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ADAM J. COSTA  
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Via FedEx Overnight Delivery

February 25, 2015

Tara Ward, Town Clerk  
Town of Ashland  
101 Main Street  
Ashland, Massachusetts 01721

Re: Amendments to Rules and Regulations  
Zoning Board of Appeals

Dear Tara:

Referenced is made to the above-captioned matter. In that connection I enclose two (2) amendments to the Zoning Board of Appeals' rules and regulations, as follows:

- "Amendment of the Zoning Board of Appeals' Regulations Governing Fees and Fee Schedules"; and
- "Amendment of the Town of Ashland Comprehensive Permit Rules of the Zoning Board of Appeals."

Please acknowledge receipt of these items by date-stamping them and keeping them on file with the Office of the Town Clerk.

Thank you.

Sincerely,

  
Adam J. Costa

AJC/fhs  
Enclosures  
cc: Zoning Bd. of Appeals (via e-mail only)  
M. Selby (via e-mail only)

**AMENDMENT**  
of the  
**Zoning Board of Appeals' Regulations**  
**Governing Fees and Fee Schedules**

The Board's Regulations Governing Fees and Fee Schedules, adopted on or about April 21, 2009, are hereby amended as follows:

By deleting Section 3.3.D in its entirety and substituting the following therefor:

"Comprehensive Permit - As set forth in the 'Town of Ashland Comprehensive Permit Rules of the Zoning Board of Appeals,' as may be amended from time to time."

Motion by:  
Seconded by:

John F. Trachten, Jr.  
THOMAS F. McHULTY

Voted

In favor:

Opposed:

Abstained:

Stanley I. Dwyer  
THOMAS F. McHULTY  
John F. Trachten, Jr.  
Stuart Siegel

STANLEY I. DWYER  
John F. Trachten, Jr.  
STUART SIEGEL

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**AMENDMENT**  
of the  
**Town of Ashland Comprehensive Permit Rules**  
of the **Zoning Board of Appeals**

The Town of Ashland Comprehensive Permit Rules of the Zoning Board of Appeals, adopted on or about April 21, 2009, are hereby amended as follows:

By deleting Section 3.02(a) in its entirety and substituting the following therefor:

"Administrative Fee

An Application shall be accompanied by an Administrative Fee, according to the following schedule:

\$2,000.00 plus an additional \$200.00 per market-rate unit proposed  
and \$50.00 per affordable unit proposed

The Administrative Fee shall be used by the Board to defray the direct costs of processing an Application and all expenses incurred in connection therewith."

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Motion by:  
Seconded by:

Thomas F. Madherty  
John F. Trefethen, Jr.

Voted

In favor:

STANLEY DAVEN Charles A. ...  
Thomas F. Madherty John F. ...  
John F. Trefethen, Jr. Joe F. ...  
STUART SIEGEL Stuart Siegel

Opposed:

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Abstained:

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