen will hold a public hearing on Fiscal 2019 Property Tax Classification on Wednesday, December 5, 2018 at 7:10 p.m. at the Town Hall, 101 Main Street, Ashland.

The purpose of the public hearing is to consider the percentage(s) of the FY 2019 tax levy to be borne by each class of taxable real and personal property.

Parties wishing to be heard on this matter should appear at the time and place indicated above. Interested parties who are unable to attend the hearing may submit written comments to the Selectmen’s Office, Town Hall 101 Main Street, Ashland, MA 01721.
TOWN OF ASHLAND

FISCAL YEAR 2019

CLASSIFICATION HEARING

Wednesday, December 5, 2018

7:20 P.M.

Selectmen’s Meeting Room, 2nd Floor, Town Hall, 101 Main Street, Ashland, Massachusetts
<table>
<thead>
<tr>
<th>Business name</th>
<th>#</th>
<th>address</th>
</tr>
</thead>
<tbody>
<tr>
<td>A &amp; B Auto Sales</td>
<td>92</td>
<td>Nickerson Road</td>
</tr>
<tr>
<td>Alberini Truck and Auto</td>
<td>70</td>
<td>Megunko Road</td>
</tr>
<tr>
<td>Ashland Auto Sales</td>
<td>14</td>
<td>Nickerson Road</td>
</tr>
<tr>
<td>Ashland Auto Service Center Inc</td>
<td>61</td>
<td>Homer Ave</td>
</tr>
<tr>
<td>Ashland Excavating Co Inc</td>
<td>135</td>
<td>Megunko Road</td>
</tr>
<tr>
<td>Auto Source LLC</td>
<td>29</td>
<td>Alden Street</td>
</tr>
<tr>
<td>B.R. Alberini</td>
<td></td>
<td>P.O. Box 303</td>
</tr>
<tr>
<td>Car-Nation Enterprises Inc</td>
<td>85</td>
<td>Nickerson Road Unit #2A</td>
</tr>
<tr>
<td>Good Works Auto Sales Inc</td>
<td>18</td>
<td>Pond Street</td>
</tr>
<tr>
<td>Hollis Auto Body Inc</td>
<td>230</td>
<td>Eliot Street</td>
</tr>
<tr>
<td>Kyromina Oil Corporation/Exxcel</td>
<td>119</td>
<td>Pond Street</td>
</tr>
<tr>
<td>Mendez Inc d/b/a JC Auto Sales</td>
<td>15</td>
<td>Pond Street</td>
</tr>
<tr>
<td>Middlesex Auto Reconditioning</td>
<td>220</td>
<td>Eliot Street Unit 3</td>
</tr>
<tr>
<td>Middlesex Motors</td>
<td>73</td>
<td>Waverly Street</td>
</tr>
<tr>
<td>Mike's Collision, Inc.</td>
<td>183</td>
<td>Megunko Road</td>
</tr>
<tr>
<td>Minucci Autobody and Welding Inc</td>
<td>252</td>
<td>Pond Street</td>
</tr>
<tr>
<td>MJ Rabinovitz Corp Auto Sales</td>
<td>9</td>
<td>Summer Street</td>
</tr>
<tr>
<td>MX Motors</td>
<td>83</td>
<td>Nickerson Road</td>
</tr>
<tr>
<td>New Beginning Auto Service Inc.</td>
<td>72</td>
<td>Nickerson Road</td>
</tr>
<tr>
<td>Power Tune</td>
<td>13-15-17</td>
<td>Alden Street</td>
</tr>
<tr>
<td>R &amp; S Auto Sales</td>
<td>13</td>
<td>Forest Ave</td>
</tr>
<tr>
<td>Stuart's Auto Sales</td>
<td>272</td>
<td>West Union Street</td>
</tr>
<tr>
<td>Tom's Ashland Auto Inc.</td>
<td>65</td>
<td>Union Street</td>
</tr>
<tr>
<td>Town of Ashland</td>
<td>101</td>
<td>Main Street</td>
</tr>
<tr>
<td>Universal Auto Repair and Sales Inc</td>
<td>9</td>
<td>Summer Street</td>
</tr>
<tr>
<td>VC Motors LLC</td>
<td>30</td>
<td>Main Street #15</td>
</tr>
<tr>
<td>Business Name</td>
<td>Address</td>
<td>Conditions</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>-------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Ashland Auto Sales</td>
<td>Nickerson Road</td>
<td>Maximum of 4 vehicles. Zoning Board of Appeals conditions apply.</td>
</tr>
<tr>
<td>Alberini Truck and Auto</td>
<td>Megunko Road</td>
<td>Maximum of 10 vehicles.</td>
</tr>
<tr>
<td>Ashland Excavating Co Inc</td>
<td>Megunko Road</td>
<td>10 rental, storage construction trucks and any motor driven type; no junk</td>
</tr>
<tr>
<td></td>
<td></td>
<td>vehicles on site longer than 60 days. Zoning Board of Appeals permit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>granted.</td>
</tr>
<tr>
<td>Ashland Auto Service Center Inc</td>
<td>Homer Ave</td>
<td>Maximum of 4 vehicles.</td>
</tr>
<tr>
<td>Kyromina Oil Corporation/Exxcel</td>
<td>Pond Street</td>
<td>Maximum of 6 vehicles. Zoning Board conditions apply.</td>
</tr>
<tr>
<td>Good Works Auto Sales Inc</td>
<td>Pond Street</td>
<td>Maximum of 21 Vehicles. Zoning Board conditions apply.</td>
</tr>
<tr>
<td>Hollis Auto Body Inc</td>
<td>Eliot Street</td>
<td>Maximum of 21 vehicles. Zoning Board of Appeals conditions apply.</td>
</tr>
<tr>
<td>Mendez Inc d/b/a JC Auto Sales</td>
<td>Pond Street</td>
<td>Maximum of 15 vehicles</td>
</tr>
<tr>
<td>Middlesex Motors</td>
<td>Waverly Street</td>
<td>Maximum of 18 vehicles Zoning Board of Appeals condition apply.</td>
</tr>
<tr>
<td>Minucci Autobody and Welding Inc</td>
<td>Pond Street</td>
<td>5 vehicles on the island in front of the property abutting route 126, 9</td>
</tr>
<tr>
<td>MJ Rabinovitz Corp Auto Sales</td>
<td>Summer Street</td>
<td>vehicles in front of garage, 9 vehicles in 100' to the rear of the front</td>
</tr>
<tr>
<td>Auto Source LLC</td>
<td>Alden Street</td>
<td>fence with the remaining of the property as a buffer zone.</td>
</tr>
<tr>
<td>R &amp; S Auto Sales</td>
<td>Forest Ave</td>
<td>Maximum of 2 vehicles</td>
</tr>
<tr>
<td>Stuart's Auto Sales</td>
<td>West Union Street</td>
<td>3 spaces in conjunction with repair shop. Zoning Board of Appeals conditions</td>
</tr>
<tr>
<td>Tom's Ashland Auto Inc.</td>
<td>Union Street</td>
<td>apply.</td>
</tr>
<tr>
<td>Town of Ashland</td>
<td>Main Street</td>
<td>Buying and selling at Auction Only. No vehicles will be parked, stored or</td>
</tr>
<tr>
<td>VC Motors LLC</td>
<td>Main Street #15</td>
<td>delivered at the licensed premises.</td>
</tr>
<tr>
<td>New Beginning Auto Service Inc.</td>
<td>Nickerson Road</td>
<td>Maximum of 10 vehicles for sale. No used vehicle parts are allowed to be</td>
</tr>
<tr>
<td>B.R. Alberini</td>
<td>P.O. Box 303</td>
<td>sold and no junk vehicles on display.</td>
</tr>
<tr>
<td>Universal Auto Repair and Sales Inc</td>
<td>Summer Street</td>
<td>Maximum 2 cars. Zoning Board of Appeals conditions apply.</td>
</tr>
<tr>
<td>Middlesex Auto Reconditioning</td>
<td>Eliot Street Unit 3</td>
<td>Maximum number of Vehicles to be on the property at any given time is 25,</td>
</tr>
<tr>
<td>Mike's Collision, Inc.</td>
<td>Megunko Road</td>
<td>and that there is not be any vehicles stored in the building overnight.</td>
</tr>
<tr>
<td>MX Motors</td>
<td>Nickerson Road</td>
<td>Maximum of 3 vehicles</td>
</tr>
<tr>
<td>Power Tune</td>
<td>Alden Street</td>
<td>Maximum of 7 vehicles</td>
</tr>
<tr>
<td>Car-Nation Enterprises Inc</td>
<td>Nickerson Road Unit #2A</td>
<td>Maximum of 4 vehicles</td>
</tr>
<tr>
<td>A &amp; B Auto Sales</td>
<td>Nickerson Road</td>
<td>Maximum of 5 vehicles</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Business Hours Monday - Thursday 10:00 a.m. - 3:00 p.m. Friday 12:00 - 3:00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>p.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Maximum 10 Car limit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Maximum of 10 cars</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Maximum of 6 vehicles</td>
</tr>
</tbody>
</table>
PROFILE
A dedicated professional with experience in law enforcement. Fluent in Spanish, Portuguese and English. Now seeking to contribute my skills and enhance them as part of your team.

