

Minutes of the Trustees' Meeting of May 22, 2018

Ashland Public Library, Cheever Room

The meeting was called to order at 7:02 pm.

Present: Trustees Bonnie Mitchell, Carol Ambacher, Kab Rabinowitz, Lornie Bullerwell, Director Paula Bonetti

Absent: Carolyn Bell

The Minutes of the April 17, 2018 meeting were **accepted**.

It was decided that the present chair, vice chair and secretary should remain in their offices for another year. Two-year terms will be the standard in future.

The "tombstone" library sign from the Town has been removed and will be replaced by a more colorful sign.

Summer Reading Program: is under control. The T shirts are ready.

We have asked for June 16 and September 1st for library days at the Farmers Market.

We received The Community Partner Award from the MetroWest YMCA at a dinner at the Warren Center on May 16. We provide a space for the Y to hold their programs.

Budget: The Minuteman membership is now \$27,602/year.

With the additional money voted by the Town for FY19, Paula plans to add a 12-hour position paying \$15.64/hour with no benefits. Linda Beckwith will work extra hours and help train this person.

The trustees tabled an inquiry to provide space (bulletin board, binder) in the library for commercial notices and advertisements.

The trustees rejected a request to provide space for commercial events; to do so would be against library policy.

Statistics

1. Circulation: Apr: 10,000 YTD: 111,116 (down 6,184 items from FY17)
Self-Checkout: Apr: 322

MLN Databases: Apr: 4 sessions

Mango Language Database: FY18 YTD: 127 sessions

Overdrive Online Subscription: FY18 YTD: 15,366 Advantage: 346

RBdigital Magazines: Apr: 32 YTD: 277

Computer Use: N/A

2. New Library Cards Issued: Apr: 55
3. Network Transfers: FY18 3rd quarter:
 - a. Borrowed: 5,866
 - b. Lent: 3,990
4. Program Room/Meeting Room Use: Apr: 69
5. Cash Turnovers to Town (04/24/18 to 05/22/18)
 - Fees: \$ 250.00
 - Fines: \$1,436.69
 - Gifts: \$0
 - Replacement: \$380.12
 - In-kind donations: Apr: \$720.00
6. Volunteer Hours: Apr: 66
7. Reference Transactions: N/C
8. Library Hours: Apr:
 - Total: 195
 - After 5 p.m.: 52
 - Saturdays: 28

The next meeting of the trustees will be June 19, 2018.

Respectfully submitted,

Kab Wypler Rabinowitz,
Secretary

