BOARD OF SELECTMEN
Minutes
May 15, 2019 – 6:15 PM
Town Hall

Vision Statement - The Town of Ashland will be a prosperous and fiscally sound community with a full range of housing, business, cultural, educational, and recreational opportunities in a safe and attractive environment for residents and visitors.

Mission Statement - The Ashland Board of Selectmen is dedicated to promoting responsible fiscal management, advocating for sustainable development & growth and providing excellent municipal services which will enhance the quality of life in our diverse community. The Ashland Board of Selectmen is committed to providing clear goals and objectives for Town management and creating effective engagement and public participation with residents, state legislators and other elected officials in order to achieve our mission.

Call Meeting to Order – Rob Scherer 6:15 pm
Executive Session - Pursuant to G.L. c. 30A sec 21(a)(6) to consider the purchase, exchange, lease or value of real property identified as 0 Tri Street in which the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

Rob Scherer called the meeting to order at 7:00 pm. Present at the meeting were Chair Rob Scherer, Vice Chair Steve Mitchell, Yolanda Greaves, Joe Magnani, Town Manager Michael Herbert and Assistant Town Manager Jenn Ball.

Rob announced the meeting was being broadcast by WACA TV. Mark Dassoni led the pledge of allegiance.

Citizen’s Participation
Mark Dassoni asked if we can work with other towns on the Eversource Project. He also wanted to know if we could change our zoning to address challenges that may not help to promote economic development.

Scheduled Hearings/Appearances
Town Planner – Peter Matchak
Michael Herbert introduced Peter Matchak who started on Monday as the Town Planner. He has come to the town from the town of Cohasset and has six years of planning experience.

Peter thanked Board for being invited. He said that he is excited to be here and has enjoyed touring around the town. He explained that he has experience on Complete Streets and working on the rail trail project in Danvers. Prior to working in Cohasset, he worked for the town of Hingham which allowed him to work in many different positions.

Michael explained that one change that was made with the hiring of Peter is that he will oversee the Building Department.

Ashland is United Presentation
Jane Greenstein representing Ashland is United provided a presentation that explained the group’s goals and various activities. She said Ashland is United a collaboration that creates events that promotes a
message of diversity. Jane explained that June is pride month and in recognition of this the group is asking the Town of Ashland to display a 3.5x5 ft. rainbow Pride flag at Town Hall in support of the LGBTQ community. The Board agreed to work with the Town Manager to find a suitable place to display the flag.

**Hanto – Change of Officers, Stock and Ownership**
Steve Mitchell made a motion to open the public hearing on the change of officers, stock and ownership for Sing, Sing Inc. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

Meihui Hu explained that she is representing Meixiu Huang who is requested a Change of Officers, Stock and Ownership for Sing Sing, Inc dba Hanto. Ray Jiang explained that he will continue to be the manager and Henry Chang will be the person in charge when he is not present.

Robert Drake, 366 Union Street explained that he is representing the neighborhood and they have concerns with the Entertainment License. He wanted to be sure Hanto complies with the restrictions placed on their license.

Yolanda Greaves made a motion to approve the change of Officers, Stock and Ownership of Sing Sing, Inc. dba Hanto from Raymond Jiang to Meixiu Huang. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Ashland Fish and Game**
Dawn Harris, Bar Manager, of Ashland Fish and Game and Scott McDonald explained the he is seeking One-Day License that would allow them to host the Spring Bike Event. The event will include a band that will play outside, and they would like to allow for the consumption of alcohol within the fenced in area which is currently not covered by their current license.

Chief Alfano explained that he has met with Mr. McDonald, but he must meet with representatives of Fish and Game to discuss his concerns. He requested a written diagram to understand who the representative will be, a written plan and a Police detail.

Steve Mitchell requested that the immediate neighbors are notified. Rob Scherer asked what the event is for and Scott responded that it is a Throttle Brothers event and they will be donating to the town’s Emergency Fund.

The Chief stated that he is concerned with noise. He asked that the party ends at 8:00 pm and that the public roadway remains open.

Yolanda Greaves made a motion to approve the One-Day License to the Ashland Fish and Game to host the Spring Bike Event on June 1, 2019 from 1:00 pm to 8:00 pm understanding that everyone must remain within the fenced in area and with the approval of the site visit from the Police Department and a police officer detail onsite. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Board of Selectmen/Town Manager Priority Project Update**

**Rail Transit District**
Michael explained that we have completed our transaction with Bob Gainer and the deed has been signed by both parties.

Michael also said that he recently met with the YMCA, and a community needs analysis will be completed to determine how best the Y can serve the three towns.

**Public Safety Building**
Michael reported that the Design Engineering contract negotiations are in progress with HKT.
**Downtown Improvements**
New development will meet with the downtown business on May 20th at 7:00 pm at Town Hall to review potential impacts the downtown project will have on the businesses and ways to mitigate those impacts. In addition, the water main improvement portion of the project will go out to bid shortly.

**Town-wide Strategic Plan**
A draft of the housing section will be completed for the board’s review before moving forward.

**Warren District**
Michael reported that bids have come in for the demolition of the Warren Barn and they are determining what impacts the reconstruction will have on its eligibility for the historic register. They have also reached out to the town of Medway to possibly leverage the approach they used to complete a similar project.

Concerning 22 Eliot St. Michael said the town is working on installing a fire alarm system to bring it up to code.

**Consent Agenda**
A. Approve the March 11, 2019 and April 17, 2019 Regular Session Minutes.
B. Accept the donations totaling $700.00 from ABA, Bill Gath and the Greater Ashland Lions for the Kids Spot Spinner.
C. Accept the donation in the amount of $500.00 from the Mass Cultural Council for The Corner Spot.
D. Approve the request for a One-Day License for Aaronap Cellars LLC, Coastal Vineyards and 1634 Meadery to operate at the Farmer’s Market on June 8th, 15th, 22nd, 29th, July 6th, 13th, 20th, 27th, August 3rd, 10th, 17th, 24th, 31st, September 7th, 14th, 21st, 28th, October 5th and 12th.
E. Approve the request for a One-Day License for Wine Empire for 7 events at the Corner Spot. Saturday June 1st, Friday June 14th with a rain date of June 21st, Saturday July 20th, Friday July 26th with a rain date of July 28th, Saturday August 3rd, Friday August 23rd with a rain date of September 6th and Sunday October 6th.
F. Accept the resignation of James Norton from the Historical Commission.

Yolanda Greaves made a motion to accept the consent agenda as presented. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Old / New Business**

**Additional - BAA Spring Grants**
Steve Mitchell explained the sub-committee reviewed the initial submissions, but a few needed additional information that was received and a second round of reviews will be completed. Ashland Sustainability Committee, the Friends of the Ashland Library, Julie Nardone, and the Warren School received some amount of funding based on their request.

Yolanda Greaves made a motion to accept the recommendations of the BAA Sub-Committee which include grants for Ashland Sustainability Committee, Friends of the Ashland Library, Julie Nardone and the Warren School. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Eversource Hopkinton/Ashland Transfer Line Project**
Rob Scherer explained that the Eversource Hopkinton/Ashland Transfer Line Project has been ongoing, and he reviewed the process. Evidence has been presented and the town asked questions about the legal
right of way and the town is working on a brief that will be filed. The town has sent a letter requesting responses to questions regarding the necessity of the project and on an alternate route.

Michael explained that evidentiary hearings has been closed. Final briefs are due May 23rd and then the town can submit a reply brief due on June 6th, then Eversource’s reply brief is due June 20th. Once this process has concluded it could take up to a year for the Sighting Board’s decision.

Diane Ring stated that Susan Nichol, Senate President Spilka’s Constituent Service Director is planning to attend this evening’s meeting and asked the board to delay the discussion until she arrives.

Mark Dassoni said given that Hopkinton and Ashland are both impacted by the project the towns should join forces.

Diane Ring asked if the Sighting Board approves is the town allowed to appeal the decision. Michael explained that depending on the situation we have the potential to see what our recourse it.

Brandi Kinsman asked about the final brief process and whether Eversource will respond to the town’s question during at period.

Chuck Lidz asked if the pipe must go in a trench can they add another line into the easement if they abandon the current line being used.

Roberta Soolman explained that she is speaking on behalf of Open Space and Recreation Committee. Roberta explained that the board met and has concern because of the disruption to open space and wetland and the impact this project will have. She said the committee voted to disapprove the project 5-0-1 and will submit the vote to the Sighting Board.

Joe Arbeitman explained that he has done some research on the Sighting Board and could not find any instances where a utility company has ever been denied their application. He found modification that had been made but no denials. Joel would like to empower our boards and legislators to address climate change control.

Adam Elbirt and he thanked the board for obtaining intervener status. He said there need to be a demonstrated need for this project. He has requested that they have an independent party review the need. Additionally, Adam felt that the easement is not large enough to accommodate another line and we need to mandate the route to stay out of wetlands.

Jim Hanna he would like to see a map that shows the routes. Jim explained that currently Eversource is burying cement casts and he is concerned with how they will be used in this project. The board responded that work is for a different project.

Cliff Wilson provided a website address masslandrecords.com that has documents that provides information on two transmission lines and it discusses the parcels. The documents refer to what is allowed in the easement and it states one pipeline so he feels that adding another line should not be allowed. Cliff felt that if Eversource moves forward, it would be cause for a class action suit.

Carl Hakansson said that there are two applications pending regarding this project, one before the Sighting Board and one before the Conservation Commission. State statute sets the charge for the Conservation Commission and this will be discussed at the next Conservation Commission meeting which is scheduled for Monday May 20th. Steve Mitchell asked if Eversource would be present at the meeting. Carl was unaware if they will be in attendance, but he is hoping to get confirmation prior to the meeting. Joe Magnani said that the meeting may be postpone due to a quorum issue. Carl explained that
he is unaware of that being an issue. Carl Hakansson explained that the only application before them is the preferred route; the alternate route is not before the Conservation Commission.

Diane Ring thanked the board for all the work they have done on this. If the Conservation Commission has not deliberated because the peer review has not been completed, how can the Sighting Board be deliberating.

Mark Dassoni asked if we can issue a cease and desist. Michael explained that no work has been done so we cannot stop work that has not started.

Rob Scherer suggested requesting an independent evaluation to assess the necessity.

**Home Rule Petition For Special Revenue Account**
Michael Herbert explained that Town Meeting voted on May 1st to set aside the meal tax for a Special Revenue Account dedicated to economic development. The Home Rule vote must be done via special legislation and sent to Rep. Lewis’s office to file on the town’s behalf.

Yolanda Greaves made a motion to petition the General Court for Special Legislation entitled Town of Ashland Meals Tax Distribution to allow the town to create a Special Revenue fund for economic development and appropriate the local meals tax revenue into the fund for the purpose of the economic development activities. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Geocaching**
Yolanda Greaves explained that Geocaching is a treasure hunt and coordinates are followed that provide a location of a hidden item. Rob Scherer explained that recently several people have requested permission to allow people to hide geocaches in town. The board asked that future requests be referred to the Town Manager’s Office.

**Legal Evaluation**
Rob Scherer explained that each board member completed an evaluation of the town counsel and legal team and Michael reviewed the evaluation with Lisa Mead today. Michael said the evaluation were favorable and averaged a score of 3.5 out of a 5.0 scale. Consistently members felt that they need more formal communications to the entire board. Additionally, Michael stated that in the past a form was in place to request assistance from Counsel that is no longer used. Joe explained that the form was instituted to keep board members from calling counsel and maybe using legal services when it may not be necessary and it a means to control costs.

Steve Mitchell would like to obtain feedback from other boards and staff on the legal team’s performance and how well they address their needs.

Rob said Michael will prepare the one-year vote with the terms of the contract.

**Town Manager Reports**

**Town Meeting Recap**
Michael congratulated everyone on a very successful Town Meeting and based the success by the number of the residents that attended. He thanked Kelly Rund and everyone who helped with the babysitting. Additionally, Michael thanked staff and the board and committee members that assisted in the process.

**State Budget Update**
Michael explained the State budget process and the several steps and legislative reviews that are required. He said the town’s net State Aid amount in FY19 was $7.4 million and the FY20 budget shows an increase to $9.175 million and the Senate Ways and Means budget is $9.278 million, therefore the
total increase is $1.845 million over FY19. Yolanda noted the increase is tied to the increase in the number of kindergarten students.

Michael reviewed the earmarks, including $20,000 for multi-modal paths, $30,000 for the Hoarding Task Force, $100,000 for the Business Incentive Program, and the schools will receive $300,000 for overcrowding.

**Riverwalk Project**
Jenn Ball explained that the bid process has been completed for a timber option and she thought the saving would be substantial, but the cost was still over our budget. Jenn explained she is working with Green and Open Space to identify modifications to the project to reduce the cost. Jenn reported that the parking area on Ponderosa St. will be completed this week.

**MWRA Connection**
Michael provided an update on the MWRA Connection and said approval was received from the DEP to move forward with the connection, but legislation must pass for the town to join the connection. In addition, bids for the actual construction are due in June.

**Board Reports**

**Joe Magnani**
Joe mentioned that he attended Green Up Ashland on May 4th and he worked on cleaning up Howe Street and thanked the 173 people that participated.

On May 5th Joe said that he represented the board at Garrett Perry’s Eagle Scout Project. He said that Troop 212 has produced more Eagle Scouts than any other and it is a great group of leaders.

On May 9th Joe attended the Nyanza Advisory Committee met with the EPA to discuss the 5-year clean-up plan and process.

Joe reported that the 4-way stop with illuminated signs have been in installed at Eliot and Prospect Streets.

Joe reported that Ken Rush, who has been involved in the town for many years, will be moving Florida with his wife.

Joe thanked everyone for their assistance and support, and he has appreciated his time on the board and hopes it continues.

**Yolanda Greaves**
Yolanda attended the YMCA Project Meeting and feels that this will be a 4-year process before the facility is constructed and running.

She thanked everyone involved in Green Up Ashland, and yesterday she attended the Senior Citizen Volunteer Appreciation Luncheon and thanked the organizers.

Yolanda also reported that the 4-way stop sign is operational at Eliot and Prospect Street and flashing lights have also been installed.

The MetroWest Regional Collaborative meeting is on Thursday in Holliston and the MAPC on May 29th.

She reminded all that local election will take place on Tuesday May 21st.
**Steve Mitchell**
Steve extended best wishes to Ken and Janet Rush on their retirement in Florida.

Steve reported that on Sunday Showcase India will be held at the High School that will include dancers and a food tasting from 3:00 pm to 5:00 pm.

Steve was invited to participate in the EPA webinar on Stormwater. The webinar outlined the process from the idea, creation of the committee to implementation.

**Rob Scherer**
Rob reminded all that next Tuesday is the town election and he asked the board to be prepared to meet if needed.

Rob wanted to board to revisit changing the Board of Selectmen’s name after the election.

Rob thanked the board members for support while he has served as Chair of the board. He also thanked Carl for his support as well.

