

Minutes of the Trustees' Meeting of November 20, 2018

Ashland Public Library, Cheever Room

The meeting was called to order at 7:00 pm.

Present: Trustees Bonnie Mitchell, Carolyn Bell, Kab Rabinowitz, Carol Ambacher, Lornie Bullerwell; Director Paula Bonetti, Children's Director Lois McAuliffe

Approval of the minutes of the September 18, 2018 meeting were approved as emended.

As there was a delay in the MBLC receiving our documentation for state aid, Paula will use certified mail in future.

As we have bought two new chairs with gift money, we now have two dilapidated old chairs that the trustees voted to declare as surplus. It was decided to leave them in the book donation room.

The trustees voted to accept the paintings by Bob Jorgensen donated in honor of Bill Browne. The selectmen now need to accept the gift, as they are to be Town property. Another four paintings by Bob are in the large meeting room; these are for sale and a notice about contacting Larry DeJong will be posted. The library will not be involved in any way in the sale of these paintings.

No response has been received from the selectmen regarding authorization to name the main conference room The Robert E. Schiesske Meeting Room, in honor of Bob Schiesske who was so generous to us in his will. Paula will follow up with Michael Herbert.

On a recent evening there was only one staff member at the library because the other staffer had to return home briefly for an emergency. We need options for emergency short staffing and guidance for what to do: Call the trustees; call the police. An emergency procedure will be devised.

There were more than 100 applicants for the part-time circulation desk position. Neetha is scheduled to start in the first week in December. She was a very strong candidate and speaks several Indian languages which will be useful as we have many Indian patrons.

Ashland Audio Shelfie: Bonnie and Steve Mitchell went to the Boston Book Festival and brought home the idea for this. People will be interviewed as to their favorite book and its influence on their lives. The interviews are scheduled for December 1<sup>st</sup>, the day of the Friends Book Sale. Paula will start the interviews and has invited the trustees to participate. We estimate that about 10 interviews will be taped. These will be available at the Library and will be posted on line at [www.audioshelfie.com](http://www.audioshelfie.com) with a photo of the participant.

We have been offered Narcan to have on hand for possible opioid overdoses. Paula has received training in this. Staff will be given the opportunity to volunteer to be trained.

There will be a webinar at 2 pm on Tuesday, November 27 about Kanopy.com. This will explain how to download movies and programs using this program. The cost is minimal, \$2 per download, \$4 a month.

We have canceled our magazine subscription through Overdrive on Minuteman.

The meeting was adjourned at 8:45 pm.

The next meeting of the trustees will be December 18, 2018.

Respectfully submitted,

Kab Wypler Rabinowitz,  
Secretary