EXPERIENCE
CNA, Beaumont Nursing Home; Uxbridge, Ma — May 2014-December 2014
- Provided basic healthcare to elderly patients in the Alzheimer’s unit.
- Assisted in activities of daily living such as bathing, feeding, and dressing.

Pharmacy Technician, CVS Pharmacy - Jan 2016- September 2016
- Measured medication and made sure to properly fill and label prescriptions.
- Spoke to insurance companies regarding patient medication coverage.
- Compounded specialty medications and assisted in managing inventory

Public Safety Dispatcher, Hopkinton Police Department; Hopkinton, Ma
Oct 24 2016-Current
- Answered emergency calls and dispatched officers, paramedics and firefighters to scene.
- Questioned callers to obtain the information needed to determine an appropriate course of action.
- Maintained logs about calls received.
- Trained to keep caller calm in a respectful manner.

Public Safety Dispatcher, Millis Police Department; Millis, Ma
- Use two-way radio systems to transmit details to officers and contact other emergency personnel, such as firefighters and paramedics.
- Provide assistance to officers by answering queries about things like drivers license or warrant information.

Education
- Blackstone Valley Technical Regional High School- 2015
- Community College of Rhode Island- Nursing- 2016-Current

SKILLS
- Multilingual, very good at communicating, exceptional organization skills. CPR, EMD, NEXTGEN, Power phone certified, 911 Certified. CJIS user.
Ms. Mary Jane Pecze

Dear Ms. Pecze:

We were impressed with your skills and accomplishments and feel your background and experience is a good match for our present needs. It is with great pleasure that the Town of Ashland offers you the position of Van Driver for the Ashland Council on Aging, with the following compensation package. This offer is contingent upon a successful pre-employment screening including: (1) a CORI check (see attached form and authorization), (2) pre-employment physical, (3) clear driver’s record, and (4) employment eligibility verification.

- The position is part-time, average of XX hours/week, non-exempt and is offered at a rate of SRATE/hr.
- You will have a six-month probationary period.
- Your schedule is as follows: SCHEDULE
- COLA and Performance-based increases, based on an positive review.

We will plan for a starting date of Monday, April 29; please contact us if this needs to change. On your first day, Joanne Duffy, Director, will meet you at the Community Center. Prior to your start date, please be in touch with KathyArsenault, Payroll Coordinator, to complete employment forms. Kathy will let you know the appropriate documentation you need to bring for the completion of your new hire forms, including proof that you are presently eligible to work in the United States for I-9 purposes. Failure to provide appropriate documentation will result in immediate termination of employment in accordance with the terms of the Immigration Reform and Control Act. Feel free to contact my office with any questions.

If you are in acceptance of this employment offer, please sign below and return to Human Resources at your earliest convenience. I will request for consent from the Board of Selectmen at their next meeting for this appointment. If you have any questions, please feel free to contact me.

Congratulations and we look forward to having you as part of our team!

