April 10, 2020

To Whom It May Concern:

The Town of Ashland, in accordance with State guidance, COVID-19 Guidelines and Procedures for all Construction Sites are requiring all Building Permit Applicants to complete a COVID-19 COMPLIANCE CERTIFICATION. For all construction sites with three or greater total number of persons on-site are required to develop and submit the following material as well as a DAILY COVID-19 COMPLIANCE CERTIFICATION for the continuation of construction activity:

- A site-specific risk analysis and enhanced COVID-19 safety plan. Sites must designate an onsite foreman or supervisor as the site-specific COVID-19 Officer (who may also be the Health and Safety Officer).

- The identification of a COVID-19 Officer who will be responsible for the submission of daily COVID-19 Compliance Certification.

- Submission of a COVOD-19 Corrective Action Plan as an amendment to the project’s Health and Safety Plan (HASP). Said document shall be modified to require that the Contractor’s site-specific project COVID-19 Officer submit a written daily report to the Owner’s Representative and to the Town of Ashland. The COVID-19 Officer shall certify that employees and subcontractors are in full compliance with the COVID-19 Construction Safety Guidance.

The Town may require projects to pause construction until such a risk analysis and plan is submitted and approved. Once such an enhanced COVID-19 Safety Plan is approved, a violation of the plan shall be treated the same as a violation of the COVID-19 Construction Safety Guidance.

If found to be out of compliance, the Town of Ashland holds the right to issue a Cease and Desist Order to safely secure the site and pause construction activities until a corrective action plan is prepared, submitted and approved by both the Owner and the Town of Ashland; or the closure of the site for the duration of the State of Emergency if repeatedly found by either the Owner’s COVID-19 Officer or a state or the Town of Ashland’s Building Commissioner (including a third-party private inspector accountable to the Town of Ashland, hired at the contractor’s expense) to be in violation of the social distancing and safety requirements.
For ongoing compliance all public and private construction project with three or greater total number of persons on-site are hereby required to submit the following DAILY COVID-19 COMPLIANCE CERTIFICATION to COVID19CONSTRUCTIONSAFETY@Ashlandmass.com by noon (12:00 p.m.) each working day. A failure to do so will be view as a violation for the State of Massachusetts COVID-19 Construction Safety Guidelines.


If you have any question regarding the COVID-19 Construction Safety Guidelines please contact the Ashland Building Department.

________________________
Mike Crisafulli
Ashland Building Commissioner