SELECT BOARD
Minutes
June 19, 2019 – 6:15 PM
Town Hall

Vision Statement - The Town of Ashland will be a prosperous and fiscally sound community with a full range of housing, business, cultural, educational, and recreational opportunities in a safe and attractive environment for residents and visitors.

Mission Statement - The Ashland Select Board is dedicated to promoting responsible fiscal management, advocating for sustainable development & growth and providing excellent municipal services which will enhance the quality of life in our diverse community. The Ashland Select Board is committed to providing clear goals and objectives for Town management and creating effective engagement and public participation with residents, state legislators and other elected officials in order to achieve our mission.

Call Meeting to Order – Steve Mitchell 6:15 pm
Executive Session - Pursuant to G.L. c. 30A sec 21(a)(6) to consider the purchase, exchange, lease or value of real property identified as 0 Tri Street in which the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Additionally, Pursuant to G.L. c. 30A sec 21(a)(2) the Board to review the Memorandum of Agreement between the Ashland Police Union and the town of Ashland.

Steve Mitchell called the meeting to order at 7:00 pm and mentioned that WACA TV is recording and broadcasting the meeting live. Present at the meeting were Chair Steve Mitchell, Vice Chair Yolanda Greaves, Joe Magnani, Rob Scherer, Brandi Kinsman and Town Manager Michael Herbert.

Steve Mitchell asked Mark Dassoni to lead the Board in the Pledge of Allegiance.

Citizen’s Participation
Mark Dassoni mentioned that the meeting is not being broadcast live by WACA TV but will be broadcast at numerous other times. Mark also explained that he recorded a show discussing the Eversource Project.

Scheduled Hearings/Appearances

Upper Charles Trail Committee Update
Rick Hampson, a member of the Ashland Trail Committee, provided the board with the update on the Upper Charles Trail and the proposed route. Rick explained a couple of the challenges they have encountered and suggested options to address these challenges. Rich explained that the committee is working to secure various sources of funding, such as grants and bond bills and determining the requirements to qualify. Michael Herbert asked, and Rick responded that the total cost for the trail is estimated to be $10 million, which includes the engineering and construction costs.

Rich highlighted the priorities which include the most critical easements including the High Street, MBTA Road, Ashland State Park, Main Street to Chestnut Street, the High School to Cedar Street and the rear of Market Basket. He detailed the significant impact on the project if these easements are not secured. Rick explained that the committee is asking the town to provide resources as well as a meeting with the Select Board and Town Manager to discuss resources, outreach to the landowners concerning the easements, and to prioritize the project.
Joe Magnani asked for additional information on the segment of the trail that would be located near the Public Safety Building parcel. Rick explained that access to GIS mapping software would allow them to provide the level of detail he may be looking for.

Joel Arbeitman explained that the committee is trying to stay as close to the cemetery as possible but explained they would like to stay as far from the Public Safety Building as possible.

Rob Scherer explained that he is a member of the committee and endorses the presentation and thanked Rich.

Joel Arbeitman suggested that perhaps tagging the trees may be helpful for those looking to understand where the proposed trail will go.

Yolanda Greaves thanked everyone on the committee for everything they have done and hears that they are looking to me moved up on the priority list. She said she feels as other items move off the list it may provide room to move the trail project up. Additionally, Yolanda explained that once the new Town Planner is acclimated and the Assistant Town Planner is hired, those resources will likely be able to assist with the GIS work to help support the trail.

Martin Ring explained that the mapping cannot be completed without the town providing resources.

Steve Mitchell explained that our new Town Planner has experience with trails and feels that he will be a great resource. Michael explained that some of the expertise needed such as a transportation engineer may have to be hired because we do not have staff with that knowledge. He said he wants the committee to understand the trail is always on their mind, but he really needs to understand what resources are needed and which needs can be addressed by inhouse by staff.

Brandi Kinsman explained that she participated in the recent Friends of the Trail dike trail walk and was unaware of that part of town. She asked about the environmental bond bill and where the committee is with the process to obtain those funds. Joel Arbeitman explained that he had a conversation regarding the funding with a representative from Karen Spilka’s Office and the information he was provided was to be shovel ready before applying for funding.

Rob Scherer and Steve Mitchell indicated that they are going to work with the committee to see if they can assist in addressing some of the next steps.

Joe Magnani explained that the landowner that donated the Public Safety Building parcel has provided the town additional land which may be beneficial to the trail process.

**Public Hearing – Wine Empire – Alteration of Licensed Premises**

Steve Mitchell explained that the application was withdrawn prior to the hearing.

**Economic Development Incentive Program/Rules and Regulations**

Steve Mitchell read the public hearing to open the public hearing on the Economic Development Incentive Program and rules and regulations.

Beth Reynolds, Economic Development Director, recapped what the program is and how it works. She explained that the program provides funding for a new business coming into town or an existing business that is the looking enhance their operation.

Joe Magnani asked if a business is required to be in town for a period of time and Beth responded that they are required to be in town for 3 years or a 90% claw-back clause is enforced.
Beth explained that the program has been popular and has exceeded expectation. She also said that she is working with a business that is looking to come into town and this program has been a great tool when speaking to the business owner. Michael added that the demand for the program has exceeded what was appropriated originally and the meal tax and special revenue account have been very important for providing funding for the program.

Yolanda congratulated Beth on her State Unsung Hero Award presented yesterday at the State House. She also asked who appoints the Economic Advisory Board and lists the four members. Michael explained that Advisory Board is a Town Manager appointment.

Rob Scherer asked why this committee is appointed by the Town Manager and not the Select Board. Michael explained the process was developed when the Home Rule Petition was created.

Yolanda Greaves made a motion to adopt the rules and regulations of the Ashland Economic Development Program as presented. This motion was seconded by Brandi Kinsman with a unanimous vote of 5-0-0.

**Board of Selectmen/Town Manager Priority Project Update**

**Rail Transit District**

Michael explained that there was a site walk last week that was attended by about 20 people.

Brandi reported that she attended the walk and explained that residents have concerns on the overall size of the project and the number of the units. She said the next step in the project is the balloon test that will take place on Friday. Tom Powers, of Powers Realty representing the United Group, explained that 4 to 6 balloons will be places on the site to represent the peak of the roof and the helium should last about 24 hours. Brandi also mentioned that Tom is been willing to answer questions raised by the residents.

Michael explained that additionally there is land that has been provided for municipal purposes and stated that the School Dept would also be interested in a potential use for the land.

Tom Powers explained that he understands that there is a potential of the Upper Charles Trail not needing the trail easement that they had expressed a need for prior between Cyrus and UGC.

Michael explained that he will be working with Compass Group, the project manager for the Mindess project, who is developing the feasibility study for the Mindess School therefore this is just a conversation at this point.

Michael explained that he checked on the Mass Trails Grant and found that it is still on the Governor’s desk.

**Public Safety Building**

Michael reported that HKT and Vertex, the architect and project manager, respectively, met with the Chief’s last week to discuss the components of the project. He said that Fafard originally gifted the town 4 acres but may be open to adding more.

Joe Magnani explained that he met with Mr. and Mrs. Fafard and they are willing to gift additional land to the town which will allow for additional parking or add another possible use in the area.

Michael said that he provided the board with an updated gift agreement and he is requesting the board vote on the new agreement for the additional property.
Rob Scherer thanked Joe and Michael for their negotiation work to obtain the land and asked that once the use is determined the Fafards are recognized.

Yolanda Greaves made a motion to approve the gift agreement between 58 Exchange Ashland LLC and the Town of Ashland for the additional land as outlined in the map. This motion was seconded by Joe Magnani with a unanimous vote of 5-0-0.

**Downtown Improvements**
Michael reported that the water main work project will begin the first week in July at Main Street and Water Street and it will have some impact on traffic. Overall the project will take approximately one and a half month.

Yolanda Greaves asked, and Michael agreed to push out periodic email communications on the project.

Michael also said that he has been working with Eversource on the design for the underground utilities and the process has been frustrating because the response has been slow.

**Town-wide Strategic Plan**
Yolanda asked Michael if he would review the MAPC Strategic Plan to identify areas that may be appropriate to add to the town’s strategic plan.

**Warren District**
Michael mentioned that at the last meeting the board discussed the declaring the Hall House as surplus. He explained doing this would allow a private contractor and to restore the property and sell it with a historical deed restriction.

Rob voiced a concern on the town selling a property that could be included in a historic district and suggested convening a committee or working group to vet these decisions. Rob explained that the barn behind the Hall House is owned by Framingham State and that we should continue communication with the university on how to partner on the memorandum of understanding and other common goals.

Steve requested that Yolanda work with Framingham State on the Dog Park proposal.

**Valentine Property**
Michael explained that a public forum on the Valentine Property will be held on July 22nd at the Community Center at 7:00 pm. The presentation will be facilitated by David Foster and include what has been done to stabilize the property and a discussion on future uses.

**Consent Agenda**
A. Approve the Regular Session Minutes from May 15, 2019.
B. Approve the request for 2019 Cystic Fibrosis Cycle for Life event that is scheduled for Saturday October 5, 2019.
C. Waive 15-day waiting period with respect to the Town Manager’s appointment of Michael Cunningham to the Police Department as an Auxiliary Officer.
D. Appoint Michael Snyder to the Ashland Police Department, as a police officer, effective July 8, 2019.
E. Declare the IBM Wheel Writer 3 Typewriter in the Assessor’s Office Surplus.
F. Approve the Request from Greater Ashland Lions club to hold a Toll Road on September 28, 2019 with a rain date of October 5, 2019.
G. Appoint Isabel Perez to the Ashland Cultural Council to a 3-year Term that will expire on June 19, 2022.
Yolanda Graves made a motion to accept the Consent Agenda as presented. This motion was seconded by Brandi Kinsman with a unanimous vote of 5-0-0.

**Old / New Business**

**Police Department Memorandum of Agreement**

Michael Herbert explained that the Town of Ashland has reached a Memorandum of Agreement with the Ashland Police Union for fiscal years 2018 to 2021 that included a 5% cost of living adjustment over 3 years, 1% adjustment based on the acceptance of the Employee Handbook and a 1% merit stipend for the department achieving certification.

Yolanda Gravies made a motion to approve the Memorandum of Agreement between the Ashland Police Union and the Town of Ashland. This motion was seconded by Joe Magnani with a unanimous vote of vote of 5-0-0.

