



HALEY WARD®
ENGINEERING | ENVIRONMENTAL | SURVEYING

September 12, 2023

Ashland Department of Public Works
Doug Small, Director
20 Ponderosa Road
Ashland, MA 01721

Re: T-Mobile Upgrade Cedar St Tank Peer Review Proposal

Dear Mr. Small

We are writing this letter in reference to the proposed T-Mobile Communications equipment upgrade on the Cedar Street water storage standpipe in Ashland, MA. The work proposed appears to include removal of the antenna, radio and cables and structure from the roof of the tank and relocation of equipment to the side wall locations of the tank. This work would be covered under the new lease T-Mobile executed with the Town of Ashland for the open location on the sidewall of the tank as a result of the Sprint equipment removal.

We have received a set of plans with a most recent revision date of February 22, 2023 from Adam Brailard of Prince Lobel Tye LLP.

We recommend that T-Mobile or their representative provide a retainer check to Haley Ward, Inc. in advance of our peer review work. We also recommend that the retainer cover the estimated construction phase services we recommend to Ashland on behalf of the Town of Ashland Department of Public Works.

Peer Review estimated cost for retainer: \$5,300.00
Construction phase estimated cost for retainer: \$5,000.00

Peer Review Work includes, but not limited to the following;

1. Review proposed drawings for compliance with the lease agreement.
2. Project correspondence and administration.
3. Conduct peer review of the proposed work and issue peer review letter.
4. Conduct second peer review round on revised drawings, if required and issue

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peer review letter.

5. Review structural analysis for assumptions and conclusions and issue peer review level of structural analysis.
6. Conduct second structural analysis round, if required, issue peer review letter.
7. Obtain appropriate certifications from T-Mobile as required by MassDEP.

Construction Phase Work includes, but not limited to the following;

1. Project correspondence with communications company and Owner
2. Prepare and issue draft Notice To Proceed.
3. Finalize Notice To Proceed.
4. Prepare for and conduct preconstruction meeting.
5. Conduct up to three (3) site visits during construction.
6. Review daily reports from contractor.
7. Project administration.

Please review and if you have any questions, please do not hesitate to contact our office. We look forward to working with you on this project.

Sincerely,

HALEY WARD, INC.

Gregory J. Eldridge, P.E.

Vice President - Senior Project Manager

Cc: Dan Maurer – Ashland via email
Adam Braillard Prince Lobel Tye LLP- via email

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