Sincerely,

[Signature]

cc: Lisa Unglialoro,
    Human Resources

Joanne Duffy,
    Director, Community Center

Susan Robie,
    Town Manager’s Office

April 8, 2019
MARY JANE PECZE

Seeking part-time, flexible work
Former civil litigation attorney who left the professional workforce to become a stay-at-home mom to five children

EXPERIENCE

JULY 1997–PRESENT
AT HOME MOM
Track record of proven success in meeting daily, monthly and yearly goals
Managed multiple priorities while meeting expected deadlines
Utilized strong analytical, communication, mediation and research skills

JANUARY 1990–JULY 1997
ATTORNEY, BURNS & FARREY WORCESTER, MA
Civil litigation associate
Handled litigation defense work in various areas including Auto Liability, Business and Commercial Liability, Product Liability, Premises Liability and General Liability
Responsible for all phases of trial preparation and court work

EDUCATION

MAY 1989
J.D. WESTERN NEW ENGLAND SCHOOL OF LAW
MAY 1985
B.A. BOSTON COLLEGE

SKILLS
Self-motivated
Personable
Strong organizational skills
Excellent written and verbal communication

Strong analytical skills
Dependable
Excellent driving record

ACTIVITIES
Member of Ashland High School Site Council and Ashland Parent Advisory Council
Volunteer at campus store, volunteer with local swim club
TOWN OF ASHLAND

ANNUAL TOWN MEETING WARRANT
2019

Article 1: Hear Town Reports
Sponsor: Board of Selectmen
To see if the Town will hear the reports of several town committees and to accept those as printed in the Annual Town Report, or pass any vote or take any action relative thereto.

Article 2: Fiscal Year 2019 Budget Adjustments
Sponsor: Director of Finance/Town Manager
To see if the Town will vote to transfer or otherwise fund sums of money which are necessary to make adjustments to the FY2019 budget, or pass any vote or take any action relative thereto.

Article 3: Fiscal Year 2020 Budget
Sponsor: Town Manager
To see if the Town will vote to raise, appropriate and/or transfer from available funds in the treasury such sums of money as are necessary to defray charges and expenses of the town, including debt and interest, for the ensuing fiscal year, or pass any vote or take any action relative thereto.

Article 4: Capital Plan
Sponsor: Town Manager
To see if the Town will vote to raise, appropriate, transfer from available funds in the treasury and/or borrow funds in order to fund a portion of the Capital Plan and if a borrowing that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with G.L. c. 44 § 20, thereby reducing the amount to be borrowed to pay such cost by a like amount, or pass any vote or take any action relative thereto.

Article 5: Establish an Economic Development Special Revenue Account
Sponsor: Board of Selectmen/Town Manager/Economic Development Director
To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for Special Legislation entitled Town of Ashland Meals Tax Distribution to allow the Town to create a Special Revenue fund for Economic Development and appropriate the local meals tax revenue into the fund for the purpose of economic development activities.

Said Legislation to read as follows:
SECTION 1. (a) Notwithstanding section 53 of chapter 44 of the General Laws or any other general or special law to the contrary, the town of Ashland shall establish in the town treasury a special revenue account to be known as the Economic Development Special Revenue Fund, into which shall be deposited certain receipts comprised of the total local meals tax received annually by the town under section 2 of chapter 64L of the General Laws, as provided in subsections (b) and (c). The funds shall be used to support economic development activities, operations and administration in the Town of Ashland and in addition not limited to Chapter 420 of the Acts of 2018, The Special Revenue Fund for an Economic Development Funding Program for the Town of Ashland.

(b) Notwithstanding any general or special law to the contrary, the amount of the local meals tax based on a rate in excess of 6.25 per cent collected under said section 2 of said chapter 64L by the town for the fiscal year beginning July 1, 2019 and each fiscal year thereafter shall be credited to the fund and shall be subject to further appropriation by a majority vote of the town meeting.

(c) Notwithstanding any general or special law to the contrary, any interest accruing on any amount on deposit in the fund shall be credited to the General Fund of the town of Ashland.

(d) Nothing in this act shall affect amounts distributed in any fiscal year to the town from the Local Aid Fund.

(e) If, by a majority vote of the town meeting pursuant to section 4B of chapter 4 of the General Laws, the town revokes its acceptance of the local meals tax rate in excess of 6.25 per cent under said section 2 of said chapter 64L, the town shall decide by a 2/3 vote of the town meeting whether the fund shall cease to have effect. If 2/3 of the town meeting votes that the fund shall cease to have effect, all unexpended and uncommitted amounts on deposit in the fund as of the date of the vote to revoke the rate in excess of 6.25 per cent shall be credited to the General Fund of the town on the first day of the calendar quarter following 30 days after the date of the revocatory vote; provided, however, that if 2/3 of the town meeting does not vote that the fund shall cease to have effect, the fund shall continue to have effect and all unexpended and uncommitted amounts on deposit in the fund as of the date of the vote to revoke the rate in excess of 6.25 per cent shall be subject to further appropriation by a majority vote of the town meeting.

(f) The town may close the fund by a 2/3 vote of the town meeting. The vote to close the fund shall designate: (i) that the fund shall cease to have effect; (ii) that all unexpended and uncommitted amounts on deposit in the fund as of the date of the vote shall immediately be credited to the General Fund of the town; and (iii) that the portion of the total local meals tax in excess of 6.25 per cent received annually by the town under said section 2 of said chapter 64L and credited to the fund as set forth in subsections (b) and (c) shall be credited to the General Fund of the town.

SECTION 2. That the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

SECTION 3. This act shall take effect upon its passage.

Or pass any vote or take any action relative thereto.

Article 6: Transfer the Robert Hill Way Revenue to the Affordable Housing Trust
Sponsor: Board of Selectmen

To see if the Town will vote to appropriate, transfer or otherwise fund a sum of money to the Affordable Housing Trust the basis of which is the sale proceeds from land known as Robert Hill Way, or pass any vote or take any action relative thereto.
**Article 7: Transfer to OPEB Trust:**  
**Sponsor: Board of Selectmen**

To see if the Town will transfer $157,176 from OPEB Contribution Account #01915-51709 to the OPEB Trust, Account #88100-49710, or pass any vote or take any action relative thereto.