**Eversource Briefing Update**

Michael explained that the Eversource brief is due tomorrow and those interested can review it online under Docket # EFSB18-02. Michael mentioned that he received the peer review report and he will draft a response to Siting Board.

Rob suggested that the reply brief is forwarded to the state legislators and governor requesting their support for the Siting Board to deny the request.

Diane Ring thanked the board for the communication concerning the project and finding a common ground. Diane asked if there is time for additional comments after the briefing. Michael explained that an opportunity for public comment will come after the Siting Board's decision.

Mark Dassoni asked if his show assisted in the process and Michael responded that he thought it was full of information.

**Authorize the Signing of the Notes**

Michael Herbert explained that the Notes for the Borrowing Approved at Town Meeting in the amount of $5,211,000 which includes $3,000,000 (Land Acquisition-Trail Transit District), $711,000 (School Modulars) and $1,500,000 (Water Utilities Upgrade).

Yolanda Gravies motion that the board to sign the notes as presented. This motion was seconded by Joe Magnani with a unanimous vote of vote of 5-0-0.

**Town Manager Reports**

**Update on Excise Tax Bills/Demand Fees**

Michael explained that he and Treasurer spoke to other communities and DOR and found that the town is not authorized to waive fees over $15.00. Michael stated that a mailing will be included with the next bill explaining how to sign up electronic billing.

Lastly, Michael said he would like to investigate reducing the demand fee from $30.00 to $15.00 to give the Treasurer the flexibility to consider payment history with an opportunity to waive the fee, if possible.

**Update on the Municipal Aggregation Program**

Michael updated the board on the Municipal Aggregation Program. The new Eversource rate will be $0.00211 less than the Municipal Aggregation Program rate but the municipal program is a renewable rate. The board said member of the municipal program can opt out at any time. Michael explained that Colonial Power will add an increase to bill that will pay for the Sustainability Coordinator. Brandi asked that information is shared concerning the Sustainability Coordinator’s objectives.
Update on Stormwater Enterprise Fund
Michael reported that the next water bill will include information regarding the new stormwater fee. The board agreed to also share information about the fees via the Notify Me email, the town’s website and social media.

Sustainability Coordinator Update
Michael asked the Sustainability Committee to review job descriptions in order to develop a job posting with requirement they find important and have a member participate in the interviews. The posting will be advertised in July on the town’s website, with Clear Company, MMA website and possibly Indeed.

Exercise Grant
Susan Robie explained that gym equipment, obtained by a $38,000 insurance company grant and funds from the Recreation Dept., will be installed in the field behind the Community Center. The equipment will be appropriate for adults and youth.

Brandi asked if the location of the equipment will impact Ashland Youth Soccer’s ability to use the field. Susan said their needs were considered in the placement of the equipment.

Citizen Survey
Michael reported that another National Citizens Survey will be conducted in the fall and sent to randomly selected households. However, anyone can elect to complete it, but those responses will be isolated from the controlled group’s response.

Rob explained that the Grafton Commuter Rail station has a survey at their station that participants can respond to using their cellphone and asked if we may consider implementing a similar one.

Riverwalk Project
Michael said that the bids have been received on the Riverwalk Project and the scope of the work has changed a bit, as DPW will do some of the work.

Board Reports
Joe Magnani
Joe attended the Farmer’s Market opening day.

He reminded all that the Snack Shack at Stone Park is opening on Monday and will operate Monday through Friday, on Tuesday the Summer Concert series begins, and movie nights will be held on Thursday nights at the Stone Park Pavilion. More information can be found on ashlandday.com and WACATV.

Also, the St Cecelia Carnival will take place this weekend.

Yolanda Greaves
Yolanda attended the MAPC Executive Committee meeting in Boston today. She reported that their budget is scheduled to be voted on time.

Next Thursday 8:00 am to 10:00 am the MWRC meeting will be held at Town Hall and the discussion will focus on housing for seniors and how to keep them in the town when selling their single-family home.

Yolanda offered congratulation to the Farmer’s Market for two successful markets.
On Sunday Yolanda also attended the YMCA K-9 5K, in support of the Dog Park Committee.

**Rob Scherer**

Rob explained that the Upper Charles Trail Dike walk extends to Maple St. and the rail line, so it is very close to connecting.

He attended Professor Hoffman’s Stone Prayer presentation about stone structures and said that Ashland may want to look at protecting these historic structures.

Rob registered for the MMA Climate Zoning Webinar.

Rob reported on the Last Mile Transit funding from DOT, which addresses transportation that people use to get from the train station to home. He would like to have the Hopkinton, Southborough and Ashland look at this as a group. Michael said he worked with Ed Burman and Legacy Farms on a van service shuttle to and from the Commuter Rail station.

**Brandi Kinsman**

Brandi attended the MMA meeting on June 8th in Sharon and found it interesting and one of discussions was concerning town’s changing their name. The also offered topics for new board members including finance and open meeting law.

Brandi represented the board on June 9th at the Apple Ridge walk and will attend the balloon test on Friday. Brandi reported that she will also attend the Planning Board meeting.

On June 9th Brandi participated in the Friends of the Upper Charles Trail Dike walk.

She reminded all that Monday was the last day of school, and St Cecelia Carnival will take place this weekend.

**Steve Mitchell**

Steve reported that a letter from Superintendent Adams raised concerns regarding school funding. He explained that additional information is available online.

He read a letter received a letter from a resident concerning the commuter rail parking and explained that spaces are very limited after 8:30 am which excludes residents’ access to the station.

Steve reported that the Development Liaison meeting took place yesterday and it worked well.

He also asked the board to think about a retreat and he will send out a few dates this summer on an evening or weeknight.

**Adjournment**

Joe Magnani made a motion to adjourn. This motion was seconded by Yolanda Greaves with a unanimous vote of 5-0-0.

**Meeting Materials:**

This agenda is subject to change and includes those items reasonably anticipated by the Chair to be discussed at the meeting. Not all agenda items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.
AGENDA

Trail Update
Funding
Priorities / What we need /
Easements
Next Steps
TRAIL ROUTE UPDATE

- Better route to North side of Cirrus Apts. identified
- Trolley Trail Segment delineation and grant application

9/2018 – BOS approved route
THE FRIENDS OF THE TRAIL GROUP HAS TAKEN OFF!

- The "FAUCT" has grown to more than 100 Facebook members with a mailing list of more than 250
- Built a new website
- Created and approved by-laws
- Is applying for 501(c)3 status
- Has hosted several activities and trail walks for the community
FUNDING

- MassTrails Grant – Pending
- CPA funds
- Environmental Bond Bill
- Jack Lewis $20,000
- Existing $28,000
- Other??
PRIORITYES / WHAT WE NEED!

- Most Critical Easements for "Site Control"
  - High St. To MBTA Road
  - MBTA Road to Ashland State Park
  - Main Street to Chestnut street (along Cold Spring Brook)
  - Chestnut Street to High School fields (outside edge of cemetery through public safety parcel)
  - High School to Cedar Street via Eversource easement
  - Rear of Market Basket to Rte 126
  - Need Town resources / outreach to land owners

- GIS Resources
  - Access to Town GIS Mapping Software
  - Need Town resources / support to enhance maps
NEXT STEPS:

Meeting with the Select Board/Town Manager to discuss:

- Process for requesting easements
- Town Resources available
- Prioritizing the project
ADVERTISEMENT

TOWN OF ASHLAND, MASSACHUSETTS

Acceptance of Rules and Regulations
for the Economic Development Incentive Program

The Town of Ashland, Massachusetts, Board of Selectmen will hold a public hearing to adopt rules and regulations of the Ashland Economic Development Program. House Bill Number 4975, An Act authorizing the town of Ashland to establish a special revenue fund for an Economic Development Program.

A public hearing for the approval of the rules and regulations of this program will be held on Wednesday, June 19th, 2019 at 7:45 PM in the Board of Selectmen’s Meeting Room, located at Ashland Town Hall, 101 Main Street, Ashland, MA.
Parties wishing to be heard on this matter should appear at the time and place indicated above.

For more information or to submit comments, please contact Beth Reynolds at (508) 532-7905 or at breynolds@ashlandmass.com.

Beth Reynolds
Economic Development Director, Town of Ashland
ECONOMIC DEVELOPMENT INCENTIVE PROGRAM
RULES AND REGULATIONS

I Authority and Purpose: The Economic Development Incentive Program was created pursuant to Chapter 240 of the Acts of 2018 (the “Act”) to provide assistance to private business and individuals in order to encourage and facilitate economic growth and development, including creation of jobs, improvement and enhancement of buildings and infrastructure and increase the value of the real estate tax and general tax base.

II Administration: The Selectboard, through the Town Manager, shall administer the Program. The Town Manager shall be permitted to establish a standing committee to review and provide recommendations to the Town Manager relative to the awarding of grants or other incentives. Said Committee shall be considered a public body.

III Funds:

A. Initial Funds: Initially there shall be three (3) Program Funds: Amenities Financing Program, Interest Free Loan Fund and the Sign and Improvement Grant Fund.

B. Additional Funds: The Town Manager may recommend to the Selectboard additional or subcategories of funds from time to time. Each new fund shall be administered in accordance with these Rules and Regulations. The Town Manager shall provide his/her recommendation of any new Funds or subcategories to the Selectboard after which acceptance shall automatically become a part hereof.

IV Grant and/or Incentive Awards:

A. Awards: The Town Manager, may, from time to time, make recommendations to the Selectboard, for the awarding of grants and issuance of loans or other incentives to businesses and individuals to be used on private property who qualify and are eligible in accordance with the rules and regulations of the Program.

B. Applications and Grant or Loan Agreements: The Town Manager shall create and disseminate uniform applications, grant and loan agreements to be used by each Applicant and/or awardee. No award may be made until the applicable grant or loan agreement is fully executed by the Applicant and the Town.

C. Qualification Process: Each Applicant shall, as part of its application, provide proof of compliance with the following criteria:

1. Documentation of control and authority over the real property for which the award is sought.
2. The Applicant and/or real property which is the subject of the application shall not have any outstanding obligations to the Town (i.e. no back taxes owed, town liens, etc.).
3. The project must have received any and all required town approvals and permits and all applicable appeal periods expired.
4. The Applicant provide proof of a minimum of three (3) bids for the project. The contractor with the lowest bid will be selected.
5. The Applicant must provide a justification for receipt of the award and how any award meets the purpose of the Act and promotes the goals therein.