**Adjournment**
Yolanda Greaves made a motion to adjourn. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Meeting Materials:**
This agenda is subject to change and includes those items reasonably anticipated by the Chair to be discussed at the meeting. Not all agenda items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.
EXPERIENCE

**Director of Planning**  
Town of Cohasset, Cohasset, MA  
- Planning professional responsible for long range planning efforts, economic development, project management, and bylaw creation.  
- Management of operations within the Planning Office, including the supervisor of staff and consultants.  
- Point person for all permitting and economic development within the community.  
**Town Planner**  
Town of Hanover, Hanover, MA  
- Coordinated development project in preparation for both Planning Board and Zoning Board of Appeals permitting.  
- Responsible for the development of community's master planning effort.  
- Facilitated daily operations of the Planning Office including all communications with project applicants, engineers, consultants, town departments.  
**Associate Planner**  
Town of Hanover, Hanover, MA  
- Staff to the Planning Board and Zoning Board of Appeals  
- Developed and maintained the Town of Hanover's GIS platform.

EDUCATION

**University of Massachusetts**, Amherst, MA  
Master of Regional Planning  
**Salem State College**, Salem, MA  
Geographical Information Systems (GIS) Graduate Certification  
**Westfield State College**, Westfield, MA  
Bachelor of Science, Regional Planning  
Minors: Geographical Information Systems, Communication

ADDITIONAL EXPERIENCE

**Danvers Rail Trail Committee**  
Town of Danvers, MA

**Data Management Analyst Intern**  
Lowell City Hall, Lowell, MA  
- Lowell DowntownStat intern researched demographic, land use data. Developed method for the downtown occupancy and use study.

**Research Assistant/Teaching Assistant**  
Department of Landscape Architecture and Regional Planning  
University of Massachusetts, Amherst  
- Researched planning topics.  
- Facilitated a GIS classroom as an assistant to instructor.

**Conservation Restriction Research Assistant**  
Town of Ipswich, Ipswich, MA  
- Processed and compiled legal documents and maps related to land conservation restrictions.  
- Developed organization method of town held Conservation Restriction.

**Caddie**  
Kernwood Country Club, Salem, MA

**Launch Operator**  
Mid-Harbor Launch Service, Marblehead, MA

**Assistant Head Lifeguard**  
Crane Beach, Ipswich, MA
COMPUTER SKILLS
GIS Software: ERSI ArcGIS
ArcGIS Model Builder
ArcGIS Spatial Analyst

Business Software: Microsoft Office
Remote Sensing: ADRISI Andes

AWARDS
2012 MASSAPA Citizen Planner Award, Danvers Rail Trail Advisory Committee

INVOLVEMENT
Metropolitan Area Planning Commission South Shore Coalition, Chair January 2016 - Present
MassAPA Young Planners
MassAPA Student Representative 2011-2012 Academic Year
Ashland Is United

Creating a Culture of Inclusivity and Acceptance

www.AshlandsUnited.org
Our purpose is to help create a culture of inclusivity and acceptance in Ashland. We aim to help all community members feel that they belong and are equal in our town. We will focus on actions that:

- Build and strengthen bridges where they don’t yet exist
- Educate and expose people to new information and ideas
Past Events and Collaborations

- Ashland Day Culture Tent and Multicultural Music and Dance performances on the Main Stage

- Breaking Bread Together and Baking Bread Together

- Co-sponsored community events with Corner Spot, Courageous Conversations, Light It Up Ashland
What are we planning?

- Lawn Signs promoting acceptance of diversity for sale (coming in June)

- Proposed plan to partner with the Friends of the Library to run a Cultural Cooking Series (awaiting grant decision)

- Ashland Day 2019

- Continuing collaborations with town government, schools, and community groups to infuse greater multicultural content and acknowledgement of everyone in our community into what we already do
Our Ask

The month of June was chosen for LGBTQ Pride Month to commemorate the Stonewall riots, which occurred at the end of June 1969. As a result, many pride events are held during this month to recognize the impact LGBTQ people have had in the world.

We ask the Town of Ashland to hang a rainbow Pride flag at Town Hall during the month of June to communicate that we are an inclusive community that values our LGBTQ residents and employees.
The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
239 Causeway Street, Boston, MA 02114  
www.mass.gov/abcc

APPLICATION FOR AMENDMENT
- Change of Officers, Stock or Ownership Interest

☒ Change of Officers/ Directors/LLC Managers  ☒ Change of Stock Interest
(e.g. New Stockholders or Transfer or Issuance of Stock)

☐ Change of Ownership Interest  
(e.g. LLC Members, LLP Partners, Trustees etc.)

☐ Non-Profit Club Change of Officers/ Directors

☐ Management Agreement

*If abutter notification and advertisement are required for transaction, please see the local licensing authority.

1. BUSINESS ENTITY INFORMATION

<table>
<thead>
<tr>
<th>Entity Name</th>
<th>Municipality</th>
<th>ABCC License Number</th>
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<tbody>
<tr>
<td>SING SING, INC D.B.A. HANTO</td>
<td>ASHLAND</td>
<td>00044-RS-0040</td>
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Please provide a narrative overview of the transaction(s) being applied for. Attach additional pages, if necessary.

CHANGE OF SHAREHOLDER AND DIRECTOR

APPLICATION CONTACT
The application contact is the person who should be contacted with any questions regarding this application.

Name: MEIHUEI HU  
Title: ATTORNEY  
Email: HU@HULAW.NET  
Phone: 6172783955
APPLICATION FOR AMENDMENT-Change of Officers, Stock or Ownership Interest

2. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
  - On Premises (E.g. Restaurant/Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
  - Off Premises (Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

<table>
<thead>
<tr>
<th>Name of Principal</th>
<th>Residential Address</th>
<th>SSN</th>
<th>DOB</th>
<th>Percentage of Ownership</th>
<th>Director/ LLC Manager</th>
<th>US Citizen</th>
<th>MA Resident</th>
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<tr>
<td>MEIXIU HUANG</td>
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<td>(Y) Yes (N) No</td>
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Additional pages attached? (Y) Yes (N) No

CRIMINAL HISTORY
Has any individual listed in question 2, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions. (Y) Yes (N) No

MANAGEMENT AGREEMENT
Are you requesting approval to utilize a management company through a management agreement? (Y) Yes (N) No
APPLICATION FOR AMENDMENT-Change of Officers, Stock or Ownership Interest

3. CURRENT OFFICERS, STOCK OR OWNERSHIP INTEREST
List the individuals and entities of the current ownership. Attach additional pages if necessary utilizing the format below.

<table>
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<tr>
<th>Name of Principal</th>
<th>Title/Position</th>
<th>Percentage of Ownership</th>
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<tr>
<td>RAYMOND JIANG</td>
<td>PRESIDENT, TRESURER, SECRETARY</td>
<td>100%</td>
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4. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE
Does any individual or entity identified in question 2, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

<table>
<thead>
<tr>
<th>Name</th>
<th>License Type</th>
<th>License Name</th>
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5. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE
Has any individual or entity identified identified in question 2, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

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<th>License Type</th>
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6. DISCLOSURE OF LICENSE DISCIPLINARY ACTION
Have any of the disclosed licenses listed in question 4 or 5 ever been suspended, revoked or cancelled? Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

<table>
<thead>
<tr>
<th>Date of Action</th>
<th>Name of License</th>
<th>City</th>
<th>Reason for suspension, revocation or cancellation</th>
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7. FINANCIAL DISCLOSURE

Associated Cost(s): (E.g. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs)."

Associated Cost(s):

$1.00 AND PURSUANT TO A

SOURCE OF CASH CONTRIBUTION
Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

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<th>Name of Contributor</th>
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SOURCE OF FINANCING
Please provide signed financing documentation.

<table>
<thead>
<tr>
<th>Name of Lender</th>
<th>Amount</th>
<th>Type of Financing</th>
<th>Is the lender a licensee pursuant to M.G.L. Ch. 138.</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/ A</td>
<td></td>
<td></td>
<td>□ Yes □ No</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>□ Yes □ No</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>□ Yes □ No</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>□ Yes □ No</td>
</tr>
</tbody>
</table>

FINANCIAL INFORMATION
Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

PARTIES'S SEPARATION AGREEMENT DATED 8/16/18, SECTION 2.A. PROVIDES THAT MEIXIU HUANG SHALL BE ENTITLED TO THE INTEREST IN THE CORPORATION WITHOUT CONSIDERATION
APPLICANT'S STATEMENT

I, [Mei Li Huang], the ☑ corporate principal; ☑ LLC/LLP manager
Authorized Signatory

of Sing Sing, Inc.

Name of the Entity/Corporation

hereby submit this application (hereinafter the “Application”), to the local licensing authority (the “LLA”) and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the “Licensing Authorities”) for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

(1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;

(2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;

(3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;

(4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;

(5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;

(6) I understand that all statements and representations made become conditions of the license;

(7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;

(8) I understand that the licensee’s failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and

(9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.

(10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: [Signature]

Title: President

Date: 1/16/19
CORPORATE VOTE

The Board of Directors or LLC Managers of Sing Sing, Inc. dba Hanto


duly voted to apply to the Licensing Authority of Ashland and the

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on 4/17/19

Date of Meeting

For the following transactions (Check all that apply):

☒ Change of Officers/Directors/LLC Manager
☐ Change of Ownership Interest (LLC Members, LLP Partners, Trustees)
☒ Issuance/Transfer of Stock/New Stockholder
☐ Management/Operating Agreement
☐ Other

“VOTED: To authorize Meixiu Huang

Name of Person
to sign the application submitted and to execute on the Entity's behalf, any necessary papers and
do all things required to have the application granted.”

A true copy attest,

Corporate Officer /LLC Manager Signature

For Corporations ONLY

A true copy attest,

Corporation Clerk's Signature
The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street Boston, MA 02114
www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM

APPLICATION FOR MULTIPLE AMENDMENTS

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make $200.00 payment here: https://www.mass.gov/epay-for-online-payments-abcc

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL

EPAY CONFIRMATION NUMBER

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY) 00044-RS-0040

ENTITY/ LICENSEE NAME Sing Sing, Inc. d/b/a Hanto

ADDRESS 380 Union Street

CITY/TOWN Ashland STATE MA ZIP CODE 01721

For the following transactions (Check all that apply):

☐ New License ☐ Transfer of License ☐ Change of License ☐ Change of Class (i.e. Annual / Seasonal)
☐ Change of Location ☐ Alteration of Licensed Premises ☐ Change of License Type (i.e. club / restaurant) ☐ Change Corporate Structure (i.e. Corp / LLC)
☐ Change Corporate Name ☐ Change of Category (i.e. All Alcohol/Wine, Malt) ☐ Pledge of Collateral (i.e. License/Stock)
☐ Change of Ownership Interest (LLC Members/ LLP Partners, Trustees) ☐ Issuance/Transfer of Stock/New Stockholder ☐ Management/Operating Agreement
☐ Other ☐ Change of Hours ☐ Change of DBA

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION
239 CAUSEWAY STREET
BOSTON, MA 02241-3396
Payment Confirmation

YOUR PAYMENT HAS PROCESSED AND THIS IS YOUR RECEIPT

Your account has been billed for the following transaction. You will receive a receipt via email and via text message.

Transaction Processed Successfully.
INVOICE #: 313193a5-4deb-4a21-975f-9a4a97bc345f

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILING FEES-RETAIL</td>
<td>$200.00</td>
</tr>
</tbody>
</table>

Total Convenience Fee: $4.70
Total Amount Paid: $204.70

Date Paid: 3/11/2019 1:03:35 PM EDT

Payment On Behalf Of
License Number or Business Name: 00044-RS-0040
Fee Type: FILING FEES-RETAIL

Billing Information
First Name: Meihui
Last Name: Hu
Address: 251 Harvard Street, Suite 3
City: Brookline
State: MA
Zip Code: 02446
Email Address: hu@huaw.net
Please include the payment receipt with your application. Thank you.

<table>
<thead>
<tr>
<th>Description</th>
<th>ID</th>
<th>Convenience Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILING FEES-RETAIL</td>
<td>00044-RS-0040</td>
<td>$4.70</td>
<td>$200.00</td>
</tr>
</tbody>
</table>

Receipt Date: 3/11/2019 1:03:35 PM EST
Invoice Number: 313193a5-4deb-4a21-975f-9a4a97bc345f

Total Amount Paid: $204.70

Billing Information:
- First Name: Meihuei
- Last Name: Hu
- Email: hu@hulaw.net
- Street: 251 Harvard Street, Suite 3
- City: Brookline
- State/Territory: MA
- Zip: 02446

Credit / Debit Card Information:
- Card Type: Visa
- Card Number: ***********4096

Please verify the information shown above. Your payment has been submitted to the location listed above.
Certificate Id: 25329

The Department of Unemployment Assistance certifies that as of 3/25/2019, SING SING INC is current in all its obligations relating to contributions, payments in lieu of contributions, and the employer medical assistance contribution established in G.L.c.149, §189.

This certificate expires in 30 days from the date of issuance.

Richard A. Jeffers, Director
Department of Unemployment Assistance
CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE

SING SING INC
380 UNION ST
ASHLAND MA 01721-2154

Why did I receive this notice?
The Commissioner of Revenue certifies that, as of the date of this certificate, SING SING INC is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn’t certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?
If you have questions, call us at (617) 887-6367 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 8:30 a.m. to 4:30 p.m..

Visit us online!
Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau
December 7, 2018

TO WHOM IT MAY CONCERN:

I hereby certify that according to the records of this office,

SING SING, INC.

is a domestic corporation organized on June 5, 2013, under the General Laws of the Commonwealth of Massachusetts.

I further certify that there are no proceedings presently pending under the Massachusetts General Laws Chapter 156D section 14.21 for said corporation’s dissolution; that articles of dissolution have not been filed by said corporation; that, said corporation has filed all annual reports, and paid all fees with respect to such reports, and so far as appears of record said corporation has legal existence and is in good standing with this office.

In testimony of which,

I have hereunto affixed the Great Seal of the Commonwealth on the date first above written.