**Article 8: Amend Agreement for the South Middlesex Regional Vocational School District**  
**Sponsor: Board of Selectmen**

To see if the Town will vote to amend the agreement among the towns of Ashland, Holliston, Hopkinton, and Natick, and the City of Framingham, with respect to Establishment of a Regional Vocational School District to incorporate prior amendments to said agreement, to eliminate outdated provisions, to recognize Framingham's change from a town to a city form of government, and to bring said agreement into alignment with the District's existing practices; or pass any vote or take any action relative thereto.

**Article 9: Annual Consent Article - General**  
**Sponsor: Board of Selectmen**

To see if the Town will vote the following consent articles:

1. **Grant Program Authorization** - To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Ashland by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program;

2. **Road Contracts** - To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioner or the Federal Government for the construction and maintenance of public highways in the Town of Ashland for the ensuing year;

3. **Contracts in Excess of Three Years** - To see if the Town will vote in accordance with the provisions of G.L. c. 30B, § 12(b), to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or the School Committee, as appropriate;

4. **Lease Purchase Agreements** - To see if the Town will vote in accordance with the provisions of G.L.c. 44 §21C to authorize the Board of Selectmen to enter into lease purchase financing agreements to acquire equipment or improve a capital asset that may be financed by the issuance of debt under G. L. c. 44 or otherwise allowed by law, for a term up to the useful life of the property and to be procured in accordance with appropriate procurement laws. or take any other action relative thereto.

5. **Revolving Funds:** To see if the Town will vote to fix the maximum amount that may be spent during FY 2020 beginning July 1, 2019 for the revolving funds established in the town bylaws for certain departments, boards, committees, agencies or officers in accordance with G.L. c. 44 §53E 1/2, or take any other action relative thereto.

6. **Grant Easements:** To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant easements for access, water, drainage, sewer and utility purposes on terms and conditions the Board and the Committee deem in the best interest of the Town; or pass any vote or take any action relative thereto.
by the same aggregate amount, as allocable to each project, or to take any other action relative thereto.

**Article 10: Annual Consent Article: Community Preservation Act**

**Sponsor: Community Preservation Committee**

To see if the Town will vote the following consent articles:

a. **Community Preservation Funds – FY20 Annual Appropriations** - To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2019, with each item to be considered a separate appropriation:

   **Appropriations:**
   - From FY 2019 estimated revenues to Committee Administrative Expense: $53,311.52
   - Reserves:
     - From FY 2020 estimated revenues to Historic Resources Reserve: $101,291.89
     - From FY 2020 estimated revenues to Community Housing Reserve: $101,291.89
     - From FY 2020 estimated revenues to Open Space Reserve: $101,291.89
     - From FY 2020 estimated revenues to Undesignated Reserve: $709,043.20

   or pass any vote or take any other action relative thereto.

b. **Community Preservation Funds – Oak Street Bond Payment** - To see if the Town will vote to appropriate $168,150 in Community Preservation Act funds to fund the bond payment approved in Article 1 of the Special Town Meeting of November 26, 2007 that acquired by eminent domain a certain parcel of land off Oak Street, now or formerly owned by Stephanie A. and Kristen McCook consisting of 1,305.929 +/- sq. ft and more particularly described as parcel #003D-005-000 on the Assessors Map and further defined in an Order of Taking by Eminent Domain filed with the Middlesex County Registry of Deeds Southern District on January 7, 2002, all in accordance with the Agreement for Judgment issued by the Superior Court Department of the Trial Court, Civil Action No. MCV2003-02643 which amount supplemented the funds raised in its vote of Article 6 of the Fall Special Town Meeting of October 20, 1999, for the acquisition of the aforesaid parcel, from the Community Preservation Fund Undesignated Reserve Account, to be added to 01710 Debt Service passed in Article 3 of this Town Meeting; or pass any vote or take any other action relative thereto.

c. **Community Preservation Funds – H.S. Athletic Fields Bond Payment** - To see if the Town will vote to appropriate $342,650 in Community Preservation Act funds to fund the bond payment approved in Article 11 of the Annual Town Meeting of May 4, 2011 to construct and equip athletic fields to be located at the Ashland High School and other ancillary uses and to pay for all related engineering and legal fees associated therewith from the Community Preservation Fund Undesignated Reserve Account, to be added to 01710 Debt Service passed in Article 3 of this Town Meeting; or pass any vote or take any other action relative thereto.

d. **Community Preservation Funds – Warren Woods Bond Payment** - To see if the Town will vote to appropriate $171,875 in Community Preservation Act funds to fund the bond payment for the purchase of that certain parcel of land which was owned by Northeastern University and described as Assessors' Map 28, Lots 070 and 072, consisting of approximately 118.36 +/- acres, more or less, known as Warren Woods and which the Town acquired by deeds dated June 5, 2012 and recorded in Book 59237, Page 246 and Book 59237 Page 252 and which said expenditure and purchase was approved in Article 8 of the Special Town Meeting of November 29, 2010 and further modified by Article 5 of the Special Town Meeting of October 18, 2011, from the following FY 2014 CPA reserve accounts:
Historic Resources Reserve $55,000
Open Space Reserve $46,406
Undesignated Reserve $70,469

or pass any vote or take any other action relative thereto.

Article 11: Transfer 1 +/- Acre at Warren Woods
Sponsor: Board of Selectmen

To see if the town will vote to transfer the care custody and control of a portion of the property known as Warren Woods more fully set forth as “Proposed Building Envelope” on a plan of land entitled “Plan of Land, “Proposed Building Envelope” Ashland, Massachusetts” by GLM Engineering Consultants, Inc. and dated February 9, 2016 consisting of approximately 43,866 square feet, more or less, and which is on file with the Town Clerk, from the Board of Selectmen to the Conservation Commission for the purpose of conservation and passive recreation purposes; and or to pass any vote or take any action relative thereto.

Article 12: Creation of an HRA Stabilization Fund
Sponsor: Director of Finance/Town Manager

To see if the Town will vote in accordance with G.L. c. 40 sec. 5B, to establish a special purpose stabilization fund known as the GIC Mitigation Stabilization Fund and transfer into said fund a sum of money related to employee health emergency funds to be used for the benefit of employees and retirees, and or pass any vote or take any action relative thereto.