D. Limitations and Restrictions on Awards

1. Sign and Façade Grants shall be payable ONLY when the project is completed, and all relevant receipts submitted and approved by the Town.
2. Rental Assistance Grants Applicants must demonstrate they are willing and able to enter into a multi-year lease, with a minimum of three (3) year term and must demonstrate that they have the financial ability to achieve successful long term operations in the new or existing location. Qualified applicants will receive one year’s rent (up to $10,000) on a monthly reimbursement basis upon receipt of documentation that the required periodic rent payment was paid and received by the landlord.
3. Rent reimbursements will not be paid until all landlord or tenant construction has been completed and the business is open for operations.
4. All Amenities Financing Grants require that all companies enter into a 3 year agreement in which the business remains active. Should a business not comply with requirements listed, a clawback provision will be implemented for non-compliance. 90% of the grant will need to be returned within 90 days of notice.

V Specific Fund Requirements

A. Interest Free Loan Fund: The Interest Free Loan Fund, in addition to those items listed in IV(C) above shall include the following information in any Application:
1. Completed Application
2. Description of Use of Funds
3. Type of Business
4. Number of Jobs Created and/or Retained
5. Estimated Cost
6. Bank Approval: Interest Free Loan Funds are supported by a banking institution. Prior to a bank authorizing a loan, the awarding bank will require as part of any application, the following in addition to the bank’s standard underwriting information:
   a. Business plan
   b. Evidence of business and business management experience
   c. Credit history and 3 years’ financial statements, both personal and business
   d. Collateral and/or evidence of cash flow, which in the Bank’s sole discretion, they determine to be a sufficient basis to make the loan.
B. **Amenities Financing Program:** The Amenities Financing Program, in addition to those items listed in IV(C) above shall include the following information in any Application:

1. Completed Application
2. Description of Use of the Funds including plans, drawings or other descriptions
3. Type of Business
4. Number of Jobs Created and/or Retained
5. Estimated Cost/Personal Investment
6. Lease Agreement
7. Three Quotes for Equipment

C. **Sign and Façade Improvement Grant:** The Sign and Façade Improvement Grant Program, in addition to those items listed in IV(C) above shall include the following information in any Application:

1. Completed Application
2. Description of Use of Funds including plans, drawings or other descriptions
3. Letter of approval from Landlord if applicable
4. Three Quotes for work requested
5. Estimated Cost
6. Permits if Applicable

VI Prohibition on Use of Funds: In accordance with Section 5 of the Act, no funds may be used on the interior of the premises, except as provided in the act or to sidewalks or other public walkways. The Selectboard may from time to time issue notice of other limitations on the use of funds.

VII Annual Reporting: In accordance with Section 7 of the Act, the Town Manager shall annually report to the Selectboard and then the Town Meeting the following information:

A. The amount of any donations to the Fund
B. The amount of appropriations into the Fund.
C. The amount and number of grants awarded and to whom
D. The amount and number of loans made and to whom
E. The balance of the Fund
I. **Authority and Purpose:** The Economic Development Incentive Program was created pursuant to Chapter 240 of the Acts of 2018 (the "Act") to provide assistance to private business and individuals in order to encourage and facilitate economic growth and development, including creation of jobs, improvement and enhancement of buildings and infrastructure and increase the value of the real estate tax and general tax base.

II. **Administration:** The Selectboard, through the Town Manager, shall administer the Program. The Town Manager shall be permitted to establish a standing committee to review and provide recommendations to the Town Manager relative to the awarding of grants or other incentives. Said Committee shall be considered a public body.

III. **Funds:**

A. **Initial Funds:** Initially, there shall be three (3) Program Funds: Amenities Financing Program, Interest Free Loan Fund, and the Sign and Improvement Grant Fund.

B. **Additional Funds:** The Town Manager may recommend to the Selectboard additional or subcategories of funds from time to time. Each new fund shall be administered in accordance with these Rules and Regulations. The Town Manager shall provide his/her recommendation of any new Funds or subcategories to the Selectboard after which acceptance shall automatically become a part hereof.

IV. **Grant and/or Incentive Awards:**

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**Awards Process:**

A. Completed applications will be reviewed by the Economic Development Advisory Group, a group of individuals focused on the overall economic growth of Ashland. After review of the applications, a recommendation will be given to the Town Manager. The Town Manager, may, from time to time, make recommendations to the Selectboard, for the awarding of grants and issuance of loans or other incentives to businesses and individuals to be used on private property who qualify and are eligible in accordance with the rules and regulations of the Program.

B. **Applications and Grant or Loan Agreements:** The Town Manager shall create and disseminate uniform applications, grant and loan agreements to be used by each Applicant and/or awardee. No award may be made until the applicable grant or loan agreement is fully executed by the Applicant and the Town.

C. **Qualification Process:** Each Applicant shall, as part of its application, provide proof of compliance with the following criteria:
Documentation of control and authority over the real property for which the award is sought. Rules and Regulations.

Businesses applying must provide the following prior to receiving funding:

1. The applicant must either own the property in question or have a letter of authorization for the project from the owner.
2. The Applicant and/or real property which is the subject of the application. The property must not have any outstanding obligations to the Town (i.e. no back taxes owed, town liens, etc.).
3. The project must have received any and all required town approvals and permits and all applicable appeal periods expired.
4. The Applicant/business owner provide proof of must seek-out a minimum of three (3) bids for the project. The contractor with the lowest bid will be selected.
5. The Applicant must provide a justification for receipt of the award and how any award meets the purpose of the Act and promotes the goals therein.

D. Limitations and Restrictions on Awards

1. Sign and façade grants shall be payable ONLY when the project is completed, and all relevant receipts submitted and approved by the Town.
2. For Rental Assistance Grants, applicants must demonstrate they are willing and able to enter into a multi-year lease, with a minimum of three (3) year term and must demonstrate that they have the financial ability to achieve successful long term operations in the new or existing location. Qualified applicants will receive one year's rent (up to $10,000) on a monthly reimbursement basis upon receipt of documentation that the required periodic rent payment was paid and received by the landlord.
3. Rent reimbursements will not be paid until all landlord or tenant construction has been completed and the business is open for operations.
4. All Amenity Financing Grants require that all companies enter into a 3 year agreement in which the business remains active. Should a business not comply with requirements listed, a clawback provision will be implemented for non-compliance. 90% of the grant will need to be returned within 90 days of notice.

Checklists

V Specific Fund Requirements

A. Interest Free Loan Fund: The Interest Free Loan Fund, in addition to those items listed in IV(C) above shall include the following information in any Application:

1. Completed Application
2. Description of Use of Funds
3. Type of Business
4. Number of Jobs Created and/or Retained
5. Estimated Cost
6. Bank Approval: Interest Free Loan Funds are supported by a banking institution. Prior to a bank authorizing a loan, the awarding bank will require as part of any application, the following in addition to the bank’s requirements:

Before the Bank commits to a loan, potential borrowers shall be required to provide to the Town and the Bank standard underwriting information including but not limited to:

a. Business plan
b. Evidence of business and business management experience
c. Credit history and 3 years’ financial statements, both personal and business
d. Sufficient collateral and/or evidence of cash flow, which in the Bank’s sole discretion, they determine to be a sufficient basis to make the loan.

B. Amenities Financing Program: The Amenities Financing Program, in addition to those items listed in IV(C) above shall include the following information in any Application:

6-1. Completed Application
6-2. Description of Use of Funds including plans, drawings or other descriptions
6-3. Type of Business
6-4. Number of Jobs Created and/or Retained
6-5. Estimated Cost/Personal Investment
6-6. Lease Agreement
6-7. Three Quotes for Equipment

C. Sign and Façade Improvement Grant: The Sign and Facade Improvement Grant Program, in addition to those items listed in IV(C) above shall include the following information in any Application:

14-1. Completed Application
14-2. Description of Use of Funds including plans, drawings or other descriptions
14-3. Letter of approval from Landlord if applicable
14-4. Three Quotes for work requested
14-5. Estimated Cost
14-6. Permits if Applicable

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A. The amount of any donations to the Fund
B. The amount of appropriations into the Fund,
C. The amount and number of grants awarded and to whom
D. The amount and number of loans made and to whom
E. The balance of the Fund.
GIFT AGREEMENT
BETWEEN
58 Exchange Ashland LLC AND
THE TOWN OF ASHLAND

This Gift Agreement (the “Agreement”) is made this ___ day of ______, 2019 by and between 58 Exchange Ashland LLC, 120 Quarry Dr., 2nd Floor, Milford MA 01757 (hereinafter referred to as “the Donor”), and the Town of ASHLAND by its Board of Selectmen, 101 Main Street, ASHLAND MA 01373 (hereinafter referred to as the “Town” or “Donee”).

WHEREAS, Donor, owns a certain parcel of land located at Town of ASHLAND Assessor’s Map 15, Parcel 76, 16 Union Street, ASHLAND (the “Property”); and

WHEREAS, the Donor has offered to gift a certain portion of the Property including 3.82 acres of land as outlined in blue on the attached Exhibit A (“Gift Property”) and the Town pursuant to an acceptance of Town Meeting has agreed to accept said gift to be used for a public safety facility for the town; and

WHEREAS, Donor desires to give a further portion of the Property including approximately ___ acres of the Property as outlined in yellow on Exhibit A (“Additional Gift Property”) to the Town to also be used for the Town to construct a public safety facility to benefit the residents of ASHLAND and surrounding communities that rely on public safety services from the Town; and

WHEREAS, the Donor does not desire to retain any interest in any of the donated Property; and

WHEREAS, the Town is in need of land upon which to locate a new public safety facility and desires to accept said land as a gift from the Donor;

NOW THEREFORE, for the mutual promises set forth below, the Parties agree as follows:

1. **Donor Gift.** The Donor hereby agrees to gift in fee to the Town a portion of the Property as more fully shown on Exhibit A and which is located at properties located at 12&16 Union Street as more fully set forth as Map 15 Lot 76 and Lot 77 in the Town of Ashland Assessor’s Maps including _____ acres +/- (“Additional Gift Property”) which is for the benefit of the residents of the Town of ASHLAND to be combined with the Gift Property. Donor represents and warrants that (i) it has the authority to grant the Gift Parcel to the Town in fee; (ii) that this agreement does not conflict with or infringe upon the rights of any third party; and (iii) rights to the Gift Parcel have not been granted to any third party.

