



Town of Ashland, *Planning Board*

Memorandum

Date: June 3, 2024
To: Ashland Design Review Committee
From: Ashland Planning Board
Re: 13 Joanne Drive (Chestnut Place)

Ashland Design Review Committee,

The Planning Board opened the public hearing for 13 Joanne Drive Site Plan/Design Plan Review on May 23, 2024. After an initial review and comments, the Board decided to forward the project to the Design Review Committee.

The project proposes the installation of a solar canopy within the parking area as an accessory structure. All work will be within the limits of the existing parking lot. The plans have been reviewed by the Fire Department and comply with all of their requirements regarding location and size.

Below are items on which the Board would specifically appreciate the Committee's input, based on the Design Criteria listed in 9.6.7 of the Ashland Bylaws. The DRC should also reference the Sustainability Best Practices List for items that fall within the list below.

- 1. Landscape:** Layout and species in planting areas within solar canopy.
- 2. Building Orientation**
 - i. Height: *Not applicable.*
 - ii. Street Façade: *Not applicable*
 - iii. Spacing of Building or Signs: Signage
 - iv. Materials, Textures, and Color: *Not applicable*
 - v. Roof Slopes: *Not applicable*
 - vi. Scale: *Not applicable.*
- 3. Open Space:** Lighting under solar canopy.
- 4. Heritage:** *Not applicable.*
- 5. Pedestrian Access:** *Not applicable.*

Peter Matchak, Town Planner