Article 13: Accept Statute and Amend the Chapter 178 of the Town of Ashland Bylaws / Finger Printing
Sponsor: Board of Selectmen

To see if the Town will vote to accept G.L. c. 6 section 172B1/2 and amend the Town of Ashland General Bylaws by adding a new section 178-2, Fingerprint-Based Background Checks for applicants requesting licenses from the Town for certain specified occupations, as follows:
Chapter 178
Section 178-2  Fingerprint-Based Background Checks

§ 178-2-1 Purpose and authorization.
A. In order to protect the health, safety, and welfare of the inhabitants of the Town of Ashland, as authorized by Chapter 6, Section 172B 1/2, of the Massachusetts General Laws as enacted by Chapter 256 of the Acts of 2010, this chapter shall require that:
(1) Applicants for certain Town licenses to engage in specified occupational activities within the Town as enumerated in § 178-2-2 below, must submit to fingerprinting by the Ashland Police Department;
(2) The Ashland Police Department must conduct criminal history record checks based on such fingerprints pursuant to Section 172B 1/2 of Chapter 6 of the Massachusetts General Laws and 28 U.S.C. § 534; and
(3) The Town shall consider the results of such background checks in determining whether or not to grant a license.
B. Under this Chapter, fingerprints shall be submitted to the Identification unit within the department of the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Services (DCJIS), or its successor, for a state criminal history records check and to the Federal Bureau of Investigation (FBI), or its successor, for a national criminal history records check, as may be applicable and consistent with this chapter. The Town authorizes the licensing authority and the Ashland Police Department to receive and utilize these state and FBI records in connection with such background checks, consistent with this chapter.

§ 178-2-2 Applicant’s submission to fingerprinting by Ashland Police Department.

A. Any applicant for a license to engage in any of the following occupational activities within the Town shall submit, within 10 days of application, a full set of fingerprints taken by the Ashland Police Department for the purpose of conducting a state and national criminal history record check to determine the suitability of the applicant for said license:

(1) Ice cream truck vendor, MGL c. 270, § 25.

B. At the time of fingerprinting, the Ashland Police Department shall notify the individual fingerprinted that the fingerprints will be used to check the individual’s state and FBI criminal history records.

§ 178-2-3 Police Department processing.

A. Upon receipt of the fingerprints and payment of the applicable fee, the Police Department shall transmit the fingerprints obtained pursuant to this chapter to the Identification Section of the Massachusetts State Police, DCJIS, and/or the FBI or their successors as may be necessary for the purpose of conducting the fingerprint-based state and national criminal history records checks of license applicants specified in § 178-2-2.
B. The Town authorizes the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS), and the Federal Bureau of Investigation (FBI), and their successors, as may be applicable, to conduct fingerprint-based state and national criminal record background checks, including FBI records, consistent with this chapter. The Town authorizes the Ashland Police Department to receive and utilize state and FBI records in connection with such background checks, consistent with this chapter. The state and FBI criminal history will not be disseminated to unauthorized entities.
C. The Police Department shall provide the applicant with a copy of the results of their fingerprint-based criminal history record check and provide the applicant an opportunity to complete or challenge the accuracy of the information contained therein, including in the FBI identification record. The Police Department shall also supply applicants with information regarding the procedures for obtaining a change, correction, or updating of a criminal record, including a copy of 28 CFR Part 16.34 pertaining to FBI identification records.
D. The Police Department shall not communicate the fingerprint-based criminal history record check to the applicable licensing authority pursuant to the following subsection until it has complied with the preceding subsection and otherwise complied with the Town’s policy applicable to Town licensing-related criminal history record checks.
E. The Police Department shall communicate the results of fingerprint-based criminal history record checks to the applicable licensing authority within the Town. The Police Department shall indicate whether the applicant has been convicted of, or is awaiting final adjudication for, a crime that bears upon their suitability for a license, or any felony or misdemeanor that involved force or threat of force, controlled substances, or a sex-related offense.
F. The Police Chief shall periodically check with the Executive Office of Public Safety and Security (EOPSS) which has issued an Informational Bulletin which explains the requirements for Town bylaws and the procedures for obtaining criminal history information, to see if there have been any updates to be sure the Town remains in compliance.

§ 178-2-4 Reliance on results.

A. Licensing authorities of the Town shall utilize the results of fingerprint-based criminal history record checks for the sole purpose of determining the suitability of the applicant for the proposed occupational activity which is the subject of the license applications specified in § 178-2-2.
B. A Town licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. The licensing authority shall consider all applicable laws, regulations, and Town policies bearing on an applicant's suitability in making this determination.

C. The licensing authority shall not deny a license based on information in a criminal record unless the applicant has been afforded a reasonable time to correct or complete the record or has declined to do so.

§ 178-2 -5 Compliance with law, regulation, and Town policy.

Implementation of this chapter and the conducting of fingerprint-based criminal record background checks by the Town shall be in accordance with all applicable laws, regulations, and Town policies, including, but not limited to, the Town's policy applicable to licensing-related criminal record background checks which shall include record retention and confidentiality requirements. The Town shall not disseminate the results of fingerprint-based criminal background checks except as may be provided by law, regulation, and Town policy. The Town shall not disseminate criminal record information received from the FBI to unauthorized persons or entities.

§ 178-2 -6 Fees.

At the time of filing the application, each applicant shall pay a fee of $60.00. A portion of the fee, as specified in MGL c. 6, § 172B 1/2, shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, and the remainder of the fee may be retained by the Town for costs associated with the administration of the fingerprinting system.

§ 178-2 -7 Severability.

A. The provisions of this chapter are severable. If a court determines that a word, phrase, clause, sentence, paragraph, subsection, section, or other provision is invalid or that the application of any part of the provision to any person or circumstance is invalid, the remaining provisions and the application of those provisions to other persons or circumstances are not affected by that decision.

B. Any bylaws in conflict herewith are hereby repealed to the extent of such conflict.

or pass any vote or take any action relative thereto.

Article 14: Illicit Discharge and Connections Prohibitions/ Compliance with EPA MS4 Permits
Sponsor: Stormwater Advisory Committee

To see if the Town will amend the Town of Ashland General Bylaws by renumbering the sections in Chapter 247 and adding a new section 247-1 entitled Illicit Discharge and Illicit Connections as follows:

Item 1. Retitle the Chapter to read "Stormwater Management and Illicit Discharges and Connections."