2. **Intent.** It is the agreement of the parties and the intention and wish of the Donor that this gift under this Agreement shall constitute the Donor’s and Donee’s binding obligation and shall be enforceable at law and equity including, without limitation, against the Donee, Donor and the Donor’s estate, heirs and personal representatives, and their successors and assigns as well as the Donee.
3. **Contingencies:** The Donor acknowledges that the acceptance of the Gift Property by the Town is subject to the following contingencies;
   a. Acceptance of the Additional Gift Property by the Town Meeting of the Town of Ashland on or before December 31, 2019.
   b. The Town undertaking due diligence activities at the Gift Property as follows: inspections, tests, surveys and other studies as Town, in its sole discretion, may deem necessary or appropriate concerning percolation, soil compaction, water table, topography, utilities, survey, zoning, hazardous waste, wetlands, environmental matters, title issues, conservation matters, economic viability of the proposed use by the Town or any other matters relevant to the permitting and development of the Town’s intended use (collectively “Due Diligence”) between the date of this agreement and prior to 5:00 p.m. on December 15, 2018 (the “Due Diligence Period”). Provided that any geotechnical or other subsurface testing, or other invasive or destructive testing, shall be subject to Seller’s prior written approval, which said approval shall not be unreasonably withheld. In the event Town is not satisfied with the Due Diligence for any reason or for no reason, during the Due Diligence Period, the Town must notify the Donor on or before the lapse of such Due Diligence Period, whereupon this Gift Agreement shall be terminated.
   c. The Gift Property is being provided to the Town with clear, record, marketable title.

4. **Amendment.** By mutual consent of the Town and the Donor, the Donor’s legally or duly appointed agent or attorney-in-fact, or the personal representative of the Donor’s successor’s and assigns, any provision of this Agreement may be amended, modified, or deleted. Any such changes, deletions or additions shall be recorded in written signed addenda, which shall form part of this Agreement.

5. **Entire Agreement.** This Agreement contains the entire understanding of the parties with respect to the subject matter of the Agreement and is subject to the laws of the Commonwealth of Massachusetts. This Agreement also supersedes all other agreements and understandings, both oral and written, between the parties relating to the subject matter of the Agreement.

In witness whereof, the parties to this Agreement have affixed their signatures:

58 Exchange Ashland LLC,
By its Manager
Town of ASHLAND
By its Selectmen
BOARD OF SELECTMEN
Minutes
May 15, 2019 – 6:15 PM
Town Hall

Vision Statement - The Town of Ashland will be a prosperous and fiscally sound community with a full range of housing, business, cultural, educational, and recreational opportunities in a safe and attractive environment for residents and visitors.

Mission Statement - The Ashland Board of Selectmen is dedicated to promoting responsible fiscal management, advocating for sustainable development & growth and providing excellent municipal services which will enhance the quality of life in our diverse community. The Ashland Board of Selectmen is committed to providing clear goals and objectives for Town management and creating effective engagement and public participation with residents, state legislators and other elected officials in order to achieve our mission.

Call Meeting to Order – Rob Scherer 6:15 pm
Executive Session - Pursuant to G.L. c. 30A sec 21(a)(6) to consider the purchase, exchange, lease or value of real property identified as 0 Tri Street in which the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

Rob Scherer called the meeting to order at 7:00 pm. Present at the meeting were Chair Rob Scherer, Vice Chair Steve Mitchell, Yolanda Greaves, Joe Magnani, Town Manager Michael Herbert and Assistant Town Manager Jenn Ball.

Rob announced the meeting was being broadcast by WACA TV. Mark Dassoni led the pledge of allegiance.

Citizen’s Participation
Mark Dassoni asked if we can work with other towns on the Eversource Project. He also wanted to know if we could change our zoning to address challenges that may not help to promote economic development.

Scheduled Hearings/Appearances
Town Planner – Peter Matchak
Michael Herbert introduced Peter Matchak who started on Monday as the Town Planner. He has come to the town from the town of Cohasset and has six years of planning experience.

Peter thanked Board for being invited. He said that he is excited to be here and has enjoyed touring around the town. He explained that he has experience on Complete Streets and working on the rail trail project in Danvers. Prior to working in Cohasset, he worked for the town of Hingham which allowed him to work in many different positions.

Michael explained that one change that was made with the hiring of Peter is that he will oversee the Building Department.

Ashland is United Presentation
Jane Greenstein representing Ashland is United provided a presentation that explained the group’s goals and various activities. She said Ashland is United a collaboration that creates events that promotes a
message of diversity. Jane explained that June is pride month and in recognition of this the group is asking the Town of Ashland to display a 3.5x5 ft. rainbow Pride flag at Town Hall in support of the LGBTQ community. The Board agreed to work with the Town Manager to find a suitable place to display the flag.

**Hanto – Change of Officers, Stock and Ownership**

Steve Mitchell made a motion to open the public hearing on the change of officers, stock and ownership for Sing, Sing Inc. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

Meihui Hu explained that she is representing Meixiu Huang who is requested a Change of Officers, Stock and Ownership for Sing Sing, Inc dba Hanto. Ray Jiang explained that he will continue to be the manager and Henry Chang will be the person in charge when he is not present.

Robert Drake, 366 Union Street explained that he is representing the neighborhood and they have concerns with the Entertainment License. He wanted to be sure Hanto complies with the restrictions placed on their license.

Yolanda Greaves made a motion to approve the change of Officers, Stock and Ownership of Sing Sing, Inc. dba Hanto from Raymond Jiang to Meixiu Huang. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Ashland Fish and Game**

Dawn Harris, Bar Manager, of Ashland Fish and Game and Scott McDonald explained the he is seeking One-Day License that would allow them to host the Spring Bike Event. The event will include a band that will play outside, and they would like to allow for the consumption of alcohol within the fenced in area which is currently not covered by their current license.

Chief Alfano explained that he has met with Mr. McDonald, but he must meet with representatives of Fish and Game to discuss his concerns. He requested a written diagram to understand who the representative will be, a written plan and a Police detail.

Steve Mitchell requested that the immediate neighbors are notified. Rob Scherer asked what the event is for and Scott responded that it is a Throttle Brothers event and they will be donating to the town’s Emergency Fund.

The Chief stated that he is concerned with noise. He asked that the party ends at 8:00 pm and that the public roadway remains open.

Yolanda Greaves made a motion to approve the One-Day License to the Ashland Fish and Game to host the Spring Bike Event on June 1, 2019 from 1:00 pm to 8:00 pm understanding that everyone must remain within the fenced in area and with the approval of the site visit from the Police Department and a police officer detail onsite. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Board of Selectmen/Town Manager Priority Project Update**

**Rail Transit District**

Michael explained that we have completed our transaction with Bob Gainer and the deed has been signed by both parties.

Michael also said that he recently met with the YMCA, and a community needs analysis will be completed to determine how best the Y can serve the three towns.

**Public Safety Building**

Michael report that the Design Engineering contract negotiations are in progress with HKT.
**Downtown Improvements**
New development will meet with the downtown business on May 20th at 7:00 pm at Town Hall to review potential impacts the downtown project will have on the businesses and ways to mitigate those impacts. In addition, the water main improvement portion of the project will go out to bid shortly.

**Town-wide Strategic Plan**
A draft of the housing section will be completed for the board’s review before moving forward.

**Warren District**
Michael reported that bids have come in for the demolition of the Warren Barn and they are determining what impacts the reconstruction will have on its eligibility for the historic register. They have also reached out to the town of Medway to possibly leverage the approach they used to complete a similar project.

Concerning 22 Eliot St. Michael said the town is working on installing a fire alarm system to bring it up to code.

**Consent Agenda**

A. Approve the March 11, 2019 and April 17, 2019 Regular Session Minutes.

B. Accept the donations totaling $700.00 from ABA, Bill Gath and the Greater Ashland Lions for the Kids Spot Spinner.

C. Accept the donation in the amount of $500.00 from the Mass Cultural Council for The Corner Spot.

D. Approve the request for a One-Day License for Aaronap Cellars LLC, Coastal Vineyards and 1634 Meadery to operate at the Farmer's Market on June 8th, 15th, 22nd, 29th, July 6th, 13th, 20th, 27th, August 3rd, 10th, 17th, 24th, 31st, September 7th, 14th, 21st, 28th, October 5th and 12th.

E. Approve the request for a One-Day License for Wine Empire for 7 events at the Corner Spot. Saturday June 1st, Friday June 14th with a rain date of June 21st, Saturday July 20th, Friday July 26th with a rain date of July 28th, Saturday August 3rd, Friday August 23rd with a rain date of September 6th and Sunday October 6th.

F. Accept the resignation of James Norton from the Historical Commission.

Yolanda Greaves made a motion to accept the consent agenda as presented. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Old / New Business**

**Additional - BAA Spring Grants**
Steve Mitchell explained the sub-committee reviewed the initial submissions, but a few needed additional information that was received and a second round of reviews will be completed. Ashland Sustainability Committee, the Friends of the Ashland Library, Julie Nardone, and the Warren School received some amount of funding based on their request.

Yolanda Greaves made a motion to accept the recommendations of the BAA Sub-Committee which include grants for Ashland Sustainability Committee, Friends of the Ashland Library, Julie Nardone and the Warren School. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Eversource Hopkinton/Ashland Transfer Line Project**
Rob Scherer explained that the Eversource Hopkinton/Ashland Transfer Line Project has been ongoing, and he reviewed the process. Evidence has been presented and the town asked questions about the legal
right of way and the town is working on a brief that will be filed. The town has sent a letter requesting responses to questions regarding the necessity of the project and on an alternate route.

Michael explained that evidentiary hearings has been closed. Final briefs are due May 23rd and then the town can submit a reply brief due on June 6th, then Eversource’s reply brief is due June 20th. Once this process has concluded it could take up to a year for the Sighting Board’s decision.

Diane Ring stated that Susan Nichol, Senate President Spilka’s Constituent Service Director is planning to attend this evening’s meeting and asked the board to delay the discussion until she arrives.

Mark Dassoni said given that Hopkinton and Ashland are both impacted by the project the towns should join forces.