[Signature]

Secretary of the Commonwealth

Processed By: IL
# Business Entity Summary

**ID Number:** 001108885

**Summary for:** SING SING, INC.

<table>
<thead>
<tr>
<th>The exact name of the Domestic Profit Corporation:</th>
<th>SING SING, INC.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Entity type:</strong></td>
<td>Domestic Profit Corporation</td>
</tr>
<tr>
<td><strong>Identification Number:</strong></td>
<td>001108885</td>
</tr>
<tr>
<td><strong>Date of Organization in Massachusetts:</strong></td>
<td>06-05-2013</td>
</tr>
<tr>
<td><strong>Last date certain:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Current Fiscal Month/Day:</strong></td>
<td>12/31</td>
</tr>
<tr>
<td><strong>Previous Fiscal Month/Day:</strong></td>
<td>12/31</td>
</tr>
</tbody>
</table>

**The location of the Principal Office:**

- **Address:**
  - City or town, State, Zip code, Country: QUINCY, MA 02169 USA

**The name and address of the Registered Agent:**

- **Name:** RAYMOND JIANG
- **Address:** 380 UNION ST.
  - City or town, State, Zip code, Country: ASHLAND, MA 01721 USA

**The Officers and Directors of the Corporation:**

<table>
<thead>
<tr>
<th>Title</th>
<th>Individual Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRESIDENT</td>
<td>MEIXIU HUANG</td>
<td>554 QUARRY STREET QUINCY, MA 02169 USA</td>
</tr>
<tr>
<td>TREASURER</td>
<td>MEIXIU HUANG</td>
<td>554 QUARRY STREET QUINCY, MA 02169 USA</td>
</tr>
<tr>
<td>SECRETARY</td>
<td>MEIXIU HUANG</td>
<td>554 QUARRY STREET QUINCY, MA 02169 USA</td>
</tr>
<tr>
<td>DIRECTOR</td>
<td>MEIXIU HUANG</td>
<td>554 QUARRY STREET QUINCY, MA 02169 USA</td>
</tr>
</tbody>
</table>

**Business entity stock is publicly traded:**

**The total number of shares and the par value, if any, of each class of stock which this business entity is authorized to issue:**

<table>
<thead>
<tr>
<th>Class of Stock</th>
<th>Par value per share</th>
<th>Total Authorized</th>
<th>Total issued and outstanding</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNP</td>
<td>$ 0.00</td>
<td>15,000</td>
<td>$ 0.00</td>
</tr>
</tbody>
</table>

**Consent** | **Confidential Data** | **Merger Allowed** | **Manufacturing**

**View filings for this business entity:**

- ALL FILINGS
- Administrative Dissolution
- Annual Report
- Application For Revival
- Articles of Amendment

**Comments or notes associated with this business entity:**
BOARD OF SELECTMEN
LICENSING BOARD

One Day License

☐ Application for Ashland Fish and Game

☐ License Fee ($25.00)

☐ Event – Spring Bike Event

☐ Hours and Detail Event:
  o Saturday June 1, 2019 – 1:00 pm to 8:00 pm
  o Live music the Brothers All Band
  o 50/50 Raffle
  o Food

☐ ID will be checked, and bracelets will be provided to those 21 and older

☐ Map attached showing the area that will be roped off to keep everyone in a secured area

☐ TIPS Certification/Alcohol Sign Off

Please make check payable to: Town of Ashland

* APPLICATION WILL NOT BE ACTED UPON UNLESS ALL REQUIRED DOCUMENTS ARE RECEIVED *

If you would like to submit this paperwork electronically please send it to srobie@ashlandmass.com and then mail the check payable to the Town of Ashland 101 Main Street, Ashland MA 01721 Attention: Susan Robie.

Any question please contact Susan Robie at 508-532-7921
BOARD OF SELECTMEN
LICENSING BOARD

One Day License

☐ Application for Ashland Fish and Game
☐ License Fee ($25.00)
☐ Description of Event Spring Bike Event
☐ House of Event 1 - 8 p.m.
☐ Map Outlining the area where drinks will be served and consumed
☐ Liquor Policy Sign Off
☐ Tips Certification – (required for anyone working with alcoholic beverages)

Please make check payable to: Town of Ashland

* APPLICATION WILL NOT BE ACTED UPON UNLESS ALL REQUIRED DOCUMENTS ARE RECEIVED *

If you would like to submit this paperwork electronically please send it to robbie@ashlandmass.com and then mail the check payable to the Town of Ashland 101 Main Street, Ashland MA 01721 Attention: Susan Robie.

Any question please contact Susan Robie at 508-532-7921
Application For One Day License

1. Name of Applicant: Ashland Fish & Games
2. Address of Applicant: 3 Ponderosa Rd, Ashland
3. Phone # 508-881-1816 Email: dmharris2140@yahoo.com
4. Name of Business if Different from Applicant: 
5. Location of Event: Same address
6. Proposed Date of Event: June 1, 2019
7. Person In Charge: Dawn Harris
8. Hours: 1 - 8
9. Number of Anticipated Attendees: 200
10. Purpose of the Request: Outdoor Event

DO NOT WRITE BELOW THIS LINE
FOR OFFICIAL USE ONLY

FEES:
Amount paid: $
Date received: 
CERTIFICATION NUMBER: 85183

ALCOHOL INTERVENTION METHODS
CERTIFIES:

Dawn Harris-DePaolo

CAMPBELL TRENT 508.756.8542

EXPIRES: JUL 10 2019
# ALCOHOL INTERVENTION METHODS

## Server Training Program

Trainers: CAMPBELL/TRENT  
5 Olive Avenue  
Shrewsbury, MA 01545  
508/756-8542, 508/877-0105

Date Trained: JULY 10, 2016  
Expir. Date: JULY 10, 2019

<table>
<thead>
<tr>
<th>Certification#</th>
<th>Name</th>
<th>Address</th>
<th>Establishment</th>
</tr>
</thead>
<tbody>
<tr>
<td>85177</td>
<td>KAREN SMITH</td>
<td>145 PLEASANT ST., ASHLAND MA 01721</td>
<td>V.F.W.#2331</td>
</tr>
<tr>
<td>85178</td>
<td>TARA LEEDS–VARNEY</td>
<td>923 SODOM RD., WESTPORT MA 02790</td>
<td>V.F.W.#2331</td>
</tr>
<tr>
<td>85179</td>
<td>LYNNE BYINGTON</td>
<td>112 UNION ST., ASHLAND MA 01721</td>
<td>LUCKY FARMS</td>
</tr>
<tr>
<td>85180</td>
<td>FRED OTTEN</td>
<td>7 BELLVIEW HCTS, ASHLAND MA 01721</td>
<td>V.F.W.#2331</td>
</tr>
<tr>
<td>85181</td>
<td>JACLYN CAWLEY</td>
<td>35 CLEARVIEW AVE., WORCESTER MA 01605</td>
<td>TED'S MONTANA GRILL</td>
</tr>
<tr>
<td>85182</td>
<td>ROBERT DIONNE</td>
<td>286 CENTRAL ST., MILFORD MA 01757</td>
<td>V.F.W.#2331</td>
</tr>
<tr>
<td>85183</td>
<td>DAWN HARRIS–DEPAOLO</td>
<td></td>
<td>V.F.W.#2331</td>
</tr>
<tr>
<td>85184</td>
<td>DONALD DEPAOLO</td>
<td>57 HAYWARD ST., HOPKINTON MA 01748</td>
<td>V.F.W.#2331</td>
</tr>
<tr>
<td>85185</td>
<td>THERESA SIEBERT</td>
<td>119 HAYWARD ST., HOPKINTON MA 01748</td>
<td>LUCKY FARMS</td>
</tr>
<tr>
<td>85186</td>
<td>EMILY MULLIN</td>
<td>2205 PROVIDENCE RD., NORTHBRIDGE MA 01534</td>
<td>V.F.W.#2331</td>
</tr>
<tr>
<td>85187</td>
<td>HEATHER LANIGAN</td>
<td>120 FRONT ST., ASHLAND MA 01721</td>
<td>V.F.W.#2331</td>
</tr>
</tbody>
</table>

Establishment Trained: TOTAL ATTENDEES: 11

V.F.W. POST 2331 – ASHLAND  8
LUCKY FARMS – ASHLAND  2
TED'S MONTANA GRILL – WESTBORO  1
BOARD OF SELECTMEN
Minutes
March 11, 2019 – 3:30PM
Town Hall

Vision Statement - The Town of Ashland will be a prosperous and fiscally sound community with a full range of housing, business, cultural, educational, and recreational opportunities in a safe and attractive environment for residents and visitors.

Mission Statement - The Ashland Board of Selectmen is dedicated to promoting responsible fiscal management, advocating for sustainable development & growth and providing excellent municipal services which will enhance the quality of life in our diverse community. The Ashland Board of Selectmen is committed to providing clear goals and objectives for Town management and creating effective engagement and public participation with residents, state legislators and other elected officials in order to achieve our mission.

Scheduled Hearings/Appearances

Sale of Bonds
Michael Herbert and Cynthia Cincotta explained to the board that the Approve the Sale of the March 2019 Bonds in the amount of $8,475,000.00

I, Yolanda Greaves the Clerk of the Board of Selectmen of the Town of Ashland, Massachusetts (the “Town”), certify that at a meeting of the board held March 11, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that we hereby determine, in accordance with G.L. c. 70B, that the amount of the cost of the $1,000,000 school feasibility study project authorized by a vote of the Town passed on May 2, 2018 (Article 6) and May 15, 2018 (Question 1), not being paid by the school facilities grant is $477,400 and we hereby approve of the issuance of notes and bonds not to exceed such amount under said G.L. c. 70B.

Further Voted: that the sale of the $7,930,000 General Obligation Municipal Purpose Loan of 2019 Bonds of the Town dated March 21, 2019 (the “Bonds”), to SWBC Investment Services, LLC at the price of $8,547,603.33 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on June 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
<th>Interest Rate</th>
<th>Year</th>
<th>Amount</th>
<th>Interest Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>$410,000</td>
<td>5.00%</td>
<td>2030</td>
<td>$350,000</td>
<td>4.00%</td>
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<tr>
<td>2021</td>
<td>490,000</td>
<td>5.00</td>
<td>2031</td>
<td>365,000</td>
<td>3.00</td>
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<tr>
<td>2022</td>
<td>510,000</td>
<td>5.00</td>
<td>2032</td>
<td>375,000</td>
<td>3.00</td>
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<tr>
<td>2023</td>
<td>545,000</td>
<td>5.00</td>
<td>2033</td>
<td>380,000</td>
<td>3.00</td>
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<tr>
<td>2024</td>
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<td>5.00</td>
<td>2034</td>
<td>380,000</td>
<td>3.00</td>
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<tr>
<td>2025</td>
<td>295,000</td>
<td>5.00</td>
<td>2035</td>
<td>390,000</td>
<td>3.00</td>
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<td>2026</td>
<td>325,000</td>
<td>5.00</td>
<td>2036</td>
<td>410,000</td>
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<td>2027</td>
<td>335,000</td>
<td>5.00</td>
<td>2037</td>
<td>415,000</td>
<td>3.00</td>
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<tr>
<td>2028</td>
<td>345,000</td>
<td>5.00</td>
<td>2038</td>
<td>430,000</td>
<td>3.125</td>
</tr>
</tbody>
</table>
Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated March 1, 2019, and a final Official Statement dated March 11, 2019 (the “Official Statement”), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Treasurer to review and update the Town’s post-issuance tax compliance procedures with such changes, if any, as the Treasurer and bond counsel deem necessary to monitor and maintain the tax-exempt status of the Bonds.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Ashland Cultural Council – Reappointments
Lakshmi Krishnan – September 2, 2020
Constance Munnal – November 6, 2020
Visi Tilak – April 15, 2021
Tonya Yaskovich – April 6, 2022

Meeting Materials:
This agenda is subject to change and includes those items reasonably anticipated by the Chair to be discussed at the meeting. Not all agenda items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.
BOARD OF SELECTMEN
Minutes
April 17, 2019 – 7:00 PM
Town Hall

Vision Statement - The Town of Ashland will be a prosperous and fiscally sound community with a full range of housing, business, cultural, educational, and recreational opportunities in a safe and attractive environment for residents and visitors.

Mission Statement - The Ashland Board of Selectmen is dedicated to promoting responsible fiscal management, advocating for sustainable development & growth and providing excellent municipal services which will enhance the quality of life in our diverse community. The Ashland Board of Selectmen is committed to providing clear goals and objectives for Town management and creating effective engagement and public participation with residents, state legislators and other elected officials in order to achieve our mission.

Call Meeting to Order
Rob Scherer called the meeting to order at 7:00 pm. Present at the meeting were Chair Rob Scherer, Vice Chair Steve Mitchell, Yolanda Greaves, Joe Magnani, Town Manager Michael Herbert and Assistant Town Manager Jenn Ball.

Rob announced the meeting was being broadcast by WACA TV.

Mark Dassoni led the pledge of allegiance.

Citizen’s Participation
Mark Dassoni thanked Michael Herbert and the Chiefs for going into the Boston and representing the town at the Eversource hearing.

Scheduled Hearings/Appearances
Parade Permit
Amaris Pena, Secretary of the Jake’s Team Foundation, explained that on behalf of Melissa Duca and Halle Silver she is requesting a Parade Permit for the June 22nd walk to raise funds for pediatric cancer research. The walk will be a 2-hour event that starts and ends at the High School.

The funds raised by this event will benefit the foundation which will provide funding for pediatric cancer. They will be opening registration soon and additional details will be coming.

Yolanda Greaves made a motion to approve the request for the Parade Permit for Saturday June 22nd. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Hanto – Change of Officers, Stock and Ownership
Rob Scherer explained that the attorney representing the Hanto was unavailable and has requested that this be discussed at the May 15, 2018 meeting.

Steve Mitchell made a motion to open the suspended Hanto hearing. This motion was seconded by Yolanda Greaves with an unanimous vote of 4-0-0.

Steve Mitchell made a motion to suspend the Hanto hearing until May 15, 2019 at 7:30 pm at Town Hall. This motion was seconded by Yolanda Greaves with an unanimous vote 4-0-0.
**Presentation on Potential Age-Restricted Development on RTD property**

Rob Scherer explained that the RTD property is privately owned and currently zoned to allow development for up to 252 multifamily dwellings, and the applicant is seeking an RTD zoning bylaw modification.

Tom Powers, Principal of Powers Realty Development and Consulting LLC and Project Manager and development consultant of the United Group of Companies (UGC) provided a presentation of the proposed age-restricted development to be located on the RTD property. Tom explained that the project is comprised of a total of 178 units.

Tom explained that Lot 2 is a 38-acre parcel with restrictions on 20-24 acres for open space, therefore allows for approximately 18 acres of the property to be developed. Tom said that he has increased the buffer zone from 100 ft to 154 ft to 175 ft. He mentioned that he would like to hold public meetings as well as meet with each of the abutters to ensure he understands their concerns and will try to come up with reasonable solutions. The development will include housing for seniors with a 25% affordable component and consist of 144 apartments, 34 townhomes and two 4 story buildings.

Tom explained that the project will require a zoning bylaw change to allow for the two 4 story buildings that will include the 144 units, and he understands that the earliest it can happen is in November because it would require Town Meeting action.

Steve Mitchell asked Tom if he is going to provide the same presentation to the Planning Board. He responded that he is and will be contacting Planning to get on their agenda. Steve also explained that this would be discussed with the Development Liaison Group.

Michael Uccellini, President of UGC, asked for outline of the expected next steps, which Steve Mitchell summarized would be to first go to the Planning Board with a presentation, next to the Development Liaison Group and then begin the outreach with the abutters, technical review would follow.

Rob Scherer explained that he hears that the that Tom and UGC are looking for support of the project and he asked the board what the process is.

Steve said because the Development Liaison Group is a makeup of both the Selectmen and the Planning Board, it would be the right mechanism to vet this type of project.

Michael Herbert suggested that the most efficient way to move this forward is to have the Liaison Group work with the abutters to review the overall project, then the applicant should work on the development agreement before moving forward with the Planning Board process. Michael also confirmed that the application cannot be filed until after Town Meeting approval is obtained.

Rob Scherer asked for comments from the public.

Mark Dassoni said that he supports the project if the zoning allows it.