Item 2. Renumber the current sections 247-1 through 247-15 to read instead A. Stormwater Management and then 247-1-1 through 247-1-15 consecutively.

Item 3. Add a new section as follows;

B. Illicit Discharges and Illicit Connections

§ 247-2-1: Purpose
Increased and contaminated stormwater runoff is a major cause of impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater; contamination of drinking water supplies; alteration or destruction of aquatic and wildlife habitat; and flooding.

Regulation of illicit connections and discharges to the municipal storm drain system is necessary for the protection of the waters of the Commonwealth including the town’s water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment.

§ 247-2-2: Statutory Authority
This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the federal Clean Water Act (40 CFR 122.34).

§ 247-2-3: Applicability
This bylaw shall apply to all water, and pollutants entering the municipal storm drain system directly, or indirectly, unless explicitly exempted by an authorized enforcement agency.

§ 247-2-4: Effect on Other Bylaws
Nothing in this bylaw is intended to replace the requirements of either the Town of Ashland Wetlands Bylaw, or any other bylaw that has been or may be adopted by the Town of Ashland. Any activity subject to the provisions of the above-cited bylaws must comply with the specifications of each applicable bylaw.

§ 247-2-5: Objectives
The objectives of this bylaw are to establish legal authority to:

A. Prevent pollutants from entering the town’s municipal separate storm sewer system (MS4) and the Waters of the Commonwealth;

B. Prohibit illicit connections and unauthorized discharges to the MS4;

C. Investigate suspected illicit connections and discharges

D. Eliminate illicit discharges, and require the removal of all such illicit connections and discharges;

E. Comply with state and federal statutes and regulations relating to stormwater discharges; and

F. Ensure compliance with the provisions of this bylaw through inspection, monitoring, and enforcement.

§ 247-2-6: Definitions
For the purposes of this bylaw, the following shall mean:

“Authorized Enforcement Authority or Enforcement Authority”
The director of the Department of Public Works (DPW) and her/his employees or agents designated to enforce this bylaw.

“Best Management Practices (BMP)”
An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

Structural, nonstructural, vegetative and managerial techniques that are recognized by the Massachusetts Stormwater Handbook Volume Two, Chapter Two or other established industry standards to be the most effective means to reduce erosion, prevent or reduce increases in stormwater volumes and flows, prevent point source and nonpoint source pollution, promote groundwater recharge, utilize low impact development (LID) techniques, and promote stormwater quality and protection of the environment to the maximum extent practical.
“Clean Water Act”

“Construction Activity”
Activities subject to the Stormwater Management Permit (pursuant to Chapter 343 of the Ashland Town Code), or the National Pollutant Discharge and Elimination System Construction Permits. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

“Discharge of Pollutants”
The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

“Groundwater”
Groundwater means all water that exists beneath the land surface in soils or geologic formations, specifically that part of the subsurface water in the Saturated Zone.

“Hazardous Materials”
Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

“Illlicit Connection”
A surface or subsurface drain or conveyance, which allows an illicit discharge into the municipal separate storm sewer system, including without limitation sewage, process wastewater, or wash water and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this by-law.

“Illlicit Discharge”
Direct or indirect discharge to the municipal storm drain system that is not composed entirely of stormwater, except as exempted in Section 8. The term does not include a discharge in compliance with an NPDES Storm Water Discharge Permit or a Surface Water Discharge Permit.

“Impervious Surface”
Any surface that prevents or significantly impedes the infiltration of water into the underlying soil. This can include but is not limited to roads, driveways, parking areas and other areas created using non porous material; buildings, rooftops, structures, artificial turf and compacted gravel or soil.

Industrial Activity
Activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b)(14).

“Municipal Separate Storm Sewer System (MS4) or Municipal Storm Drain System”
The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Ashland.

“National Pollutant Discharge Elimination System (NPDES) Stormwater Discharge Permit”
A permit issued by United States Environmental Protection Agency or jointly with the State of Massachusetts that authorizes stormwater discharge to waters of the United States by establishing limits on pollutant discharge, requiring monitoring and reporting of discharges, and other provisions through the authority of the Clean Water Act.

"Non-Point Source Discharge"
Pollution resulting from many diffuse sources, in direct contrast to point source pollution which results from a single source. Non-point source pollution generally results from land runoff, precipitation, atmospheric deposition, drainage, seepage, or hydrological modification (rainfall and snowmelt) where tracing pollution back to a single source is difficult.

"Non-Stormwater Discharge"
Discharge to the MS4 not composed entirely of stormwater.

"Person"
An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

"Point Source Discharge":
A point source is a single, identifiable source of pollution, such as a pipe or a drain.

"Pollutant"
Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or non-point source, that is or may be introduced into any sewage treatment works or waters of the Commonwealth. Pollutants shall include but are not limited to:

(1) paints, varnishes, and solvents;
(2) oil and other automotive fluids;
(3) non-hazardous liquid and solid wastes and yard wastes;
(4) refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordinances, accumulations and floatables;
(5) pesticides, herbicides, and fertilizers;
(6) hazardous materials and wastes; sewage, fecal coliform and pathogens;
(7) dissolved and particulate metals;
(8) animal wastes
(9) rock, sand, salt, soils;
(10) construction waves and residues;
(11) noxious or offensive matter of any kind

"Premises"
Any building, lot, easement, or right of way, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

"Process Wastewater"
Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.
“Recharge”
The process by which groundwater is replenished with precipitation by percolation of runoff, and surface water through soil.

“Sanitary Sewer Overflow”
A discharge of untreated wastewater from the sewer system. Herein referred to as “SSO”.

“Storm Drain System”
Publicly-owned facilities by which storm water is collected, and/or conveyed, including but not limited to any roads with drainage systems, streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

“Stormwater”
Water from the natural hydrologic cycle due to precipitation, runoff, snowmelt runoff, and surface water runoff and drainage.

“Stormwater Pollution Prevention Plan”
A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to Stormwater, Stormwater Conveyance Systems, and/or Receiving Waters to the Maximum Extent Practicable.

“Surface Water Discharge Permit”
A permit issued by the Department of Environmental Protection (DEP) pursuant to 314 CMR 3.00 that authorizes the discharge of pollutants to waters of the Commonwealth of Massachusetts.