Diane Ring asked if the Sighting Board approves is the town allowed to appeal the decision. Michael explained that depending on the situation we have the potential to see what our recourse it.

Brandi Kinsman asked about the final brief process and whether Eversource will respond to the town’s question during at period.

Chuck Lidz asked if the pipe must go in a trench can they add another line into the easement if they abandon the current line being used.

Roberta Soolman explained that she is speaking on behalf of Open Space and Recreation Committee. Roberta explained that the board met and has concern because of the disruption to open space and wetland and the impact this project will have. She said the committee voted to disapprove the project 5-0-1 and will submit the vote to the Sighting Board.

Joe Arbeitman explained that he has done some research on the Sighting Board and could not find any instances where a utility company has ever been denied their application. He found modification that had been made but no denials. Joel would like to empower our boards and legislators to address climate change control.

Adam Elbirt and he thanked the board for obtaining intervenor status. He said there need to be a demonstrated need for this project. He has requested that they have an independent party review the need. Additionally, Adam felt that the easement is not large enough to accommodate another line and we need to mandate the route to stay out of wetlands.

Jim Hanna he would like to see a map that shows the routes. Jim explained that currently Eversource is burying cement casts and he is concerned with how they will be used in this project. The board responded that work is for a different project.

Cliff Wilson provided a website address masslandrecords.com that has documents that provides information on two transmission lines and it discusses the parcels. The documents refer to what is allowed in the easement and it states one pipeline so he feels that adding another line should not be allowed. Cliff felt that if Eversource moves forward, it would be cause for a class action suit.

Carl Hakansson said that there are two applications pending regarding this project, one before the Sighting Board and one before the Conservation Commission. State statue sets the charge for the Conservation Commission and this will be discussed at the next Conservation Commission meeting which is scheduled for Monday May 20th. Steve Mitchell asked if Eversource would be present at the meeting. Carl was unaware if they will be in attendance, but he is hoping to get confirmation prior to the meeting. Joe Magnani said that the meting may be postponed due to a quorum issue. Carl explained that
he is unaware of that being an issue. Carl Hakansson explained that the only application before them is the preferred route; the alternate route is not before the Conservation Commission.

Diane Ring thanked the board for all the work they have done on this. If the Conservation Commission has not deliberated because the peer review has not been completed, how can the Sighting Board be deliberating.

Mark Dassoni asked if we can issue a cease and desist. Michael explained that no work has been done so we cannot stop work that has not started.

Rob Scherer suggested requesting an independent evaluation to assess the necessity.

**Home Rule Petition For Special Revenue Account**

Michael Herbert explained that Town Meeting voted on May 1st to set aside the meal tax for a Special Revenue Account dedicated to economic development. The Home Rule vote must be done via special legislation and sent to Rep. Lewis’s office to file on the town’s behalf.

Yolanda Greaves made a motion to petition the General Court for Special Legislation entitled Town of Ashland Meals Tax Distribution to allow the town to create a Special Revenue fund for economic development and appropriate the local meals tax revenue into the fund for the purpose of the economic development activities. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Geocaching**

Yolanda Greaves explained that Geocaching is a treasure hunt and coordinates are followed that provide a location of a hidden item. Rob Scherer explained that recently several people have requested permission to allow people to hide geocaches in town. The board asked that future requests be referred to the Town Manager’s Office.

**Legal Evaluation**

Rob Scherer explained that each board member completed an evaluation of the town counsel and legal team and Michael reviewed the evaluation with Lisa Mead today. Michael said the evaluation were favorable and averaged a score of 3.5 out of a 5.0 scale. Consistently members felt that they need more formal communications to the entire board. Additionally, Michael stated that in the past a form was in place to request assistance from Counsel that is no longer used. Joe explained that the form was instituted to keep board members from calling counsel and maybe using legal services when it may not be necessary and it a means to control costs.

Steve Mitchell would like to obtain feedback from other boards and staff on the legal team’s performance and how well they address their needs.

Rob said Michael will prepare the one-year vote with the terms of the contract.

**Town Manager Reports**

**Town Meeting Recap**

Michael congratulated everyone on a very successful Town Meeting and based the success by the number of the residents that attended. He thanked Kelly Rund and everyone who helped with the babysitting. Additionally, Michael thanked staff and the board and committee members that assisted in the process.

**State Budget Update**

Michael explained the State budget process and the several steps and legislative reviews that are required. He said the town’s net State Aid amount in FY19 was $7.4 million and the FY20 budget shows an increase to $9.175 million and the Senate Ways and Means budget is $9.278 million, therefore the
total increase is $1.845 million over FY19. Yolanda noted the increase is tied to the increase in the number of kindergarten students.

Michael reviewed the earmarks, including $20,000 for multi-modal paths, $30,000 for the Hoarding Task Force, $100,000 for the Business Incentive Program, and the schools will receive $300,000 for overcrowding.

Riverwalk Project
Jenn Ball explained that the bid process has been completed for a timber option and she thought the saving would be substantial, but the cost was still over our budget. Jenn explained she is working with Green and Open Space to identify modifications to the project to reduce the cost. Jenn reported that the parking area on Ponderosa St. will be completed this week.

MWRA Connection
Michael provided an update on the MWRA Connection and said approval was received from the DEP to move forward with the connection, but legislation must pass for the town to join the connection. In addition, bids for the actual construction are due in June.

Board Reports
Joe Magnani
Joe mentioned that he attended Green Up Ashland on May 4th and he worked on cleaning up Howe Street and thanked the 173 people that participated.

On May 5th Joe said that he represented the board at Garrett Perry’s Eagle Scout Project. He said that Troop 212 has produced more Eagle Scouts than any other and it is a great group of leaders.

On May 9th Joe attended the Nyanza Advisory Committee met with the EPA to discuss the 5-year clean-up plan and process.

Joe reported that the 4-way stop with illuminated signs have been in installed at Eliot and Prospect Streets.

Joe reported that Ken Rush, who has been involved in the town for many years, will be moving Florida with his wife.

Joe thanked everyone for their assistance and support, and he has appreciated his time on the board and hopes it continues.

Yolanda Greaves
Yolanda attended the YMCA Project Meeting and feels that this will be a 4-year process before the facility is constructed and running.

She thanked everyone involved in Green Up Ashland, and yesterday she attended the Senior Citizen Volunteer Appreciation Luncheon and thanked the organizers.

Yolanda also reported that the 4-way stop sign is operational at Eliot and Prospect Street and flashing lights have also been installed.

The MetroWest Regional Collaborative meeting is on Thursday in Holliston and the MAPC on May 29th.

She reminded all that local election will take place on Tuesday May 21st.
**Steve Mitchell**
Steve extended best wishes to Ken and Janet Rush on their retirement in Florida.

Steve reported that on Sunday Showcase India will be held at the High School that will include dancers and a food tasting from 3:00 pm to 5:00 pm.

Steve was invited to participate in the EPA webinar on Stormwater. The webinar outlined the process from the idea, creation of the committee to implementation.

**Rob Scherer**
Rob reminded all that next Tuesday is the town election and he asked the board to be prepared to meet if needed.

Rob wanted to board to revisit changing the Board of Selectmen’s name after the election.

Rob thanked the board members for support while he has served as Chair of the board. He also thanked Carl for his support as well.

**Adjournment**
Yolanda Greaves made a motion to adjourn. This motion was seconded by Joe Magnani with a unanimous vote of 4-0-0.

**Meeting Materials:**
This agenda is subject to change and includes those items reasonably anticipated by the Chair to be discussed at the meeting. Not all agenda items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.
June 4, 2019

Dear Susan:

I am writing to request your approval for the 2019 CF Cycle for Life to travel through the town of Ashland. The event is a single day fundraising bicycle ride to benefit the Cystic Fibrosis Foundation. Over the past twenty-one years, nearly $2.4 million have been raised by dedicated CF volunteers and participants to support the mission of the Cystic Fibrosis Foundation.

This year’s 22nd Anniversary ride is scheduled for Saturday, October 5, 2019. We offer three routes, 12, 30 and 65 miles. The format of the ride is a split start, one hundred 65-mile riders will leave Holliston at 8:30 am traveling through various towns and back. Two hundred, 30/12-mile riders will leave Holliston at 10:00 am. The event starts and finishes at the Fatima Shrine on Summer Street in Holliston. All cue sheets are enclosed.

As always, our priority is making the ride as safe as possible by keeping to side roads when practical and providing support to all riders. We anticipate having 300 riders and 80 volunteers ensuring the safety of our riders this year.

The mission of the Cystic Fibrosis Foundation is to cure cystic fibrosis and to provide all people with the disease the opportunity to lead full, productive lives by funding research and drug development, promoting individualized treatment, and ensuring access to high-quality, specialized care.

If you have any questions, please do not hesitate to contact me at the Cystic Fibrosis Foundation in Natick at (508) 655-6000 or email us at kstarke@cff.org. Can you please let us know about any road closures or planned construction? Thank you for your past support and willingness to help.