Peter Dana, 41 Wilber Dr., said that he appreciates the changes that have been made but feels more needs to be done. He also mentioned that Michael Herbert had asked to scale down the project and that has not happened. Additionally, he also wants to know why the buildings were not moved closer to the Access Rd. to allow for open space between the development and the existing neighbors.

Tom Power explained that due to the slope of the property the project could not be modified to put the buildings on the lower half because of the cost associated with doing that. Tom reiterated that the buffer between the development and the neighborhood will be increased to 154 ft. and 175 ft. to improve the screening. He also explained that number of units at 178 is based on the costs associated with project.
Joe Magnani asked if the buildings were pushed to the lower part of property would reducing the road to offset the cost of the fill needed to relocate the units. Tom responded that the cost of the fill required at the lower end of the parcel would be prohibitive.

Yolanda Greaves asked how the 25% affordable units would be distributed, which Tom explained the will be distributed across the entire project.

Paul Wilkinson, 16 Russett Hill Rd., wanted to understand what the open space requirement. Michael explained that he development agreement says 20 to 24 acres of open space. Paul said that the developer should assume cost to fill the lower parcel for the good of the town, and that the foot printed of the project is very large and should be reduced. Paul also said the stone wall on the site may be protected and the Conservation Commission should weigh-in concerning wetlands. He also said that he has attempted to meet with the developer to provide feedback and got no response.

Peter Fogaren, 24 Russett Hill Rd., mentioned that the when the vote came up at Town Meeting the last time and a 4-story building in neighborhood was deemed inappropriate. He feels the idea of changing the plan now makes no sense because it is out of character with the neighborhood.

Dave Krumholz, 20 Russett Hill Rd., said before the zoning change most of Lot 2 was Residential A and the agreement would allow the 2-story townhouses with a buffer. Since then there have been additional changes and the apartment elevations are higher than originally proposed. Dave also wanted to understand if there is a story height restriction or a roof height restriction, and whether the development is adhering to town standards. He asked for the design to accommodate mobility issues older residents may have. Dave also said that he preferred the plan submitted by the developer last year and asked if it was not achievable.

Michael Herbert explained that it was a preliminary subdivision plan filed by the land owner to maintain the zoning in place. Michael also explained the difference between the term story and the height of a building and suggested only referring to actual height going forward.

Jim Hanna, 65 Eliot St., wanted to remind everyone that children will also likely move into these units and that should be considered. The board responded that the current business model is over for residents 62 years of age and older.

Tom Ciolino, 33 Wilbur Dr., is concerns with the top of the land grade, the height of the buildings and the sightlines. UCG responded that the engineering has not been completed. Tom also asked that the impact on the area wildlife is considered. He also recommended anyone walking the siting wear protective clothing to avoid poison ivy and ticks.

Tom Powers apologized for not inviting anyone and everyone out to site to walk the property so they can understand the project. He also said he is willing to provide his contact information so the abutters can contact him directly if they choose.

Joe Magnani asked if UGC would be willing to do a balloon test to illustrate the height of the buildings, but Michael Uccellini explained that engineering needs to be done first. The board explained that they would like to see a balloon test done on the building that is located closest to the neighborhood.

Joe Magnani asked if UGC will sell the project once it is completed and what are their goals. Michael Uccellini said their object is to develop and retain the project and manage the development under their active adult SUN program as they previously described.
Michael Herbert explained that he is in favor of the project and feels it is a great product for the town and for our seniors. Michael mentioned that although he loves the project and it will help immunize the town from 40B developments, he feels the project is too large and needs to be reduced to achieve all of the goals, and the building relocated to the lower end to address communities concerns.

Mark Dassoni wants to know if the follow-up meeting will be held in open session.

Jeff Thurber, 32 Wilbur Dr., wants to understand some of the limitations that have been identified and asked when additional information may be available.

Michael Uccellini said the site plan is not final, and the request to move the building to the lower end of the site has been noted.

Steve Mitchell outlined the process that he feels should be followed, including presenting to the Planning Board, assemble the Liaison Committee, and involve the new Planner in the conversation.

Rob Scherer asked to see what the alternative developments are, so the town can compare and will know what may be considered if this project does not move forward.

Michael Uccellini requested the calculation used to determine the height of a building as specified in the building code, so that he can provide the proposed height of the buildings. Michael Herbert said he would provide that information.

**Board of Selectmen/Town Manager Priority Project Update**

**Rail Transit District**

Michael Herbert explained that the Friends of the Upper Charles Trail organized a site walk that was well attended. The Upper Charles Trail Committee identified an area where they would like to construct a bike trail.

The YMCA will host a planning meeting on May 2nd to discuss an approach to complete a needs analysis for communities that will be served by the facility, including Ashland, Holliston and Hopkinton.

**Public Safety Building**

Michael Herbert reported that we have received a contract from Vertex, and we are working to get it signed. We are also working on a price proposal from HKT for architectural and engineering services.

**Downtown Improvements**

Michael reported that the vote will take place next few weeks concerning the capital plan and securing the funding necessary to move the project forward, including up to $4.0 million in states funds. In addition, Michael met with representative from Eversource Gas concerning the gas lines that are located downtown. Also, he said next week work will begin to remove excess signs.

**Town-wide Strategic Plan**

Nothing new to report.

**Warren District**

Michael said that we have put demolition of the barn out to bid, responses are due April 25th. We are also working on the RFP for the Hall House restoration, the Valentine Property, Warren House and 22 Eliot Street.

**Consent Agenda**
A. Approve the March 20, 2019 Regular Session Minutes and the BAA Sub-Committee Minutes from April 8, 2019.

B. Accept the donation from the Mass Board of Library Commissions of $350.00 to Purchase Summer Reading Software.

C. Accept the in the amount of $500.00 donation by Deborah Lada in memory of Mary Lada to purchase large print books.

D. Approve the Request to use the name Robert Hill Way for the name of the street for the EA Fish Development.

E. Approve the renewal of the Class II License for Power Tune located at 15 Alden Street.

F. Accept the Town Managers appointment of Claudia Rodas as a Dispatcher for the Fire Department and Mary Pecze as a Van Driver for the Council on Aging.

Steve Mitchell made a motion to approve the consent agenda as presented. This motion was seconded by Yolanda Greaves with a unanimous vote of 4-0-0.

Old / New Business

2019 Annual Town Meeting
Rob Scherer explained that the board makes introductions of certain warrant articles and they typically divvy up the responsibilities. The board decided on the speaking roles for each member for the 2019 Annual Town Meeting.

Article 5: New Special Revenue Account - Michael Herbert
Article 6: Robert Hill Way Transfer – Yolanda Greaves
Article 7: Transfer to OPEB Trust – Rob Scherer
Article 8: Amended Agreement for the South Middlesex School District – Joe Magnani
Article 9: Joe Magnani
Article 11: Yolanda Greaves
Article 12: Michael Herbert
Article 14: Elicit Discharge – Rob Scherer

Review BAA Grants
Steve Mitchell reported that he and Rob Scherer met to review the BAA Grant Applications. They provided their recommendations to the board. Additionally, Steve explained that they had 6 applications that required additional information and those will be reviewed, and a determination will be made on them at a future meeting.

Yolanda Greaves made a motion to approve the grant recommendations as submitted by the BAA Sub-Committee. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

Update of the Eversource Transfer Line Project
Michael Herbert updated the board on the Eversource Hopkinton/Ashland Transfer Line Project and explained that many members of staff testified at the Citing Board yesterday. Michael said the hearings will continue Monday and then initial briefs will be filed; however, he does not know how long it will take to get a decision from the Citing Board. Michael explained that he submitted the McKenna Report with the assistance of our attorney.

Steve Mitchell explained that the board held a Public Forum that was attended by about 50 residents who expressed several concerns. Steve said that they asked residents to address their concerns with the Citing Board. He suggested asking the Chair to draft a letter on behalf of the board to submit to the Citing Board. Michael Herbert suggested that the letter include concerns regarding the lack of information concerning the need of the project and the alternative routes specified.
Steve Mitchell made a motion to assign the Chair to work with the Town Manager to draft a letter on behalf of the board to submit to the Citing Board. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

Town Manager Reports

Town Planner Position
Michael Herbert explained that he has offered the Town Planner position to Peter Matchak who is currently the Cohasset Town Planner. Michael said Peter has accepted the offer, and the Planning Board will need to consent to the appointment.

DPW - Asset Management and Pavement Condition Index Grants
Michael Herbert reported that the Department of Public Works received a $60,000.00 asset management grant. Also, Green International will develop a pavement condition index with the grant received from iRobot.

Business Incentive Program Partnership with Needham Bank
Michael Herbert told the board that the Business Incentive Program Partnership with Needham Bank comprises of up to $40,000.00 a year to subsidize our no interest program.

Budget and Capital Plan
Michael Herbert explained that the Budget and Capital Plans are completed.

Yolanda Greaves asked to have hard copies available at the Library for review.

House Fire Update
Michael Herbert explained that deal with the recent house fire was a great collaboration of our departments. He thanked the Police, Fire and DPW departments for all their efforts.

Jenn Ball reported that Human Services Division has been in touch with the fire victims to connect them with resources and organizations offering assistance.

Board Reports

Joe Magnani
Joe reported that he was happy to attend the breakfast in honor of the Marathon runners and thanked everyone that made Marathon Day a success.

Joe attended the Public Forum last night and said it was run well and well attended.

Yolanda Greaves
Yolanda attended the Marathon Breakfast and thanked the runners for raising the funds.

Yolanda attended the Mindess Building Feasibility Group meeting and said the consultants are in place and a design will be completed in May and forums scheduled in the fall.

On Monday April 29th the Candidate’s Forum will be held from 6:00 pm to 9:30 pm at the Ashland Public Library, and Town Meeting is scheduled on Wednesday May 1st.

Yolanda wished everyone a Happy Easter and a Happy Passover.

Steve Mitchell
Steve attended a neighborhood meeting to hear the concerns regarding the redevelopment of the Fusion property by Charles Zammuto.
Steve also attended a Great Ben Association Trustee meeting and said they raised questions regarding the Eversource project.

He reminded all that the Town Manager Forum for the Town Warrant will be held on Monday May 22nd at 7:00 pm, on Tuesday May 23rd at 7:00 pm the Creating a Culture of Volunteerism is scheduled at the Community Center, on Saturday April 27th a Net Zero Forum will be held, and on Saturday April 27th at 9:00 am there will be an event Called Out of Darkness Walk at Ashland High School.

**Rob Scherer**
Rob explained that while on vacation he came across a person that had passed out in front of him due to an opioid overdose. He wanted to remind everyone that the crisis is ongoing.

**Adjournment**
Yolanda Greaves made a motion to adjourn. This motion was seconded by Steve Mitchell with a unanimous vote of 4-0-0.

Meeting Materials:
This agenda is subject to change and includes those items reasonably anticipated by the Chair to be discussed at the meeting. Not all agenda items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.
<table>
<thead>
<tr>
<th>Town Manager</th>
<th>Kids Sport Spinner</th>
<th>Value</th>
<th>Date</th>
<th>Purpose</th>
<th>Other</th>
<th>Organization or Individual</th>
<th>Amount</th>
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**GIFTS & DONATIONS TRACKER**

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<th>Town Manager</th>
<th>Kids Sport Spinner</th>
<th>Value</th>
<th>Date</th>
<th>Purpose</th>
<th>Other</th>
<th>Organization or Individual</th>
<th>Amount</th>
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<tr>
<td></td>
<td>Kids Sport Spinner</td>
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- Greater Ashtabula Lions Club: $500.00 4/23/2019
- William Gath: $500.00 4/16/2019
- William Gath: $500.00 4/16/2019
- Ashtabula Business Association: $100.00 4/9/2018
- Donation/Other: $200.00
April 29, 2019

Michael D. Herbert, Town Manager
Town of Ashland
Town Hall
101 Main Street
Ashland, MA 01721-1191

Dear Mr. Herbert:

We are pleased to inform you that The Corner Spot Ashland has been approved for a grant of $500 (Grant #FY19-FE2-FST-4602) from the Festivals Program of the Mass Cultural Council.

Enclosed you will find a contract package that contains award instructions and reporting requirements. Please review these documents carefully and return the required paperwork to Cyndy Gaviglio, Contracts Officer at the MCC by May 20, 2019. This will help us process your award as quickly as possible. For questions about the contract, please contact Cyndy at 617/858-2711 or Cyndy.Gaviglio@art.state.ma.us. For questions about the Festivals program, please contact Lisa Simmons at 617/858-2707 or Lisa.Simmons@art.state.ma.us.

As we go into our fourth year of funding we are excited about the 225+ festivals who are now a part of the Mass Cultural Council family. The Mass Cultural Council understands the important part that festivals play in our cultural landscape and we look forward to working with you to help strengthen your efforts to promote your festival and increase audiences. Attachment D provides a link to get information on how to create a successful social media strategy and the data webinars that will help you think about how you can collect information from your festival audiences that will help you reach them during and after the festival program.

Also, be sure to post your festival on the ArtsBoston website at https://calendar.artsboston.org/login/.

Thank you for all that you do to elevate our rich cultural life in Massachusetts.

Sincerely,

Anita Walker
Executive Director

Enclosures

cc: Beth Reynolds, Ashland Economic Development Director, The Corner Spot Ashland
# Application by a Farmer Winery for License to Sell at a Farmer's Market

## 1. Licensee Information:

<table>
<thead>
<tr>
<th>Name of Applicant:</th>
<th>Aaronap Cellars LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address:</td>
<td>28 Carlisle Road</td>
</tr>
<tr>
<td>Manager of Record:</td>
<td>Noel A Powell</td>
</tr>
<tr>
<td>Business Name (d/b/a if different):</td>
<td>Aaronap Cellars LLC</td>
</tr>
<tr>
<td>City/Town:</td>
<td>Westford</td>
</tr>
<tr>
<td>Phone Number of Premises:</td>
<td></td>
</tr>
<tr>
<td>Other Phone:</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:info@aaronapcellars.com">info@aaronapcellars.com</a></td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.aaronapcellars.com">www.aaronapcellars.com</a></td>
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</tbody>
</table>

Contact Person concerning this application (attorney if applicable):

<table>
<thead>
<tr>
<th>Name:</th>
<th>Noel A Powell</th>
</tr>
</thead>
<tbody>
<tr>
<td>City/Town:</td>
<td>Westford</td>
</tr>
<tr>
<td>Address:</td>
<td>28 Carlisle Road</td>
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<tr>
<td>Email:</td>
<td></td>
</tr>
<tr>
<td>Fax Number:</td>
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## 2. Event Information:

A. Farmer's Market licenses are only permitted at events that the Department of Agriculture has certified as Agricultural Events.

