

Board of Library Trustees Minutes  
June 21, 2022  
Library Conference Room and via Zoom

Meeting called to order at 7:01pm

Present: Chair Bonnie Mitchell; Trustees: Carolyn Bell, Claire Goss, Linda Weene; Library Director Meena Jain, Children's Librarian Lois McAuliffe.

Absent: Kab Rabinowitz

Minutes from May 17, 2022 meeting were approved with no edits.

Meena reported that we are at the end of fiscal year. She plans to spend every penny down except for materials budget. Whatever is left in the material budget will go to pay ahead on the APL Hoopla account.

FY23 budget is ready to go. Meena will start ordering more books on July 1.

The library is going fine-free! The food drive is going well. Fines will be forgiven for Ashland materials only. Patrons will still owe money on lost or billed materials and fines from other libraries.

Joseph created v1 of the strategic plan graphic. Minor edits suggested.

Brief conversation about whether the library should have it's own logo. Meena will ask Town Hall.

Meena would like to recommend Ryan Fisse for the Children's Library Assistant position. The Board approved this decision.

Meena will change the Study Room policy: you may now reserve for two hours with an additional two hours (if no one is waiting) as a limit for the day. They will have an Excel spreadsheet for tracking and patrons may check in with staff. The Board approved updated policy.

The BAA grant was awarded. Meena will use it to order digital signs. They will be in the lobby, Children's room, teen room, and she will order a digital frame for children's room.

Facilities update: all the big repairs are done. Roof and HVAC are repaired. The new door will be in town by 6/24/22 and then it will be installed.

Door count: 550 people came on the day first day of Ashland Farmers Market and the Book Sale. And an additional 54 in the afternoon, so over 600 folks came in on 6/11/22.

Children's Report:

Linda and several library staff members attended Kindergarten screening at the Warren School and all kids and adults had the opportunity to sign up for a card.

Lois went to four ESL Kindergarten classrooms, read three stories, and gave the students the Summer Reading Program flyer.

Lois did a LEGO club on Saturday and she had 13 kids, much higher than on weekdays.

The third scavenger hunt has started and will be up through the end of the month.

Meena shared that she has started asking authors to participate in the letter-writing auction in the fall. Lots of yeses, some nos.

No community participation tonight.

Meeting adjourned at 7:45pm. The next Board meeting July 19, 2022.

Respectfully submitted,  
Claire Goss  
Secretary