Sincerely,

Kristin Starke

Senior Development Manager
## 12 MILE ROUTE • JENNA LOOP
Saturday October 5, 2019

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<td>Farm Street</td>
</tr>
<tr>
<td>1.3</td>
<td>18.5</td>
<td>BR</td>
<td>Junction Street (Junction St becomes Harding St in Medfield)</td>
</tr>
<tr>
<td>1.1</td>
<td>19.6</td>
<td>R</td>
<td>Hospital Road</td>
</tr>
<tr>
<td>1.1</td>
<td>20.7</td>
<td>R</td>
<td>MA-27 N/ South Main Street</td>
</tr>
<tr>
<td>0.7</td>
<td>21.4</td>
<td>L</td>
<td>MA-115 S/ Bullard Street (becomes Orchard Street in Millis)</td>
</tr>
<tr>
<td>1.9</td>
<td>23.3</td>
<td>BR</td>
<td>Stay on Orchard Street (leaving MA-115)</td>
</tr>
<tr>
<td>300 ft</td>
<td>23.3</td>
<td>S</td>
<td>Cross Middlesex Street, continue on Orchard Street</td>
</tr>
<tr>
<td>1.3</td>
<td>24.6</td>
<td>S</td>
<td>OPTIONAL REST STOP (Holliston Senior Center, 150 Goulding St, Holliston))</td>
</tr>
<tr>
<td>1.2</td>
<td>25.8</td>
<td>L</td>
<td>Norfolk Street</td>
</tr>
<tr>
<td>0.2</td>
<td>26.0</td>
<td>R</td>
<td>Hill Street into Medway</td>
</tr>
<tr>
<td>0.5</td>
<td>26.5</td>
<td>L</td>
<td>Winthrop Street</td>
</tr>
<tr>
<td>1.0</td>
<td>27.5</td>
<td>R</td>
<td>Partridge Street</td>
</tr>
<tr>
<td>0.1</td>
<td>27.6</td>
<td>BL</td>
<td>Partridge Street</td>
</tr>
<tr>
<td>0.1</td>
<td>27.7</td>
<td>R</td>
<td>Lovering Street</td>
</tr>
<tr>
<td>0.6</td>
<td>28.3</td>
<td>R</td>
<td>MA-126 N/ Summer Street into Holliston</td>
</tr>
<tr>
<td>0.9</td>
<td>29.2</td>
<td>L</td>
<td>FINISH LINE at Fatima Shrine</td>
</tr>
</tbody>
</table>

*Please check in with volunteers*
# 65 Mile Route

CF Cycle for Life Saturday October 5, 2019

<table>
<thead>
<tr>
<th>Leg</th>
<th>Total</th>
<th>Dir</th>
<th>Cue</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
<td>R</td>
<td>MA-126 S/ Summer Street into Medway</td>
</tr>
<tr>
<td>0.8</td>
<td>0.8</td>
<td>L</td>
<td>Lovering Street</td>
</tr>
<tr>
<td>0.9</td>
<td>1.7</td>
<td>L</td>
<td>Winthrop Street</td>
</tr>
<tr>
<td>0.7</td>
<td>2.4</td>
<td>R</td>
<td>Hill Street into Holliston</td>
</tr>
<tr>
<td>0.9</td>
<td>3.3</td>
<td>L</td>
<td>Norfolk Street</td>
</tr>
<tr>
<td>1.4</td>
<td>4.7</td>
<td>BR</td>
<td>Franklin Street</td>
</tr>
<tr>
<td>0.2</td>
<td>4.9</td>
<td>R</td>
<td>Central Street</td>
</tr>
<tr>
<td>0.2</td>
<td>5.1</td>
<td>BL</td>
<td>Fiske Street (becomes Mill Street in Sherborn)</td>
</tr>
<tr>
<td>3.1</td>
<td>8.2</td>
<td>BR</td>
<td>Woodland Street</td>
</tr>
<tr>
<td>0.2</td>
<td>8.4</td>
<td>BR</td>
<td>Continue on Woodland Street</td>
</tr>
<tr>
<td>0.3</td>
<td>8.7</td>
<td>L</td>
<td>Woodland Street into Sherborn</td>
</tr>
<tr>
<td>500 ft</td>
<td>8.7</td>
<td>S</td>
<td>Cross S. Main Street (Rt. 27) onto Forest Street</td>
</tr>
<tr>
<td>0.8</td>
<td>9.5</td>
<td>BL</td>
<td>Lake Street</td>
</tr>
<tr>
<td>0.5</td>
<td>10.0</td>
<td></td>
<td><strong>OPTIONAL REST STOP (Farm Pond, 201 Lake St, Sherborn)</strong></td>
</tr>
<tr>
<td>0.7</td>
<td>10.7</td>
<td>S</td>
<td>Cross Farm Road; continuing on Lake Street</td>
</tr>
<tr>
<td>0.9</td>
<td>11.8</td>
<td>R</td>
<td>MA-16 E/ Eliot Street into Natick</td>
</tr>
<tr>
<td>2.8</td>
<td>14.6</td>
<td>R</td>
<td>Mill Lane (very small side road beside S. Natick dam)</td>
</tr>
<tr>
<td>300 ft</td>
<td>14.6</td>
<td>R</td>
<td>Pleasant Street - cross bridge</td>
</tr>
<tr>
<td>0.2</td>
<td>14.8</td>
<td>R</td>
<td>Glen Street into Dover</td>
</tr>
<tr>
<td>2.4</td>
<td>17.2</td>
<td>R</td>
<td>Farm Street</td>
</tr>
<tr>
<td>1.3</td>
<td>18.5</td>
<td>BR</td>
<td>Junction Street (Junction St becomes Harding St in Medfield)</td>
</tr>
<tr>
<td>1.1</td>
<td>19.6</td>
<td>R</td>
<td>Hospital Road</td>
</tr>
<tr>
<td>1.1</td>
<td>20.7</td>
<td>R</td>
<td>MA-27 N/ South Main Street</td>
</tr>
<tr>
<td>0.7</td>
<td>21.4</td>
<td>L</td>
<td>MA-115 S/ Bullard Street (becomes Orchard Street in Millis)</td>
</tr>
<tr>
<td>1.9</td>
<td>23.3</td>
<td>BR</td>
<td>Stay on Orchard Street (leaving Rte 115)</td>
</tr>
<tr>
<td>300 ft</td>
<td>23.3</td>
<td>S</td>
<td>Cross Middlesex Street, continue on Orchard Street</td>
</tr>
<tr>
<td>1.3</td>
<td>24.6</td>
<td>S</td>
<td><strong>MANDATORY REST STOP (Holliston Senior Center, 150 Goulding St, Holliston)</strong> <em>Check in with volunteers</em></td>
</tr>
<tr>
<td>1.2</td>
<td>25.8</td>
<td>L</td>
<td>Norfolk Street</td>
</tr>
<tr>
<td>0.2</td>
<td>26.0</td>
<td>R</td>
<td>Hill Street into Medway</td>
</tr>
<tr>
<td>0.5</td>
<td>26.5</td>
<td>L</td>
<td>Winthrop Street</td>
</tr>
<tr>
<td>1.6</td>
<td>28.1</td>
<td>R</td>
<td>Adams Street</td>
</tr>
<tr>
<td>1.0</td>
<td>29.1</td>
<td>L</td>
<td>MA-126 S/ Summer Street</td>
</tr>
<tr>
<td>1.0</td>
<td>30.1</td>
<td>R</td>
<td>MA-109 W/ Milford Street</td>
</tr>
<tr>
<td>1.6</td>
<td>31.7</td>
<td>R</td>
<td>Clark Street (turns into South Street in Holliston)</td>
</tr>
<tr>
<td>1.3</td>
<td>33.0</td>
<td>L</td>
<td>Rockland Street</td>
</tr>
<tr>
<td>Mile</td>
<td>Distance</td>
<td>Direction</td>
<td>Street/Note</td>
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<tr>
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<td>33.3</td>
<td>S</td>
<td>Cross MA-16 onto Adams Street</td>
</tr>
<tr>
<td>0.0</td>
<td>33.3</td>
<td>R</td>
<td>Adams Street</td>
</tr>
<tr>
<td>1.9</td>
<td>35.2</td>
<td>L</td>
<td>Hanlon Road (turns into College St in Hopkinton)</td>
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<td>0.9</td>
<td>36.1</td>
<td>R</td>
<td>MA-85 N/Hayden Rowe Street</td>
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<tr>
<td>0.3</td>
<td>36.4</td>
<td></td>
<td>OPTIONAL REST STOP (Cornell's Pub, 229 Hayden Rowe Street, Hopkinton)</td>
</tr>
<tr>
<td>0.1</td>
<td>36.5</td>
<td>L</td>
<td>Granite Street</td>
</tr>
<tr>
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<td>37.3</td>
<td>R</td>
<td>Lumber Street</td>
</tr>
<tr>
<td>2.1</td>
<td>39.4</td>
<td>S</td>
<td>Cross West Main Street; continue on Lumber Street Extension</td>
</tr>
<tr>
<td></td>
<td>200 ft</td>
<td></td>
<td>Elm Street</td>
</tr>
<tr>
<td>0.7</td>
<td>40.1</td>
<td>L</td>
<td>MA-135 W/Wood Street</td>
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<tr>
<td>2.2</td>
<td>42.3</td>
<td>R</td>
<td>Fruit Street</td>
</tr>
<tr>
<td>0.3</td>
<td>42.6</td>
<td>BR</td>
<td>Continue on Fruit Street</td>
</tr>
<tr>
<td>2.4</td>
<td>45.0</td>
<td>R</td>
<td>Flanders Road (becomes Southville Rd, then Cordaville Rd)</td>
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<tr>
<td>2.9</td>
<td>47.9</td>
<td>R</td>
<td>Howe Street</td>
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<tr>
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<td>48.6</td>
<td>L</td>
<td>Cross Street</td>
</tr>
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<td>0.8</td>
<td>49.4</td>
<td>R</td>
<td>Stay on Cross Street</td>
</tr>
<tr>
<td>0.9</td>
<td>50.3</td>
<td>R</td>
<td>MA-135 W/East Main Street</td>
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<td>0.1</td>
<td>50.4</td>
<td>L</td>
<td>Clinton Street</td>
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<tr>
<td>0.4</td>
<td>50.8</td>
<td></td>
<td>MANDATORY REST STOP (Legacy Farms, Clinton St.) <em>Check in with volunteers</em></td>
</tr>
<tr>
<td>1.1</td>
<td>51.9</td>
<td>BR</td>
<td>Stay on Clinton Street (becomes Mill Street in Holliston)</td>
</tr>
<tr>
<td>1.7</td>
<td>53.6</td>
<td>R</td>
<td>Prentice Street (becomes Ash Street in Hopkinton)</td>
</tr>
<tr>
<td>1.7</td>
<td>55.3</td>
<td>L</td>
<td>South Mill Street (becomes Wilson Street in Holliston)</td>
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<tr>
<td>1.3</td>
<td>56.6</td>
<td>L</td>
<td>Hanlon Street</td>
</tr>
<tr>
<td>0.6</td>
<td>57.2</td>
<td>R</td>
<td>Marshall Street</td>
</tr>
<tr>
<td>0.7</td>
<td>57.9</td>
<td>BL</td>
<td>Courtland Street</td>
</tr>
<tr>
<td>0.8</td>
<td>58.7</td>
<td>S</td>
<td>Cross MA-16 onto South Street</td>
</tr>
<tr>
<td>0.7</td>
<td>59.4</td>
<td>L</td>
<td>Fisher Street</td>
</tr>
<tr>
<td>0.2</td>
<td>59.6</td>
<td>L</td>
<td>Stay on Fisher Street into Medway</td>
</tr>
<tr>
<td>1.6</td>
<td>61.2</td>
<td>L</td>
<td>MA-109 E/ Milford Street</td>
</tr>
<tr>
<td>0.6</td>
<td>61.8</td>
<td>L</td>
<td>MA-126 N/ Summer Street into Holliston</td>
</tr>
<tr>
<td>2.4</td>
<td>64.2</td>
<td>L</td>
<td>FINISH LINE (FATIMA SHRINE) <em>Check in with volunteers</em></td>
</tr>
</tbody>
</table>
Michael R. Cunningham

TOWN OF SOUTHBOROUGH POLICE DEPARTMENT
November 2009 - Present
Southborough, MA
Police, Fire, EMD Dispatcher and Special Police Officer
- Receive incoming 911 medical calls and responsible for communicating emergency onsite protocols to callers in advance of EMS arrival (ex. choking, CPR, unresponsiveness)
- Received a commendation for quick action in preventing a detainee from self-inflicted bodily harm and suicide.
- Train all newly hired incoming Communications Officers to meet department requirements

TOWN OF HOPKINTON POLICE DEPARTMENT
May 2009 – May 2012
Hopkinton, MA
Police Dispatcher and Special Police Officer (Part-time)
- Reserve Police Officer Certified through the Municipal Police Training Committee Academy.
- Relay critical information to responders en route to the scene to assist in maximizing preparedness and scene safety.
- Completed CIJS certification and 911 certification.