“Toxic or Hazardous Material or Waste”
Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as Toxic or Hazardous under G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

“Watercourse”
A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

“Waters of the Commonwealth”
All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

“Wastewater”
Any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or waste product.

§ 247-2-7: Prohibitions
Illicit Discharges.
No person shall discharge or cause to be discharged into the municipal storm drain system, watercourses, or waters of the Commonwealth any materials, including but not limited to pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards.

Illicit Connections.
No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection. A person is considered to be in violation of this bylaw if the person connects a line conveying pollutants or other illicit discharges not listed in Section 8 of the bylaw to the MS4, or allows such a connection to continue.

Obstruction of Municipal Storm Drain System.
No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior written approval from the Director or Acting Director of the Department of Public Works.

Private drainage systems.
It is prohibited for anyone with a private drainage system from tying into the public storm water disposal system without a permit from the Department of Public Works. The maintenance of any, and all private drainage systems shall be the responsibility of the owners.

Sanitary Sewer Overflows.
Sanitary Sewer Overflows shall be prohibited from entering into the storm drain system or entering into waters of Commonwealth.

Upon detection of an SSO entering the storm drain system, or waters of the Commonwealth, the DPW shall notify the Massachusetts Department of Environmental Protection, the Board of Health, and the Conservation Commission. The system shall be eliminated as immediately as possible, and proper measures of mitigation to minimize the impacts of pollutants to and from the storm drain system and waters of the Commonwealth shall be undertaken.

Drains.
No one shall tie any pump, cellar, yard, roof or area drain directly into the storm water drainage system without a permit from the Department of Public Works. Any modification to existing drainage connections to the Municipal Stormwater System will require a permit from the Department of Public Works.

§ 247-2-8: Exemptions
The following non-stormwater discharges or flows are exempt from the prohibition of non-stormwater provided that the source is not a significant contributor of a pollutant to the municipal storm drain system as determined by the DPW:

A. Discharge or flow resulting from firefighting activities.
B. Waterline flushing;
C. Flow from potable water sources;
D. Springs;
E. Natural flow from riparian habitats and wetlands;
F. Diverted stream flow;
G. Rising groundwater;
H. Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater;
I. Water from exterior foundation drains, footing drains not including active groundwater dewatering systems, crawl space pumps.
J. Discharge from landscape, irrigation water, or lawn watering or air conditioning condensation;
K. Water from individual residential car washing
L. Discharge from de-chlorinated swimming pool water (less than one ppm chlorine) provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance;
M. Discharge from street sweeping;
N. Residential building wash waters free of detergents and pollutants.

§ 247-2-9: Administration

A. Enforcement Authority:
The Enforcement Authority shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon the Enforcement Authority may be delegated in writing by the Board of Selectmen to the Enforcement Authority.

B. Illicit Discharge Regulations:
The Enforcement Authority shall promulgate rules and regulations to effectuate the purposes of this bylaw, after public notice and public hearing is conducted. These regulations shall cover procedures, inspections, documenting, and enforcement. Failure by the Enforcement Authority to promulgate such rules and regulations shall not have the effect of suspending or invalidating this bylaw.

C. Right of entry:
The Enforcement Authority shall have the right to enter properties and easements to disconnect any suspected, known, or reported, Illicit Discharges that are connected into town-owned drainage systems or stormwater management structural Best Management Practices, to the extent of performing its duties under this bylaw and regulations. The Enforcement Authority may make inspections as deemed necessary and under this bylaw.

D. Monitoring of Discharges:
1) Applicability: This section applies to all facilities that have storm water discharges associated with commercial or industrial activity, including construction activity.

2) Access to Facilities: The Enforcement Authority shall be permitted to enter and inspect facilities subject to regulation under this bylaw as often as may be necessary to determine compliance with this bylaw provided proper notice is given to the property owner in non-emergency situations. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the authorized enforcement agency.
   a) Facility operators shall allow the Enforcement Authority ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal law.
   b) The Enforcement Authority shall have the right to set up on any permitted facility such devices as are necessary in its opinion to conduct monitoring and/or sampling of the facility's storm water discharge.
   c) The Enforcement Authority has the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained
at all times in a safe and proper operating condition by the discharger at its own expense. All
devices used to measure stormwater flow and quality shall be calibrated with secondary
standards or better to ensure their accuracy.

d) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected
and/or sampled shall be promptly removed by the operator at the written or oral request of the
Enforcement Authority and shall not be replaced. The costs of clearing such access shall be
borne by the operator.

e) Unreasonable delays in allowing the Enforcement Authority access to a permitted facility is a
violation of this bylaw. A person who is the operator of a facility with a NPDES permit to
discharge storm water associated with industrial activity commits an offense if the person
denies the authorized enforcement agency reasonable access to the permitted facility for the
purpose of conducting any activity authorized or required.

f) If the Enforcement Authority has been refused access to any part of the premises from which
stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there
may be a violation, or that there is a need to inspect and/or sample as part of a routine
inspection and sampling program designed to verify compliance with this bylaw or any order
issued hereunder, or to protect the overall public health, safety, and welfare of the community,
then the Enforcement Authority may seek issuance of a search warrant from any court of
competent jurisdiction.

§ 247-2-10: Emergency Suspension of Storm Drainage System Access

A. Emergencies or Imminent Risk: The Enforcement Authority may suspend municipal storm drain system
access to any person or property without prior written notice when such suspension is necessary to stop an
actual or threatened discharge of pollutants that presents imminent risk of harm to the public health, safety,
welfare or the environment. In the event any person fails to comply with an emergency suspension order,
the Enforcement Authority may take all reasonable steps to prevent or minimize harm to the public health,
safety, welfare or the environment.

B. Suspension Due to Detection of Illicit Discharge:
Any person discharging to the MS4 in violation of this bylaw may have their MS4 access terminated if
such termination would abate or reduce an illicit discharge. The Enforcement Authority will notify a
violator of the proposed termination of its MS4 access. The violator may petition the Enforcement
Authority for a reconsideration and hearing. A person commits an offense if the person reinstates MS4
access to premises terminated pursuant to this section, without the prior approval of the Enforcement
Authority.

