

ASHPAC Monthly Meeting Minutes 9/5/18

Attendees: Kristine Kaveney, Jill Fulhan, Diana Davis, Caryn Kane, Anna Bukina, Kathy Silva, Leah Suarez, Tracey Terrazzano, Gina Abbascia

Welcome: The returning board as well as new and returning community attendees were welcomed to first ASHPAC meeting of the new school year.

Topics with Kathy Silva from Office of Student Services (Kathy Bates from School Committee - absent):

1. New staff/transitions/open positions – There was a lot of changes in staff. Most positions have been filled including last minute need for grade 8-12 team coordinator. KS states Deena LeValle is a great fit for these grades given her background and interview. Thanks to KK who was part of interviewing committee. 2-3 ESP's still needed. Warren psychologist's maternity leave to be covered by two part time psychologists. Transitions going well so far, some staff are newer to their roles than others.
2. OSS goals this year per KS include "to do better" which along with improving compliance is always a goal, focus on out-of-district families connection to APS given concern presented in parent survey, improve time-frame management with IEPs, and focus on ELL. KS notes there is a new ELL teacher at Warren. KS also notes that goal of team coordinators crossing over schools is complete given their roles at K-3, 4-7 and 8-12 grades. KS gave an example of teamwork that she wants to follow called Ubuntu which she helped define as 'my success will not work without success for all' or how can I be happy with our work if all/others are not happy?'
3. KS asked ASHPAC if we can help with some questions/topics from Pittaway. ASHPAC agreed and 'parent coffees' were discussed which could be held at Pittaway. ASHPAC representatives would be there to answer questions and/or listen to concerns and/or provide insight. Hope is to coordinate these (maybe 3) coffees in the Fall, before January registration, and around Spring workshop "Turning Three Essentials" presented by FCSN rep. ASHPAC also talked about holding parent-to-parent coffees about transitioning to Pittaway and Warren schools as well. KS to share info with Sara Davidson at Pittaway about transitions.
4. OWL Newsletter: Questions have had a positive response. New question and ASHPAC update due to KS by Sept 20th.
5. Fundraising Policy Revisions: Update by KB deferred to next meeting.
6. Meeting the Administration/Lighting the Way Awards Event: Board and KS commented for new attendees how positive a night this is for APS staff and families and the hope is for more families to attend. Date is pushed back to Oct 1st instead of Sept, this may allow for better attendance given hectic Sept calendar. DD to send first 3 workshop summaries to KS to set robo calls. DD to do flyer. KK to confirm AMS activity room is booked (vs. current pending status).
7. Summer Updates: ESY (Extended School Year/Summer School) went well, students and staff happy. Only glitch was transportation issues that OSS had to work on.
8. Compensatory PT Services: These were offered due to Tricia Davis' medical leave and missed services to students. Fourteen families participated. Jump Start was the provider, they tried to accommodate everyone's needs as best they could. This program has concluded.
9. New Topics:
 - a. Accept Transportation Services: KS continues to work with Accept to iron out regular school year issues of long rides, van driver substitutes, communication between student families, Accept and their drivers so all students are safe (especially noting medical conditions) and cared for. 504 Plans and IEPs covers Accept Van Transportation. There

is GPS on all vans so they can be located as needed. Some ideas were brainstormed about how to get instructions to substitute drivers.

- b. Warren School – (discussed with KS who will follow up with Warren principal)
 - i. How are two recesses to be facilitated with young children and transitions?
 - ii. Cafeteria tables being cleaned by students – risk to allergic children and those with sensory integration challenges?

June 2018 Meeting Minutes: No changes recommended, DD initiated vote to accept, KK seconded it, unanimous vote taken in favor of accepting minutes. Question was asked on length of time minutes need to be posted before archiving or how they may be archived. Board unsure, will look up answer.

Calendar and Brochures: DD handed out calendar sheet and it has been posted on OSS bulletin board, OSS has it to distribute, and a copy was sent to ASHPAC distribution list. Pittaway got double sided calendar with ASHPAC info on 2nd side to hand out in welcome packets as brochures were not available at that time. Late determination of Meet the Admin date set brochure timeline behind. Brochures are ready now, to be delivered this week. DD to send LS a copy to post to PTO board. KK to post on Facebook. ES has access to Twitter to send it out. 1000 Brochures ordered with 500 to OSS for distribution to families, some to be posted at all schools, and remainders will be available at Ashland Day and other events as needed.

Ashland Day - Next Saturday, September 15th from 9am-4pm: Sign-up sheet sent around. JF will email details next week. Please help out as much as you can. To sell fall fundraiser and remaining jewelry and maybe blankets depending on weather and how quickly other items sell.

Fall Fundraiser: Order to be delivered on Friday to AMS, JF to pick up. JF sent around a picture of recyclable bag with design created by DD. Cost is \$5 each.

6th Grade Orientation / Locker Organizer recap: KK and JF attended. Sold 64 organizers (a few were left over from last year). Box of 14 left in front office for students to purchase as needed with 3 left as of today per Mrs. Forest. Two boxes of 30 total are stored in AMS closet/cabinet in teacher's lunch room. Vote taken (initiated by JF, seconded by KK, unanimous yes) to donate 10 to AMS students in need to be given through Jenn Caputo. KK or JF to facilitate.

Educator Resource Library: discussion deferred to later meeting.

College Planning Workshop: Colleges confirmations still pending. Need to pursue them and get definite list of panel ASAP. CK to host this workshop. Let her know when your school has confirmed. List of questions needs to be formulated for moderator. Bring to next meeting.

Sandwich board sign downtown Ashland: Per JF there is no update on further frames being made or arrival of electronic sign. Given cost of signage, question of who sees it when driving safely by and time invested, board agreed to discontinue this and focus on other ways to let community know of ASHPAC workshops.

Other workshops:

November – Basic Rights - Medway SEPAC wants to cohost with us.

May - Turning Three Essentials – Per JF, Holliston and Hopkinton are co-sponsoring with us

March – Lynne Mitchell/Anxiety – cost is \$250, KK to process papers for payment

Jen Curran – former SLP in APS contacted ASHPAC with info about her new job. KK to follow up.

Website: Per DD, there has been some communication challenges with APS, she and ES will follow up

Treasurer's Report: The deadline has passed for all Scholarship awardees to claim their money. Per AB, only 9/15 did so. There were challenges for AB in locating all the information for the colleges/programs to process the checks being sent. She suggests we include student name, ID#, account #, and school or program name with address as necessary for processing. Ideally a copy of bill would be best, marking out total cost if desired.

Outreach and Collaboration:

1. WAITT – will report updates at next meeting
2. Town social worker meeting- KK will talk with KS, report next meeting

New topics/concerns: OSS meetings – KK to contact Jodi for dates

Adjourn: 9:30pm