HARVARD UNIVERSITY POLICE DEPARTMENT
March 2008 – June 2010
Cambridge, MA
Police Dispatcher (Part-time)
- Contact and coordinate CPD, BPD, and State Police for assistance through BAPERN and phone.
- Completed APCO dispatcher certification, CIJS certification, and ICS 100 and ICS 700 training.
- Input calls, notes, and assign case numbers through the Computer Aided Dispatch (CAD).

CITI MORTGAGE
November 2007 – March 2008
Hingham, MA
Branch Manager
- Tasked with recruiting and hiring a sales team of 20 loan officers and 1 sales manager.

NEW BOSTON MORTGAGE
January 2003 – April 2007
Andover, MA
Loan Officer
- Generate an average monthly pipeline of $1.5M in both residential and commercial mortgages
- Functioned as the liaison between lenders and clients to find the appropriate loan to fit clients’ needs.

LEXUS OF WATERTOWN
May 2001 – October 2002
Watertown, MA
Sales and Lease Consultant / Internet Business Development Manager
- Consistently exceeded the minimum sales goal of 10 new vehicles per month by 50% to 100% of goal
- Pioneered the sale of vehicles on ebay.com for the dealership and successfully sold 90% of convertible and high performance inventory during the months of December through March and arranged all delivery of vehicles.

CARL ZEISS OPTICAL, INC
Chester, VA
Michael Snyder

EDUCATION
Western Massachusetts Regional Police Academy, Springfield MA
August 18, 2014-January 23, 2015
Certified: First Responder, CPR, AED, Constitutional Law, Criminal Law, Defensive Tactics
Awards: 51st ROC Top Shot Firearm Award

Reserve/Intermittent Police Academy, Springfield MA
September 20, 2011-February 2, 2012
Certified: First Responder, CPR, AED

Curry College, Milton MA
Bachelor of Arts in Criminal Justice, May 2011
Relevant Coursework: Criminology, Organizational & Occupational Crime, Law & Procedure

Lee High, Lee MA
Sports: Lacrosse (Captain, MVP), Basketball
Peer Leadership, Volunteer Coach (girls softball, girls basketball)

WORK EXPERIENCE
Lee Police Department, Lee MA
Patrolman January 21, 2014-Present
- Public Safety
- Community Policing
- Law enforcement

Berkshire County Drug Task Force February 2017-Present

Lee Middle/High School, Lee MA
Varsity Lacrosse Coach Spring 2013-2017
- Facilitated and supervised student-athletes
- Developed coaching strategies
- Demonstrated time management

Berkshire Medical Center, Pittsfield, MA
Security Guard Winter 2011-2014
- Safety of patients and staff
- Communication and customer service
- Control and composure under stress
Lenox Police Department, Lenox, MA
Traffic Officer Summer 2008 - 2014

- Ability to Organize
- Dealt with Disputes/ Conducted Help
- Supervising pedestrians safety

LWK, Inc-Inventory Solutions, Lee, MA
Project Manager Fall 2007-2012

- Oversaw staff in all elements of estate cleanup
- Organize and manage customer inventory loss
- Specialize in content inventory and debris removal

ACTIVITIES 2016 Berkshire County Coach of the Year, Head Coach of the Berkshire Knights All-star 5/6th grade Lacrosse Team, Board Member of the Lee High School Lacrosse Team, Board Member of the Youth Lacrosse Program, Certified Lacrosse Referee 2012, Varsity Lacrosse Player at Curry College, 2007-2011; Ski/Snowboard Club, 2007-2011

COMPUTER Microsoft (Office, Excel, PowerPoint, Word)
Greater Ashland Lions Club  
P. O. Box 41  
Ashland, Ma. 01721  

June 12, 2019

Town of Ashland Select Board  
100 Main Street  
Ashland, Ma. 01721

Dear Board Members:

The Greater Ashland Lions would like to request permission to conduct our Annual "White Cane Day" (Toll Road) on the date of September 28, 2019 (RAIN date of October 5, 2019) at the intersection of Main Street and Union Street. All donations collected are donated to Mass. Lions Eye Research Foundation, who grant monies To Mass. Eye Research, Schepens Eye Research Institute, Children’s Hospital, Boston University and Harvard Medical School for their continued research to improve vision.

The Ashland Greater Lions will notify the Police Department and the Fire Department of our request upon your approval. As in the past we have all necessary equipment for a SAFE day in the road.

Yours truly,

[Signature]
Lion Beth Holohan, President  
Greater Ashland Lions Club

“We Serve”
Hi Susan:

Please let me know if this copied better, otherwise I will have her redo it...

Thanks,
Visi

Talent Bank Form

Volunteer Benefits
There is a wide variety of volunteer opportunities that can help you gain valuable work experience, make use of your skills and knowledge, and meet new friends. Time commitment is flexible; you choose your days and hours!

Contact Information

First Name                   Isabel
Last Name                    Perez
Address1
Address2  Field not completed.
City                         Ashland
State                        MA
Zip                           01702
Phone Number
Email Address

Volunteer Information

Type of Volunteer Opportunity You Are Interest In
Seat on the Ashland Cultural Council

Please List Related Skills or Work Experience
I have always prided myself on being a culturally diverse and arts-focused person. Growing up in a household filled with art, music and the smells and flavors of delicious Portuguese and Ecuadorian food and culture provided me with the foundation and belief system I follow to this day. I continued to pursue this diverse lifestyle in college and always used creativity as a compass in my personal and professional life in education and non-profit work. I have also been lucky enough to live in various communities throughout the world where the creative arts were not only a priority, but a draw for surrounding communities to celebrate the beautiful fabric of our diverse community. I am extremely excited to once again return to my roots in our very own community. I have visited Ashland for over 15 years (my sister moved here in 2004) and a few years back we decided this was the perfect place for our family as well. Thank you in advance for considering my request to proudly serve on the Ashland Arts Council.
Memorandum of Agreement
By and Between the
Ashland Police Union
and the
Town of Ashland

Whereas, the parties have met and negotiated regarding a successor Collective Bargaining Agreement ("CBA"), subject to ratification, for the employees of the Ashland Police Union, ("Union");

Now, Therefore, the employees of the Union and the Town of Ashland ("Town" or "Employer") agree as follows:

1. All terms and provisions of the predecessor Collective Bargaining Agreement that was effective from July 1, 2015 – June 30, 2018 shall, except modified by the terms of this Memorandum, be extended for a three-year period from July 1, 2018 – June 30, 2021.

2. Article X – Compensation:
   a. COLA Increases:
      i. Effective retroactively from July 1, 2018 – There shall be a general increase of three-percent (3%) to each step;
      ii. Effective July 1, 2019 – There shall be a general increase of two-percent (2%) to each step;
      iii. Effective July 1, 2020 – There shall be no general increase.
   b. Employee Handbook Policy Payment:
      i. Effective 7/1/19 – There shall be a general increase of one-percent (1%) to each step in consideration for all employees covered by the collective bargaining agreement agreeing to sign the Town's Employee Policy Handbook.
   c. Section 9 – Civilian Secretary:
      i. Delete.

3. Article XI – Clothing and Cleaning Allowance:
   a. Section 4: Append to end of section as follows: "Effective July 1, 2020, the amount of money afforded to each officer to purchase necessary clothing on the Police Department expense account shall increase to $550.00."

4. Police Department Certification and Accreditation:
   a. In the event that the Ashland Police Department receives certification from Massachusetts Police Accreditation Commission, all employees covered by the collective bargaining agreement shall receive a stipend upon this certification. The annual stipend amount will be equivalent to 1% of the Police Officer Step 4 rate during the year of the certification.
This stipend annual total shall be evenly divided and paid among the normal 26 payroll cycles. This stipend shall continue until it is replaced by a stipend for accreditation.

5. **Personal Appearance:**
   
a. **Tattoos:**
   
   i. The tattoos of all police officers hired before July 1, 2019 shall be considered in compliance with the Police Department Personal Appearance Policy.

6. **Recommendation and Approval:**
   
a. The Union bargaining representative(s) agrees to present this Memorandum of Agreement to a vote before the bargaining unit and recommend passage of all provisions herein, upon which the Town Manager agrees to seek approval of an appropriation to fund the Collective Bargaining Agreement, as amended.

7. **Article XII – Paid (Private Work) Details:**
   
   **Basic Detail Rate:**
   
   - Effective 7/1/2019, in-Town detail rate will be time and one-half police sergeant base pay for Step 3.
   - Effective 7/1/2020, in-Town detail rate will be time and one-half police sergeant base pay for Step 4.
   - Effective 7/1/2019, PRIVATE DUTY detail rate will be time and one-half police sergeant base pay for Step 5.

   IN WITNESS WHEREOF, the Union and the Town, by their authorized representatives, have set their hands to this Memorandum of Agreement on this 2 day of June, 2019.