*Please attach document from Department of Agricultural Resources certifying that this is an agricultural event.*

Date(s) of Event: Saturdays, June 8, 2019 - October 12, 2019, 9:00 AM - 1:00 PM

B. Contact person for applicant during event:

Name: Noel A Powell

Phone number of contact: 

C. Description of the premises within the Farmer's Market:

Address of Premises for the Sale of Wine: 125 Front Street

City/Town: Ashland State MA Zip 01721 Phone Number of Premises: (617) 230-6745

Describe Area to be Licensed:

Wine sales will be held in a 10x10 vendor space as assigned by the market manager within the market space.
APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)

3. Existing License(s) to Manufacture, Export and Sell at Retail:
List the license(s) you hold which authorize the manufacture, exportation and retail sale of wine to consumers: (Attach a copy of each license)

<table>
<thead>
<tr>
<th>Name</th>
<th>License Type</th>
<th>License Address</th>
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</thead>
<tbody>
<tr>
<td>Aaronap Cellars LLC</td>
<td>MA Farm Winery #FW-LIC-000084</td>
<td>28 Carlisle Road, Westford, MA 01886</td>
</tr>
</tbody>
</table>

4. Are you providing, without charge, samples of wine to prospective customers?  Yes ☒  No ☐
Section 15F specifically requires that "all samples of wine shall be served by an agent, representative or solicitor of the licensee."

A. If yes, please provide names and addresses of all agents, representatives and solicitors:

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>ABCC License Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noel A Powell</td>
<td></td>
<td>FW-LIC-000084</td>
</tr>
</tbody>
</table>

B. Proof of Age for Sale to Consumers:
Please identify all methods by which you will obtain proof of age before providing samples or making any sales of wine to consumers:

- check valid state issued identification card or passport for proof of legal drinking age

5. Transportation and Delivery:
Please identify in detail all persons or businesses that are licensed under M.G.L. c. 138, §22 that will be making any delivery of wine on your behalf to the Farmer's Market in Massachusetts.

Noel A Powell, CEO & Manager of Aaronap Cellars LLC, Transportation License #TR-LIC-001358

*If additional space is needed, please use last page.*
APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A FARMER'S MARKET (CH.138, §15F)

6. Safety and Tax Registration:
Has the Farmer's Market registered with the Food and Drug Administration? Yes ☐ No ☒ Registration Date: 

7. Disclosure of License Disciplinary Action:
Have any of the your licenses to sell alcoholic beverages ever been suspended, revoked or cancelled? Yes ☐ No ☒
If yes, list said interest below:

<table>
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<tr>
<th>Date</th>
<th>License</th>
<th>Reason why license was Suspended, Revoked or Cancelled</th>
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Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that, I have filed all state tax returns and paid all state taxes required under law. I further understand that each representation in this application is material to the determination of the application and state under penalty of perjury that all statements and representations therein are true.

Note: The LLA may require additional information.

Signature

Title Owner

Date April 18, 2019

Revised: 6/9/11
Date: 04/19/2019

Establishment: Aaronap Cellars

To: Board of Selectmen

The undersigned have read the Town of Ashland’s Liquor Policy and Massachusetts General Law Chapter 138, Section 34, Penalty for Furnishing Liquor to Minors, and do fully understand said Section;

<table>
<thead>
<tr>
<th>Date Read</th>
<th>Employee Name</th>
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<td>4/19/2019</td>
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</table>
April 17, 2019

Noel Powell
Aaron Cellars
Westford, MA 01886

Re: Ashland Farmers' Market

Dear Noel Powell:

Please be advised that your application for certification of the Ashland Farmers' Market, on Saturday from June 8th, 2019 to October 12th, 2019, from 9:00 am to 1:00 pm, as an agricultural event pursuant to M.G.L. c. 138, Section 15F has been approved.

Please remember that, upon certification of an agricultural event by MDAR, the farm-winery must submit a copy of the approved application to the local licensing authority along with the application for obtaining a special license from the city or town in which the event will be held. Upon issuance of a special license, the winery should confirm that a copy of the special license was sent by the local licensing authority to the Alcoholic Beverages Control Commission (ABCC) at least seven (7) days prior to the event.

Sincerely,

[Signature]

John Lebeaux, Commissioner
Application for Certification of an Agricultural Event for the Sale of Wine
Pursuant to M.G.L. c. 138, Section 15F
*To be completed by the licensed farm-winery and returned to:
By Mail: Agricultural Event Certification Program, 251 Causeway Street, Suite 500, Boston, MA 02114
By Email: Katelyn.Rozenas@mass.gov with the subject line “Agricultural Event Certification”
(A separate application must be completed for each event)

In order for your application to be considered complete, you must include the following documents. Incomplete applications will not be accepted.

- Signed and dated application with farm-winery license number
- List of vendors with brief descriptions of products for current year/season
- Event operational guidelines or rules for current year/season
- Resume of event manager or description of experience
- Plan depicting the premises and specific location where the license will be exercised. See Template 1.
- Approval letter from event management including the name of the licensed farm-winery and the day(s), month and year of event. See Template 2.

1. Applicant Information

| Name of Licensed Farm-Winery | Aaronap Cellars LLC |
| Farm-Winery License Number   | FW-LIC-000084       |
| State of Issue               | MA                   |
| Contact Person               | Noel A Powell        |
| Address                      | 28 Carlisle Road     |
| City                         | Westford             |
| State                        | MA                   |
| Zip                          | 01886                |
| Phone Number                 | noel@aaronapcellars.com |

Correspondence preference:
- [ ] Regular Mail
- [✓] Email

Note: Approval/denial letters will be sent regular mail.

Do you intend to sell, sample, or both? Check all that apply.

- [✓] Sell
- [✓] Sample

2. Event Information

| Name of Agricultural Event | Ashland Farmers Market |
| Type of Event              |                       |
| Agricultural Fair (as defined by MDAR policy) | [✓] Farmers Market (as defined by MDAR policy) |
| [ ] Other Agricultural Event |

If you selected “Other Agricultural Event”, how does this event promote local agriculture?

| Event Address | 125 Front Street |
| City          | Ashland          |
| State         | MA               |
| Zip           | 01721            |

Event Phone Number | Event Website | http://www.ashlandfarmersmarket.org/
3. Event Description

What are the date(s) and time(s) of the event?

Start date 06/08/2019
End date 10/13/2019
Time 9:00am-1:00pm

If this is a weekly event, on what day of the week does the event occur? Saturday

If the event is an agricultural fair, does the event include competitive agriculture? [ ] Yes [ ] No [✓] N/A

Is the event sponsored or run by an agricultural/horticultural society, grange, agricultural commission or association whose primary purpose is the promotion of agriculture and its allied industries?

If yes, identify: Ashland Healthy Harvest

4. Event Management

Name of Event Manager Rob Moolenbeck

Email Address moolenbeek@gmail.com

Phone Number

Is this person the on-site manager? [✓] Yes [ ] No

If no, identify on-site manager (include contact information):

If there are multiple managers, list them and include contact information:

Attach on-site manager(s) resume(s) or list any credentials or training of the on-site manager(s): Relevant credentials include, but are not limited to, experience as a market manager, attendance at any market manager workshops, and experience with other agricultural events.

Rob has been involved with the Ashland Farmers Market (AFM) from the start in 2013 and has been a member of the all volunteer Ashland Farmers Market Steering Committee since that time.

In 2014 the AFM became part of the non-profit Ashland Healthy Harvest Corporation. Besides coordinating the 14 rotating market managers, Rob is a member of the Board of Directors of Ashland Healthy Harvest, treasurer and chair of the Vendor and Logistics committees.

Rob is a retired electrical engineer.
5. General

Attach or provide in the space below a plan depicting the premises and the specific location where the license will be exercised. See template for necessary elements to include.

Please see attached map

---

Noel A. Powell
Signature of Applicant

Noel A Powell
Name (please print)

FW-LIC-000084
Farm-Winery License Number

04/02/2019
Date

Owner

MA
State

FOR DEPARTMENT USE ONLY

APPROVAL

The event listed above is an approved agricultural event by the Massachusetts Department of Agricultural Resources under M.G.L. C138, Sec. 15E.

[Signature]

4/17/2019
Date

DENIAL

The event listed above is not approved as an agricultural event by the Massachusetts Department of Agricultural Resources for the following reason(s):

[Signature]  [Date]
Mar 28 2019
Noel Powell
Aaronap Cellars

Dear Noel Powell

Aaronap Cellars has been accepted as an alternating week vendor at the 2019 Ashland Farmers Market pending all the necessary special licenses/permits. The market is on Saturdays from June 8 to October 13.

Sincerely

Rob Moolenbeek
<table>
<thead>
<tr>
<th>2019 Vendor Listing</th>
<th>3/28/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flats Mentor Farm</td>
<td>Produce</td>
</tr>
<tr>
<td>Hillcrest Apiary</td>
<td>Honey</td>
</tr>
<tr>
<td>Ackermann Maple Farm</td>
<td>Maple Syrup</td>
</tr>
<tr>
<td>Arcadian Farm</td>
<td>Produce</td>
</tr>
<tr>
<td>Couet Farm</td>
<td>Cheeses</td>
</tr>
<tr>
<td>Narragansett Creamery</td>
<td>Cheese</td>
</tr>
<tr>
<td>Laszlo Family Farm</td>
<td>Pet Treats</td>
</tr>
<tr>
<td>Long Life Farm</td>
<td>Produce</td>
</tr>
<tr>
<td>Shady Pine Farm</td>
<td>Meat, eggs</td>
</tr>
<tr>
<td>Sunshine Farm</td>
<td>Produce</td>
</tr>
<tr>
<td>Sword Fish and Tuna Seafood</td>
<td>Fish</td>
</tr>
<tr>
<td>Upswing Farm</td>
<td>Produce</td>
</tr>
<tr>
<td>Valicenti Organico Farm</td>
<td>Pasta</td>
</tr>
<tr>
<td>Coastal Vineyards</td>
<td>Wine</td>
</tr>
<tr>
<td>1634 Meadery</td>
<td>Meads</td>
</tr>
<tr>
<td>Aaronap Cellars</td>
<td>Wine</td>
</tr>
<tr>
<td>Anna Banana</td>
<td>Chocolates</td>
</tr>
<tr>
<td>Aunty Dalie's Pasta</td>
<td>Pasta</td>
</tr>
<tr>
<td>Bali Marie</td>
<td>Ind Food</td>
</tr>
<tr>
<td>Boston Nut Roasters</td>
<td>Lemonade/nuts</td>
</tr>
<tr>
<td>Chrissy's Crumble</td>
<td>Nuts</td>
</tr>
<tr>
<td>Cookie Lady</td>
<td>Bakery</td>
</tr>
<tr>
<td></td>
<td>(Cookies)</td>
</tr>
<tr>
<td>CrustBakery</td>
<td>Baked goods</td>
</tr>
<tr>
<td>Doris’ Peruvian Pastries</td>
<td>Cookie, pastries</td>
</tr>
<tr>
<td>Dulce D Leche Cafe</td>
<td>Gelato</td>
</tr>
<tr>
<td>Everything Jalapeno</td>
<td>Pickles</td>
</tr>
<tr>
<td>Fraulein Bakery</td>
<td>Bakery</td>
</tr>
<tr>
<td>Halvah Heaven</td>
<td>Halvah</td>
</tr>
<tr>
<td>Julie's Z Breads</td>
<td>Bakery</td>
</tr>
<tr>
<td></td>
<td>(Muffins)</td>
</tr>
<tr>
<td>Kabob House</td>
<td>Med Food</td>
</tr>
<tr>
<td>La Maison a Gateau</td>
<td>Crepes</td>
</tr>
<tr>
<td>Lyndigo Spice</td>
<td>Sauces</td>
</tr>
<tr>
<td>Nussli 118</td>
<td>Healthy Snacks</td>
</tr>
<tr>
<td>Nutty Bird Granola</td>
<td>Granola</td>
</tr>
<tr>
<td>OMG Bagels</td>
<td>Bagels</td>
</tr>
<tr>
<td>SA's Homestyle</td>
<td>Sauces</td>
</tr>
<tr>
<td>The Coffee Trike</td>
<td>Coffee</td>
</tr>
<tr>
<td>Yummy Mummy</td>
<td>Brownies</td>
</tr>
</tbody>
</table>
FARMER-WINERY LICENSE
M.G.L. c. 138, § 19B

This Farmer-Winery License authorizes the following licensee to produce, rectify, blend, or fortify, keep and expose for sale and to sell wine containing not more than twenty-four percent alcohol by weight:

Aaronap Cellars LLC
28 Carlisle Rd.
Westford, MA 01886

Approved by the Alcoholic Beverages Control Commission on November 09, 2018

Jean Lorizio, Chairman
Elizabeth Lashway, Commissioner
Kathleen McNally, Commissioner

License Number: FW-LIC-000084
Record Number: 2018-000045-FW-REN
Capacity: 5K Gallons or Less

THIS LICENSE WILL EXPIRE DECEMBER 31, 2019 UNLESS REVOKED OR CANCELLED DURING THIS PERIOD
THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS PLACE WHERE IT CAN BE EASILY READ
TRANSPORTATION & DELIVERY PERMIT
M.G.L. c. 138, § 22

This Permit hereby authorizes the use of the following vehicle for transportation and delivery of alcoholic beverages:

Vehicle Plate Number
2HN800

Related License:
Aaronap Cellars LLC
ABCC License Number: FW-LIC-000084
License Type: Farmer Winery

Approved by the Alcoholic Beverages Control Commission on November 09, 2018

Jean Lorizio, Chairman
Elizabeth Lashway, Commissioner
Kathleen McNally, Commissioner

License Number: TR-LIC-001358
Record Number: 2018-000045-FW-REN

THIS PERMIT WILL EXPIRE DECEMBER 31, 2019 UNLESS REVOKED OR CANCELLED DURING THIS PERIOD
THIS PERMIT SHALL BE CARRIED IN THE VEHICLE AT ALL TIMES
Congratulations!

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,

Sherman Brown
Senior Vice President, National Restaurant Association Solutions

NOTE: You can access your score and certification information anytime at ServSafe.com with the class number provided on this form.

If you have any questions regarding your certification please contact the National Restaurant Association Service Center at ServiceCenter@restaurant.org or 800.765.2122, ext. 6703.

In Alaska you must laminate your card for it to be valid.
Board of Selectmen
Licensing Board

One Day License

☐ Application for License -

☐ License Fee ($25.00) $33.88

☐ Cori Application

☐ Cori Policy

☐ Driver's License (copy produced by me or a notary)

☐ Liquor Policy

☐ Liquor Policy Sign Off

☐ Tips Certification – (required for anyone working with alcoholic beverages)

Please make check payable to: Town of Ashland

* Application will not be acted upon unless all required documents are received *

If you would like to submit this paperwork electronically please send it to srobie@ashlandmass.com and then mail the check payable to the Town of Ashland 101 Main Street, Ashland MA 01721 Attention: Susan Robie.

