Stormwater Advisory Committee  
DRAFT Minutes of April 30, 2019 Meeting  
Location: Town Hall, 101 Main Street, Meeting Room A

Members Present: Robert St. Germain, Chair; Meghan Selby, Vice Chair; Leah Lester; Jeanne Walker; Brian McGrattan; Maeghan Dos Anjos (ex-officio), Evan White (ex-officio)

Absent: none

Non-members present: none

Minutes

Meeting opened 7:04

February 19, 2019 Minutes: There was a brief discussion on the appropriateness of the level of detail in our minutes. Consensus was that the level of detail is appropriate. Some members expressed concern that the Select Board reduced the recommended Tier 1 fee thus reducing the possible retained earnings and that it increased the potential of a shortfall. After a motion duly made and seconded the Minutes of February 19, 2019 were accepted with minor amendments 4-0-0

March 5, 2019 Minutes: There was a concern about inconsistencies between SWAC minutes and those of the Select Board for this joint meeting. The committee felt it better to harmonize our minutes with theirs, and upon a motion duly made and seconded, it was Voted to accept the Minutes of March 5, 2019 as amended 4-0-0

March 19, 2019 Minutes: Maeghan indicated that her update on the EPA requested changes to the 2016 MS4 Permit Notice of Intent was omitted. It was agreed that the minutes should be amended by adding that “the EPA has requested the addition of a second message for Developers and a second message for Industrial Facilities”. Then upon a motion duly made and seconded, it was Voted to accept the Minutes of March 19, 2019 as amended 4-0-0

Agenda item 2 – Election of Officers was deferred to a future meeting

Agenda item 3 – Reports and Updates:
Stormwater Fees were set by the Select Board at $8.75 per quarter ($35/yr) for Tier 1, and 80¢/100SF with a minimum of $20/quarter for commercial and tax-exempt Tier 2 payers. An annual overhead allocation of $33,000 was made and resulted in an almost total reduction of expected retained earnings.

SWMP – Stormwater Management Plan: Draft received from Fuss & O’Neill will be distributed for review prior to the upcoming review meeting with F&O. A public hearing, if required, will be held in
June. The Town’s MS4 Annual Report is due September 30 and the SWAC report to the Town should be made in November.

**IDDE Bylaw:** Maeghan indicated that some citizens have expressed concern that the Town would have the authority to come on to their land. Evan replied that they would have no choice but would be given a 48-hour notice which is a reasonable time given an in-process elicit discharge. Maeghan is working on the final version and will have it ready for Town Meeting. Jenn Ball will get the Moderators approval for placement on the warrant. Upon a motion duly made and seconded, it was Voted that Rob, Maeghan and Evan would present the bylaw at Town Meeting 4-0-0

**Demonstration Rain Garden:** There was consensus of the committee that having a rain garden at the Farmers Market site would be a good thing but since it would not be a real functional rain garden that we should seek another site.

**Agenda 4 – Sustainable Development:** Consensus was that SWAC should collaborate with the Sustainability Committee regarding Stormwater related issues. Rob expressed concern that we should have a presence on the four major town projects to ensure that stormwater opportunities are included. The committee consensus was that we do not have the resources. Maeghan indicated that all four plans will be vetted by ConCom and therefore each will have a stormwater component.

**Next meeting date** – The next meeting date of May 23, 2019 at 7PM was set.

Upon a motion duly made and seconded, it was voted to adjourn at 8:47 – voted: 4/0/0

**Documents Reviewed:**
- Agenda
- February 19, 2019 draft minutes
- March 5, 2019 draft minutes
- March 19, 2019 draft minutes