



# Town of Ashland

## MASSACHUSETTS

### **CHARGE**

#### **2013 COMPREHENSIVE PLAN COMMITTEE**

##### **COMPREHENSIVE PLAN COMMITTEE**

The Comprehensive Plan committee shall consist of ten members. The Committee shall include members from the general public (at-large) and shall have the support of and provide direction to the project staff regarding Comprehensive Plan development.

##### **PROJECT STAFF**

The project staff shall consist of the Town Planner. The Town Manager's Office Staff, Town Counsel, and the Community Development Director shall provide direction as needed. The project staff will meet with the Comprehensive Plan Committee regularly, and act as the liaison between the Committee and the Planning Board.

##### **CHARGE**

The objective is to develop an updated Ashland Comprehensive Plan. Following is a list of recommended tasks. Tasks may be added, deleted, or changed as the Committee sees fit during its review.

1. Determine extent to which 2003 Comprehensive Plan serves as guide/template;
2. Organize/execute public input/information gathering process;
3. Analyze and prioritize values, goals and actions and develop solutions;
4. Organize/execute plan research/writing process;
5. Incorporate tenets of MGL Chapter 41: Section 81D as appropriate

##### **REPORT REQUIREMENTS**

The Committee shall provide an update to the Planning Board semi-annually and to the Board of Selectmen as needed. The Committee shall prepare a warrant article upon completion of the document.

##### **SCHEDULE**

The Comprehensive Plan Committee shall be appointed in August. The Committee shall meet regularly and report to the Planning Board semi-annually. The projected timeline for the project shall be determined by the Committee.

##### **SUNSET**

The Comprehensive Plan Committee shall be dissolved upon passage of the Comprehensive Plan warrant article at town meeting.