Any question please contact Susan Robie at 508-532-7921
Application For One Day License

1. Name of Applicant: David W. Neilson
2. Address of Applicant: 61 Pardon Hill Rd, South Dartmouth, MA
3. Phone #: Email: info@Coastal-Vineyards.com
4. Name of Business if Different from Applicant: Coastal Vineyards
5. Location of Event: Ashland Farmers Market (125 Front Street)
6. Proposed Date of Event: Saturdays 9-1pm June 8 - Oct 13, 2019
7. Person In Charge: David W. Neilson
8. Hours: 9am - 1pm
9. Number of Anticipated Attendees: 50

DO NOT WRITE BELOW THIS LINE
FOR OFFICIAL USE ONLY

FEES:
Amount paid: $

Date received:
Date: **4/18/19**

Establishment: **Coastal Vineyards**

To: Board of Selectmen

The undersigned have read the Town of Ashland’s Liquor Policy and Massachusetts General Law Chapter 138, Section 34, Penalty for Furnishing Liquor to Minors, and do fully understand said Section;

<table>
<thead>
<tr>
<th>Date Read</th>
<th>Employee Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/18/19</td>
<td></td>
</tr>
</tbody>
</table>
Certificate of Completion

This Certificate of Completion of
eTIPS Off Premise 3.0
For coursework completed on June 28, 2017
provided by Health Communications, Inc.
is hereby granted to:

David Neilson
Certification to be sent to:
Coastal Vineyards
61 Pardon HI Rd
South Dartmouth MA, 02748-1594 USA
April 16, 2019

David Neilson
Coastal Vineyards
61 Pardon Hill Rd.
South Dartmouth, MA 02748

Re: Ashland Farmers' Market

Dear David Neilson:

Please be advised that your application for certification of the Ashland Farmers' Market, on Saturday from June 8th, 2019 to October 13th, 2019, from 9:00 am to 1:00 pm, as an agricultural event pursuant to M.G.L. c. 138, Section 15F has been approved.

Please remember that, upon certification of an agricultural event by MDAR, the farm-winery must submit a copy of the approved application to the local licensing authority along with the application for obtaining a special license from the city or town in which the event will be held. Upon issuance of a special license, the winery should confirm that a copy of the special license was sent by the local licensing authority to the Alcoholic Beverages Control Commission (ABCC) at least seven (7) days prior to the event.

Sincerely,

John Lebeaux, Commissioner
# The Commonwealth of Massachusetts

**Executive Office of Energy and Environmental Affairs**

**Department of Agricultural Resources**
251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr

---

**Application for Certification of an Agricultural Event for the Sale of Wine**

Pursuant to M.G.L. c. 138, Section 15F

*To be completed by the licensed farm-winery and returned to:*

By Mail: Agricultural Event Certification Program, 251 Causeway Street, Suite 500, Boston, MA 02114
By Email: Katey.Mroz@mass.gov with the subject line "Agricultural Event Certification"

(A separate application must be completed for each event)

---

**In order for your application to be considered complete, you must include the following documents. Incomplete applications will not be accepted.**

- Signed and dated application with farm-winery license number
- List of vendors with brief descriptions of products *for current year/season*
- Event operational guidelines or rules *for current year/season*
- Resume of event manager or description of experience
- Plan depicting the premises and specific location where the license will be exercised. **See Template 3.**
- Approval letter from event management including the name of the licensed farm-winery and the day(s), month and year of event. **See Template 2.**

---

## 1. Applicant Information

<table>
<thead>
<tr>
<th>Name of Licensed Farm-Winery</th>
<th>Coastal Vineyards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farm-Winery License Number</td>
<td>FW - 68</td>
</tr>
<tr>
<td>State of Issue</td>
<td>MA</td>
</tr>
<tr>
<td>Contact Person</td>
<td>David Neilson</td>
</tr>
<tr>
<td>Address</td>
<td>61 Pardon Hill Road</td>
</tr>
<tr>
<td>City</td>
<td>South Dartmouth</td>
</tr>
<tr>
<td>State</td>
<td>MA</td>
</tr>
<tr>
<td>Zip</td>
<td>02748</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:info@coastal-vineyards.com">info@coastal-vineyards.com</a></td>
</tr>
</tbody>
</table>

**Correspondence preference:**
- Regular Mail
- Email

**Note:** Approved/denial letters will be sent regular mail.

**Do you intend to sell, sample, or both? Check all that apply.**

- [ ] Sell
- [x] Sample

---

## 2. Event Information

<table>
<thead>
<tr>
<th>Name of Agricultural Event</th>
<th>Ashland Farmers Market</th>
</tr>
</thead>
</table>

**Type of Event**

- [ ] Agricultural Fair (as defined by MDAR policy)
- [x] Farmers Market (as defined by MDAR policy)
- [ ] Other Agricultural Event

**If you selected “Other Agricultural Event”, how does this event promote local agriculture?**

<table>
<thead>
<tr>
<th>Event Address</th>
<th>125 Front Street</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>Ashland</td>
</tr>
<tr>
<td>State</td>
<td>MA</td>
</tr>
<tr>
<td>Zip</td>
<td>01721</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Event Phone Number</th>
<th>Event Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>123456</td>
<td><a href="mailto:info@ashlandfarmersmarket.org">info@ashlandfarmersmarket.org</a></td>
</tr>
</tbody>
</table>
3. Event Description

What are the date(s) and time(s) of the event?

Start date **06 / 08 / 2019**  
End date **10 / 12 / 2019**  
Time **9-1PM**

If this is a weekly event, on what day of the week does the event occur? **Saturdays**

If the event is an agricultural fair, does the event include competitive agriculture?  
☐ Yes  
☒ No  
☐ N/A

Is the event sponsored or run by an agricultural/horticultural society, grange, agricultural commission or association whose primary purpose is the promotion of agriculture and its allied industries?  
☐ Yes  
☒ No

If yes, identify:

4. Event Management

Name of Event Manager **Rob Moolenbeek**

Email Address **info@ashlandfarmersmarket.org**  
Phone Number **508-881-6345**

Is this person the on-site manager?  
☒ Yes  
☐ No

If no, identify on-site manager (include contact information):

If there are multiple managers, list them and include contact information:

Attach on-site manager(s) resume(s) or list any credentials or training of the on-site manager(s):

*Relevant credentials include, but are not limited to, experience as a market manager, attendance at any market manager workshops, and experience with other agricultural events.*

*see attached*
S. General

Attach or provide in the space below a plan depicting the premises and the specific location where the license will be exercised. See template for necessary elements to include.

See attached

David Neilson
Name (please print)

FW - 63
Farm-Winery License Number

9/1/19
Date

Owner

Title (please print)

MA
State

FOR DEPARTMENT USE ONLY

APPROVAL

The event listed above is approved agricultural event by the Massachusetts Department of Agricultural Resources under M.G.L. c138, Sec 155

DENIAL

The event listed above is not approved as an agricultural event by the Massachusetts Department of Agricultural Resources for the following reason(s):


Signature

Date
BOARD OF SELECTMEN
LICENSING BOARD

One Day License

- Application for License - 1634 Meadow
- License Fee ($25.00) Mailed 5/3/19
- Cori Application
- Cori Policy
- Driver's License (copy produced by me or a notary)
- Liquor Policy
- Liquor Policy Sign Off
- Tips Certification — (required for anyone working with alcoholic beverages)

Please make check payable to: Town of Ashland

* APPLICATION WILL NOT BE ACTED UPON UNLESS ALL REQUIRED DOCUMENTS ARE RECEIVED *

If you would like to submit this paperwork electronically please send it to srobie@ashlandmass.com and then mail the check payable to the Town of Ashland 101 Main Street, Ashland MA 01721 Attention: Susan Robie.

Any question please contact Susan Robie at 508-532-7921
Application For One Day License

1. Name of Applicant: Dan Clapp dba 1634 Meadery

2. Address of Applicant: 

3. Phone #: ___________________ Email: ___________________

4. Name of Business if Different from Applicant: 1634 Meadery

5. Location of Event: Ashland Farmers Market

6. Proposed Date of Event: 6/8/19 - 10/23/19 Saturdays 9 - 1pm

7. Person In Charge: Rob Moolenbeek

8. Hours: 9AM to 1PM

9. Number of Anticipated Attendees: 50-100

10. Purpose of the Request: Serving < 1oz mead samples and selling bottles of mead at the farmers market

*******************************************************************************

DO NOT WRITE BELOW THIS LINE
FOR OFFICIAL USE ONLY

FEES:
Amount paid: $_________________

Date received: ___________________
Date: 5/3/19

Establishment: 1634 Meadery

To: Board of Selectmen

The undersigned have read the Town of Ashland's Liquor Policy and Massachusetts General Law Chapter 138, Section 34, Penalty for Furnishing Liquor to Minors, and do fully understand said Section;

<table>
<thead>
<tr>
<th>Date Read</th>
<th>Employee Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/3/19</td>
<td>Daniel Clapp</td>
</tr>
<tr>
<td>5/3/19</td>
<td>Deborah Clapp</td>
</tr>
<tr>
<td>5/3/19</td>
<td>Bethany Walker</td>
</tr>
<tr>
<td>5/3/19</td>
<td>Courtney Ahearn</td>
</tr>
</tbody>
</table>
1. Licensee Information:

Name of Applicant: Dan Clapp  
ABCC License Number: FW-104  
Mailing Address:  
Manager of Record: Dan Clapp  
Business Name (d/b/a if different): 1634 Meadery  
City/Town: Ipswich  
State: MA  
Zip: 01938  
Phone Number of Premises:  
Other Phone:  
Email: dclapp@1634Meadery.com  
Website: www.1634Meadery.com

Contact Person concerning this application (attorney if applicable):

Name: Dan Clapp  
City/Town: Ipswich  
State: MA  
Zip: 01938  
Email: dclapp@1634Meadery.com

2. Event Information:

A. Farmer's Market licenses are only permitted at events that the Department of Agriculture has certified as Agricultural Events.

Please attach document from Department of Agricultural Resources certifying that this is an agricultural event.

Date(s) of Event: Ashland Farmers Market, Saturdays, June 8th to Oct 12 9:00 to 1:00 PM

B. Contact person for applicant during event:

Name: Dan Clapp

Phone number of contact:

C. Description of the premises within the Farmer's Market:

Address of Premises for the Sale of Wine: 125 Front Street Ashland, MA

City/Town: Ashland  
State: MA  
Zip: 01721  
Phone Number of Premises: 774-392-1391  

Describe Area to be Licensed:

We will be setup along with other vendors in a 10x10 tent, with 6 foot table for serving and selling.
### 3. Existing License(s) to Manufacture, Export and Sell at Retail:

List the license(s) you hold which authorize the manufacture, exportation and retail sale of wine to consumers: (Attach a copy of each license)

<table>
<thead>
<tr>
<th>Name</th>
<th>License Type</th>
<th>License Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dan Clapp dba 1634 Meadery</td>
<td>Farm Winery (FW-104)</td>
<td>3 Short St., Ipswich, MA 01938</td>
</tr>
</tbody>
</table>

### 4. Are you providing, without charge, samples of wine to prospective customers?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

*Section 15F specifically requires that "all samples of wine shall be served by an agent, representative or solicitor of the licensee."*

#### A. If yes, please provide names and addresses of all agents, representatives and solicitors:

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>ABCC License Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dan Clapp</td>
<td>3 Short St., Ipswich, MA 01938</td>
<td>FW-LIC-0000104</td>
</tr>
<tr>
<td>Deb Clapp</td>
<td>3 Short St., Ipswich, MA 01938</td>
<td>FW-LIC-0000104</td>
</tr>
<tr>
<td>Bethany Walker</td>
<td>3 Short St. Ipswich, MA 01938</td>
<td>FW-LIC-0000104</td>
</tr>
<tr>
<td>Courtney Ahearn</td>
<td>3 Short St., Ipswich, MA 01938</td>
<td>FW-LIC-0000104</td>
</tr>
</tbody>
</table>

#### B. Proof of Age for Sale to Consumers:

Please identify all methods by which you will obtain proof of age before providing samples or making any sales of wine to consumers:

All of our servers are TIP certified and will ask any individuals who look less than 30 years of age for proof of age on drivers license or military ID.

### 5. Transportation and Delivery:

Please identify in detail all persons or businesses that are licensed under M.G.L. c. 138, §22 that will be making any delivery of wine on your behalf to the Farmer's Market in Massachusetts.

1634 Meadery will be making all deliveries of wine to the market.

*If additional space is needed, please use last page.*
APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A FARMER'S MARKET
(CH.138, §15F)

6. Safety and Tax Registration:
Has the Farmer's Market registered with the Food and Drug Administration? Yes ☒ No ☐ Registration Date: 4/2018

7. Disclosure of License Disciplinary Action:
Have any of the your licenses to sell alcoholic beverages ever been suspended, revoked or cancelled?
If yes, list said interest below:

<table>
<thead>
<tr>
<th>Date</th>
<th>License</th>
<th>Reason why license was Suspended, Revoked or Cancelled</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that, I have filed all state tax returns and paid all state taxes required under law. I further understand that each representation in this application is material to the determination of the application and state under penalty of perjury that all statements and representations therein are true.

Note: The LLA may require additional information.

Signature

Title Owner

Date 05/03/2019

Revised: 6/9/11
Additional Space

Please note which question you are using this space for.
Certificate of Completion

This Certificate of Completion of

eTIPS On Premise 3.0
For coursework completed on April 30, 2019
provided by Health Communications, Inc.
is hereby granted to:

Bethany Walker
Certification to be sent to:
1634 Meadery Wine Bar
3 Short St
Ipswich MA, 01938-1970 USA
This is your official TIPS certification card. Carry it with you as proof of your TIPS certification.

Congratulations!

This card certifies that you have successfully completed the TIPS (Training for Intervention ProcedureS) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-439-8477.

Sincerely,

Adam F. Chafetz
HCI President

ID#: 4785751  Name: Deborah P Clapp
Exam Date: 4/29/2018  Expiration Date: 4/29/2021

Deborah P Clapp
1634 Meadery Wine Bar
3 Short St
Ipswich, MA 01938-1970

For service visit us online at www.gettips.com
Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 3.0
For coursework completed on March 26, 2018
provided by Health Communications, Inc.
is hereby granted to:

Daniel Clapp
Certification to be sent to:
1634 Meadery Wine Bar
3 Short St
Ipswich MA, 01938-1970 USA

RETURN TO THE PORTAL  PRINT CERTIFICATE
This is your official TIPS certification card. Carry it with you as proof of your TIPS certification.

Congratulations!

You have successfully completed the TIPS (Training for Intervention Procedures) program. We value your participation and dedication to the responsible service, consumption, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any questions or concerns, please contact us at 800-438-8577.

Sincerely,

[Signature]

TIPS®

For service visit us online at www.gettips.com
The Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs

Department of Agricultural Resources
251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr

Application for Certification of an Agricultural Event for the Sale of Wine
Pursuant to M.G.L. c. 138, Section 15F
*To be completed by the licensed farm-winery and returned to:
By Mail: Agricultural Event Certification Program, 251 Causeway Street, Suite 500, Boston, MA 02114
By Email: Rebecca.Davidson@State.ma.us with the subject line “Agricultural Event Certification”
(A separate application must be completed for each event)

In order for your application to be considered complete, you must include the following documents. Incomplete applications will not be accepted.

☐ Signed and dated application with farm-winery license number
☐ List of vendors with brief descriptions of products for current year/season
☐ Event operational guidelines or rules for current year/season
☐ Resume of event manager or description of experience
☐ Plan depicting the premises and specific location where the license will be exercised. See Template 1.
☐ Approval letter from event management including the name of the licensed farm-winery and the day(s), month and year of event. See Template 2.