§ 247-2-11: Industrial and Construction Activity Discharges
Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with
all provisions of such permit. All illicit discharges are prohibited under this by-law and in accordance with all
applicable federal, state, and local regulations. All discharges are prohibited to the Ashland MS4 unless there is
compliance with the NPDES stormwater discharge permit. The Enforcement Authority may request proof of
compliance with the NPDES program before allowing any discharges to the Municipal Stormwater System.

§ 247-2-12: Notification of Spills
Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or
operation, or responsible for emergency response for a facility or operation has information of or suspects a release
of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal
drainage system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment,
and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately
notify the municipal fire and police departments, Board of Health, and the Enforcement Authority. In the event of a release of non-hazardous material, the reporting person shall notify the Enforcement Authority no later than the next business day. The Conservation Commission shall be notified if these spills directly discharge to waters of the Commonwealth. The reporting person shall provide to the Enforcement Authority written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

§ 247-2-13: Actions by the Enforcement Authority
The Enforcement Authority may take any of the actions outlined in “§ 247-2-15: Enforcement, Violations and Penalties”. Upon final abatement of violations, the Enforcement Authority shall document all reported, or suspected violations, actions taken to abate violations, expenses accrued to the Enforcement Authority to abate violations, and fees to be paid or already paid.

§ 247-2-14: Appeals
The decisions or orders of the Enforcement Authority shall be final. Further relief shall be filed with the Massachusetts Land Court or the Massachusetts Superior Court.

§ 247-2-15: Enforcement, Violations and Penalties
The Enforcement Authority shall have the authority through its power and duty to enforce this bylaw, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.

A. Penalties: Any person who violates any provision of this bylaw, regulation, or permit issued hereunder, shall be subject to fines, civil action, criminal prosecution, and liens, as appropriate and as lawfully established by the Town of Ashland.

B. Abatement of the Violation: The Town of Ashland shall require reimbursement to the town for the cost of work undertaken by the town that resulted from a violation under the provisions of this bylaw. The Enforcement Authority shall invoice the property owner of expenses utilized by the Town to abate the violation. The invoice shall be made available within 90 days of actions undertaken by the Enforcement Authority to abate the violation, and payment shall be made 90 days from the date of the invoice.

C. Criminal Penalty: Any person who violates any provision of this bylaw, regulation, order or permit issued thereunder, shall be punished by a fine not to exceed $300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

D. Orders: The Enforcement Authority may issue a written order to enforce the provisions of this bylaw or the regulations thereunder, which may include:

1. Elimination of illicit connections or discharges to town-owned drainage infrastructure

2. Performance of monitoring, analyses, and reporting;

3. That unlawful discharges, practices, or operations shall cease and desist; and

4. Remediation of contamination in connection therewith.

If the town determines that abatement or remediation of contamination is required, such abatement or remediation must be completed within 60 days. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the town may, at its option, undertake such work, and expenses thereof shall be charged to the violator.
E. **Civil Relief**: If a person violates the provisions of this bylaw, regulations, permit, notice, or order issued thereunder, the Enforcement Authority through the Board of Selectmen may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

F. **Non-Criminal Disposition**: As an alternative to criminal prosecution or civil action, the Town may utilize the non-criminal disposition procedure set forth in M.G.L. c. 40, § 21D.
   1. The Enforcement Authority shall enforce the non-criminal dispositions.
   2. The penalty for any person who violates any provision of this bylaw, regulation, order, or permit issued thereunder, shall be punished by a fine of $300.00 per violation. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

G. **Remedies Not Exclusive**: The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

§ 247-2-16: **Severability**
The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause, of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

Or pass any vote or take any action relative thereto.
<table>
<thead>
<tr>
<th>Vendor #</th>
<th>Name of Organization</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Purpose</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCF</td>
<td>Planning Council</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>Funding would be used to expand the program to include prevention of firearms.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>AGF</td>
<td>Aging Group</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>Funding would be used to support program.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>FDG</td>
<td>Family Development</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>Funding would be used to support program.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>WHC</td>
<td>Wellness Health Club</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>Funding would be used to support program.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>SGC</td>
<td>Senior Group Club</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>Funding would be used to support program.</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

March 2018

<table>
<thead>
<tr>
<th>Supplier to the Agency</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Antioch Garden Club</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>Funding would be used to support program.</td>
</tr>
</tbody>
</table>

Notes:
- $2,500.00: Grant for planning and development
- $1,000.00: Funding for program expansion
- $1,000.00: Funding for outreach and awareness campaigns
- $1,000.00: Funding for evaluation and feedback
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item 1</td>
<td>Text</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Item 2</td>
<td>Text</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Item 3</td>
<td>Text</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Item 4</td>
<td>Text</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Item 5</td>
<td>Text</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Item 6</td>
<td>Text</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>Item 7</td>
<td>Text</td>
<td>$7,000.00</td>
</tr>
<tr>
<td>Item 8</td>
<td>Text</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>Item 9</td>
<td>Text</td>
<td>$9,000.00</td>
</tr>
<tr>
<td>Item 10</td>
<td>Text</td>
<td>$10,000.00</td>
</tr>
</tbody>
</table>

Note: The table continues with similar items and descriptions.
<table>
<thead>
<tr>
<th>Total Available Balance</th>
<th>31071224.60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance in Gil Account</td>
<td>589,404.03</td>
</tr>
<tr>
<td>BAA Donation</td>
<td>101,087.75</td>
</tr>
<tr>
<td>Balance in Rummies Acct</td>
<td>332,610.65</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Requests</td>
<td>770,405.00</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>WACATV</td>
<td>1,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>VACSTV</td>
<td>2,600.00</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Kids Spot</td>
<td>1,400.00</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Funding would be used to host events.</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Funding would be used to hold 6+ August.</td>
<td>2,600.00</td>
</tr>
<tr>
<td>(Rop/Ever/Spinal)</td>
<td></td>
</tr>
<tr>
<td>equipment installed.</td>
<td></td>
</tr>
<tr>
<td>getting a new piece of</td>
<td></td>
</tr>
<tr>
<td>which donations in the hopes of</td>
<td></td>
</tr>
<tr>
<td>Funding would be combined</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>