   **TOWN OF ASHLAND,**
   By its Town Manager,
duly authorized,

   Michael Herbert

   **ASHLAND POLICE UNION**
   By its Bargaining Team,
duly authorized,

   

   [Signature]

   [Signature]
In the opinion of Locke Lord LLP, Bond Counsel, based upon an analysis of existing law and assuming, among other matters, compliance with certain covenants, interest on the Notes is excluded from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the “Code”). Interest on the Notes will not be included in computing the alternative minimum taxable income of individuals. Under existing law, interest on the Notes is exempt from Massachusetts personal income taxes, and the Notes are exempt from Massachusetts personal property taxes. Bond Counsel expresses no opinion regarding any other tax consequences related to the ownership or disposition of, or the accrual or receipt of interest on, the Notes. See “Tax Exemption” herein. The Notes will not be designated as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code.

TOWN OF ASHLAND
Massachusetts

$5,211,000
GENERAL OBLIGATION BOND ANTICIPATION NOTES

Dated: June 26, 2019

Due: July 10, 2020

The Notes, in book-entry form, are offered without the option of prior redemption. The principal of and interest on the Notes are payable at maturity in federal reserve funds by U.S. Bank National Association, in Boston, Massachusetts or its successor as Paying Agent.

The legality of the Notes will be approved by Locke Lord LLP of Boston, Massachusetts, Bond Counsel to the Town. It is expected that the Notes will be delivered to The Depository Trust Company, or its custodial agent, or to the registered owner if a fully registered certificate is requested by the winning bidder and approved by the Town, against payment to the account of the Town in federal reserve funds on or about June 26, 2019.

Electronic Bids Via i-Deal®

or

Faxed Bids Received
at (508) 234-1938

Until

11:15 A.M (Eastern Daylight Savings Time)
Monday, June 10, 2019
ISSUE SUMMARY STATEMENT

Issuer: Town of Ashland, Massachusetts

Date of Sale: Monday, June 10, 2019 at 11:15 A.M (Eastern Daylight Savings Time)

Method of Sale: Electronic Bids via i-Deal® or Faxed Bids at (508) 234-1938

Location of Sale: UniBank Fiscal Advisory Services, Inc., 49 Church St., Whitinsville, MA.

Issue: $5,211,000 General Obligation Bond Anticipation Notes – Book-Entry Only (See Book-Entry Transfer System, herein.)

Purpose: Funding for land acquisition, modular classrooms and water mains (See Authorization and Use of Proceeds herein)

Minimum Bid: Par plus a premium of not less than $18,000, plus accrued interest, if any.

Dated Date of Notes: June 26, 2019

Maturity Date of Notes: July 10, 2020

Security: The Notes are valid general obligations of the Town of Ashland, Massachusetts and the principal of and interest on the Notes, to the extent they are not paid from other sources, are payable from ad valorem taxes which may be levied upon all property in the Town subject to the limit imposed by Chapter 59, Section 21C of the General Laws.

Basis of Award: Lowest net interest cost (NIC) after the subtraction of any premium offered.

Tax Exemption: Refer to Tax Exemption herein.

Continuing Disclosure: Refer to Disclosure of Significant Events herein.

Bank Qualification: The Notes will not be designated as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Paying Agent: U.S. Bank National Association, Boston, Massachusetts

Legal Opinion: Locke Lord LLP, Boston, Massachusetts

Delivery and Payment: It is expected that the Notes will be delivered to DTC, or the offices of its custodial agent, against payment to the account of the Town in federal reserve funds on or about June 26, 2019.

Issue Contacts: Cynthia M. Cincotta, Treasurer/Collector, Town of Ashland, telephone number (508) 532-7904
Brianne M. Susel, Assistant Vice President, UniBank Fiscal Advisory Services, Inc., telephone number (508) 849-4228
Brenda M. McDonough, Esq., Locke Lord LLP, Boston, MA telephone number (617) 239-0684

Additional Information: Refer to the Preliminary Official Statement dated June 4, 2019.
PART I

THE NOTES

DESCRIPTION OF THE NOTES

The Notes will be dated June 26, 2019 and will mature on July 10, 2020 with interest at the rate or rates determined upon their sale payable at maturity. The Notes will be issued in book-entry form in principal amounts of $1,000 or integral multiples thereof, with transfer of the Notes on the records of The Depository Trust Company and its Participants unless the delivery of a fully registered note certificate is requested by the winning bidder and approved by the Town. Interest will be computed on a 30/360-day year basis (374/360) and will be payable at maturity. The Notes will be issued without the option of prior redemption. Both principal and interest will be payable to DTC, or to the registered owner if a fully registered certificate is requested by the winning bidder and approved by the Town, by U.S. Bank National Association, in Boston, Massachusetts, or its successor, as Paying Agent.

AUTHORIZATION AND USE OF PROCEEDS

The Notes consist of the following amounts and authorizations:

<table>
<thead>
<tr>
<th>Amount</th>
<th>Purpose</th>
<th>Statutory Authorization</th>
<th>Vote Date</th>
<th>Article Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,000,000</td>
<td>Land Acquisition-Rail Transit District</td>
<td>MGL, Ch. 44, s. 7(1)</td>
<td>11/28/18</td>
<td>6</td>
</tr>
<tr>
<td>711,000</td>
<td>School Modulars</td>
<td>MGL, Ch. 44, s. 7(1)</td>
<td>5/1/19</td>
<td>4</td>
</tr>
<tr>
<td>1,500,000</td>
<td>Water Utilities Upgrade</td>
<td>MGL, Ch. 44, s. 8(5)</td>
<td>5/1/19</td>
<td>4</td>
</tr>
</tbody>
</table>

$5,211,000

The proceeds of the Notes will be used to provide temporary financing for the projects. The water debt is fully self-supporting.

SECURITY AND REMEDIES

Full Faith and Credit. General obligation bonds and notes of a Massachusetts city or town constitute a pledge of its full faith and credit. Payment is not limited to a particular fund or revenue source. Except for "qualified bonds" and setoffs of state distributions, no provision is made by the Massachusetts statutes for priorities among bonds and notes and other general obligations, although the use of certain moneys may be restricted.

Tax Levy. The Massachusetts statutes direct the municipal assessors to include annually in the tax levy for the next fiscal year "all debt and interest charges matured and maturing during the next fiscal year and not otherwise provided for (and) all amounts necessary to satisfy final judgments". Specific provision is also made for including in the next tax levy payments of rebate amounts not otherwise provided for and payment of notes in anticipation of federal or state aid, if the aid is no longer forthcoming.

The total amount of a tax levy is limited by statute. However the voters in each municipality may vote to exclude from the limitation any amounts required to pay debt service on indebtedness incurred before November 4, 1980. Local voters may also vote to exempt specific subsequent bond issues from the limitation. In addition, obligations incurred before November 4, 1980 may be constitutionally entitled to payment from taxes in excess of the statutory limit. The Town has voted to exclude the debt service on $10,834,256 of currently outstanding bonds from the limitations of Proposition 2½, except as provided under Chapter 44, Section 20 of the General Laws.

No Lien. Except for taxes on the increased value of certain property in designated development districts which may be pledged for the payment of debt service on bonds issued to finance economic development projects within such districts, no provision is made for a lien on any portion of the tax levy or any other moneys to secure particular bonds or notes or bonds and notes generally (or judgments on bonds or notes) in priority to other claims. Provision is made, however, for borrowing to pay judgments, subject to the General Debt Limit. Subject to the approval of the State Director of Accounts
OFFICIAL STATEMENT

TOWN OF ASHLAND
MASSACHUSETTS

$5,211,000
GENERAL OBLIGATION BOND ANTICIPATION NOTES

INTRODUCTION

This Official Statement is provided for the purpose of presenting certain information relating to the Town of Ashland, Massachusetts (the "Town") in connection with the sale of $5,211,000 General Obligation Bond Anticipation Notes, dated June 26, 2019 (the "Notes") of the Town.

The Notes are being offered for sale at a public bidding and a Notice of Sale dated June 4, 2019, has been furnished to prospective bidders. Reference is hereby made to the Notice of Sale for the terms and conditions of bidding.

The Notes will be general obligations of the Town for which its full faith and credit are pledged. They are not guaranteed by The Commonwealth of Massachusetts (the "Commonwealth") or any other entity. The security for the Notes is more fully described under the caption Security and Remedies herein. See also the caption Opinion of Bond Counsel.

Questions regarding information contained in this Official Statement or other matters should be directed to the following: Cynthia M. Cincotta, Treasurer/Collector, (508) 946-2419; Brianne M. Susel, Assistant Vice President, UniBank Fiscal Advisory Services, Inc., (508) 849-4228; or Brenda M. McDonough, Esq., Locke Lord LLP, (617) 239-0684.

The information contained herein has been obtained from the sources indicated or from the Town.
<table>
<thead>
<tr>
<th>Model</th>
<th>14913</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age</td>
<td>13+ Years</td>
</tr>
<tr>
<td>Zone</td>
<td>42' x 37&quot;</td>
</tr>
</tbody>
</table>
5 Belcher Circle  
Ashland, MA  01721

June 13, 2019

Steve Mitchell, Chair  
Ashland Select Board  
101 Main Street, First Floor  
Ashland, MA  01721

Re: Inadequate parking at Ashland commuter rail lots

Dear Chairman Mitchell:

I am enclosing a letter that I have sent to Steve Poftak, general manager of the MBTA, concerning inadequate parking in the Ashland MBTA lots. As I indicate in that letter, I have discovered that it is impossible to use the commuter rail from Ashland after peak commuting hours, due to the lack of available parking.

I know that ownership and operation of the commuter rail parking lots is the responsibility of the MBTA. However, there may be aspects of this issue, e.g. allocation of land resources or zoning requirements for developers, that would fall under the purview of the town. Recent residential development, particularly of multi-unit complexes such as the one on the access road from Route 135 to the commuter rail parking lot, undoubtedly has an impact on this problem. It seems that the town would be in a position to require developers to help mitigate the impacts of their developments on services such as parking that impact all residents.

As a retiree, I try to use the commuter rail for as much of my travel into Boston as possible, but I now must leave home early enough to check the commuter rail lots and then, on most occasions, to drive into Boston or to a Green line station when no parking is available. As I state in the enclosed letter to Mr. Poftak, this undermines current efforts to reduce reliance on individual automobiles and encourage the use of public transportation.

Thank you for your attention to this matter.

Sincerely,

Sandra Goldsmith

Enclosure