1. Applicant Information

| Name of Licensed Farm-Winery | 1634 Meadery |
| Farm-Winery License Number | FW-LIC-000104 |
| State of Issue | MA |
| Contact Person | Dan Clapp |

| Address |
| City | State | MA | Zip | 01938 |

| Phone Number | Email |
| Phone Number | 334Meadery.com |

Correspondence preference
☐ Regular Mail
☑ Email

Note: Approval/denial letters will be sent regular mail.

Do you intend to sell, sample, or both? Check all that apply.

☑ Sell
☑ Sample

2. Event Information

| Name of Agricultural Event | Ashland Farmers Market |
| Type of Event | Agricultural Fair (as defined by MDAR policy) ☐ Farmers Market (as defined by MDAR policy) ☑ Agricultural Event |

If you selected “Other Agricultural Event”, how does this event promote local agriculture?

| Event Address | 125 Front St |
| City | Ashland |
| State | MA |
| Zip | 01721 |

| Event Phone Number | 508.88 |
| Event Website | ashlandfarmersmarket.org |
3. Event Description

What are the date(s) and time(s) of the event?

Start date 6/8/2019  End date 10/13/2019  Time 9:00 - 1:00 PM

If this is a weekly event, on what day of the week does the event occur? Saturday

If the event is an agricultural fair, does the event include competitive agriculture?

☐ Yes  ☑ No  ☐ N/A

Is the event sponsored or run by an agricultural/horticultural society, grange, agricultural commission or association whose primary purpose is the promotion of agriculture and its allied industries?

☐ Yes  ☑ No

If yes, identify:

4. Event Management

Name of Event Manager  Rob Moolenbeek

Email Address  Phone Number 508-881

Is this person the on-site manager?  ☑ Yes  ☐ No

If no, identify on-site manager (include contact information):

If there are multiple managers, list them and include contact information:

Attach on-site manager(s) resume(s) or list any credentials or training of the on-site manager(s):

Relevant credentials include, but are not limited to, experience as a market manager, attendance at any market manager workshops, and experience with other agricultural events.

See Attached
5. General

Attach or provide in the space below a plan depicting the premises and the specific location where the license will be exercised. See template for necessary elements to include.

See attached

Signature of Applicant

Daniel Clapp

Name (please print)

FW-LIC-000104

Farm-Winery License Number

3/31/2019

Date

Owner

Title (please print)

MA

State

FOR DEPARTMENT USE ONLY

APPROVAL

The event listed above is an approved agricultural event by the Massachusetts Department of Agricultural Resources under M.G.L. C13B, Sec. 15F.

Signature

4/19/2019

Date

DENIAL

The event listed above is not approved as an agricultural event by the Massachusetts Department of Agricultural Resources for the following reason(s):

__________________________

__________________________

__________________________

Signature

Date
Date: May 4, 2019

To Whom It May Concern:

This letter is to inform you that the Ashland Town Clerk has received written notice of the resignation of the following person:

Name: James J. Norton

a member of Historical Commission

Board, Commission or Committee Name

Effective Date of Resignation

MAY 1, 2019

As per the Town Code Section 8-36, Notification of Appointed Vacancy to Appointing Authority, [Added 10-18-00 ARTM, Art. 27, approved Acts of 2002, Ch. 53 and Annual Town Election 5-7-02):

"In the event of a vacancy on a board, commission or committee, the Town Clerk, upon notification of such vacancy, shall, within ten (10) days of notification of such vacancy, notify in writing the designated appointing authority of the vacancy."

As per the Town Code Section 8-4a, "Should the appointing authority fail to fill a vacancy on a board, commission or committee within forty-five days of having been notified in writing by the Town Clerk of said vacancy, the Board of Selectmen shall then become the appointing authority and shall make such appointment(s) within forty-five (45) days thereafter."

Please note that a copy of the letter from has been included for your records.

Name

C:\ Town Manager/Board of Selectmen
Chairperson of the Board, Committee or Commission
DATE: MAY 1, 2019

ASHLAND TOWN CLERK
101 MAIN STREET
ASHLAND, MA 01721

I, JAMES J. NORTON, 9 ALLARD CIRCLE HEREBY RESIGN FROM THE
(PRINT NAME) (ADDRESS)

______________________________
HISTORICAL COMMISSION EFFECTIVE AS OF MAY 1, 2019
(COMMISSION, BOARD OR COMMITTEE) (DATE)

______________________________
SIGNATURE

9 ALLARD CIRCLE, ASHLAND, MA 01721
ADDRESS

MY REASON FOR RESIGNATION IS:

_____ RELOCATION

X_____ PERSONAL

_____ OTHER: ______________________________

______________________________

PLEASE FORWARD TO:
ASHLAND TOWN CLERK
101 MAIN STREET, ASHLAND, MA 01721
BOARD OF SELECTMEN
LICENSING BOARD

One Day License

☐ Application for **Wine Empire**

☐ License Fee ($25.00)

☐ Event – **The Corner Spot**

☐ Hours and Dates of Events:
  - Saturday June 1, 2019 – Noon to 4:00 pm
  - Friday June 14, 2019 WACA Movie Night – 6:00 pm to 10:00 pm with a rain date of June 21, 2019.
  - Saturday July 20, 2019 – CultureFest Noon to 4:00 pm
  - Friday July 26, 2019 WACA Movie Night 6:00 pm to 10:00 pm with a rain date of July 28th.
  - Saturday August 3, 2019 Women owned Business event 4:00 pm to 9:00 pm
  - Friday August 23, 2019 WACA Movie Night 6:00 pm to 10:00 pm with a rain date of September 6th.
  - Sunday October 6, 2019 FallFest from Noon to 4:00 pm.

☐ Liquor Policy Sign Off

☐ Tips Certification – (required for anyone working with alcoholic beverages)

**Please make check payable to: Town of Ashland**

* APPLICATION WILL NOT BE ACTED UPON UNLESS ALL REQUIRED DOCUMENTS ARE RECEIVED *

If you would like to submit this paperwork electronically please send it to srobie@ashlandmass.com and then mail the check payable to the Town of Ashland 101 Main Street, Ashland MA 01721 Attention: Susan Robie.

Any question please contact Susan Robie at 508-532-7921
Application For One Day License

1. Name of Applicant: **WINE EMPIRE**

2. Address of Applicant: **121 West**

3. Phone #: **617-852-8267**  Email: **INFO@MYWINEEMPIRE.COM**

4. Name of Business if Different from Applicant: ________________

5. Location of Event: **CORNER ST & 6 CHELLY STREET**

6. Proposed Date of Event: **6/12, 6/14, 7/20, 7/26, 8/3, 8/23, 10/6**

7. Person In Charge: **GIANNREA QUEIROZ**

8. Hours: **12-4; 6-10PM; 12-4; 6-10PM; 12-4; 6-10PM; 6-10PM 12-4AM**

9. Number of Anticipated Attendees: **50-100**

10. Purpose of the Request: **ONE DAYpouring license WINE & MALT**

******************************************************************************

DO NOT WRITE BELOW THIS LINE
FOR OFFICIAL USE ONLY

FEES:
Amount paid: $ ____________________________

Date received: ____________________________
= Sectioned off area for alcohol containment
<table>
<thead>
<tr>
<th>Vendor #</th>
<th>Name of Organization</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Purpose</th>
<th>Past 12 Months</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>24293</td>
<td>26.2 Foundation</td>
<td>$2,500.00</td>
<td>$1,000.00</td>
<td>Funds provided are used for the &quot;Mindess Marathon an other programs that promote heath, wellness and more.</td>
<td>$2,000.00</td>
<td></td>
</tr>
<tr>
<td>2800-54942</td>
<td>AHS Model UN</td>
<td>$2,500.00</td>
<td>$1,000.00</td>
<td>Funding would be used for the 32 members to attend conferences.</td>
<td>$1,000.00</td>
<td></td>
</tr>
<tr>
<td>1635</td>
<td>Ashland American Legion Post 77 Baseball Program</td>
<td>$2,500.00</td>
<td>$1,000.00</td>
<td>Funding will be used to help defray some of the costs of running this program.</td>
<td>$1,000.00</td>
<td></td>
</tr>
<tr>
<td>20552</td>
<td>Ashland Auxiliary Police</td>
<td>$1,410.00</td>
<td>$1,410.00</td>
<td>Funds will be used to purchase clothing, training, membership dues and batteries</td>
<td>$2,800.00</td>
<td></td>
</tr>
<tr>
<td>28641-45412</td>
<td>Ashland Council On Aging</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>Grant funding will be used for Exercise and Wellness Programs</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ashland Cultural Council</td>
<td>$2,500.00</td>
<td>$0.00</td>
<td>Funding provided would be used for outdoor art project(s)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ashland Cultural Council</td>
<td>$2,500.00</td>
<td>$0.00</td>
<td>Funding would be used for the creation of &quot;Ashland’s Got Talent&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1634</td>
<td>Ashland Day Committee</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>Grant funding will be used for the 2018 Ashland Summer Concerts.</td>
<td>$5,950.00</td>
<td></td>
</tr>
<tr>
<td>1634</td>
<td>Ashland Day Committee</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>Funding will be used to help defray some of the costs of running the event.</td>
<td>Included Above</td>
<td></td>
</tr>
<tr>
<td>17310</td>
<td>Ashland Emergency Fund, Inc.</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>Funding would be used to assist those in the community that are in need.</td>
<td>$5,000.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ashland Garden Club</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>(Public Plantings) Money will be used to continue to purchase items needed to continue with the beautification of downtown.</td>
<td></td>
<td>Submitted in the fall and deferred to the spring</td>
</tr>
<tr>
<td></td>
<td>Ashland Garden Club</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
<td>(Town Beautification) Funds provided will be used for in-ground and gardens and planters around town.</td>
<td>$2,500.00</td>
<td>March, 2018</td>
</tr>
<tr>
<td></td>
<td>Ashland High School Health and Wellness</td>
<td>$2,500.00</td>
<td>$1,000.00</td>
<td>Funding would be used to purchase a starter kit IHT Spirit System and purchase additional monitors.</td>
<td>$2,500.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ashland Parkinson’s Support Group</td>
<td>$250.00</td>
<td>$250.00</td>
<td>Funding would be utilized to offset the expense of having speakers at the monthly meetings.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ashland Police Youth Boxing Club</td>
<td>$2,470.00</td>
<td>$1,000.00</td>
<td>Funding would be used to purchase some new equipment and to expand the program to include Parkinson’s Patients.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Organization</td>
<td>Amount Requested</td>
<td>Amount Received</td>
<td>Project Description</td>
<td>Funded Amount</td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>------------------</td>
<td>-----------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>---------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ashland Sustainability Committee</td>
<td>$1,400.00</td>
<td>$1,400.00</td>
<td>Funding would be used for educating residents about Net Zero including written information and incentives.</td>
<td>$2,500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ashland Youth Baseball and Softball</td>
<td>$2,500.00</td>
<td>$1,000.00</td>
<td>Funds would be used to construct a new storage shed for equipment as well as various improvement projects</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ashland Youth Lacrosse</td>
<td>$2,500.00</td>
<td>$1,000.00</td>
<td>Funding would be used to install a rebound wall at the Ashland Middle School.</td>
<td>$1,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ashland Youth Soccer</td>
<td>$2,000.00</td>
<td>$1,000.00</td>
<td>Funding would be used to offset the rising cost of the program and to provide waivers for with a financial hardship.</td>
<td>Defer to Fall</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1630</td>
<td></td>
<td></td>
<td>The funding would be used to help offset the expenses of running the program.</td>
<td>Submitted in the fall and deferred to the spring</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corner Spot</td>
<td>$2,000.00</td>
<td>$1,000.00</td>
<td>Funds would be used to purchase plantings which the garden Club has agreed to do the physical work.</td>
<td>Submitted in the fall and deferred to the spring</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corner Spot</td>
<td>$2,385.00</td>
<td>$1,000.00</td>
<td>Funds will be used to purchase lighting and fencing at the The Corner Spot</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>David Foster</td>
<td>$1,400.00</td>
<td>$1,400.00</td>
<td>Replace swings at Kids Spot.</td>
<td>Submitted in the fall and deferred to the spring</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Decisions at Every Turn</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
<td>Grants received require in-kind and cash match.</td>
<td>$10,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3313</td>
<td></td>
<td></td>
<td>Funding would be used for the 2019 Summer Reading Program and to purchase accessories for the telescope.</td>
<td>Submitted in the fall and deferred to the spring</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Friends of the Ashland Library</td>
<td>$1,900.00</td>
<td>$1,000.00</td>
<td>Funds would be used for 3-5 cultural cooking demonstrations</td>
<td>$2,770.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Friends of the Ashland Library</td>
<td>$1,250.00</td>
<td>$625.00</td>
<td>______________________________________________________________________________________________________________________________________________</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Friends of the Upper Charles Trail</td>
<td>$2,240.00</td>
<td>$1,000.00</td>
<td>Funds would be used to educate and purchase marketing materials.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Giulietta Nardone</td>
<td>$550.00</td>
<td>$550.00</td>
<td>Funds would be used for &quot;I Love Food&quot; writing program.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GreenUp Ashland</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
<td>Funding would be used for purchasing a outdoor recycle trash bin and restock misc items for GreenUp Ashland.</td>
<td>$1,500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Funding</td>
<td>Match</td>
<td>Total</td>
<td>Notes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------------------</td>
<td>---------</td>
<td>-------</td>
<td>----------------</td>
<td>--------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Kids Spot</strong></td>
<td>$2,500.00</td>
<td>$1,000.00</td>
<td><strong>$1,400.00</strong></td>
<td>Funding would be combined with donations in the hopes of getting a new piece of equipment installed (to survey, spinner)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visi Tilak</td>
<td>$2,500.00</td>
<td>$0.00</td>
<td>$1,400.00</td>
<td>Funding would be used to hold 6-8 Author's Roundtable events</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WACA TV</td>
<td>$1,900.00</td>
<td>$1,000.00</td>
<td>$1,400.00</td>
<td>Funding would be used to host 3 movie nights at The Corner Spot</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Warren School</strong></td>
<td>$2,500.00</td>
<td>$1,500.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Requests</strong></td>
<td>$72,905.00</td>
<td>$43,635.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Balance in Runners Acct.</strong></td>
<td>$33,510.65</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>BAA Donation</strong></td>
<td>$10,807.75</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Balance in Gift Account</strong></td>
<td>$83,404.63</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Available Balance</strong></td>
<td><strong>$107,722.43</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
TOWN OF ASHLAND
ANNUAL TOWN MEETING CERTIFIED VOTE
Wednesday May 1, 2019
Vote on Article 5

**Article 5: Establish an Economic Development Special Revenue Account**
**Sponsor: BoS/Town Manager/Economic Development Director**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for Special Legislation entitled Town of Ashland Meals Tax Distribution to allow the Town to create a Special Revenue fund for Economic Development and appropriate the local meals tax revenue into the fund for the purpose of economic development activities.

