

Minutes of the Trustees' Meeting of June 19, 2018

Ashland Public Library, Cheever Room

The meeting was called to order at 7:00 pm.

Present: Trustees Bonnie Mitchell, Carolyn Bell, Carol Ambacher, Kab Rabinowitz, Lornie Bullerwell; Director Paula Bonetti, Children's Director Lois McAuliffe

Guest: John Mihnos

The Minutes of the May 22, 2018 meeting were **accepted as amended**.

Old Business: The proposed bulletin board/binder for business information: a binder will be placed on the table under the skylight in the main reading room. A notice as to its location will be put up on the bulletin board next to the elevator, facing the main entrance. Periodic checks will be made as to its contents.

The requirements for the issuance of library cards: Ashland is conforming to the Minuteman policy. Paula will send Betsy the page from Minuteman describing these requirements.

New Business: We want to honor Bill Browne for all his years as treasurer of the Friends. Suggestions were made of a mosaic or stained-glass piece, or some outdoor furniture, or a plant. Paula will email Betsy regarding this.

The trustees **voted** to plant a flowering tree in honor of Lois Bennett. This will be located near the new library sign on the front lawn.

The children's fairy and gnome garden will be relocated this year to near the sculpture garden, away from the gas meters. This location is both safer and more visible than the old one.

People are parking in front of the book drops! which is unsafe and inconvenient. The need for a sign directing people to the municipal parking across Front Street was discussed. Paula will call Facilities Management.

Statistics

1. Circulation: May: 9,902 YTD: 121,018 (down 6,856 items from FY17)

Self-Checkout: May: 356

MLN Databases: May: 1 session

Mango Language Database: FY18 YTD: 132 sessions

Overdrive Online Subscription: FY18 YTD: 16,719 Advantage: 388

RBdigital Magazines: May: 41 YTD: 318

Computer Use: N/A

2. New Library Cards Issued: May: 51
3. Network Transfers: FY18 3rd quarter:
 - a. Borrowed: 5,866
 - b. Lent: 3,990
4. Program Room/Meeting Room Use: May: 40
5. Cash Turnovers to Town (05/29/18 to 06/18/18)
 - Fees: \$188.00
 - Fines: \$949.00
 - Gifts: \$0
 - Replacement: \$27.00
 - In-kind donations: May: \$714.00
6. Volunteer Hours: May: 98
7. Reference Transactions: N/C
8. Library Hours: May:
 - Total: 225
 - After 5 p.m.: 58
 - Saturdays: 28

The meeting was adjourned at 8:35.

The next meeting of the trustees will be July 17, 2018.

Respectfully submitted,

Kab Wypler Rabinowitz,
Secretary