Said Legislation to read as (is printed in the warrant book) follows:

**SECTION 1.** (a) Notwithstanding section 53 of chapter 44 of the General Laws or any other general or special law to the contrary, the town of Ashland shall establish in the town treasury a special revenue account to be known as the Economic Development Special Revenue Fund, into which shall be deposited certain receipts comprised of the total local meals tax received annually by the town under section 2 of chapter 64L of the General Laws, as provided in subsections (b) and (c). The funds shall be used to support economic development activities, operations and administration in the Town of Ashland and in addition but not limited to Chapter 420 of the Acts of 2018, The Special Revenue Fund for an Economic Development Funding Program for the Town of Ashland.

(b) Notwithstanding any general or special law to the contrary, the amount of the local meals tax based on a rate in excess of 6.25 per cent collected under said section 2 of said chapter 64L by the town for the fiscal year beginning July 1, 2019 and each fiscal year thereafter shall be credited to the fund and shall be subject to further appropriation by a majority vote of the town meeting.

(c) Notwithstanding any general or special law to the contrary, any interest accruing on any amount on deposit in the fund shall be credited to the General Fund of the town of Ashland.

(d) Nothing in this act shall affect amounts distributed in any fiscal year to the town from the Local Aid Fund.

(e) If, by a majority vote of the town meeting pursuant to section 4B of chapter 4 of the General Laws, the town revokes its acceptance of the local meals tax rate in excess of 6.25 per cent under said section 2 of said chapter 64L, the town shall decide by a 2/3 vote of the town meeting whether the fund shall cease to have effect. If 2/3 of the town meeting votes that the fund shall cease to have effect, all unexpended and uncommitted amounts on deposit in the fund as of the date of the vote to revoke the rate in excess of 6.25 per cent shall be credited to the General Fund of the town on the
first day of the calendar quarter following 30 days after the date of the revocatory vote; provided, however, that if 2/3 of the town meeting does not vote that the fund shall cease to have effect, the fund shall continue to have effect and all unexpended and uncommitted amounts on deposit in the fund as of the date of the vote to revoke the rate in excess of 6.25 per cent shall be subject to further appropriation by a majority vote of the town meeting.

(f) The town may close the fund by a 2/3 vote of the town meeting. The vote to close the fund shall designate: (i) that the fund shall cease to have effect; (ii) that all unexpended and uncommitted amounts on deposit in the fund as of the date of the vote shall immediately be credited to the General Fund of the town; and (iii) that the portion of the total local meals tax in excess of 6.25 per cent received annually by the town under said section 2 of said chapter 64L and credited to the fund as set forth in subsections (b) and (c) shall be credited to the General Fund of the town.

SECTION 2. That the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

SECTION 3. This act shall take effect upon its passage.

Or pass any vote or take any action relative thereto.

**Finance Committee Recommendation:** The Finance Committee recommends that the Town approve an Economic Development Special Revenue Account for the Town funded by the local meals tax. This account raised approximately $225,000 last year and funds were deposited to the general fund. If supported, these funds would go into this special revenue account for the sole purpose of Economic Development. The FY19 ATM for Economic development is $163,284. Should the Town so vote, the Finance Committee requests that the Economic Development Director, through the Town Manager, provide an annual written report related to the expenditures from this special revenue account.

**Motion on Article 5:** That the Town approve Article 5 authorizing the Board of Selectmen to submit the Home Rule Petition Establishing an Economic Development Special Revenue Account for the Town funded by the local meals tax.

Article 5 requires a simple majority vote.

**Vote on Article 5:** After a show of cards, the Moderator announced that Article 5 passed by a majority vote.

**A True Copy**

Attest: 

Tara M. Ward CMC/CMMC, Ashland Town Clerk
May ___, 2019

Senator Karen Spilka
Massachusetts State House
Boston, MA 02133

Representative Jack Lewis
Massachusetts State House
Boston, MA 02133

RE: Town of Ashland Petition for Special Legislation

Dear Senator Spilka and Representative Lewis:

Reference is made to the above-captioned matter. In that connection, the Town of Ashland hereby petitions the Legislature to pass the attached proposed special legislation as follows:

Meals Tax Distribution: This Act authorizes the Town of Ashland to establish a Special Revenue fund for Economic Development and appropriate the local meals tax revenue into the fund for the purpose of economic development activities.

I am attaching a certified the vote of the Ashland Town Meeting for Article 5 (approving the Special Revenue fund) along with the minutes from Town Meeting.

Thank you for your attention to this matter.

Sincerely,

Robert Scherer
Board of Selectmen, Chairman
TOWN OF ASHLAND
COMMONWEALTH OF MASSACHUSETTS
HOME RULE PETITION

By authorization of Article 5 of the Annual Town Meeting of the Town of Ashland held on the first day of May in the year 2019, the Board of Selectmen do hereby petition the General Court of the Commonwealth of Massachusetts to adopt the following Home Rule Petition:

AN ACT APPROVING THE TOWN OF ASHLAND MEALS TAX DISTRIBUTION AUTHORIZING THE TOWN OF ASHLAND TO CREATE A SPECIAL REVENUE FUND FOR ECONOMIC DEVELOPMENT AND APPROPRIATE THE LOCAL MEALS TAX REVENUE INTO THE FUND FOR THE PURPOSE OF ECONOMIC DEVELOPMENT ACTIVITIES

SECTION 1. (a) Notwithstanding section 53 of chapter 44 of the General Laws or any other general or special law to the contrary, the Town of Ashland shall establish in the town treasury a special revenue account to be known as the Economic Development Special Revenue Fund, into which shall be deposited certain receipts comprised of the total local meals tax received annually by the town under section 2 of chapter 64L of the General Laws, as provided in subsections (b) and (c). The funds shall be used to support economic development activities, operations and administration in the Town of Ashland and in addition but not limited to Chapter 420 of the Acts of 2018, The Special Revenue Fund for an Economic Development Funding Program for the Town of Ashland.

(b) Notwithstanding any general or special law to the contrary, the amount of the local meals tax based on a rate in excess of 6.25 per cent collected under said section 2 of said chapter 64L by the town for the fiscal year beginning July 1, 2019 and each fiscal year thereafter shall be credited to the fund and shall be subject to further appropriation by a majority vote of the town meeting.

(c) Notwithstanding any general or special law to the contrary, any interest accruing on any amount on deposit in the fund shall be credited to the General Fund of the Town of Ashland.

(d) Nothing in this act shall affect amounts distributed in any fiscal year to the town from the Local Aid Fund.

(e) If, by a majority vote of the town meeting pursuant to section 4B of chapter 4 of the General Laws, the town revokes its acceptance of the local meals tax rate in excess of 6.25 per cent under said section 2 of said chapter 64L, the town shall be deemed by a 2/3 vote of the town meeting whether the fund shall cease to have effect. If 2/3 of the town meeting votes that the fund shall cease to have effect, all unexpended and uncommitted amounts on deposit in the fund as of the date of the vote to revoke the rate in excess of 6.25 per cent shall be credited to the General Fund of the town on the first day of the calendar quarter following 30 days after the date of the revocatory vote; provided, however, that if 2/3 of the town meeting does not vote that the fund shall cease to have effect, the fund shall continue to have effect and all unexpended and uncommitted amounts on deposit in the fund as of the date of the vote to revoke the rate in excess of 6.25 per cent shall be subject to further appropriation by a majority vote of the town meeting.

(f) The town may close the fund by a 2/3 vote of the town meeting. The vote to close the fund shall designate: (i) that the fund shall cease to have effect; (ii) that all unexpended and uncommitted amounts on deposit in the fund as of the date of the vote shall immediately be credited to the General Fund of the town; and (iii) that the portion of the total local meals tax in excess of 6.25 per cent received annually by the town under said section 2 of said chapter 64L and credited to the fund as set forth in subsections (b) and (c) shall be credited to the General Fund of the town.

SECTION 2. That the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.
SECTION 3. This act shall take effect upon its passage.

Under our hands and seals this the ___ day of May, in the year 2019
MOTION, I move to petition the General Court for Special Legislation entitled Town of Ashland Meals Tax Distribution to allow the Town to create a Special Revenue fund for Economic Development and appropriate the local meals tax revenue into the fund for the purpose of economic development activities.
SECOND,
<table>
<thead>
<tr>
<th>Category</th>
<th>Yolanda</th>
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Town of Ashland

Town Counsel Performance Evaluation Form

Completed by R. Scherer 3/20/19

Instructions

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Rating Scale (1-5)

- Unsatisfactory (1): work performance is inadequate and definitely inferior to the standards of performance required for the position. Performance at this level cannot be allowed to continue.
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Comments: very responsive to requests, I am not aware of briefings/advoxories regarding changes in municipal law. Communication is effective.
### 2. Legal Administration and Approach

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Comments: a. I would like a more proactive approach for some issues, such as Wetland and pipeline issues.
I think B should be removed from this list- counsel should be independent- this questions seems like an issue.

### 3. Public Relations/Communications

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Comments: good communications
4. How does Board or Staff Member perceive Town Counsel strengths and weaknesses. Areas of improvement?

Comments: Overall – effective representation, many strength areas.

Recognized Strengths: communication, day to day matters

Areas for Improvement: more thinking outside the usual box of legal advice.
Town of Ashland
MASSACHUSETTS

Town Counsel Performance Evaluation Form

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Comments: The Town’s current Law Firm does work well with Ashland’s Management Team and with the BOS. I would appreciate Counsel providing this Board as well as with our M.T. regular updates on Legislative actions having a direct impact to the Town and it’s daily operations. Again, I see a need to improve lines of communications with the entire Board and not individual members.
called upon by these groups individually. The only concern I have is we as a Board must remind other Committees/Boards Town Counsel works for the BOS, and to be able to use Counsel a formal request must be filed instead of just picking up the phone and calling Counsel’s officer directly without the BOS or our M.T.'s knowledge.

4. How does Board or Staff Member perceive Town Counsel strengths and weaknesses. Areas of improvement?

Town Counsel, has a very strong knowledge of the law as it pertains to MGL, Zoning law as well as general law knowledge in dealing with the everyday situations which arise on any given occasion.

Again, I feel Counsel's chief weakness is: **Communication** with the Board as a whole and not with individual board members. As discussed in previous evaluations, Town Counsel works for the Board, which allows Counsel to work directly with our Town Management Team on a daily basis when needed. I know for some Board members quarterly updates are amenable, however I feel monthly updates are for me more preferred, for the expressed opinion much time passes quarterly and situations change ever so quickly which I feel monthly updates are more accurate for providing us information to assist us in making correct legal decisions on matters at hand.

I appreciate Town counsel's approach on matters and feel the Legal Office the Board has chosen to represent Ashland is on solidum terram. (guess you didn't know I knew a tad of Latin)

Comments:

Recognized Strengths: Knowledge of the Law as described above
Areas for Improvement: Better overall means of communication with the entire Board.

APPROVED: January 18, 2006
### 2. Legal Administration and Approach

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**Comments:** I believe our Counsel meets all the requirements regarding 2(a), providing the M.T. with possible alternatives in resolving issues that may arise when called upon. I believe Town Counsel should feel like they are part of the Town’s Executive team, in addition to being the Town’s Guardian Angel, presiding over us, keeping a watchful eye on what we the BOS does dealing with matters presented to us.

### 3. Public Relations/Communications

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**Comments:** Over my ten-year tenure on the BOS, I have seen a vast improvement in this area. Counsel has been supportive when dealing controversial matters, for example, in dealing with community groups over the past several years, Counsel has offered to present potential solutions to matters of concern, such as Nyanza, the RTD Development, Land Fill solar farm, Robert Hill Way project just to mention a few. Counsel has been supportive to other Town Boards and Committees when
**Town of Ashland**

**Town Counsel Performance Evaluation Form**

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Comments:
4. How does Board or Staff Member perceive Town Counsel strengths and weaknesses. Areas of improvement?

Comments:

I have had limited interaction directly with Town Counsel this year. There have been no blaring mistakes or missed issues. TC has been present and helpful at both town meetings and has kept the board up to date on legal matters through the year.

Recognized Strengths:

TC and her staff know the laws in MA.
TC works to do what is best for the town.

Areas for Improvement:

Not having had a great deal of interaction with Town Counsel this year, I have no recommendations for improvement.

APPROVED: January 18, 2006
Town of Ashland

Town Counsel Performance Evaluation Form
Acknowledgement of Receipt

This is to acknowledge the fact that the performance review was conducted by the Board of Selectmen in accordance with the procedures and that the Town Counsel has received the overview document with the compilation of scores.

BOARD OF SELECTMEN

Date: __________________________

TOWN COUNSEL

Date: __________________________
Town of Ashland
Massachusetts

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</table>
Communication with the Board is always the most important criteria. I would suggest more regular updates from our legal team and would recommend that Atty. Costa be included in the process.

The Board and Town management should also include separate and regular legal snapshot reviews. I believe it is our responsibility and role to have an ongoing assessment of current legal costs and make determinations on best uses for the Town's legal budget.

As an individual Board member, I have always found our legal team to be receptive and helpful with addressing my questions and concerns. I realize that different Board members may have different communication styles. But I believe it is important that Board members have the ability to ask legal questions and receive legal rulings as required for making appropriate decisions.

### 2. Legal Administration and Approach

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<tr>
<td>a. Does Town Counsel have a proactive approach to legal issues -- that is, do they guide the Board/Staff with alternatives and innovative legal solutions rather than just raising problems?</td>
<td></td>
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<td>b. Does Town Counsel see themselves as part of the Town’s executive team and not a separate “guardian angel” of the law?</td>
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<td>c. Does Town Counsel have the ability to select responsible attorneys in their offices to assist and provide the best expertise.</td>
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<td>d. How does Town Counsel monitor their work quality and costs?</td>
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<td>e. Does Town Counsel favor preventive rather than corrective legal services?</td>
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Comments:

There has been improvement with pro/con analysis which assists the Board in the decision process. As suggested last year, I would also like to see Town management (Town Manager, Asst. Town Manager & Planner) provide input into the evaluation process.
3. Public Relations/Communications

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<tr>
<td><strong>Does Town Counsel communicate well with a wide range of persons including citizens, Board and Committee Members, Town staff and other attorneys? Are they comfortable working with community groups even in controversial situations?</strong></td>
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**Comments:**

I have found our legal team to be patient and professional when interacting with Board/Committee members, staff and citizens-at-large. In controversial situations that the BoS have been directly involved or I have observed at other meetings, the legal team has always acted professionally in addressing the pertinent legal issues and maintaining a focus on the specific legal concerns.
4. How does Board or Staff Member perceive Town Counsel strengths and weaknesses. Areas of improvement?

Comments:

Although the BoS primarily interacts with Atty. Mead, it is important that the Board evaluate the entire legal team. My observation and experience has been favorable with all of the attorneys that are utilized for our various business and legal issues. As stated earlier, communication is always a major Board concern and I would suggest that we receive more comprehensive legal updates on a regular basis.

Recognized Strengths:

Areas for Improvement:

Although not part of this evaluation process, I think that we should also have a regular Town Manager report and review of other legal actions (Clifford & Kenny, etc.) that may not include Mead, Talerman & Costa, LLC.

APPROVED: January 18, 2006